



ELA TOWNSHIP

Board Meeting

Thursday, November 10, 2022
7:00 P.M.

ELA TOWN HALL 1155 E. IL ROUTE 22, LAKE ZURICH, IL

BOARD MEETING

Thursday, November 10, 2022

7:00 pm – BOARD MEETING AGENDA

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(c)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on November 10, 2022. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order
2. Board Roll Call
3. Pledge of Allegiance
4. Public Comments
5. Approval of Board Meeting Minutes of October 13, 2022
6. Approval of Special Board Meeting Minutes of September 15, 2022
7. Committee Meeting Minutes – accept meeting minutes from COW (10/26, 10/27) – Community Center Committee (11/4) - Communication Committee (11/1) – Health & Wellness Committee () – Highway (10/17) - Park Committee (10/19)
8. Approval of Board Audit from 10/11/2022 to 11/7/2022
9. Monthly Updates from Elected Officials, Township Manager and Department Heads (Assessor – Bus – Cemetery – Health & Wellness - Highway - Senior – Youth)

OLD BUSINESS

NEW BUSINESS

10. Ordinance 2022-02 – Tax Levy – consideration & possible action to approve Tax Levy Ordinance 2022-02, tax year 2022, collectable in 2023 (\$3,910,400)
11. Knapheide – consideration & possible action to approve purchase of one 17' widebody 14' flatbed trailer in the amount of \$12,185.
12. Roadwidener – consideration & possible action to approve purchase of one Right Hand Shouldering Machine with Remote and Push Plate in the amount of \$23,006.89 with sharing rights with Wauconda Township.
13. AVI Systems – consideration & possible action to approve purchase of Audio/Video upgrades to equipment in Board room at a total cost of \$15,399
14. 2023 Holiday Schedule – motion to approve Township Holidays for calendar year 2023
15. 2023 Board Meeting Schedule - motion to approve board meeting schedule for calendar year 2023
16. Grant Applications – consideration & possible action to approve applications and set schedule
17. Intergovernmental Agreement – consideration & possible action to approve IGA between members of taxing bodies within Ela Township
18. Executive Session – for the purpose of discussing personnel
19. Employee Handbook – consideration & possible action to approve Employee Handbook changes effective January 1, 2023
20. Consideration and possible action on items discussed in closed session
21. Adjournment

Ela Township

November 7, 2022

FYI

ELA TOWNSHIP UPCOMING EVENTS

DATE	EVENT	TIME	LOCATION
11/11/2022	Veterans Day - Township Closed		
11/17/2022	Friendsgiving	12:00-1:00 pm	Ela Township Community Center
11/24 & 11/25/22	Thanksgiving Holiday - Township Closed		
11/30/2022	Committee of the Whole Meeting	8:30 AM	Ela Town Hall - Board Room
12/6/2022	Communications Committee Meeting	10:00 a.m.	Ela Town Hall - Upper Level Conference Room
12/8/2022	Ela Township Board Meeting	7:00 PM	Ela Town Hall - Board Room
12/9/2022	Health & Wellness Committee Meeting	8:30 AM	Ela Town Hall - Upper Level Conference Room
12/9/2022	Jingle Ball	6:00-8:30 pm	Ela Township Community Center

****VOLUNTEER ASSISTANCE REQUESTED FOR FRIENDSGIVING 11/17 & JINGLE BALL 12/9**

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BOARD MEETING

Thursday, October 13, 2022
7:00pm – BOARD MEETING
unannounced

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ellettsville Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on October 13, 2022. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the October 13, 2022 Board Meeting to order at 7:01 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Marciniak, Trustees Sikes, Ufodike, and Wilhoit. Assessor Herr, Community Program Director Dillon, Highway Superintendent DePouw, and Health & Wellness Director Marx were also in attendance. Trustee Bowman was absent.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the Pledge of Allegiance.
4. Public Comments: At this time, we welcome any public comments at three minutes a piece or a total of fifteen minutes. No public comments.
5. Approval of Board Meeting Minutes of September 8, 2022:
A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve the September 8, 2022 Board Meeting minutes with any additions or corrections. Motion passed 4 to 0. Trustee Bowman was absent.
6. Committee Meeting Minutes – accept meeting minutes from COW (9/28) – Community Center Committee (9/23) - Communication Committee (9/27) –Health & Wellness Committee (10/7) –Highway (8/22):
A motion by Trustee Ufodike and seconded by Trustee Wilhoit to accept the committee meeting minutes of COW (9/28) – Community Center Committee (9/23) - Communication Committee (9/27) –Health & Wellness Committee (10/7) –Highway (8/22). Motion passed 4 to 0. Trustee Bowman was absent.
7. Authorize the payment of Board Audit from 9/3/2022 to 10/10/2022:

TOTAL GENERAL TOWN FUND	\$72,126.22
TOTAL GENERAL ASSISTANCE FUND	\$804.00
TOTAL GENERAL ROAD FUND	\$13,572.72
TOTAL PERMANENT ROAD FUND	\$27,971.67
TOTAL PARK MAINTENANCE FUND	\$14,046.68

TOTAL CEMETERY MAINTENANCE FUND	\$250.00
TOTAL PAYROLL	\$236,650.72
TOTAL ALL FUNDS	\$365,422.01

A motion by Trustee Sikes and seconded by Trustee Wilhoit to authorize the payment of the Board Audit 09/03/2022 to 10/10/2022 of \$365,422.01. Motion passed 4 to 0. Trustee Bowman was absent.

8. Monthly Updates from Elected Officials, Township Manager and Department Heads (Assessor – Bus – Cemetery – Senior – Social Work – Youth)

Supervisor Report:

Lake Zurich is having discussions regarding the creation of a fourth TIF District in the Industrial Park.

Clerk Report: Early voting starts October 24, 2022, at Town Hall.

Township Manager: No report.

Trustees:

Bowman: Absent.

Sikes: No Report.

Ufodike: No Report.

Wilhoit: No report.

Assessor Herr: No Report.

Highway Superintendent DePouw: No Report

Senior & Youth Director Dillon: No Report

Social Marx: No Report

Bus: No Report

Cemetery: No Report.

OLD BUSINESS

NEW BUSINESS

9. Sherman Mechanical – consideration & possible action to approve purchase of two Modine combustion replacement unit heaters for Ela Township Highway Department Garage in an amount not to exceed \$11,855:

A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve the purchase of two Modine combustion replacement unit heaters for the Ela Township Highway Department garage in an amount not to exceed \$11,855. Motion passed 4 to 0. Trustee Bowman was absent.

10. Chicago Audio Video Design – consideration & possible action to approve purchase of Audio/Video upgrades to equipment in Board room at a total cost of \$12,450.88:

This agenda item was tabled.

11. Bonnell Industries – consideration & possible action to approve the purchase of one 2025 International Truck with installation of equipment as listed at an estimated cost of \$252,922 including a 10% contingency factor:

A motion by Trustee Ufodike and seconded by Trustee Wilhoit to approve the purchase of one 2025 International Truck with installation of equipment as listed at an estimated cost of \$252,922 and include a 10% contingency factor. Motion passed 4 to 0. Trustee Bowman was absent.

12. Bonnell Industries – consideration & possible action to approve the purchase of a tailgate assembly at a cost of \$5229.43:

A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve the purchase of a tailgate assembly at a cost of \$5229.43. Motion passed 4 to 0. Trustee Bowman was absent.

13. Intergovernmental Agreement with Taxing Bodies – consideration & possible action to approve IGA with taxing bodies with an interest in assessed valuation of real property:

This Agenda item was tabled.

14. Ela Township Whistleblower Protection Policy – consideration to amend prior policy approved July 14,

A motion by Trustee Sikes and seconded by Trustee Wilhoit to amend prior policy approved July 14th 2022. Motion passed 4 to 0. Trustee Bowman was absent.

15. Ela Township Whistleblower Reporting Procedure – consideration & possible action to approve Whistleblower Reporting Procedure:

A motion by Trustee Wilhoit and seconded by Trustee Sikes to approve the Whistleblower Reporting Procedure. Motion passed 4 to 0. Trustee Bowman was absent.

16. 2022-2023 Winter Newsletter - consideration & possible action to approve 2022-2023 Winter Newsletter:

A motion by Trustee Sikes and seconded by Trustee Ufodike to approve the 2022-2023 Winter Newsletter. Motion passed 4 to 0. Trustee Bowman was absent.

17. Proclamation recognizing October 24-29, 2022 as Red Ribbon Week: The Board recognized October 24-29, 2022 as Red Ribbon Week.

18. Executive Session: None at this time.

19. Consideration and possible action on items discussed in closed session:

20. Adjournment: A motion by Trustee Wilhoit and seconded by Trustee Sikes to adjourn at 7:20 p.m. Motion passed 4 to 0. Trustee Bowman was absent.

Respectfully submitted, Lucy A. Prouty

Ela Township

October 10, 2022

Trustee Larry Bowman

Supervisor Gloria M. Palmblad
Trustee Joel Sikes

Clerk Lucy A. Prouty
Trustee Tosi Ufodike Trustee Laurie Wilhoit

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SPECIAL BOARD MEETING MINUTES

Ela Town Hall
1155 E. RT 22, Lake Zurich, IL
Thursday, September 15, 2022 – 4:30 P.M.

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 4:00 p.m. on September 15, 2022. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order

Meeting was called to order at 4:33 pm.

2. Pledge of Allegiance

3. Board Roll Call

Present were Supervisor Palmblad, Trustees Bowman, Sikes, Ufodike (via zoom) and Wilhoit (4:39 pm). Also present was Township Manager Marciniak.

NEW BUSINESS

4. Consideration and possible action to approve a Change Order Recommendation from Gewalt Hamilton in the amount of \$37,250.06 for the Ela Township Tennis & Pickleball Courts

Supervisor Palmblad advised the Board that work cannot continue unless we approve this change order. Knowing the ground is not stable to hold up to the construction equipment, the need for the geogrid and additional stone base seemed paramount.

MOTION by Trustee Bowman, seconded by Trustee Sikes, to approve the change order recommendation from Gewalt Hamilton in the amount of \$37,250.06 for the Ela Township Tennis & Pickleball courts.

Motion passed 5 to 1.

5. Executive Session

6. Consideration and possible action on items discussed in closed session

7. Adjourn

MOTION was made by Trustee Bowman, seconded by Trustee Sikes to adjourn the meeting.

Motion passed 5 to 0.

Respectfully submitted: *Gloria M. Palmblad, Supervisor*

Ela Township

September 13, 2022

Trustee Larry Bowman

Supervisor Gloria M. Palmblad
Trustee Joel Sikes

Clerk Lucy A. Prouty
Trustee Tosi Ufodike Trustee Laurie Wilhoit



COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township Community Center
380 Surryse Road, Lake Zurich
Wednesday, October 26th, 2022, at 8:30 am
Unappmins

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 8:15a.m. on October 26th, 2022.

1. Call to Order: Supervisor Palmblad called the October 26, 2022 Committee of the Whole meeting to order at 8:35 a.m.
2. Board Roll Call Present were Supervisor Palmblad, Clerk Prouty, Trustees Bowman, Sikes, Ufodike, and Wilhoit. Also present were Highway Superintendent DePouw, Township Manager Marciniak, Deputy Assessor Behrel, Management Assistant Snyder, Assistant Director Dalbec, Health & Wellness Director Marx, Community Programs Director Dillon, Assessor Herr, Youth Coordinator Cacciatore, and Highway Foreman Meyer.
3. Pledge of Allegiance: Supervisor Palmblad led the committee in the Pledge of Allegiance.
4. Township Manager: Quotes for increased ransomware protection at Town Hall will be collected and submitted for review.
5. Township Supervisor: The Ela Library is looking to partner with Ela Township in a shared shredding event on May 6, 2023.
6. Discussion – Updates by Chair:
 - a. Assessor:
Only two weeks of overtime this year. 735 appeals were submitted and at the and 728 were reviewed.
 - b. Community Center Committee – Chair/Trustee Ufodike
Members: Supervisor Palmblad, Trustee Wilhoit, Director Dillon, Assistant Director Dalbec, Youth Coordinator Cacciatore
80 people signed up for the Murder Mystery dinner on November 4, 2022. 90 new members signed up after the Ela Township 55 plus newsletter was mailed. The new Gaga pits have arrived.
 - c. Communication Committee – Chair/Supervisor Palmblad
Members: Assessor Herr, Director Dillon, Director Marx, Assistant Director Dalbec, and Staff

Newsletter is at the printer and is expected to be in the mailboxes after the November 8th election.

- d. Health & Wellness – Chair/Trustee Wilhoit
Members: Supervisor Palmblad, Trustee Sikes, Director Marx
The department is fully staffed now. Director Marx is working on updating the website. Also working on starting two new workshops for next year.
- e. Parks & Recreation Committee – Chair/Trustee Bowman
Members: Supervisor Palmblad, Trustee Ufodike, Highway Superintendent DePouw, and Highway Foreman Meyer
Last Parks meeting was on October 19, 2022. The Committee reviewed the park maintenance report created last year and will again walk the parks to create a new list of work.
- f. Highway Committee – Chair/Trustee Sikes
Members: Supervisor Palmblad, Trustee Bowman, Highway Superintendent DePouw, and Highway Foreman Meyer
Superintendent DePouw explained about the equipment purchases that follows on this Agenda.
- g. Bus Service – Board Liaison – Supervisor Palmblad
The mechanic discovered a few dents on Bus #2. A quote for body work has been received and we will work on scheduling a repair date.
- h. Historic Society: No report.

7. Topics for Discussion

- a. Audio/Video Upgrades for Board Room
Communication became an issue with the prior chosen company. The alternate vendor's quote will be on the next Board's agenda.
- b. Vehicle and equipment purchase for Highway Department
 - a. Road Widener \$20,707 (This amount would be our portion with Wauconda Township paying two thirds of the final cost.
 - b. Trueline pavement striper Model T2000-5 \$4,500
 - c. 20'x8.5' trailer \$15,000
 - d. Main-line sewer camera for televising storm sewer lines \$40,000
Superintendent DePouw explained different options on the above 4 agenda items of vehicle and equipment purchases for the Highway Department.
- c. FY23/24 Tax Levy
Discussion on raising Tax Levy, 2, 3, or 4%. More information will be available after the numbers are worked out.

8. Set Date of Next COW Meeting

November 30, 2022 is the date of the next COW meeting.

9. Executive Session: The Board entered into closed executive session at 11:08 a.m.

Resumed the COW meeting after executive session at 11:42 a.m. Supervisor Palmblad informed the Board that insurance rates did not increase this year.

10. Adjourn: Adjournment at 11:45 a.m.

Respectfully Submitted: Clerk Lucy A. Prouty

SPECIAL COMMITTEE OF THE WHOLE MEETING MINUTES

Ela Township Community Center
380 Surryse Rd., Lake Zurich, IL
Thursday, October 27, 2022 at 8:30 a. m.

1. Call to Order

Meeting was called to order by Supervisor Palmblad at 8:34 a.m.

