

**COMMITTEE OF THE WHOLE (COW) MEETING**

Ela Township Community Center  
380 Surryse Road, Lake Zurich  
Wednesday, October 26th, 2022, at 8:30 am  
Approved November 10, 2022

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 8:15a.m. on October 26th, 2022.

1. Call to Order: Supervisor Palmblad called the October 26, 2022 Committee of the Whole meeting to order at 8:35 a.m.
2. Board Roll Call Present were Supervisor Palmblad, Clerk Prouty, Trustees Bowman, Sikes, Ufodike, and Wilhoit. Also present were Highway Superintendent DePouw, Township Manager Marciniak, Deputy Assessor Behrel, Management Assistant Snyder, Assistant Director Dalbec, Health & Wellness Director Marx, Community Programs Director Dillon, Assessor Herr, Youth Coordinator Cacciatore, and Highway Foreman Meyer.
3. Pledge of Allegiance: Supervisor Palmblad led the committee in the Pledge of Allegiance.
4. Township Manager: Quotes for increased ransomware protection at Town Hall will be collected and submitted for review.
5. Township Supervisor: The Ela Library is looking to partner with Ela Township in a shared shredding event on May 6, 2023.
6. Discussion – Updates by Chair:
  - a. Assessor:  
Only two weeks of overtime this year. 735 appeals were submitted and at the end 728 were reviewed.
  - b. Community Center Committee – Chair/Trustee Ufodike  
Members: Supervisor Palmblad, Trustee Wilhoit, Director Dillon, Assistant Director Dalbec, Youth Coordinator Cacciatore  
80 people signed up for the Murder Mystery dinner on November 4, 2022. 90 new members signed up after the Ela Township 55 plus newsletter was mailed. The new Gaga pits have arrived.
  - c. Communication Committee – Chair/Supervisor Palmblad  
Members: Assessor Herr, Director Dillon, Director Marx, Assistant Director Dalbec, and Staff

Newsletter is at the printer and is expected to be in the mailboxes after the November 8<sup>th</sup> election.

- d. Health & Wellness – Chair/Trustee Wilhoit  
Members: Supervisor Palmblad, Trustee Sikes, Director Marx  
The department is fully staffed now. Director Marx is working on updating the website. Also working on starting two new workshops for next year.
- e. Parks & Recreation Committee – Chair/Trustee Bowman  
Members: Supervisor Palmblad, Trustee Ufodike, Highway Superintendent DePouw, and Highway Foreman Meyer  
Last Parks meeting was on October 19, 2022. The Committee reviewed the park maintenance report created last year and will again walk the parks to create a new list of work.
- f. Highway Committee – Chair/Trustee Sikes  
Members: Supervisor Palmblad, Trustee Bowman, Highway Superintendent DePouw, and Highway Foreman Meyer  
Superintendent DePouw explained about the equipment purchases that follows on this Agenda.
- g. Bus Service – Board Liaison – Supervisor Palmblad  
The mechanic discovered a few dents on Bus #2. A quote for body work has been received and we will work on scheduling a repair date.
- h. Historic Society: No report.

7. Topics for Discussion

- a. Audio/Video Upgrades for Board Room  
Communication became an issue with the prior chosen company. The alternate vendor's quote will be on the next Board's agenda.
- b. Vehicle and equipment purchase for Highway Department
  - a. Road Widener \$20,707 (This amount would be our portion with Wauconda Township paying two thirds of the final cost.
  - b. Trueline pavement striper Model T2000-5 \$4,500
  - c. 20'x8.5' trailer \$15,000
  - d. Main-line sewer camera for televising storm sewer lines \$40,000  
Superintendent DePouw explained different options on the above 4 agenda items of vehicle and equipment purchases for the Highway Department.
- c. FY23/24 Tax Levy  
Discussion on raising Tax Levy, 2, 3, or 4%. More information will be available after the numbers are worked out.

8. Set Date of Next COW Meeting

November 30, 2022 is the date of the next COW meeting.

9. Executive Session: The Board entered into closed executive session at 11:08 a.m.

Resumed the COW meeting after executive session at 11:42 a.m. Supervisor Palmblad informed the Board that insurance rates did not increase this year.

10. Adjourn: Adjournment at 11:45 a.m.



*Respectfully Submitted: Clerk Lucy A. Prouty*