



Clerk's Office
Lucy A. Prouiy

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BOARD MEETING

Thursday, October 13, 2022 – 7:00 p.m.

MEETING MINUTES

Approved November 10, 2022

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on October 13, 2022. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call I to Order: Supervisor Palmblad called the October 13, 2022 Board Meeting to order at 7:01 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Marciniak, Trustees Sikes, Ufodike, and Wilhoit. Assessor Herr, Community Program Director Dillon, Highway Superintendent DePouw, and Health & Wellness Director Marx were also in attendance. Trustee Bowman was absent.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the Pledge of Allegiance.
4. Public Comments: At this time, we welcome any public comments at three minutes a piece or a total of fifteen minutes. No public comments.
5. Approval of Board Meeting Minutes of September 8, 2022:
A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve the September 8, 2022 Board Meeting minutes with any additions or corrections. Motion passed 4 to 0. Trustee Bowman was absent.
6. Committee Meeting Minutes – accept meeting minutes from COW (9/28) – Community Center Committee (9/23) - Communication Committee (9/27) –Health & Wellness Committee (10/7) –Highway (8/22):
A motion by Trustee Ufodike and seconded by Trustee Wilhoit to accept the committee meeting minutes of COW (9/28) – Community Center Committee (9/23) - Communication Committee (9/27) –Health & Wellness Committee (10/7) –Highway (8/22). Motion passed 4 to 0. Trustee Bowman was absent.
7. Authorize the payment of Board Audit from 9/3/2022 to 10/10/2022:

TOTAL GENERAL TOWN FUND	\$72,126.22
TOTAL GENERAL ASSISTANCE FUND	\$804.00
TOTAL GENERAL ROAD FUND	\$13,572.72
TOTAL PERMANENT ROAD FUND	\$27,971.67
TOTAL PARK MAINTENANCE FUND	\$14,046.68

TOTAL CEMETERY MAINTENANCE FUND	\$250.00
TOTAL PAYROLL	\$236,650.72
TOTAL ALL FUNDS	\$365,422.01

A motion by Trustee Sikes and seconded by Trustee Wilhoit to authorize the payment of the Board Audit 09/03/2022 to 10/10/2022 of \$365,422.01. Motion passed 4 to 0. Trustee Bowman was absent.

8. Monthly Updates from Elected Officials, Township Manager and Department Heads (Assessor – Bus – Cemetery - Senior – Social Work – Youth)

Supervisor Report:

Lake Zurich is having discussions regarding the creation of a fourth TIF District in the Industrial Park.

Clerk Report: Early voting starts October 24, 2022, at Town Hall.

Township Manager: No report.

Trustees:

Bowman: Absent.

Sikes: No Report.

Ufodike: No Report.

Wilhoit: No report.

Assessor Herr: No Report.

Highway Superintendent DePouw: No Report

Senior & Youth Director Dillon: No Report

Social Marx: No Report

Bus: No Report

Cemetery: No Report.

OLD BUSINESS

NEW BUSINESS

9. Sherman Mechanical – consideration & possible action to approve purchase of two Modine combustion replacement unit heaters for Ela Township Highway Department Garage in an amount not to exceed \$11,855:

A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve the purchase of two Modine combustion replacement unit heaters for the Ela Township Highway Department garage in an amount not to exceed \$11,855. Motion passed 4 to 0. Trustee Bowman was absent.

10. Chicago Audio Video Design – consideration & possible action to approve purchase of Audio/Video upgrades to equipment in Board room at a total cost of \$12,450.88:

This agenda item was tabled.

11. Bonnell Industries – consideration & possible action to approve the purchase of one 2025 International Truck with installation of equipment as listed at an estimated cost of \$252,922 including a 10% contingency factor:

A motion by Trustee Ufodike and seconded by Trustee Wilhoit to approve the purchase of one 2025 International Truck with installation of equipment as listed at an estimated cost of \$252,922 and include a 10% contingency factor. Motion passed 4 to 0. Trustee Bowman was absent.

12. Bonnell Industries – consideration & possible action to approve the purchase of a tailgate assembly at a cost of \$5229.43:

A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve the purchase of a tailgate assembly at a cost of \$5229.43. Motion passed 4 to 0. Trustee Bowman was absent.

13. Intergovernmental Agreement with Taxing Bodies – consideration & possible action to approve IGA with taxing bodies with an interest in assessed valuation of real property:

This Agenda item was tabled.

14. Ela Township Whistleblower Protection Policy – consideration to amend prior policy approved July 14:

A motion by Trustee Sikes and seconded by Trustee Wilhoit to amend prior policy approved July 14th 2022. Motion passed 4 to 0. Trustee Bowman was absent.

15. Ela Township Whistleblower Reporting Procedure – consideration & possible action to approve Whistleblower Reporting Procedure:

A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve the Whistleblower Reporting Procedure. Motion passed 4 to 0. Trustee Bowman was absent.

16. 2022-2023 Winter Newsletter - consideration & possible action to approve 2022-2023 Winter Newsletter:

A motion by Trustee Sikes and seconded by Trustee Ufodike to approve the 2022-2023 Winter Newsletter. Motion passed 4 to 0. Trustee Bowman was absent.

17. Proclamation recognizing October 24-29, 2022 as Red Ribbon Week: The Board recognized October 24-29, 2002 as Red Ribbon Week.

18. Executive Session: None at this time.

19. Consideration and possible action on items discussed in closed session:

20. Adjournment: A motion by Trustee Wilhoit and seconded by Trustee Sikes to adjourn at 7:20 p.m. Motion passed 4 to 0. Trustee Bowman was absent.

Respectfully submitted, Lucy A. Prouty

Ela Township

October 10, 2022



Trustee Larry Bowman

Supervisor Gloria M. Palmblad
Trustee Joel Sikes

Clerk Lucy A. Prouty
Trustee Tosi Ufodike

Trustee Laurie Wilhoit