2. Board Roll Call

Present were Supervisor Palmblad, Trustees Bowman, Ufodike and Wilhoit. Also present were Township Manager Marciniack (8:42 a.m.), Highway Superintendent DePouw, Community Programs Director Dillon, Health & Wellness Director Marx, Assistant Director Dalbec (8:47 a.m.), Highway Foreman Meyer, Youth Coordinator Cacciatore and Management Assistant Snyder. Trustee Sikes and Assessor Herr was excused. Supervisor Palmblad led the Committee in the Pledge of Allegiance.

3. Review of Ela Township's Strategic Plan & Goal Development

Supervisor Palmblad explained the startup process with the hiring of two project facilitators from the Center for Governmental Studies at Northern Illinois University held in the fall of 2019 with the Board and leadership team. The plan was created for the Board and leadership team to review the status of the Short-Term/Long-Term Routine and Short-Term/Long Term Complex goals halfway through the five-year plan. Realizing that only 5 members of the Board and leadership team participated in the original workshop, Supervisor Palmblad reviewed the Mission, Vision and Core Values identified during these planning meetings. Also, prior to this meeting, original members provided input as to the accomplishments over the past two and a half years since the completion of the plan and were outlined on the pages of the Strategic Goals for everyone's benefit.

Goals were read and discussed. Feedback and suggestions were provided. The pages of the strategic goals will be updated and attached to these minutes for future reference.

4. Old Business

None was presented.

5. New Business

None was presented.

6. Executive Session

Executive session was not needed.

7. Consideration and possible action on items discussed in closed session – N/A

8. Adjourn

Meeting adjourned at 10:20 a.m.

Respectfully submitted: *Gloria M. Palmblad, Supervisor*

Ela Township

October 19, 2022

Communications Committee Meeting
Tuesday, November 1, 2022 - 10:00 A.M.
Ela Town Hall – Upper Level Conference Room
1155 E. Route 22 Lake Zurich, IL

MEETING MINUTES

1. Call to Order: Supervisor Palmblad called the November 1, 2022 Communications Committee meeting to order at 10:03 a.m.
2. Roll Call: Present were Supervisor Palmblad, Township Manager Marciniak, Assessor Herr, Community Programs Director Dillon, Health & Wellness Director Marx, and Administrative Coordinators Case and Mendocha. Assistant Director Dalbec was absent.
3. Old Business:
 - A. New Residents: Administrative Coordinator Case received a list of 95 new residents today and will mail their resident guides this week.
 - B. E-Blast: November 7 & 21, 2022 – Content for both E-Blasts due to Administrative Coordinator Case on November 3, 2022. The committee agreed to begin promoting the holiday home decorating contest and continue with the plastic recycling program.
 - C. Township Tuesday: November 8 & 22, 2022: Cemetery Department, the committee discussed getting flag monument pictures for the department spotlight, and Doug Ahlgrim will be the employee spotlight. Since December is an open month, the committee discussed spotlighting the 55+ Jingle Ball on December 13 and the Holiday Home Decorating contest winners on December 27.
 - D. Holiday Home Decorating Contest: Contest promotion will begin on November 1 via social media, e-blasts, and via individual Township departments. Administrative Coordinator Case will contact the Villages within the Township and LZACC to ask them to include the flyer in their electronic newsletters. Judging will take place on December 13.
4. New Business:
 - A. Employee Holiday Party: The committee agreed to organize a holiday party for all staff. Contributions of flat wear, plates, cups, napkins, desserts and drinks will be divvied up amongst each department. Administrative Coordinator Case will create an invite and forward it to Department heads. A \$5 gift card grab bag was discussed.
 - B. Community Programs Director Dillon spoke about planning a Ela Township Community Day on or around September 23, 2023. She would like to have a band, food trucks, bouncy house, and a balloon artist. She also would like a banner designed for the event to be installed on the front of the Community Center.
 - C. Township Manager Marciniak updated the committee on the plastic recycling program. He is having difficulty securing a corporate partner to take the plastic that has been donated, however, he would like to continue advertising the program to the community.
5. Schedule Next Meeting: December 6, 2022 at 10:00 a.m.
6. Adjournment: Supervisor Palmblad adjourned the meeting at 10:38 a.m.

Respectfully submitted, Administrative Coordinator Case

HIGHWAY COMMITTEE MEETING

Ela Town Hall – Upper Level Conference Room
1155 E. Route 22, Lake Zurich, IL
Monday, October 17, 2022 – 8:30 A.M.

MINUTES

1. Call to Order – Trustee Sikes called the meeting to order at 8:35 a.m.
2. Roll Call – Supervisor Palmblad, Trustee Sikes, Superintendent DePouw, Foreman Meyer, Township Manager Marciniak, Management Assistant Snyder
3. Project Updates – • Generator concrete pad to be dug to coincide with the Echo Lake Rd sidewalk project. • Drainage project on Woodbury Ct underway. • Storm sewer pipe project for North Barrington may be delayed until next year. • Trees have been planted at the Community Center. • North Fence at the cemetery will be taken down this fall and replacement completed in the spring.
4. Vehicles – • New plow truck purchased for FY22 budget is expected to arrive for chassis build in November. Final delivery from November chassis build would still be two to three months. • New bucket truck is still expected for December delivery. • FY24 new plow truck order has been signed. • Discussion took place of finalizing the Ela Township Equipment/Vehicle Replacement Plan draft created by Management Assistant Snyder. • Discussion took place to use able funds in the budget to replace the 1998 Redi Haul Trailer 17' and expect to receive between \$3-6K for resale of old trailer.
5. Staffing – Looking for one on-call seasonal snow plow driver.
6. Old Business – As discussed at previous meetings in 2022, the Department has researched purchasing a televising camera system to conduct stormwater assessments in-house to drastically reduce costs. Options were discussed and will be presented to the full board at the next COW meeting.
7. New Business – • Discussion took place about going in on a road widener purchase with Wauconda Township. Cost would be split 70/30 with Wauconda picking up 70% and housing the equipment and handling maintenance. Cost to Ela is \$20,700. • Staff will be attending an equipment expo in a couple of weeks.
8. Set Date for Next Highway Committee Meeting – Monday, December 12, 2022 at 8:30 a.m.
9. Adjournment – 9:41 a.m.

Minutes Submitted by Trustee Sikes – November 4, 2022



ELA TOWNSHIP
BOARD AUDIT REPORT
FROM: 10/11/2022 - 11/07/2022

	INVOICE CHECKS	PAYROLL	TOTAL FUNDS
TOTAL GENERAL TOWN FUND:	\$61,513.85		\$61,513.85
TOTAL GENERAL ASSISTANCE FUND:	\$1,088.26		\$1,088.26
TOTAL GENERAL ROAD FUND:	\$32,871.59		\$32,871.59
TOTAL PERMANENT ROAD FUND:	\$19,255.25		\$19,255.25
TOTAL PARK MAINTENANCE FUND:	\$18,933.88		\$18,933.88
TOTAL CEMETERY MAINTENANCE FUND:	\$1,700.00		\$1,700.00
TOTAL PAYROLL:		\$165,443.80	\$165,443.80
*** TOTAL ALL FUNDS:			\$300,806.63

THE FOLLOWING INFORMATION HAS BEEN AUDITED AND APPROVED FOR PAYMENT.

THIS _____ DAY OF _____, 20____.

SUPERVISOR	TOWN CLERK
TRUSTEE	TRUSTEE
TRUSTEE	TRUSTEE

PAID

BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 1 ADMINISTRATIVE DIVISION					
1-1-520.00	FIRE/RADIO 11/1-1/31/2023-TH (3	FSS TECHNOLOGIES LLC	FIRE/RADIO 11/1-1/31/2023-TH	73.50	95814
1-1-520.00	ANNUAL SERVICE HVAC (#3 OF 3) (SHERMAN MECHANICAL, INC.	ANNUAL SERVICE HVAC (#3 OF 3)	626.00	95825
1-1-520.00	MATS-TH (35%)	UNIFIRST CORPORATION	MATS-TH	37.92	95827
1-1-520.00	MATS-TH (35%)	UNIFIRST CORPORATION	MATS-TH	37.92	95827
1-1-520.00	MATS-TH (35%)	UNIFIRST CORPORATION	MATS-TH	37.92	95827
1-1-532.00	TELEPHONE 3016001336 OCT 2022	ACCESS ONE	TELEPHONE 3016001336 OCT 2022	307.39	739
1-1-532.00	INTERNET/PHONE 10/9-11/8/2022	COMCAST	8771 10 097 0050157 10/9-11/8/2022	105.19	746
1-1-532.00	TELEPHONE-CELL PHONE/3 UNITS	SPRINT	ACCT #838841513 9/9-10/8/2022	166.97	750
1-1-534.00	ELECTRICITY 3363121110 8/25-9/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 8	291.41	732
1-1-534.00	WATER 1155 E RT 22 8/22-9/20/20	VILLAGE OF LAKE ZURICH	WATER 006658-00 1155 E ROUTE 22 8/22-	17.90	734
1-1-534.00	GAS 35% 08/15-09/14/2022	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22	87.44	743
1-1-538.00	PERMIT #117-2022/2023 WINTER NE	U.S. POSTAL SERVICE	PERMIT #117-2022/2023 WINTER NEWSLETT	4,144.61	95761
1-1-544.00	LEGAL SERVICES-AUGUST 2022	ANCEL GLINK, P.C.	LEGAL SERVICES-AUGUST 2022	1,373.75	95809
1-1-544.00	LEGAL SERVICES-SEPTEMBER 2022	ANCEL GLINK, P.C.	LEGAL SERVICES-SEPTEMBER 2022	430.00	95809
1-1-544.00	LEGAL SERVICES-JULY 2022	ANCEL GLINK, P.C.	LEGAL SERVICES-JULY 2022	53.75	95809
1-1-546.00	ANNUAL TOWNSHIP SYMPOSIUM-WILHO	CITI CARDS	SEPTEMBER STATEMENT	40.00	723
1-1-558.00	REIMBURSE FOR GROCERIES	GLORIA PALMBLAD	EXPENSE REIMBURSEMENT	4.24	95752
1-1-558.00	COSTCO-LYSOL/CUTLERY/PAPER GOOD	CITI CARDS	SEPTEMBER STATEMENT	82.95	723
1-1-558.00	AMAZON-CELLPHONE CASE	CITI CARDS	SEPTEMBER STATEMENT	27.48	723
1-1-558.00	READYREFRESH-WATER (35%)	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	35.60	726
1-1-558.00	BULLETIN BAR/PAPER/TABS/PEN SET	RUNCO OFFICE SUPPLY	BULLETIN BAR/PAPER/TABS/PEN SET	152.56	95824
1-1-565.00	ANNUAL SVC/SUP FEE AP,PR,GL 11/	BS&A SOFTWARE	ANNUAL SVC/SUP FEE AP,PR,GL 11/1/22-1	2,472.00	95811
1-1-565.00	IT SERVICES-COLLECT/DISPOSE OLD	PWP SYSTEMS LLC	IT SERVICES-GP/EMAIL-ORCHARD/NETWORK	75.00	95820
1-1-565.00	IT SERVICES-ONSITE SUPPORT-GP	PWP SYSTEMS LLC	IT SERVICES-GP/EMAIL-ORCHARD/NETWORK	75.00	95820
1-1-568.00	CULVERS-NON-REIMBURSABLE CHARGE	CITI CARDS	SEPTEMBER STATEMENT	23.95	723
Total For Dept 1 ADMINISTRATIVE DIVISION				10,780.45	
Dept 2 ELECTED OFFICIALS					
1-2-536.00	MILEAGE-SUPERVISOR LUNCH-LIBER	GLORIA PALMBLAD	EXPENSE REIMBURSEMENT	16.25	95752
Total For Dept 2 ELECTED OFFICIALS				16.25	
Dept 3 SOCIAL SERVICES DIVISION					
1-3-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	NOVEMBER PREMIUM	236.98	95764
1-3-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	NOVEMBER PREMIUM	2,603.87	725
1-3-520.00	FIRE/RADIO 11/1-1/31/2023-TH (2	FSS TECHNOLOGIES LLC	FIRE/RADIO 11/1-1/31/2023-TH	52.50	95814
1-3-520.00	ANNUAL SERVICE HVAC (#3 OF 3) (SHERMAN MECHANICAL, INC.	ANNUAL SERVICE HVAC (#3 OF 3)	447.00	95825
1-3-520.00	MATS-TH (25%)	UNIFIRST CORPORATION	MATS-TH	27.08	95827
1-3-520.00	MATS-TH (25%)	UNIFIRST CORPORATION	MATS-TH	27.08	95827
1-3-520.00	MATS-TH (25%)	UNIFIRST CORPORATION	MATS-TH	27.08	95827
1-3-532.00	TELEPHONE 3016001336 OCT 2022	ACCESS ONE	TELEPHONE 3016001336 OCT 2022	200.29	739
1-3-532.00	INTERNET/PHONE 10/9-11/8/2022	COMCAST	8771 10 097 0050157 10/9-11/8/2022	75.14	746
1-3-532.00	TELEPHONE-CELL SW-2 UNITS	SPRINT	ACCT #838841513 9/9-10/8/2022	63.54	750
1-3-534.00	ELECTRICITY 3363121110 8/25-9/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 8	208.14	732
1-3-534.00	WATER 1155 E RT 22 8/22-9/20/20	VILLAGE OF LAKE ZURICH	WATER 006658-00 1155 E ROUTE 22 8/22-	12.79	734
1-3-534.00	GAS 25% 08/15-09/14/2022	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22	62.45	743
1-3-537.00	PESI-WASTERING DSM-5-INNOCENTI	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	199.99	726
1-3-537.00	INTL CENT-SUBSTANCE ABUSE TRAIN	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	25.42	726
1-3-558.00	READYREFRESH-WATER (25%)	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	46.92	726
1-3-558.00	AMAZON-PAPER/PADS/HDMI CABLE	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	76.00	726
1-3-565.00	THERAPYNOTES-DATABASE SUBSCRIPT	CARDMEMBER SERVICE	SEPTEMBER STATEMENT		

