



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

HIGHWAY COMMITTEE MEETING

Ela Town Hall – Lower Level Board Room
1155 E. Route 22, Lake Zurich, IL
Monday, June 27, 2022 – 8:30 A.M.

MINUTES

1. Call to Order – Trustee Sikes called the meeting to order at 8:37 a.m.
2. Roll Call – Supervisor Palmblad, Trustee Sikes, Superintendent DePouw, Foreman Meyer.
3. Project Updates – • Paving – 90% complete. Contractor is waiting on materials due to supplies delay. Forest Lake is complete. Echo Lake almost complete. Echo Lake Homeowners Association is aware of construction status. Work should be complete by end of July. • Fitness Court – Ground has been prepared and leveled for concrete pad installation.
4. Generator – Bid packet has been public for two weeks. No bids have been received so far. Bid opening is being pushed back another week in hopes of receiving bids.
5. 2022 Storm Water Plan – None.
6. Vehicles – • Plow truck - Still waiting on plow truck ordered for previous budget year due to material and supply shortages. It is recommended to place order for next truck for FY2024 sooner than later because of the current material shortages that are continuing to delay truck completion and delivery. • Bucket truck – On track for August delivery. • Vactor truck – no new update at this time.
7. Staffing – • Maintenance Worker 1 – Still short one person for this role. Limited candidate options, but conducting interviews for qualified candidates. Assuming current opening can be filled, Superintendent DePouw would like to consider adding an additional Maintenance Worker 1 for next budget year.
8. Old Business – • The irrigation company has so far not returned to test the Knox Park irrigation system for a leak. Foreman Meyer turned on the system to check for the leak himself, but due to dry weather has not been able to determine the leak location (water soaking into ground too quickly right now). • Still waiting for awning delivery. Also delayed due to materials shortage.
9. Set Date for Next Highway Committee Meeting – Monday, August 22, 2022 at 8:30 a.m.
10. Adjournment – 9:25 a.m.

Minutes Submitted by Trustee Sikes – August 8, 2022