



Clerk's Office
Lucy A. Prouty

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BOARD MEETING

Thursday, May 12, 2022
7:00pm – BOARD MEETING
Approved June 9, 2022

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager may not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on May 12, 2022. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the May 12, 2022 Ela Township Board meeting to order at 7:00 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Trustees Bowman, Sikes, Ufodike, and Wilhoit, Highway Superintendent DePouw, Director Marx, Assistant Director Dalbec, and Management Assistant Snyder. Assessor Herr was present via Zoom. Community Programs Director Dillon was absent.
3. Pledge of Allegiance: Supervisor Palmblad led the board in the Pledge of Allegiance.
4. Public Comments: At this time, we welcome any public comments, three minutes a piece or a total of fifteen minutes. There were no public comments.
5. Approval of Board meeting minutes of April 14, 2022: A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve the meeting minutes of April 14, 2022 with any additions or corrections. There were no additions or corrections. The motion passed 5 to 0.
6. Approval of Special Board meeting minutes of April 20 and 27, 2022: A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve the Special Board meeting minutes of April 20th and 27th. Motion passed 4 to 0. Trustee Bowman abstained.
7. Committee Meeting Minutes – accept meeting minutes from COW () – Community Center Committee (4/6) - Communication Committee (4/26) – Health & Wellness (4/22) - Park Committee () – Highway – () - Cemetery (): A motion by Trustee Ufodike and seconded by Trustee Sikes to accept the committee meeting minutes of Community Center Committee (4/6) - Communication Committee (4/26) – Health & Wellness (4/22). Motion passed 4 to 0. Trustee Bowman abstained.

8. Approval of Board Audit from 4/12/2022 to 5/9/2022:

TOTAL GENERAL TOWN FUND-----	\$ 64,836.48
TOTAL GENERAL ASSISTANCE FUND-----	\$ 157.05
TOTAL GENERAL ROAD FUND-----	\$ 76,153.56

TOTAL PERMANENT ROAD FUND-----	\$ 11,854.49
TOTAL PARK MAINTENANCE FUND-----	\$ 36,681.54
TOTAL CEMETERY MAINTENANCE FUND -----	\$ 29.13
TOTAL PAYROLL-----	\$ 138,745.18

TOTAL OF ALL FUNDS ----- \$ 328,457.43

A motion by Trustee Ufodike and seconded by Trustee Sikes to authorize the payment of the Board Audit (04/12/2022 to 05/09/2022) of \$328,457.43. Motion passed 5 to 0.

9. Monthly Updates from Elected Officials, Department Heads:
(Senior – Social Work – Youth –Highway – Bus)

Supervisor Report: The Village of Lake Zurich is considering a TIF district for the industrial park. The May 7, 2022 Ela Township and Ela Library shredding and recycling event was a huge success and shredding was halted after the semi-truck was filled up.

Clerk’s Report: The primary early voting will be at Ela Library.

Trustee Bowman: No report.

Trustee Sikes: Senator McConchie and State Representative Bos are co- hosting a shredding event at St. Francis church on July 9, 2022.

Trustee Ufodike: Community Center meeting June 22, 2022 at 10.00 a.m.

Trustee Wilhoit: Health & Wellness meeting on June 3, 2022 at 8:30 a.m.

Community Programs Director Dillon: Assistant Director Dalbec was in attendance as Community Programs director was on a 55+ long distance trip. The full report will be attached to the minutes.

Assessor Herr: Staff are still working on finalizing the 2022 assessments. Our new full-time employee started this week, we welcome Hayley to the Assessors department. During March, April, and May 2022, we have received 247 new permits; 43 of that 247 are for new single-family homes. All property tax appeals that have been sent to our office have been reviewed, and evidence has been submitted to the county for their review and submittal to the State of Illinois Property Tax Appeal Board. These were done weeks before the deadline. There have been quite a few property owners coming in and calling regarding the exemptions that they do not see on the tax bills that have been sent out for 2021.

Highway Superintendent DePouw: Full report will be attached to the minutes.

Social Worker Marx: Charity Knit & Crochet fifteen-year anniversary celebration will be at Town Hall on Monday, May 16, 2022, at 7:00 p.m. in the board room. The full report will be attached to the minutes.

OLD BUSINESS

NEW BUSINESS

- 10. Chicagoland Paving – consideration & possible action to award Chicagoland Paving the 2022 Parking Lot improvements in the amount of \$85,835.37 and include a 10% contingency: A motion by Trustee Bowman and seconded by Trustee Sikes to approve Chicagoland Paving the 2022 Parking Lot improvements in the amount of \$85,835.37 including a 10% contingency. Motion passed 5 to 0.

11. Intergovernmental Agreement between Ela Township and Long Grove Park District - consideration & possible action to approve the IGA between Ela Township and the Long Grove Park District: A motion by Trustee Wilhoit and seconded by Trustee Bowman to approve the IGA between Ela Township and Long Grove Park District. Motion passed 5 to 0.
12. Community Center Gate – consideration & possible action to approve the best qualified vendor to remove the existing gate and install a new gate along with a wireless keypad: Two quotes were distributed and reviewed by the board. A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve Action Fence to remove the existing gate and install a new gate along with a wireless keypad. Motion passed 5 to 0.
13. Closed Executive Session: A motion by Trustee Sikes and seconded by Trustee Bowman to enter into closed executive session at 7:40 p.m. Motion passed 5 to 0.

A motion by Trustee Bowman and seconded by Trustee Sikes to come out of Closed Executive Session at 8:03 p.m. Motion passed 5 to 0.
14. Consideration and possible action on items discussed in closed session: A motion by Trustee Sikes and seconded by Trustee Bowman to approve what was directed in closed executive session. Motion passed 5 to 0.
15. Adjourn: A motion by Trustee Bowman and seconded by Trustee Sikes to adjourn at 8:05 p.m. Motion passed 5 to 0.

Ela Township

Lucy A. Prouty

May 9, 2022