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 3 SOCIAL SERVICES DIVISION					
1-3-568.00	AMAZON-PAINT SET/CANVAS BOARDS/	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	55.74	726
		Total For Dept 3 SOCIAL SERVICES DIVISION		4,545.01	
Dept 5 COMMUNITY CENTER					
1-5-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	NOVEMBER PREMIUM	184.58	95764
1-5-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	NOVEMBER PREMIUM	1,926.06	725
1-5-510.00	TASC FSA PAYMENT 10/19/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 10/19/2022	199.99	722
1-5-510.00	TASC FSA PAYMENT 11/02/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 11/02/2022	199.99	749
1-5-520.00	50LB QUICKRETE	HOME DEPOT CREDIT SERVIC	6035 3225 0156 2908 SEPT STATEMENT	4.55	95750
1-5-520.00	KNOX COMPANY-PADLOCK SENIOR	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	145.00	726
1-5-520.00	GREASE TRAP SERVICE	DARLING INGREDIENTS INC.	GREASE TRAP SERVICE	185.00	95812
1-5-520.00	FIRE/RADIO 11/1-1/31/2023-CC	FSS TECHNOLOGIES LLC	FIRE/RADIO 11/1-1/31/2023-CC	210.00	95814
1-5-520.00	ANNUAL SERVICE HVAC (#3 OF 3)	SHERMAN MECHANICAL, INC.	ANNUAL SERVICE HVAC (#3 OF 3)	2,064.00	95825
1-5-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	77.71	95827
1-5-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	77.71	95827
1-5-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	77.71	95827
1-5-524.00	COSTCO-NUTRITION YOUTH	CITI CARDS	SEPTEMBER STATEMENT	244.83	723
1-5-524.00	COSTCO-NUTRITION-SENIOR	CITI CARDS	SEPTEMBER STATEMENT	43.75	723
1-5-524.00	COSTCO-NUTRITION YOUTH	CITI CARDS	SEPTEMBER STATEMENT	33.97	723
1-5-524.00	JEWEL-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	33.20	723
1-5-524.00	JEWEL-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	66.82	723
1-5-524.00	ALDI-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	62.95	723
1-5-524.00	COSTCO-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	182.90	723
1-5-524.00	JEWEL-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	10.28	723
1-5-524.00	JEWEL-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	171.52	726
1-5-524.00	COSTCO-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	384.20	726
1-5-524.00	MARIANOS-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	6.54	726
1-5-524.00	JEWEL-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	267.12	726
1-5-524.00	JEWEL-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	18.90	726
1-5-524.00	COSTCO-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	312.79	726
1-5-524.00	COSTCO-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	312.61	726
1-5-524.00	ALDI-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	41.68	726
1-5-524.00	JEWEL-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	117.48	726
1-5-524.00	COSTCO-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	144.19	726
1-5-524.00	COSTCO-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	128.80	726
1-5-524.00	ALDI-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	73.26	726
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	SEPTEMBER STATEMENT	131.77	726
1-5-524.00	JEWEL-NUTRITION SENIOR	CITI CARDS	SEPTEMBER STATEMENT	241.09	726
1-5-524.00	CROISSANTS FOR LUNCH PROGRAM	COREY R. PILKINGTON	CROISSANTS FOR LUNCH PROGRAM	37.80	95818
1-5-524.00	LINCOLN & THANKSGIVING 11/15/20	KEVIN J. WOOD	LINCOLN & THANKSGIVING 11/15/2022	300.00	95831
1-5-532.00	TELEPHONE 3016001336 OCT 2022	ACCESS ONE	TELEPHONE 3016001336 OCT 2022	277.71	739
1-5-532.00	INTERNET/PHONE 10/17-11/16/202	COMCAST	8771 10 097 0242481 10/17-11/16/2022	245.92	747
1-5-532.00	TELEPHONE-CELL - 4 UNITS	SPRINT	ACCT #838841513 9/9-10/8/2022	130.19	750
1-5-534.00	ELECTRICITY 2211206014 08/25-9/	COMMONWEALTH EDISON	ELECTRICITY ACCT#2211206014 380 SURRY	719.42	733
1-5-534.00	WATER 380 SURRYSE RD 8/22-9/20/	VILLAGE OF LAKE ZURICH	WATER 006109-00 380 SURRYSE RD 8/22-9/	92.82	737
1-5-534.00	GAS 08/15-09/14/2022	NICOR GAS	GAS 91-68-62-2268 7 380 SURRYSE RD	101.18	742
1-5-540.00	COPIER AGMT-ADD'L COPIES-SEPT	RICOH USA, INC.	RICOH 13734233 COPIER AGMT ADDL COPI	125.60	95822
1-5-546.00	BACKGROUND CHECK-JANCAUS	ILLINOIS STATE POLICE	BACKGROUND CHECK - JANCAUS-BROEREN	10.00	724
1-5-546.00	BACKGROUND CHECK-BROEREN	ILLINOIS STATE POLICE	BACKGROUND CHECK - JANCAUS-BROEREN	10.00	724

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 5 COMMUNITY CENTER					
1-5-546.00	BACKGROUND CHECK-PROCESSING FEE	ILLINOIS STATE POLICE	BACKGROUND CHECK - JANCAUS-BROEREN	0.50	724
1-5-546.00	INDEED-JOB POSTING	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	50.00	726
1-5-546.00	ANNUAL RANDOM DRUG TEST FEE (4)	MIDWEST SERVICE CORPORAT	ANNUAL RANDOM DRUG TEST FEE (4)	312.00	95817
1-5-547.00	MURDER ON THE ORIENT EXP 10/20/	DRURY LANE	MURDER ON THE ORIENT EXP 10/20/2022	94.10	95749
1-5-547.00	BUS DRIVER TIP	JEFF HUFFMAN	BUS DRIVER TIP	64.00	95751
1-5-547.00	COMEDY SHOW 10/21/2022	TYLER FOWLER	COMEDY SHOW 10/21/2022	400.00	95759
1-5-547.00	CHICAGO BLACKHAWKS-PROGRAM SENI	CITI CARDS	SEPTEMBER STATEMENT	426.50	723
1-5-547.00	BOWLERO-YOUTH PROGRAM	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	134.85	726
1-5-547.00	EMMETTS-SENIOR PROGRAM	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	368.04	726
1-5-547.00	LAKE GENEVA CRUISE-TOUR SENIOR	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	148.74	726
1-5-547.00	LAKE GENEVA CRUISE-TOUR SENIOR	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	47.48	726
1-5-547.00	SANFILIPPO DOCENT TIP	DOCENT	SANFILIPPO DOCENT TIP	30.00	95765
1-5-547.00	BARRINGTON BUS DRIVER TIP-SANFI	BUS DRIVER	BARRINGTON BUS DRIVER TIP-SANFILLIPO	32.00	95766
1-5-547.00	BUS-MILWAUKEE 1/25/2023-DEPOSIT	VAN GALDER BUS/COACH USA	BUS-MILWAUKEE 1/25/2023-DEPOSIT	330.00	95767
1-5-547.00	YOUTH TRANSPORT-6/16, 6/21, 7/2	BARRINGTON TRANSPORTATIO	YOUTH TRANSPORT-6/16, 6/21, 7/28/22	1,158.60	95810
1-5-547.00	FITNESS CLASSES (14)-OCT 2022	ELB CONSULTING, INC.	FITNESS CLASSES (14)-OCT 2022	448.00	95813
1-5-547.00	FITNESS CLASSES (7)-OCT 2022	THE LIGHT BETWEEN LLC	FITNESS CLASSES (7)-OCT 2022	224.00	95826
1-5-547.00	BUS-DRURY LN 10/20/2022-BALANCE	VAN GALDER BUS/COACH USA	BUS-DRURY LN 10/20/2022-BALANCE	990.00	95828
1-5-547.00	LIFE STORY WRITING CLASS 10/19/	CHRISTY WAGNER	LIFE STORY WRITING CLASS 10/19/2022	50.00	95829
1-5-547.00	FITNESS CLASSES (11)-OCT 2022	PATRICIA WISNIEWSKI	FITNESS CLASSES (11)-OCT 2022	352.00	95830
1-5-550.00	COSTCO-NUTRITION-DOOR COUNTY	CITI CARDS	SEPTEMBER STATEMENT	605.61	723
1-5-550.00	MARIANOS-NUTRITION-DOOR COUNTY	CITI CARDS	SEPTEMBER STATEMENT	93.12	723
1-5-550.00	JULIES PARK CAFE-DOOR COUNTY	CITI CARDS	SEPTEMBER STATEMENT	327.99	723
1-5-550.00	JULIES PARK CAFE-DOOR COUNTY	CITI CARDS	SEPTEMBER STATEMENT	1,845.00	723
1-5-550.00	FISH CREEK SCENIC BOAT TOUR-DOO	CITI CARDS	SEPTEMBER STATEMENT	1,113.07	723
1-5-550.00	NORTHERN SKY THEATER-DOOR COUNT	CITI CARDS	SEPTEMBER STATEMENT	1,215.40	723
1-5-551.00	TARGET-PROGRAM SUPPLIES YOUTH	CITI CARDS	SEPTEMBER STATEMENT	83.00	723
1-5-551.00	AMAZON-FLOOR MATS YOUTH	CITI CARDS	SEPTEMBER STATEMENT	41.38	723
1-5-551.00	WALMART-PROGRAM SUPPLIES YOUTH	CITI CARDS	SEPTEMBER STATEMENT	5.09	723
1-5-551.00	MARIANOS-PROGRAM SUPPLIES	CITI CARDS	SEPTEMBER STATEMENT	21.61	723
1-5-551.00	GOODWILL-GAMES YOUTH	CITI CARDS	SEPTEMBER STATEMENT	54.52	723
1-5-551.00	GOODWILL-GAMES YOUTH	CITI CARDS	SEPTEMBER STATEMENT	82.75	723
1-5-551.00	HONG KONG CHOP SUEY-FIRST FRIDA	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	127.65	726
1-5-551.00	WALMART-SENIOR CRAFT	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	108.79	726
1-5-551.00	MARIANOS-PROGRAM SUPPLIES	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	17.98	726
1-5-551.00	MICHAELS-CRAFT SEPTEMBER	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	88.43	726
1-5-551.00	TARGET-CRAFT SEPTEMBER	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	82.00	726
1-5-551.00	WALMART-PROGRAM SUPPLIES YOUTH	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	5.00	726
1-5-551.00	CRICUT-CRAFT	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	9.99	726
1-5-551.00	DOLLAR TREE-LAUNDRY BASKETS YOU	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	45.00	726
1-5-551.00	WALMART-OKTOBERFEST SUPPLIES	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	17.24	726
1-5-551.00	WALMART-SUPPLIES YOUTH	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	15.80	726
1-5-551.00	COSTCO-OKTOBERFEST	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	259.44	726
1-5-551.00	JEWEL-OKTOBERFEST	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	99.04	726
1-5-558.00	OFFICEMAX-ORGANIZER/CALENDARS/P	CITI CARDS	SEPTEMBER STATEMENT	139.06	723
1-5-558.00	PAPER/POST-IT NOTES-SENIORS	RUNCO OFFICE SUPPLY	PAPER/POST-IT NOTES-SENIORS	72.97	95824
1-5-563.00	COSTCO-3M STRIPS/LIGHTER/3M CLA	CITI CARDS	SEPTEMBER STATEMENT	28.97	723
1-5-563.00	L2 ACE-LP TANK FILL-SENIOR	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	21.99	726
1-5-565.00	ADD EMAIL-ORCHARD	PWP SYSTEMS LLC	IT SERVICES-GP/EMAIL-ORCHARD/NETWORK	37.50	95820
1-5-568.00	REIMBURSEMENT FOR CHECK	GLORIA PALMBLAD	EXPENSE REIMBURSEMENT	300.00	95752

PAID

BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 5 COMMUNITY CENTER					
Total For Dept 5 COMMUNITY CENTER				23,137.50	
Dept 6 ASSESSORS DIVISION					
1-6-509.00	HEALTH BENEFITS		DELTA DENTAL OF ILLINOIS NOVEMBER PREMIUM	287.55	95764
1-6-509.00	HEALTH BENEFITS		BLUE CROSS AND BLUE SHIE NOVEMBER PREMIUM	3,953.49	725
1-6-510.00	TASC FSA PAYMENT 10/19/2022		TASC FSA PAYMENT 10/19/2022	50.00	722
1-6-510.00	TASC FSA PAYMENT 11/02/2022		TASC FSA PAYMENT 11/02/2022	50.00	749
1-6-520.00	FIRE/RADIO 11/1-1/31/2023-TH (4	FSS TECHNOLOGIES LLC	FIRE/RADIO 11/1-1/31/2023-TH	84.00	95814
1-6-520.00	ANNUAL SERVICE HVAC (#3 OF 3) (SHERMAN MECHANICAL, INC.	ANNUAL SERVICE HVAC (#3 OF 3)	715.00	95825
1-6-520.00	MATS-TH (40%)	UNIFIRST CORPORATION	MATS-TH	43.33	95827
1-6-520.00	MATS-TH (40%)	UNIFIRST CORPORATION	MATS-TH	43.33	95827
1-6-520.00	MATS-TH (40%)	UNIFIRST CORPORATION	MATS-TH	43.33	95827
1-6-532.00	TELEPHONE 3016001336 OCT 2022	ACCESS ONE	TELEPHONE 3016001336 OCT 2022	266.00	739
1-6-532.00	TELEPHONE 9/16-10/15/2022	VERIZON WIRELESS	TELEPHONE 686572087-00001 9/16-10/15/	80.08	745
1-6-532.00	INTERNET/PHONE 10/9-11/8/2022	COMCAST	8771 10 097 0050157 10/9-11/8/2022	120.22	746
1-6-534.00	ELECTRICITY 3363121110 8/25-9/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 8	333.04	732
1-6-534.00	WATER 1155 E RT 22 8/22-9/20/20	VILLAGE OF LAKE ZURICH	WATER 006658-00 1155 E ROUTE 22 8/22-	20.46	734
1-6-534.00	GAS 40% 08/15-09/14/2022	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22	99.93	743
1-6-536.00	HOLIDAY INN-TRAINING TRAVEL EXP	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	533.12	726
1-6-536.00	HOLIDAY INN-TRAINING TRAVEL EXP	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	533.12	726
1-6-536.00	CULVERS-TRAINING TRAVEL EXPENSE	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	11.16	726
1-6-536.00	PANERA-TRAINING TRAVEL EXPENSE	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	8.31	726
1-6-536.00	JASONS-TRAINING TRAVEL EXPENSE	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	14.20	726
1-6-536.00	CHIPOLTE-TRAINING TRAVEL EXPENS	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	23.84	726
1-6-546.00	COSTAR SUITE	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	397.03	726
1-6-546.00	BACKGROUND CHECK - RAUPP	ILLINOIS STATE POLICE	BACKGROUND CHECK - RAUPP	10.00	751
1-6-546.00	BACKGROUND CHECK - PROCESSING F	ILLINOIS STATE POLICE	BACKGROUND CHECK - RAUPP	0.50	751
1-6-538.00	READYREFRESH-WATER (40%)	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	40.68	726
1-6-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	255.61	95786
1-6-565.00	IMSLAKE DOMAIN 1 YEAR	JRM CONSULTING, INC.	IMSLAKE DOMAIN 1 YEAR	61.32	95815
1-6-565.00	ANLN LICENSE(6)/HOST/MARSHALL &	JRM CONSULTING, INC.	ANLN LICENSE(6)/HOST/MARSHALL & SHIFT	9,020.00	95815
1-6-565.00	PRINTER SCANNER NETWORK SHARE I	PWP SYSTEMS LLC	IT SERVICES-GP/EMAIL-ORCHARD/NETWORK	225.00	95820
1-6-569.00	WATER PUMP/TIMING CHAIN-EXPLORE	REMINGTON AUTOMOTIVE INC	WATER PUMP/TIMING CHAIN-EXPLORER	1,950.00	95821
Total For Dept 6 ASSESSORS DIVISION				19,279.65	
Dept 7 TRANSPORTATION DIVISION					
1-7-509.00	HEALTH BENEFITS		DELTA DENTAL OF ILLINOIS NOVEMBER PREMIUM	47.27	95764
1-7-509.00	HEALTH BENEFITS		BLUE CROSS AND BLUE SHIE NOVEMBER PREMIUM	675.81	725
1-7-515.00	ANNUAL RANDOM DRUG TEST FEE (2)	MID-WEST TRUCKERS ASSOCI	ANNUAL RANDOM DRUG TEST FEE (10)	196.00	95799
1-7-532.00	TELEPHONE-CELL - 3 UNITS	SPRINT	ACCT #838841513 9/9-10/8/2022	146.75	750
1-7-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	1,996.40	95786
1-7-561.00	GAL GEAR LUBE-ELA2	O'REILLY AUTOMOTIVE, INC	GAL GEAR LUBE-ELA2	61.99	95802
1-7-569.00	BRAKE PADS/CALIPERS/SEALS-ELA2	FISHER AUTO PARTS	BRAKE PADS/CALIPERS/SEALS-ELA2	566.99	95789
1-7-569.00	MUFFLER CLAMP (2)-ELA1	O'REILLY AUTOMOTIVE, INC	MUFFLER CLAMP (2)-ELA1	11.26	95802
1-7-569.00	STRAIGHT TUB-ELA1	O'REILLY AUTOMOTIVE, INC	STRAIGHT TUB-ELA1	52.52	95802
Total For Dept 7 TRANSPORTATION DIVISION				3,754.99	
Total For Fund 1 GENERAL TOWN FUND				61,513.85	
Fund 2 GENERAL ASSISTANCE FUND					
Dept 0					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 2 GENERAL ASSISTANCE FUND					
Dept 0					
2-0-701.00	ACCT# 2022-201108	LIBERTY LAKES APTS.	ACCT# 2022-201108	1,088.26	95760
		Total For Dept 0		1,088.26	
		Total For Fund 2 GENERAL ASSISTANCE FUND		1,088.26	
Fund 3 GENERAL ROAD FUND					
Dept 1 ADMINISTRATIVE DIVISION					
3-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	NOVEMBER PREMIUM	244.57	95764
3-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	NOVEMBER PREMIUM	3,277.68	725
3-1-510.00	TASC FSA PAYMENT 10/19/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 10/19/2022	57.69	722
3-1-510.00	TASC FSA PAYMENT 11/02/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 11/02/2022	57.69	749
3-1-532.00	INTERNET/PHONE 09/21-10/20/202	COMCAST	ACCT#8771 10 098 0313769 09/21-10/20/	181.87	728
3-1-532.00	TELEPHONE 9/16-10/15/2022	VERIZON WIRELESS	TELEPHONE 686572087-00001 9/16-10/15/	72.02	745
3-1-558.00	WALMART-THREAD/HH HSHLD HDL	CITI CARDS	SEPTEMBER STATEMENT	4.15	723
3-1-558.00	COSTCO-BOTTLED WATER	CITI CARDS	SEPTEMBER STATEMENT	17.16	723
3-1-558.00	COSTCO-BOTTLED WATER	CITI CARDS	SEPTEMBER STATEMENT	25.74	723
3-1-558.00	AMAZON-RETURN	CITI CARDS	SEPTEMBER STATEMENT	(44.00)	723
3-1-559.00	COSTCO-HP LASERJET PRINTER	CARDMEMBER SERVICE	SEPTEMBER STATEMENT	489.99	726
3-1-565.00	IT SERVICES-QB NOT REGISTERING	PWP SYSTEMS LLC	IT SERVICES-QB NOT REGISTERING	75.00	95820
		Total For Dept 1 ADMINISTRATIVE DIVISION		4,459.56	
Dept 4 MAINTENANCE DIVISION					
3-4-520.00	HANDLE F GARAGE DR KEYED	LAKE ZURICH ACE	HANDLE F GARAGE DR KEYED	38.24	95775
3-4-520.00	READYMIX (3.5 YDS)-GENERATOR PA	FISCHER BROS.	READYMIX (3.5 YDS)-GENERATOR PAD	821.51	95788
3-4-520.00	GENERAL ENGINEERING	GEWALT HAMILTON ASSOCIAT	GENERAL ENGINEERING	83.50	95790
3-4-520.00	BUS GARAGE EXIT LIGHT BATTERY	INTERSTATE ALL BATTERY C	BUS GARAGE EXIT LIGHT BATTERY	19.85	95793
3-4-520.00	POST MAULS/WOOD STAKES/25' TAPE	MULTIPLE CONCRETE ACCESS	POST MAULS/WOOD STAKES/25' TAPE	291.00	95797
3-4-520.00	GRAVEL FOR GENERATOR PAD	THELEN MATERIALS, LLC	GRAVEL FOR GENERATOR PAD	153.10	95807
3-4-520.00	FIRE/RADIO 11/1-31/2023-HIGHW	FSS TECHNOLOGIES, LLC	FIRE/RADIO 11/1-31/2023-HIGHWAY	210.00	95814
3-4-520.00	ANNUAL SERVICE HVAC (#3 OF 3)	SHERMAN MECHANICAL, INC.	ANNUAL SERVICE HVAC (#3 OF 3)	1,800.00	95825
3-4-534.00	ELECTRICITY 1467261008 8/25-9/2	COMMONWEALTH EDISON	ELECTRICITY 1467261008 WS MIDLOTHIAN	262.94	727
3-4-534.00	WATER 23605 ECHO LAKE RD 8/22-9	VILLAGE OF LAKE ZURICH	WATER 006631-00 23608 ECHO LAKE RD 8/	158.64	738
3-4-534.00	GAS 08/12-9/13/2022	NICOR GAS	GAS ACCT#12-83-08-1000 3 23605 ECHO L	158.64	740
3-4-534.00	GAS 08/12-09/13/2022	NICOR GAS	GAS ACCT#67-22-64-1000 8 ES ECHO LAKE	49.48	741
3-4-564.00	3-1/4 IN. PLANNER CORDLESS	HOME DEPOT CREDIT SERVIC	6035 3225 0156 2908 SEPT STATEMENT	179.00	95750
3-4-564.00	STINGER LED HL-SHOP TOOLS	MAC TOOLS	STINGER LED HL-SHOP TOOLS	225.95	95796
3-4-564.00	DIGITAL TIRE INFLATOR	MAC TOOLS	DIGITAL TIRE INFLATOR	119.99	95796
3-4-567.00	BLADES/NUTS/BOLTS-WING MOWER	JOHN DAY COMPANY	BLADES/NUTS/BOLTS-WING MOWER	323.37	95748
3-4-567.00	BEARING BRKRS-SELF-ALIGN/SEAL-D	CITI CARDS	SEPTEMBER STATEMENT	137.52	723
3-4-567.00	ASSY FILTER/5GAL SUDT2-WING MOW	BURRIS EQUIPMENT COMPANY	ASSY FILTER/5GAL SUDT2-WING MOWER	464.76	95783
3-4-567.00	GRIP F1/SCREW-WING MOWER	BURRIS EQUIPMENT COMPANY	GRIP F1/SCREW-WING MOWER	253.89	95783
3-4-567.00	CHAIN SPROCKET 3/8" PICCO 7T (2	GROWER EQUIPMENT & SUPPL	CHAIN SPROCKET 3/8" PICCO 7T (2)	24.92	95791
3-4-567.00	FILTERS-AT/AIR/FUEL/HYD-EQUIP M	O'REILLY AUTOMOTIVE, INC	FILTERS-AT/AIR/FUEL/HYD-EQUIP MAINT	281.46	95802
3-4-567.00	FUEL-WATER SEP-LOADER	O'REILLY AUTOMOTIVE, INC	FUEL-WATER SEP-LOADER	21.94	95802
3-4-567.00	CAPSULE-CAT SKIDSTEER	O'REILLY AUTOMOTIVE, INC	CAPSULE-CAT SKIDSTEER	7.99	95802
3-4-569.00	P/S GEAR BOX/LEVEL ONE CORE-T5	ACME TRUCK BRAKE & SUPPL	P/S GEAR BOX/LEVEL ONE CORE-T5	1,196.36	95776
3-4-569.00	BRAKE PARTS-T2 & T7	ACME TRUCK BRAKE & SUPPL	BRAKE PARTS-T2 & T7	1,162.74	95776
3-4-569.00	TIE ROD SLEV/CENTER-DRAG LINK-T	ADVANCE AUTO PARTS	TIE ROD SLEV/CENTER-DRAG LINK-T12	235.04	95777
3-4-569.00	TOWING -T10	A-EXPRESS TOWING & RECOV	TOWING -T10	297.00	95778
3-4-569.00	SAFETY INSPECTIONS (14)	BENNY'S SERVICE CENTER I	SAFETY INSPECTIONS (14)	417.00	95782
3-4-569.00	REPLACE TIRES-T12	WM. J. CASSIDY TIRE & AU	REPLACE TIRES-T12	3,477.02	95784

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 3 GENERAL ROAD FUND					
Dept 4 MAINTENANCE DIVISION					
3-4-569.00	FILTER (2)-T13	CIT TRUCKS - GRAYSLAKE	FILTER (2)-T13	368.12	95785
3-4-569.00	BRAKE PD SET/CALIPERS-T12	FISHER AUTO PARTS	BRAKE PD SET/CALIPERS-T12	435.96	95789
3-4-569.00	BRAKE PART CORE-CREDIT	FISHER AUTO PARTS	BRAKE PART CORE-CREDIT	(14.00)	95789
3-4-569.00	AUTOMOTIVE BATTERY-T4	INTERSTATE ALL BATTERY C	AUTOMOTIVE BATTERY-T4	172.50	95793
3-4-569.00	5/8 ST O-RG/PIPE BUSHING-T2	LEACH ENTERPRISES INC.	5/8 ST O-RG/PIPE BUSHING-T2	9.94	95795
3-4-569.00	HOSE ASSY W/COVER (2)-T10	MIDWEST HOSE & FITTINGS,	HOSE ASSY W/COVER (2)-T10	268.09	95801
3-4-569.00	OIL FILTER-T3	O'REILLY AUTOMOTIVE, INC	OIL FILTER-T3	75.56	95802
3-4-569.00	DOOR JAMB SW-T4	O'REILLY AUTOMOTIVE, INC	DOOR JAMB SW-T4	21.00	95802
3-4-569.00	FILTERS OIL/FUEL-T12	O'REILLY AUTOMOTIVE, INC	FILTERS OIL/FUEL-T12	145.81	95802
3-4-569.00	AIR FILTER-T12	O'REILLY AUTOMOTIVE, INC	AIR FILTER-T12	42.27	95802
3-4-569.00	TANK AIR CONNECT/CABLE MTG-T2	RUSH TRUCK CENTER, HUNTL	TANK AIR CONNECT/CABLE MTG-T2	609.98	95804
3-4-569.00	AIR TANK CONNECT-RETURN-T2	RUSH TRUCK CENTER, HUNTL	AIR TANK CONNECT-RETURN-T2	(510.18)	95804
3-4-569.00	TANK AIR QUALITY CONNECT-T2	RUSH TRUCK CENTER, HUNTL	TANK AIR QUALITY CONNECT-T2	870.00	95804
3-4-569.00	TIE RODS-T12	STONE WHEEL INC.	TIE RODS-T12	316.12	95805
3-4-569.00	330 OIL-AUTO-T12	VICTOR FORD	330 OIL-AUTO-T12	100.20	95808
3-4-569.00	TEST/REPLACE EGR VALVE/GASKETS-T12	VICTOR FORD	TEST/REPLACE EGR VALVE/GASKETS-T12	1,509.67	95808
3-4-569.00	PAN ASY/GASKET-T12	VICTOR FORD	PAN ASY/GASKET-T12	70.26	95808
3-4-577.00	SPECTRACIDE WASP SPRAY-DEER PAR	HOME DEPOT CREDIT SERVIC	6035 3225 0156 2908 SEPT STATEMENT	13.94	95750
3-4-577.00	DYNAPLEX ULTRA SEALANT-KILDEER	HOME DEPOT CREDIT SERVIC	6035 3225 0156 2908 SEPT STATEMENT	26.34	95750
3-4-577.00	MENARDS-GLOVES/CEDAR POSTS	CITI CARDS	SEPTEMBER STATEMENT	89.48	723
3-4-577.00	MENARDS-STREET SIGN POSTS-KILDE	CITI CARDS	SEPTEMBER STATEMENT	183.02	723
3-4-577.00	IDOT N50 SURFACE (5.17 TN)-KILD	PETER BAKER & SON CO.	IDOT N50 SURFACE (16.22 TN)-DP & KD	356.73	95781
3-4-577.00	IDOT N50 SURFACE (11.05 TN)-DEE	PETER BAKER & SON CO.	IDOT N50 SURFACE (16.22 TN)-DP & KD	762.45	95781
3-4-577.00	IDOT N50 SURFACE (5.19 TON)-DP	PETER BAKER & SON CO.	IDOT N50 SURFACE (5.19 TON)-DP	358.11	95781
3-4-577.00	STREET SIGNS-DOUBLE SIDED (2)-N	HI-VIZ INC.	STREET SIGNS-DOUBLE SIDED (2)-NB	55.00	95792
3-4-577.00	18X24 SIGN-CUSTOM TRAFFIC(2)-LG	HI-VIZ INC.	18X24 SIGN-CUSTOM TRAFFIC(2)-LG	60.00	95792
3-4-580.00	2022 ROAD PROGRAM-FINAL PMT	ARROW ROAD CONSTRUCTION	2022 ROAD PROGRAM-FINAL PMT	6,690.48	95779
3-4-580.00	2022 ROAD PROGRAM-CONST	GEWALT HAMILTON ASSOCIAT	2022 ROAD PROGRAM-CONST	281.50	95790
3-4-580.00	2022 ROAD STRIPING	LAKE COUNTY TREASURER	2022 ROAD STRIPING	2,310.97	95794
Total For Dept 4 MAINTENANCE DIVISION				28,412.03	
Total For Fund 3 GENERAL ROAD FUND				32,871.59	
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	NOVEMBER PREMIUM	432.24	95764
4-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	NOVEMBER PREMIUM	5,831.33	725
4-0-510.00	TASC FSA PAYMENT 10/19/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 10/19/2022	38.46	722
4-0-510.00	TASC FSA PAYMENT 11/02/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 11/02/2022	38.46	749
4-0-515.00	ANNUAL RANDOM DRUG TEST FEE (8)	MID-WEST TRUCKERS ASSOCI	ANNUAL RANDOM DRUG TEST FEE (10)	784.00	95799
4-0-561.00	DIESELEX GOLD ULTRA	CONSERV FS INC	DIESELEX GOLD ULTRA	1,465.01	95786
4-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	13.18	95786
4-0-562.00	TOOLS/SAWHORSES/TOOL BAG	HOME DEPOT CREDIT SERVIC	6035 3225 0156 2908 SEPT STATEMENT	342.88	95750
4-0-562.00	FERRULES/ROPE REEL	HOME DEPOT CREDIT SERVIC	6035 3225 0156 2908 SEPT STATEMENT	6.13	95750
4-0-562.00	CLEANING SUPPLIES/CHALK LINE	HOME DEPOT CREDIT SERVIC	6035 3225 0156 2908 SEPT STATEMENT	46.17	95750
4-0-562.00	COSTCO-PAPER TOWELS/PLATES/FEBR	CITI CARDS	SEPTEMBER STATEMENT	166.89	723
4-0-562.00	MECHANIC GLOVES/EARPLUGS/NITRIL	AUTUMN SUPPLY	MECHANIC GLOVES/EARPLUGS/NITRILE GLOV	663.40	95780
4-0-562.00	SUPREX GOLD 15W40/POWER FLUID-B	CONSERV FS INC	SUPREX GOLD 15W40/POWER FLUID-BULK	4,263.95	95786
4-0-562.00	CABLE TIES/10.9 HCS 8MM	FASTENAL COMPANY	CABLE TIES/10.9 HCS 8MM	91.86	95787
4-0-562.00	1 GAL BRAKE FLD-SHOP SUPPLIES-C	O'REILLY AUTOMOTIVE, INC	1 GAL BRAKE FLD-SHOP SUPPLIES-CREDIT	(2.00)	95802

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-562.00	WIPER FLUID/RUST PREVENT-SHOP S	O'REILLY AUTOMOTIVE, INC	WIPER FLUID/RUST PREVENT-SHOP SUPPLIE	112.13	95802
4-0-562.00	1 GAL BRAKE FLD	O'REILLY AUTOMOTIVE, INC	1 GAL BRAKE FLD	29.99	95802
4-0-570.00	18X24 SIGN-SPEED LIMIT 25 (2)	HI-VIZ INC.	18X24 SIGN-SPEED LIMIT 25 (2)	60.00	95792
4-0-582.00	DRAINAGE SOLUTIONS-15" ANIMAL G	CITI CARDS	SEPTEMBER STATEMENT	92.33	723
4-0-582.00	MS4 YEAR 20	CEWALT HAMILTON ASSOCIAT	MS4 YEAR 20	125.00	95790
4-0-582.00	8"SDR 26/3034 PVC PIPE	MID AMERICAN WATER OF WA	8"SDR 26/3034 PVC PIPE	2,928.80	95800
4-0-582.00	MIXED CLEAN FILL (2)	SUPER AGGREGATES	MIXED CLEAN FILL (2)	100.00	95806
4-0-582.00	GRADE 9 GRAVEL/IDOT 051CM06	THELEN MATERIALS, LLC	GRADE 9 GRAVEL/IDOT 051CM06	218.00	95807
4-0-582.00	GRAVEL/SAND MASON/3/4" CHIPS ID	THELEN MATERIALS, LLC	GRAVEL/SAND MASON/3/4" CHIPS IDOT	569.45	95807
4-0-584.00	ELECTRICITY 0706074008 9/22-10/	COMMONWEALTH EDISON	ELECTRICITY 0706074008 ALL STRT LGHTS	837.59	748
Total For Dept 0				19,255.25	
Total For Fund 4 PERMANENT ROAD FUND				19,255.25	
Fund 5 PARK MAINTENANCE FUND					
Dept 0					
5-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	NOVEMBER PREMIUM	47.27	95764
5-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	NOVEMBER PREMIUM	651.70	725
5-0-510.00	TASC FSA PAYMENT 10/19/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 10/19/2022	19.23	722
5-0-510.00	TASC FSA PAYMENT 11/02/2022	TASC CUSTOMER CARE	TASC FSA PAYMENT 11/02/2022	19.23	749
5-0-520.00	FIRE/RADIO 11/1-1/31/2023-KNOX	FSS TECHNOLOGIES LLC	FIRE/RADIO 11/1-1/31/2023-KNOX	210.00	95814
5-0-521.00	LANDSCAPE MAINTENANCE-OCT 2022	MILIEU DESIGN, LLC	LANDSCAPE MAINTENANCE-OCT 2022	1,845.00	95816
5-0-521.00	FERTILIZER-ROUND #4 - KNOX	ROLLING GREEN	FERTILIZER-ROUND #4 - KNOX	282.90	95823
5-0-534.00	ELECTRICITY 0429157040 8/25-9/2	COMMONWEALTH EDISON	ELECTRICITY 0429157040 1111 W RT 22 8	119.61	729
5-0-534.00	ELECTRICITY 1035656002 8/25-9/2	COMMONWEALTH EDISON	ELECTRICITY 1035656002 ES TELSER RD 8	51.65	730
5-0-534.00	WATER KNOX PARK 8/22-9/20/2022	VILLAGE OF LAKE ZURICH	WATER 006673-00 11112 E ROUTE 22 8/22	130.70	736
5-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	638.66	95786
5-0-564.00	CENTRAL TURF&IRRIG-120 4" PLAST	CITI CARDS	SEPTEMBER STATEMENT	91.04	723
5-0-564.00	CENTRAL TURF-REFUND	CITI CARDS	SEPTEMBER STATEMENT	(4.93)	723
5-0-574.00	ELECTRICITY 1467506002 8/25-9/2	COMMONWEALTH EDISON	ELECTRICITY 1467506002 95 E MAIN ST 8	271.65	731
5-0-574.00	WATER 95 E MAIN ST 8/22-9/20/20	VILLAGE OF LAKE ZURICH	WATER 002695-00 95 E MAIN ST 8/22-9/2	37.88	735
5-0-574.00	GAS 08/15-09/14/2022	NICOR GAS	GAS 68-34-08-1000 8 95 E MAIN ST	79.11	744
5-0-574.00	FIRE/RADIO 11/1-1/31/2023-HISTO	FSS TECHNOLOGIES LLC	FIRE/RADIO 11/1-1/31/2023-HISTORICAL	210.00	95814
5-0-574.00	ANNUAL SERVICE HVAC (#3 OF 3)	SHERMAN MECHANICAL, INC.	ANNUAL SERVICE HVAC (#3 OF 3)	576.00	95825
5-0-600.00	READYMIX (8.75 YDS)-ECHO LK SID	FISCHER BROS.	READYMIX (8.75 YDS)-ECHO LK SIDEWALK	1,465.00	95788
5-0-600.00	TOWN HALL TENNIS & PICKLEBALL	GEWALT HAMILTON ASSOCIAT	TOWN HALL TENNIS & PICKLEBALL	2,744.00	95790
5-0-600.00	TENNIS-PICKLEBALL CONSTRUCTION	GEWALT HAMILTON ASSOCIAT	TENNIS-PICKLEBALL CONSTRUCTION	8,953.50	95790
5-0-600.00	STAKE BUNDLE-ECHO LAKE SIDEWALK	MC CANN INDUSTRIES, INC.	STAKE BUNDLE-ECHO LAKE SIDEWALK	84.36	95798
5-0-600.00	ADA PANEL/STAKES-ECHO LK SIDEWA	MC CANN INDUSTRIES, INC.	ADA PANEL/STAKES-ECHO LK SIDEWALK	230.00	95798
5-0-600.00	CONCRETE BUGGY RENTAL-ECHO LK S	RENTAL MAX L.L.C.	CONCRETE BUGGY RENTAL-ECHO LK SIDEWAL	180.32	95803
Total For Dept 0				18,933.88	
Total For Fund 5 PARK MAINTENANCE FUND				18,933.88	
Fund 6 CEMETERY MAINTENANCE FUND					
Dept 0					
6-0-522.00	GRAVE OPENING-FODERARO	PROFESSIONAL CEMETERY SE	GRAVE OPENING/CREMATION	850.00	95819
6-0-523.00	CREMATIONS- UMBDENSTOCK & MOSKV	PROFESSIONAL CEMETERY SE	GRAVE OPENING/CREMATION	850.00	95819
Total For Dept 0				1,700.00	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 6 CEMETERY MAINTENANCE FUND			Total For Fund 6 CEMETERY MAINTENANCE FUND	1,700.00	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 1 GENERAL TOWN FU	61,513.85	
			Fund 2 GENERAL ASSISTA	1,088.26	
			Fund 3 GENERAL ROAD FU	32,871.59	
			Fund 4 PERMANENT ROAD	19,255.25	
			Fund 5 PARK MAINTENANC	18,933.88	
			Fund 6 CEMETERY MAINTN	1,700.00	
Total For All Funds:				135,362.83	

FROM 10/01/2022 TO 10/31/2022

FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2022	Total Debits	Total Credits	Ending Balance 10/31/2022
Fund 1 GENERAL TOWN FUND					
100.00	INLAND-MM/DISB.#110192/110190	295,818.38	224,854.98	173,329.41	347,343.95
101.05	INLAND BK.#107986-MONEY MARKET	1,458,556.85	1,807.90	0.00	1,460,364.75
101.07	BARR.#930429-MONEY MARKET	617,331.68	1,276.43	0.00	618,608.11
102.00	CORNERSTONE SAV/3300563	102,064.70	45.10	102,109.80	0.00
103.09	BARR. 2.36% - 12 MO - 7/20/2023	200,000.00	0.00	0.00	200,000.00
103.10	BARR. 2.80% - 12 MO - 8/26/2023	500,000.00	0.00	0.00	500,000.00
104.07	CS/INTRAFFI 2.03% 10/20/2022 - 3MO	450,346.65	2,284.94	452,631.59	0.00
104.09	CS/INTRAFFI 3.375% 1/4/2023	0.00	102,109.80	0.00	102,109.80
104.10	CS/INTRAFFI 3.04% 11/17/2022 - 4 W	0.00	452,631.59	0.00	452,631.59
	GENERAL TOWN FUND	3,624,118.26	785,010.74	728,070.80	3,681,058.20
Fund 2 GENERAL ASSISTANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	22,656.12	2,013.61	3,911.56	20,758.17
101.05	INLAND BK.#107986-MONEY MARKET	114,776.15	138.40	0.00	114,914.55
	GENERAL ASSISTANCE FUND	137,432.27	2,152.01	3,911.56	135,672.72
Fund 3 GENERAL ROAD FUND					
100.00	INLAND-MM/DISB.#110192/110190	282,297.67	44,347.53	23,279.24	303,365.96
101.05	INLAND BK.#107986-MONEY MARKET	958,181.89	1,637.73	0.00	959,819.62
	GENERAL ROAD FUND	1,240,479.56	45,985.26	23,279.24	1,263,185.58
Fund 4 PERMANENT ROAD FUND					
100.00	INLAND-MM/DISB.#110192/110190	193,148.27	109,698.85	61,694.38	241,152.74
101.05	INLAND BK.#107986-MONEY MARKET	969,444.86	1,410.16	0.00	970,855.02
101.06	5/3 BANK-BOND ACCT #0773	85,234.96	357.75	0.00	85,592.71
104.08	INLAND BK-CDAR 1.88% 12/01/22-13W	500,000.00	0.00	0.00	500,000.00
	PERMANENT ROAD FUND	1,747,828.09	111,466.76	61,694.38	1,797,600.47
Fund 5 PARK MAINTENANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	281,861.64	53,770.52	22,614.89	313,017.27
101.05	INLAND BK.#107986-MONEY MARKET	177,842.98	214.46	0.00	178,057.44
101.08	CORNERSTONE MM #3606332	0.00	128,689.86	0.00	128,689.86
102.00	CORNERSTONE SAV/3300563	128,633.02	56.84	128,689.86	0.00
	PARK MAINTENANCE FUND	588,337.64	182,731.68	151,304.75	619,764.57
Fund 6 CEMETERY MAINTENANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	27,427.87	1.31	414.05	27,015.13
101.05	INLAND BK.#107986-MONEY MARKET	192,759.69	232.42	0.00	192,992.11
	CEMETERY MAINTENANCE FUND	220,187.56	233.73	414.05	220,007.24
	TOTAL - ALL FUNDS	7,558,383.38	1,127,580.18	968,674.78	7,717,288.78

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022 INCREASE (DECREASE)	YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Revenues					
Dept 0					
1-0-400.00	PROPERTY TAX	191,210.74	1,838,398.27	1,900,017.75	61,619.48
1-0-402.00	PERS PROP REPLACEMENT TAX	16,794.58	54,331.00	50,000.00	(4,331.00)
1-0-404.00	INTEREST INCOME	5,424.57	10,578.53	5,000.00	(5,578.53)
1-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	2,866,321.19	2,866,321.19
1-0-410.00	MISCELLANEOUS INCOME	0.00	72.50	2,000.00	1,927.50
1-0-410.01	COMMUNITY ROOM FEES	0.00	200.00	0.00	(200.00)
Total Dept 0		213,429.89	1,903,580.30	4,823,338.94	2,919,758.64
Dept 3 - SOCIAL SERVICES DIVISION					
1-3-410.00	MISCELLANEOUS INCOME	150.00	655.30	0.00	(655.30)
Total Dept 3 - SOCIAL SERVICES DIVISION		150.00	655.30	0.00	(655.30)
Dept 5 - COMMUNITY CENTER					
1-5-406.00	GRANTS	0.00	5,738.00	5,000.00	(738.00)
1-5-409.00	DONATIONS	0.00	2,000.00	1,500.00	(500.00)
1-5-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
1-5-410.01	HOMEWORK CLUB RECOVERIES	80.00	17,265.00	26,640.00	9,375.00
1-5-410.02	TEEN CLUB RECOVERIES	0.00	0.00	9,000.00	9,000.00
1-5-410.03	SHOOTING STARS RECOVERIES	0.00	50,760.00	28,750.00	(22,010.00)
1-5-410.04	WINTER BREAK RECOVERIES	0.00	0.00	6,300.00	6,300.00
1-5-410.05	SPRING BREAK RECOVERIES	0.00	225.00	4,500.00	4,275.00
1-5-410.06	KIDS DAY OFF RECOVERIES	0.00	0.00	3,375.00	3,375.00
1-5-410.07	SAFE SITTER RECOVERIES	0.00	0.00	2,000.00	2,000.00
1-5-410.08	SAFE AT HOME RECOVERIES	0.00	0.00	800.00	800.00
1-5-411.01	SENIOR PROGRAM RECOVERIES	10,832.00	45,404.00	39,000.00	(6,404.00)
1-5-411.02	LONG DISTANCE TRIPS RECOVERIES	(615.54)	85,144.41	84,000.00	(1,144.41)
1-5-411.03	MEAL RECOVERIES	3,198.00	10,747.00	22,500.00	11,753.00
1-5-411.04	NON-RESIDENT FEES	0.00	315.00	500.00	185.00
Total Dept 5 - COMMUNITY CENTER		13,494.46	217,598.41	233,865.00	16,266.59
Dept 6 - ASSESSORS DIVISION					
1-6-410.00	MISCELLANEOUS INCOME	0.00	78.76	0.00	(78.76)
Total Dept 6 - ASSESSORS DIVISION		0.00	78.76	0.00	(78.76)
Dept 7 - TRANSPORTATION DIVISION					
1-7-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
1-7-410.01	DIAL-A-RIDE RECOVERIES	488.74	3,760.57	7,000.00	3,239.43
1-7-410.02	SUBSCRIPTION RECOVERIES	588.00	2,940.00	5,000.00	2,060.00
1-7-410.03	S.W. LAKE RECOVERIES	1,008.00	6,426.00	9,000.00	2,574.00
Total Dept 7 - TRANSPORTATION DIVISION		2,084.74	13,126.57	21,000.00	7,873.43
TOTAL REVENUES		229,159.09	2,135,039.34	5,078,203.94	2,943,164.60
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
1-1-500.00	SALARIES	14,351.29	55,198.11	215,000.00	159,801.89
1-1-509.00	HEALTH BENEFITS	0.00	0.00	25,000.00	25,000.00
1-1-510.00	HRA	0.00	0.00	3,100.00	3,100.00
1-1-511.00	SOCIAL SECURITY TAX	1,097.84	4,222.62	17,000.00	12,777.38
1-1-512.00	IMRF	763.51	2,936.55	12,000.00	9,063.45
1-1-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,269.66	2,000.00	730.34
1-1-518.00	TRANSFERS OUT	0.00	37,091.37	37,091.37	0.00
1-1-520.00	BUILDING MAINTENANCE	123.54	2,532.84	14,000.00	11,467.16
1-1-528.00	INSURANCE	0.00	28,609.00	33,000.00	4,391.00
1-1-532.00	TELEPHONE/INTERNET	580.64	3,884.89	7,500.00	3,615.11
1-1-534.00	UTILITIES	309.31	2,601.69	7,000.00	4,398.31
1-1-536.00	TRAVEL EXPENSE	0.00	26.91	2,000.00	1,973.09
1-1-537.00	EDUCATION	0.00	25.00	2,000.00	1,975.00
1-1-538.00	POSTAGE	4,455.71	9,309.10	11,000.00	1,690.90
1-1-540.00	PRINTING	0.00	4,568.04	12,000.00	7,431.96
1-1-544.00	PROFESSIONAL SERVICES	0.00	8,837.50	19,000.00	10,162.50
1-1-546.00	DUES/FEES	255.00	4,414.37	9,000.00	4,585.63
1-1-548.00	PUBLIC NOTICES	0.00	148.35	1,000.00	851.65
1-1-549.00	PERS. PROP. REPL. TAX-VILL. REFUND	0.00	0.00	20,000.00	20,000.00
1-1-555.00	GRANT FUNDING	0.00	36,000.00	36,000.00	0.00
1-1-558.00	OFFICE SUPPLIES	430.69	2,284.49	5,500.00	3,215.51

REVENUE AND EXPENDITURE REPORT FOR ELA TOWNSHIP
PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022 INCREASE (DECREASE)	YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
1-1-559.00	OFFICE EQUIPMENT	0.00	120.00	2,500.00	2,380.00
1-1-565.00	INFORMATION TECHNOLOGY	0.00	3,815.37	19,000.00	15,184.63
1-1-568.00	MISCELLANEOUS	67.74	459.03	5,000.00	4,540.97
1-1-572.00	COMMUNITY EVENTS	0.00	556.35	5,000.00	4,443.65
1-1-573.00	COMMUNITY SERVICE PROJECTS	0.00	2,167.30	3,500.00	1,332.70
1-1-585.00	TOWNHALL IMPROVEMENTS	0.00	0.00	15,000.00	15,000.00
1-1-600.00	CAPITAL IMPROVEMENTS	0.00	139,350.00	1,000,000.00	860,650.00
Total Dept 1 - ADMINISTRATIVE DIVISION		22,435.27	350,428.54	1,540,191.37	1,189,762.83
Dept 2 - ELECTED OFFICIALS					
1-2-501.00	SUPERVISOR	2,916.67	19,375.01	35,000.00	15,624.99
1-2-504.00	CLERK	1,250.00	8,750.00	15,000.00	6,250.00
1-2-505.00	TRUSTEES	1,666.68	11,666.76	20,000.00	8,333.24
1-2-506.00	TREASURER	83.33	583.31	1,000.00	416.69
1-2-511.00	SOCIAL SECURITY TAX	452.64	3,088.71	6,000.00	2,911.29
1-2-536.00	TRAVEL EXPENSE	16.25	50.18	3,000.00	2,949.82
1-2-537.00	EDUCATION	0.00	398.50	2,000.00	1,601.50
Total Dept 2 - ELECTED OFFICIALS		6,385.57	43,912.47	82,000.00	38,087.53
Dept 3 - SOCIAL SERVICES DIVISION					
1-3-500.00	SALARIES	15,097.15	97,902.25	215,000.00	117,097.75
1-3-509.00	HEALTH BENEFITS	2,383.91	17,976.85	44,000.00	26,023.15
1-3-510.00	HRA	0.00	300.08	4,750.00	4,449.92
1-3-511.00	SOCIAL SECURITY TAX	1,120.14	7,292.87	16,500.00	9,207.13
1-3-512.00	IMRF	738.04	4,656.32	11,500.00	6,843.68
1-3-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,140.51	2,500.00	1,359.49
1-3-520.00	BUILDING MAINTENANCE	826.40	1,688.21	5,500.00	3,811.79
1-3-528.00	INSURANCE	0.00	0.00	600.00	600.00
1-3-532.00	TELEPHONE/INTERNET	339.70	2,269.12	4,800.00	2,530.88
1-3-534.00	UTILITIES	220.93	1,866.30	4,000.00	2,133.70
1-3-536.00	TRAVEL EXPENSE	26.25	71.25	2,000.00	1,928.75
1-3-537.00	EDUCATION	0.00	535.24	3,000.00	2,464.76
1-3-538.00	POSTAGE	1.95	3.94	100.00	96.06
1-3-540.00	PRINTING	0.00	0.00	300.00	300.00
1-3-546.00	DUES/FEES	239.00	1,220.03	1,600.00	379.97
1-3-558.00	OFFICE SUPPLIES	157.03	423.50	1,500.00	1,076.50
1-3-559.00	OFFICE EQUIPMENT	0.00	1,970.57	3,000.00	1,029.43
1-3-565.00	INFORMATION TECHNOLOGY	180.00	1,532.00	2,800.00	1,268.00
1-3-568.00	MISCELLANEOUS	0.00	220.00	1,000.00	780.00
Total Dept 3 - SOCIAL SERVICES DIVISION		21,330.50	141,069.04	324,450.00	183,380.96
Dept 5 - COMMUNITY CENTER					
1-5-500.00	SALARIES	29,535.92	226,182.40	442,000.00	215,817.60
1-5-509.00	HEALTH BENEFITS	1,836.48	12,718.28	26,000.00	13,281.72
1-5-510.00	HRA	0.00	(72.38)	3,000.00	3,072.38
1-5-511.00	SOCIAL SECURITY TAX	2,207.94	16,916.20	35,000.00	18,083.80
1-5-512.00	IMRF	1,273.62	9,046.09	18,500.00	9,453.91
1-5-513.00	UNEMPLOYMENT COMPENSATION	0.00	2,423.72	5,000.00	2,576.28
1-5-520.00	BUILDING MAINTENANCE	13,494.68	19,817.85	37,000.00	17,182.15
1-5-524.00	NUTRITION	678.70	6,923.34	25,000.00	18,076.66
1-5-525.00	LUNCH & LEARN PRESENTATIONS	750.00	1,350.00	7,500.00	6,150.00
1-5-532.00	TELEPHONE/INTERNET	624.88	4,171.70	7,500.00	3,328.30
1-5-534.00	UTILITIES	812.24	5,914.07	14,000.00	8,085.93
1-5-536.00	TRAVEL EXPENSE	28.75	291.90	1,000.00	708.10
1-5-537.00	EDUCATION	0.00	645.74	5,000.00	4,354.26
1-5-538.00	POSTAGE	0.00	4,618.62	9,750.00	5,131.38
1-5-540.00	PRINTING	7,781.86	10,445.09	16,000.00	5,554.91
1-5-546.00	DUES/FEES	47.87	1,371.69	4,000.00	2,628.31
1-5-547.00	PROGRAMS	4,554.24	31,409.62	60,000.00	28,590.38
1-5-550.00	LONG DISTANCE TRIPS	6,906.19	50,078.32	53,000.00	2,921.68
1-5-551.00	PROGRAM SUPPLIES	318.01	8,695.39	6,800.00	(1,895.39)
1-5-553.00	SPECIAL EVENTS	0.00	0.00	3,000.00	3,000.00
1-5-558.00	OFFICE SUPPLIES	259.99	735.68	2,000.00	1,264.32
1-5-559.00	OFFICE EQUIPMENT	0.00	797.20	4,700.00	3,902.80
1-5-561.00	FUEL/OIL	0.00	32.33	1,000.00	967.67
1-5-563.00	BUILDING EQUIPMENT	(227.62)	2,156.54	10,000.00	7,843.46
1-5-565.00	INFORMATION TECHNOLOGY	0.00	1,256.00	4,000.00	2,744.00
1-5-568.00	MISCELLANEOUS	348.20	770.12	2,000.00	1,229.88
1-5-585.00	GRANT PROJECTS	0.00	0.00	5,000.00	5,000.00
1-5-597.00	DONATION PROJECTS	0.00	0.00	1,500.00	1,500.00

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022 INCREASE (DECREASE)	YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
Total Dept 5 - COMMUNITY CENTER		71,231.95	418,695.51	809,250.00	390,554.49
Dept 6 - ASSESSORS DIVISION					
1-6-500.00	SALARIES	27,939.01	205,711.84	410,000.00	204,288.16
1-6-509.00	HEALTH BENEFITS	3,692.90	23,131.69	58,000.00	34,868.31
1-6-510.00	HRA	105.89	258.42	9,000.00	8,741.58
1-6-511.00	SOCIAL SECURITY TAX	2,087.74	15,400.81	33,000.00	17,599.19
1-6-512.00	IMRF	1,165.97	8,254.13	17,000.00	8,745.87
1-6-513.00	UNEMPLOYMENT COMPENSATION	0.00	2,150.67	3,500.00	1,349.33
1-6-520.00	BUILDING MAINTENANCE	1,322.26	2,824.30	7,000.00	4,175.70
1-6-532.00	TELEPHONE/INTERNET	459.38	3,619.18	6,000.00	2,380.82
1-6-534.00	UTILITIES	353.50	2,965.39	7,000.00	4,034.61
1-6-536.00	TRAVEL EXPENSE	513.75	1,101.97	3,500.00	2,398.03
1-6-537.00	EDUCATION	0.00	3,400.54	6,500.00	3,099.46
1-6-538.00	POSTAGE	0.00	2.65	100.00	97.35
1-6-540.00	PRINTING	0.00	448.00	2,500.00	2,052.00
1-6-544.00	PROFESSIONAL SERVICES	0.00	1,024.25	5,000.00	3,975.75
1-6-546.00	DUES/FEES	657.00	3,991.73	8,000.00	4,008.27
1-6-558.00	OFFICE SUPPLIES	314.25	1,801.40	2,500.00	698.60
1-6-559.00	OFFICE EQUIPMENT	0.00	621.99	3,000.00	2,378.01
1-6-561.00	FUEL/OIL	292.06	1,876.65	5,000.00	3,123.35
1-6-565.00	INFORMATION TECHNOLOGY	0.00	8,022.98	20,000.00	11,977.02
1-6-568.00	MISCELLANEOUS	0.00	26.11	500.00	473.89
1-6-569.00	VEHICLE MAINTENANCE	43.08	267.06	2,000.00	1,732.94
Total Dept 6 - ASSESSORS DIVISION		38,946.79	286,901.76	609,100.00	322,198.24
Dept 7 - TRANSPORTATION DIVISION					
1-7-500.00	SALARIES	6,989.67	49,119.42	110,000.00	60,880.58
1-7-509.00	HEALTH BENEFITS	629.62	4,360.61	9,000.00	4,639.39
1-7-510.00	HRA	0.00	0.00	1,650.00	1,650.00
1-7-511.00	SOCIAL SECURITY TAX	527.58	3,704.04	9,500.00	5,795.96
1-7-512.00	IMRF	266.54	1,929.15	7,000.00	5,070.85
1-7-513.00	UNEMPLOYMENT COMPENSATION	0.00	778.76	1,400.00	621.24
1-7-515.00	UNIFORMS/TESTING	0.00	0.00	600.00	600.00
1-7-528.00	INSURANCE	0.00	2,040.00	4,000.00	1,960.00
1-7-532.00	TELEPHONE	141.17	1,027.28	2,000.00	972.72
1-7-544.00	PROFESSIONAL SERVICES	0.00	108.00	1,000.00	892.00
1-7-558.00	OFFICE SUPPLIES	0.00	176.45	500.00	323.55
1-7-561.00	FUEL/OIL	1,879.88	13,083.32	26,000.00	12,916.68
1-7-569.00	VEHICLE MAINTENANCE	1,454.61	2,967.98	10,000.00	7,032.02
Total Dept 7 - TRANSPORTATION DIVISION		11,889.07	79,295.01	182,650.00	103,354.99
TOTAL EXPENDITURES		172,219.15	1,320,302.33	3,547,641.37	2,227,339.04
Fund 1 - GENERAL TOWN FUND:					
TOTAL REVENUES		229,159.09	2,135,039.34	5,078,203.94	2,943,164.60
TOTAL EXPENDITURES		172,219.15	1,320,302.33	3,547,641.37	2,227,339.04
NET OF REVENUES & EXPENDITURES		56,939.94	814,737.01	1,530,562.57	715,825.56

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022 INCREASE (DECREASE)	YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 2 - GENERAL ASSISTANCE FUND					
Revenues					
Dept 0					
2-0-400.00	PROPERTY TAX	2,012.83	19,349.49	20,002.06	652.57
2-0-404.00	INTEREST INCOME	139.18	220.07	500.00	279.93
2-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	121,376.42	121,376.42
Total Dept 0		2,152.01	19,569.56	141,878.48	122,308.92
TOTAL REVENUES		2,152.01	19,569.56	141,878.48	122,308.92
Expenditures					
Dept 0					
2-0-500.00	SALARIES	1,787.47	2,668.71	29,000.00	26,331.29
2-0-511.00	SOCIAL SECURITY TAX	136.73	204.15	2,400.00	2,195.85
2-0-512.00	IMRF	95.10	141.98	1,700.00	1,558.02
2-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	0.00	200.00	200.00
2-0-537.00	EDUCATION	0.00	0.00	500.00	500.00
2-0-565.00	INFORMATION TECHNOLOGY	0.00	0.00	2,000.00	2,000.00
2-0-701.00	EMERGENCY ASSISTANCE	1,892.26	2,258.42	50,000.00	47,741.58
2-0-702.00	GENERAL ASSISTANCE	0.00	0.00	20,000.00	20,000.00
Total Dept 0		3,911.56	5,273.26	105,800.00	100,526.74
TOTAL EXPENDITURES		3,911.56	5,273.26	105,800.00	100,526.74
Fund 2 - GENERAL ASSISTANCE FUND:					
TOTAL REVENUES		2,152.01	19,569.56	141,878.48	122,308.92
TOTAL EXPENDITURES		3,911.56	5,273.26	105,800.00	100,526.74
NET OF REVENUES & EXPENDITURES		(1,759.55)	14,296.30	36,078.48	21,782.18

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022 INCREASE (DECREASE)	YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 3 - GENERAL ROAD FUND					
Revenues					
Dept 0					
3-0-400.00	PROPERTY TAX	21,864.43	210,976.63	250,038.37	39,061.74
3-0-402.00	PERS PROP REPLACEMENT TAX	0.00	6,609.03	0.00	(6,609.03)
3-0-404.00	INTEREST INCOME	1,647.45	2,559.53	1,000.00	(1,559.53)
3-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	1,475,562.24	1,475,562.24
3-0-410.00	MISCELLANEOUS INCOME	0.00	2,417.35	5,000.00	2,582.65
3-0-410.01	HWY.ENT.INCOME/BUS REPAIRS	123.26	155.76	0.00	(155.76)
3-0-410.02	HWY.ENT.INCOME/VILL.DEER PARK	0.00	28,913.88	170,000.00	141,086.12
3-0-410.03	HWY.ENT.INCOME/VILL.LONG GROVE	7,812.00	54,121.51	40,000.00	(14,121.51)
3-0-410.04	HWY.ENT.INCOME/VILL. NORTH BARRINGTON	3,850.94	48,202.09	15,000.00	(33,202.09)
3-0-410.05	HWY.ENT.INCOME/VILL.KILDEER	10,335.68	39,311.42	40,000.00	688.58
3-0-418.00	TRANSFERS IN	0.00	0.00	0.00	0.00
Total Dept 0		45,633.76	393,267.20	1,996,600.61	1,603,333.41
TOTAL REVENUES		45,633.76	393,267.20	1,996,600.61	1,603,333.41
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
3-1-500.00	SALARIES	9,202.79	67,617.20	125,000.00	57,382.80
3-1-509.00	HEALTH BENEFITS	3,067.07	21,241.90	44,000.00	22,758.10
3-1-510.00	HRA	0.00	0.00	5,000.00	5,000.00
3-1-511.00	SOCIAL SECURITY TAX	660.36	4,845.35	10,000.00	5,154.65
3-1-512.00	IMRF	489.60	3,597.29	7,500.00	3,902.71
3-1-513.00	UNEMPLOYMENT COMPENSATION	0.00	654.48	750.00	95.52
3-1-528.00	INSURANCE	0.00	26,207.00	29,000.00	2,793.00
3-1-532.00	TELEPHONE/INTERNET	261.99	2,629.53	6,000.00	3,370.47
3-1-536.00	TRAVEL EXPENSE	0.00	0.00	4,000.00	4,000.00
3-1-537.00	EDUCATION	575.00	625.00	3,000.00	2,375.00
3-1-540.00	PRINTING	0.00	0.00	500.00	500.00
3-1-544.00	PROFESSIONAL SERVICES	0.00	0.00	1,000.00	1,000.00
3-1-546.00	DUES/FEES	(10.50)	471.00	1,000.00	529.00
3-1-548.00	PUBLIC NOTICES	0.00	0.00	500.00	500.00
3-1-558.00	OFFICE SUPPLIES	420.61	916.88	2,500.00	1,583.12
3-1-559.00	OFFICE EQUIPMENT	0.00	750.00	3,500.00	2,750.00
3-1-565.00	INFORMATION TECHNOLOGY	0.00	2,845.83	6,000.00	3,154.17
Total Dept 1 - ADMINISTRATIVE DIVISION		14,666.92	132,401.46	249,250.00	116,848.54
Dept 4 - MAINTENANCE DIVISION					
3-4-520.00	BUILDING MAINTENANCE	0.00	3,707.60	170,000.00	166,292.40
3-4-533.00	ENGINEERING SERVICES	0.00	0.00	3,000.00	3,000.00
3-4-534.00	UTILITIES	489.56	4,420.66	8,500.00	4,079.34
3-4-535.00	RENTALS	0.00	100.80	2,000.00	1,899.20
3-4-562.00	OPERATING SUPPLIES	0.00	0.00	4,000.00	4,000.00
3-4-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	29,500.00	255,000.00	225,500.00
3-4-564.00	SMALL TOOLS	179.00	1,220.53	4,000.00	2,779.47
3-4-567.00	EQUIPMENT MAINTENANCE	1,530.48	5,875.94	30,000.00	24,124.06
3-4-569.00	VEHICLE MAINTENANCE	715.12	8,259.14	45,000.00	36,740.86
3-4-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
3-4-577.00	VILLAGE MATERIALS	3,259.66	22,752.46	40,000.00	17,247.54
3-4-580.00	PAVING	2,087.00	397,405.27	500,000.00	102,594.73
3-4-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
3-4-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	700,000.00	700,000.00
Total Dept 4 - MAINTENANCE DIVISION		8,260.82	473,242.40	1,772,000.00	1,298,757.60
TOTAL EXPENDITURES		22,927.74	605,643.86	2,021,250.00	1,415,606.14
Fund 3 - GENERAL ROAD FUND:					
TOTAL REVENUES		45,633.76	393,267.20	1,996,600.61	1,603,333.41
TOTAL EXPENDITURES		22,927.74	605,643.86	2,021,250.00	1,415,606.14
NET OF REVENUES & EXPENDITURES		22,706.02	(212,376.66)	(24,649.39)	187,727.27

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022 INCREASE (DECREASE)	YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 4 - PERMANENT ROAD FUND					
Revenues					
Dept 0					
4-0-400.00	PROPERTY TAX	109,653.74	1,055,209.20	1,090,023.26	34,814.06
4-0-404.00	INTEREST INCOME	1,416.81	2,165.71	2,000.00	(165.71)
4-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	1,043,046.46	1,043,046.46
4-0-410.00	MISCELLANEOUS INCOME	0.00	0.00	50,000.00	50,000.00
4-0-410.01	MFT FUND	0.00	45,202.99	45,000.00	(202.99)
4-0-410.02	ROAD BONDS	300.00	1,400.00	500.00	(900.00)
Total Dept 0		111,370.55	1,103,977.90	2,230,569.72	1,126,591.82
TOTAL REVENUES		111,370.55	1,103,977.90	2,230,569.72	1,126,591.82
Expenditures					
Dept 0					
4-0-500.00	SALARIES	31,378.78	223,803.06	470,000.00	246,196.94
4-0-509.00	HEALTH BENEFITS	4,240.70	32,662.89	95,000.00	62,337.11
4-0-510.00	HRA	7.74	170.97	6,500.00	6,329.03
4-0-511.00	SOCIAL SECURITY TAX	2,342.77	16,644.90	36,000.00	19,355.10
4-0-512.00	IMRF	1,669.37	11,906.40	26,000.00	14,093.60
4-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	2,598.30	4,500.00	1,901.70
4-0-515.00	UNIFORMS/TESTING	1,723.24	5,622.17	14,000.00	8,377.83
4-0-535.00	RENTALS	0.00	0.00	1,000.00	1,000.00
4-0-561.00	FUEL/OIL	5,730.37	16,592.74	50,000.00	33,407.26
4-0-562.00	OPERATING SUPPLIES	608.16	3,847.42	8,500.00	4,652.58
4-0-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	0.00	10,000.00	10,000.00
4-0-570.00	ROAD SIGNS/JULIE	500.00	3,526.00	3,500.00	(26.00)
4-0-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
4-0-580.00	PAVING	1,204.13	2,123.16	20,000.00	17,876.84
4-0-582.00	STORM WATER	1,755.33	41,780.65	270,000.00	228,219.35
4-0-584.00	STREET LIGHTS	837.58	5,995.23	15,000.00	9,004.77
4-0-586.00	ROAD SALT AND LIQUID DE-ICER	0.00	0.00	75,000.00	75,000.00
4-0-587.00	ROAD SUPPLIES & TREE REMOVAL	9,600.00	16,450.00	15,000.00	(1,450.00)
4-0-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
4-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	350,000.00	350,000.00
Total Dept 0		61,598.17	383,723.89	1,480,500.00	1,096,776.11
TOTAL EXPENDITURES		61,598.17	383,723.89	1,480,500.00	1,096,776.11
Fund 4 - PERMANENT ROAD FUND:					
TOTAL REVENUES		111,370.55	1,103,977.90	2,230,569.72	1,126,591.82
TOTAL EXPENDITURES		61,598.17	383,723.89	1,480,500.00	1,096,776.11
NET OF REVENUES & EXPENDITURES		49,772.38	720,254.01	750,069.72	29,815.71

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022 INCREASE (DECREASE)	YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 5 - PARK MAINTENANCE FUND					
Revenues					
Dept 0					
5-0-400.00	PROPERTY TAX	52,088.88	500,914.95	500,000.67	(914.28)
5-0-404.00	INTEREST INCOME	281.01	400.77	500.00	99.23
5-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	298,174.00	298,174.00
5-0-410.00	MISCELLANEOUS INCOME	1,667.00	11,919.00	37,644.40	25,725.40
5-0-410.01	KNIGGE PARK - STUDENT PARKING LOT REV	0.00	16,200.00	15,000.00	(1,200.00)
5-0-410.02	YOUTH SPORTS - PARK REV	0.00	2,935.00	4,500.00	1,565.00
5-0-418.00	TRANSFERS IN	0.00	37,091.37	37,091.37	0.00
Total Dept 0		54,036.89	569,461.09	892,910.44	323,449.35
TOTAL REVENUES		54,036.89	569,461.09	892,910.44	323,449.35
Expenditures					
Dept 0					
5-0-500.00	SALARIES	8,440.00	53,500.00	85,000.00	31,500.00
5-0-509.00	HEALTH BENEFITS	608.63	4,215.24	9,000.00	4,784.76
5-0-510.00	HRA	0.00	0.00	1,650.00	1,650.00
5-0-511.00	SOCIAL SECURITY TAX	635.80	4,018.85	7,000.00	2,981.15
5-0-512.00	IMRF	178.76	1,337.50	5,000.00	3,662.50
5-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	327.24	1,700.00	1,372.76
5-0-520.00	BUILDING MAINTENANCE	505.28	2,174.31	10,000.00	7,825.69
5-0-521.00	PARK MAINTENANCE	6,854.90	32,042.34	32,000.00	(42.34)
5-0-534.00	UTILITIES	301.96	2,087.52	6,000.00	3,912.48
5-0-544.00	PROFESSIONAL SERVICES	0.00	0.00	3,000.00	3,000.00
5-0-555.00	SCHOLARSHIPS/KNIGGE PARKING MAINTENANCE	0.00	15,023.64	15,000.00	(23.64)
5-0-561.00	FUEL/OIL	810.70	5,886.66	6,000.00	113.34
5-0-562.00	LANDSCAPING SUPPLIES	1,390.00	7,075.25	25,000.00	17,924.75
5-0-563.00	PARK EQUIPMENT	0.00	15,872.32	26,500.00	10,627.68
5-0-564.00	SMALL TOOLS	86.11	2,074.47	2,000.00	(74.47)
5-0-568.00	MISCELLANEOUS	0.00	96.56	1,000.00	903.44
5-0-574.00	ELA HISTORIC-PROJECTS/MAINT	819.77	3,682.73	20,000.00	16,317.27
5-0-596.00	MOSQUITO ABATEMENT PLAN	0.00	33,775.00	35,000.00	1,225.00
5-0-600.00	CAPITAL IMPROVEMENTS	1,978.05	64,680.89	475,000.00	410,319.11
Total Dept 0		22,609.96	247,870.52	765,850.00	517,979.48
TOTAL EXPENDITURES		22,609.96	247,870.52	765,850.00	517,979.48
Fund 5 - PARK MAINTENANCE FUND:					
TOTAL REVENUES		54,036.89	569,461.09	892,910.44	323,449.35
TOTAL EXPENDITURES		22,609.96	247,870.52	765,850.00	517,979.48
NET OF REVENUES & EXPENDITURES		31,426.93	321,590.57	127,060.44	(194,530.13)

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/2022 INCREASE (DECREASE)	YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 6 - CEMETERY MAINTENANCE FUND					
Revenues					
Dept 0					
6-0-400.00	PROPERTY TAX	0.37	(3.08)	0.00	3.08
6-0-404.00	INTEREST INCOME	233.36	369.90	500.00	130.10
6-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	198,290.37	198,290.37
6-0-409.00	DONATIONS	0.00	0.00	0.00	0.00
6-0-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
6-0-410.01	FAIRFIELD CEMETERY REVENUE	0.00	1,000.00	2,000.00	1,000.00
6-0-410.02	LAKE ZURICH CEMETERY REVENUE	0.00	30,000.00	10,000.00	(20,000.00)
Total Dept 0		233.73	31,366.82	210,790.37	179,423.55
TOTAL REVENUES		233.73	31,366.82	210,790.37	179,423.55
Expenditures					
Dept 0					
6-0-500.00	SALARIES	384.62	2,884.65	5,000.00	2,115.35
6-0-508.00	CEMETERY BOARD	0.00	0.00	1,500.00	1,500.00
6-0-511.00	SOCIAL SECURITY TAX	29.43	220.68	400.00	179.32
6-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	63.12	350.00	286.88
6-0-521.00	CEMETERY MAINTENANCE	0.00	1,150.00	15,000.00	13,850.00
6-0-522.00	BURIAL EXPENSES	0.00	2,550.00	8,000.00	5,450.00
6-0-523.00	CREM SCATTER GARDEN	0.00	2,533.50	2,500.00	(33.50)
6-0-532.00	TELEPHONE/INTERNET	0.00	140.00	500.00	360.00
6-0-536.00	TRAVEL EXPENSE	0.00	0.00	200.00	200.00
6-0-537.00	EDUCATION	0.00	0.00	200.00	200.00
6-0-544.00	PROFESSIONAL SERVICES	0.00	0.00	2,000.00	2,000.00
6-0-564.00	SMALL TOOLS	0.00	0.00	2,000.00	2,000.00
6-0-565.00	INFORMATION TECHNOLOGY	0.00	108.00	150.00	42.00
6-0-568.00	MISCELLANEOUS	0.00	0.00	3,000.00	3,000.00
6-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	100,000.00	100,000.00
Total Dept 0		414.05	9,649.95	140,800.00	131,150.05
TOTAL EXPENDITURES		414.05	9,649.95	140,800.00	131,150.05
Fund 6 - CEMETERY MAINTENANCE FUND:					
TOTAL REVENUES		233.73	31,366.82	210,790.37	179,423.55
TOTAL EXPENDITURES		414.05	9,649.95	140,800.00	131,150.05
NET OF REVENUES & EXPENDITURES		(180.32)	21,716.87	69,990.37	48,273.50
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		442,586.03	4,252,681.91	10,550,953.56	6,298,271.65
TOTAL EXPENDITURES - ALL FUNDS		283,680.63	2,572,463.81	8,061,841.37	5,489,377.56
NET OF REVENUES & EXPENDITURES		158,905.40	1,680,218.10	2,489,112.19	808,894.09

Payroll Check Register Report For Ela Township
For Check Dates 10/11/2022 to 11/7/2022

Name	Check Net
AXA EQUITABLE-EQUI VEST	421.80
EFTPS	35,631.64
ILL DEPT OF REVENUE	6,319.86
ILLINOIS MUNICIPAL	14,519.32
WISCONSIN DEPT OF REVENUE	387.99
EMPLOYEE PAYROLL	108,163.19
Total Payroll	165,443.80

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Date: November 3, 2022

To: Township Supervisor and Board of Trustees

From: Penelope Herr- Township Assessor

Subject: **Board Report –October 2022**

The Ela Township Board of Review appeal hearings that were requested as in person finished on October 31, 2022. There is one more day of letter hearings to be held on November 1, 2022. Once those hearings are heard, we will wait for the final assessments from the Lake County Board of Review to be brought forward to IMS. The entry of 2023 quadrennial work can be started as soon as that is done.

On October 25th, the taxing bodies received word from District 95 regarding the Kohls Property Tax Appeals from 2018, 2020 and 2021. They decided to stipulate those three years to a no change with the understanding that 2022 Lake County Board of Review would change the value to reflect a market value of \$4,311,815 with no filing to the State Property Tax Appeal Board for further consideration. Because of the stipulation occurring at the Board of Review for the 2022 year, there will be no refunds or impacts to future years' extensions. District 95 felt that this was best for all parties considering the cost of having expert witnesses, attorney fees etc.

Since October 1, 2022, there have been 115 new permits recorded in our assessment program.



Date: November 9, 2022
To: Township Supervisor and Board of Trustees
From: Jessica P. Case, Bus Liaison
Subject: **Board Report – October 2022**

<u>BUS SERVICE</u>	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
Ridership (One Way) - Ela	235	307	319	266		
Ridership (One Way) - Wauconda	46	56	48	36		
Total Number of Rides	281	363	367	302		
Revenue Miles - Ela	1300	1757	1637	1431		
Revenue Miles - LC	524	618	484	493		
Total Miles	1824	2375	2121	1924		
Revenue Hours - Ela	165	191.75	178	154.5		
Revenue Hours - LC	26	31.25	24.75	25		
Total Hours	191	223	202.75	179.5		
Days in Service - Ela	20	23	21	21		
Days in Service - LC	12	14	12	13		
Fuel Usage (gallons)	661.8	557.9	487.9	556.1		
Lift Usage	54	87	96	102		



Date: November 2nd, 2022

To: Township Supervisor and Board of Trustees

From: Sara Marx LCPC, NCC, Director of Health & Wellness

Subject: Board Reports – October 2022

Clients and Groups:

Health & Wellness received 26 referrals in October. Of the 26 referrals, 13 requested therapy services, 10 were seeking consultations, and 3 inquired into GA/EA. Health & Wellness has been helping those we can and referring out for those individuals that need specialty care. Grief Group has resumed for an 8-week course, and we are gathering members for a Parenting Group and Caregiver Support Group that should start in early 2023.

The Lending Closet helped a record breaking 55 families with medical equipment! With the help of community members and partners, our Lending Closet remains fully stocked and we have suspended donations at this time.

Charity Knit has resumed in-person groups and will continue with a hybrid model. In October, Charity Knit has donated 320 to local organizations, including Good Shephard Hospital, Wooddale Home, Emmaus House, and Joanie's Closet. They have donated 3,949 items since January 2022.

Personnel:

Health & Wellness is preparing for Melanie Lima's maternity leave beginning in December.

Community Events:

Health & Wellness has teamed up with Blue Heron Café in Barrington and Quinton Road Baptist Church to provide Thanksgiving meals to families and seniors in our area. Blue Heron Café will provide hot meals and Quinton Road Baptist Church will provide boxes of food. We are working with local organizations to provide toys to children in need for Christmas, including participating in Shop with a Cop. Health & Wellness participated in an informational Vaping Event at LZHS for parents in efforts to increase awareness during Red Ribbon Week. The administrative team participated in Psychological First Aid Training and Suicide Risk Safety Basics trainings. We are continuing to work closely with the Liberty Lakes Community to identify groups and programs to assist their residents.

Goals:

Health & Wellness continues to form relationships with Ela Township organizations and will continue to identify additional support services for our residents. Health & Wellness continues to offer telehealth sessions, virtual meetings, and in-person sessions.

Ela Crafters Monthly Donation Log

September, 2022

Recipient Organization	Item Donated	Quantity	Monthly Total
Good Shepherd Hospital, Barrington	Rainbow Blankets Chaplain Lapghans Art in the Barn Ukrainian Solidarity Project	4 16 200 40	260
Wooddale Home	Quilts/Throws	6	6
Joanie's Closet	Adult Hat/Scarf Sets Youth Hat/Scarf Sets	25 25	50
Emmaus House	Baby Afghans	4	4
Total Items Donated			320
YTD TOTAL			3,949

Ukrainian Solidarity Project C.U.R.E. = hearts, bracelets, key chain hangers, flags, pom-pons, etc.

We have raised \$4,082 for this cause, of which \$315 came from Art in the Barn.

Date: 11/1/2022

To: Township Supervisor and Board of Trustees

From: Mike DePouw, Highway Superintendent

Subject: **Board Report – November 2022**

Highway Department Update:

- **Snow Season** – All our snow removal equipment has been taken out of storage and inspected thoroughly to make sure everything is in good working condition.
- **Training** – On October 25th, 5 of our employees attended a 7-hour confined space training at Mundelein Public Works facility. After their class completion each employee received an OSHA course completion certificate.
- **Project Updates** – Our garage furnaces installation has been pushed back 4-5 weeks by the supplier on October 25th. We originally had a tentative installation date of November 9th and 10th. The rough electric has been installed and the concrete pad has been poured for the Highway Department generator. Unfortunately, the generator will not be installed until May. The Echo Lake sidewalk has been framed and poured the week of October 31st. We still have some restoration to be completed; which we plan to have this done by November 14th.

Income from the Villages:

- Total income for October from Village Contracts \$22,183.94
- Village of Deer Park – 18 tickets preformed
 - Labor charges \$5,800.00
 - Material charges \$2,039.44
 - Equipment charges \$2,369.00
 - Totaling \$10,208.44
- Village of Kildeer – 13 work tickets preformed
 - Labor charges \$2,813.00
 - Material charges \$534.40
 - Equipment charges \$1,357.00
 - Totaling \$4,704.40
- Village of Long Grove – 15 work tickets preformed
 - Labor charges \$1,914.00
 - Material charges \$633.00
 - Equipment charges \$736.00
 - Totaling \$3,283.00
- Village of Long Grove Park District – 0 work ticket preformed
 - Labor charges \$0
 - Material charges \$0
 - Equipment charges \$0
 - Totaling \$0

- Village of North Barrington – 15 work ticket performed
 - Labor charges \$2,349.00
 - Material charges \$535.10
 - Equipment charges \$1,104.00
 - Totaling \$3,988.10

Labor hours performed throughout Ela Township – 290.25 work hours performed

- Assessor – 0 work ticket equaling 0 hours
- Buses – 2 work tickets equaling 8 hours
- Cemetery – 6 work tickets equaling 20 hours
- Community Center – 5 work tickets equaling 10.5 hours
- Health & Wellness – 1 work ticket equaling 2 hours
- Highway Department (unincorporated) – 58 work tickets equaling 174.5 hours
- Historical – 0 work tickets equaling 0 hours
- Parks – 16 work tickets equaling 61 hours
- Town Hall – 6 work tickets equaling 14.25 hours



Date: November 2, 2022
To: Township Supervisor and Board of Trustees
From: Jim Dalbec, Assistant Community Programs Director
Subject: **Board Report – October 2022**

Programming:

October was our busiest month yet in 2022. We jumped up to just over \$7000 in program revenue for September with our Oktoberfest Event and brought in \$9700 in program revenue for October. We had multiple evening events with our Sip N' Swirl, Comedy and Cocktails, and our Murder Mystery Dinner hosting over 70 participants! A huge thank you to Gloria Palmblad for going above and beyond to help serve our seniors at the Murder Mystery Dinner. We're seeing a gradual increase in other smaller evening programming as well between Bunco, Yoga, and some of our documentary viewings. All in all, since September 19 we have witnessed our membership increase by about 90 participants. That is an enormous jump for such a small period of time. Although that means our staff and volunteers have been slammed answering questions both in-person and on the phone, it also means the exposure of our township and programming has rapidly expanded over the last 2 months.

Meals:

Lunches continue to increase and we brought in just under \$3000 in revenue from meals. We also had several in-house evening events featuring dinner between Oktoberfest and the Murder Mystery, so Corey has definitely been busy. November we will feature several more in-hour meals between our Veterans Day Luncheon and Friendsgiving.

Upcoming Events/Programming:

November and December are expected to be extremely busy between the holidays and multiple larger events that we offer. We have already seen incredible interest in our Friendsgiving Luncheon with over 70 currently signed up, and expect our Jingle Ball to once again be close to 100 participants. As always, we appreciate any and all help serving at all of our larger luncheons and evening programming.

Thank you again for your continued support,
Jim Dalbec
Assistant Community Programs Director

Date: October 31, 2022
To: Township Supervisor and Board of Trustees
From: Joe Cacciatore, Youth Coordinator
Subject: **Youth Board Report – October**

Homework Club

Homework Club is still up and running. We are still at 47 kids, hired 1 more staff, and have some awesome volunteers. Volunteers are coming from the National Honors Society, a retired Kindergarten teacher, and a semi-retired school psychologist. Mrs. Robin (Kindergarten Teacher) has been awesome and has some hands-on learning activities for our K-2. It's awesome to see the kids excited to see her when she comes in. Mrs. Jancaus (School Psychologist) will be starting with us in November. We are grateful to have them!

SafeSitter

The November 19th SafeSitter class will be running, we have 8 participants for the class. The max amount of participants in the class is 10 per class instructor. I will be teaching that class. The class is on a Saturday and runs from 10:00 a.m. until 4:00 p.m. We are still looking to get registrations for other SafeSitter dates, and the Safe@Home Classes. The next class we are getting registrations for is the December 10 Safe@Home Class.

Staffing

We are right now fully staffed with the Homework Club program. Along with Ben and me, we have 4 counselors. They will have a rotating schedule, and we hope everyone gets comfortable with their roles soon. We should have some summer camp staff back for winter break, to help with splitting days.

Winter Break Camp

Winter Break registration has been sent out to past participants and current program participants it will go out to the public this week. We have received a few registrations already and are excited they are coming in but are hopefully looking to fill up! Some of our new Summer Camp participants, and current Homework Club participants have signed up. Each day will be open to have 48 max participants. This year's Winter Break Camp will have 9 days, December 27 – 30, January 3 – 6, and January 9. We have field trips planned and are hoping to get some snow for the opportunity to go sledding!

Thank you again for your continued support,

Joseph Cacciatore
Youth Coordinator

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TAX LEVY ORDINANCE

TOWNSHIP

ORDINANCE No. 2022-02

An ordinance levying taxes for all town purposes for Ela Township, Lake County, Illinois, for the tax year 2021, collectable in 2022.

BE IT ORDAINED by the Board of Trustees of Ela Township, Lake County, Illinois, as follows:

SECTION 1: That the sum of Three Million, Nine Hundred Ten Thousand Four Hundred & 00/100 Dollars (\$3,910,400.00) are hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized, in order to meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such purposes as:

General Town Fund

General Assistance Fund

Park Maintenance Fund

Cemetery Maintenance Fund

Road and Bridge Fund

Permanent Road Fund

Equipment and Building Fund

for the year 2022.

SECTION 2: That the amount levied for each object and purpose shall be as follows:

	<u>Amount Levied</u>	
<u>GENERAL TOWN FUND</u>		
<u>ADMINISTRATION</u>		
Personnel	190,000	
Contractual Services	122,000	
Commodities	10,000	
Capital Outlay	0	
Other Expenditures	81,000	
TOTAL ADMINISTRATION:		403,000
<u>ELECTED OFFICIALS</u>		
Salaries	145,000	
Other Expenditures	5,000	
TOTAL ELECTED OFFICIALS:		150,000
<u>ASSESSOR</u>		
Personnel	410,000	
Contractual Services	40,000	
Commodities	8,000	
Other Expenditures	17,000	
TOTAL ASSESSOR:		475,000
<u>COMMUNITY CENTER PROGRAMS & SERVICES</u>		
Personnel	448,000	
Contractual Services	38,000	
Commodities	38,000	
Programs	74,000	
Other Expenditures	38,000	
TOTAL SENIOR PROGRAMS & SERVICES:		636,000
<u>SOCIAL SERVICES</u>		
Personnel	227,000	
Contractual Services	15,000	
Commodities	3,000	
Other Expenditures	6,000	
TOTAL SOCIAL SERVICES:		251,000

	<u>Amount Levied</u>	
<u>TRANSPORTATION SERVICES</u>		
Personnel	110,000	
Contractual Services	11,000	
Commodities	19,000	
Other Expenditures	15,000	
TOTAL TRANSPORTATION SERVICES:		155,000
 TOTAL GENERAL TOWN FUND:		 2,070,000
REF: General Corporate Tax 60 ILCS 1/235-10		
<u>LESS RECOVERIES</u>		
Misc/Interest	(10,000)	
Community Center Programs	(140,000)	
Transportation	(20,000)	
TOTAL RECOVERIES:		(170,000)
 <u>CEMETERY FUND</u>		
Personnel	0	
Contractual Services	0	
Commodities	0	
Capital Outlay	0	
Other Expenditures	0	
TOTAL CEMETERY FUND		0

REF: Cemetery Tax 50 ILCS 610c & 60 ILCS 1/135-50

	<u>Amount Levied</u>	
<u>PARK MAINTENANCE FUND</u>		
Personnel	177,840	
Contractual Services	113,360	
Commodities	33,280	
Capital Outlay	269,280	
Other Expenditures	16,640	
TOTAL PARK MAINTENANCE FUND:		610,400

REF: Park Maintenance Tax 60 ILCS 1/120-20

GENERAL ASSISTANCE FUND

ADMINISTRATION

Personnel		
Contractual Services	0	
Commodities	0	
Other Expenditures	0	
TOTAL ADMINISTRATION:		0

HOME RELIEF

Contractual Services	0	
Commodities	0	
Other Expenditures	0	
TOTAL HOME RELIEF:		0
TOTAL GENERAL ASSISTANCE FUND:		0

REF: Public Assistance Tax 60 ILCS 1/235-20

	<u>Amount Levied</u>	
<u>GENERAL ROAD FUND</u>		
<u>ADMINISTRATION</u>		
Personnel	208,000	
Contractual Services	10,400	
Commodities	2,800	
Capital Outlay	70,000	
Other Expenditures	0	
TOTAL ADMINISTRATION:		291,200
<u>MAINTENANCE</u>		
Personnel	0	
Contractual Services	5,200	
Commodities	223,600	
Capital Outlay	314,100	
Other Expenditures	10,400	
TOTAL MAINTENANCE:		553,300
TOTAL GENERAL ROAD FUND:		844,500
REF: General Road & Bridge Tax (605 ILCS 5/6-501 & 5/6-504)		
<u>EQUIPMENT & BUILDING FUND</u>		
Contractual Services	30,000	
Debt Service	0	
Capital Outlay	150,000	
TOTAL EQUIPMENT & BUILDING FUND:		180,000
REF: Equipment & Building Tax (605 ILCS 5/6-508.1)		
LESS RECOVERIES		
Misc/Interest/PPRT	(4,500)	
Hwy. Ent. Income/Municipal	(320,000)	
TOTAL RECOVERIES:		(324,500)

	<u>Amount Levied</u>	
<u>PERMANENT ROAD FUND</u>		
Personnel	680,160	
Contractual Services	4,000	
Commodities	60,000	
Capital Outlay	0	
Other Expenditures	840	
TOTAL PERMANENT ROAD FUND:		745,000
LESS RECOVERIES		
MFT Fund	(45,000)	
TOTAL RECOVERIES:		(45,000)
REF: Permanent Road Tax (605 ILCS 5/6-601)		
<u>TAX LEVY SUMMARY</u>		
General Corporate Tax	1,900,000	
Cemetery Tax	0	
Park Maintenance Tax	610,400	
Public Assistance Tax	0	
Road & Bridge Tax	520,000	
Equipment & Building Tax	180,000	
Permanent Road Tax	700,000	
TOTAL TAXES LEVIED:		3,910,400

SECTION 3: That the Town Clerk shall make and file with the County Clerk of said County of Lake on or before the last Tuesday of December, a duly certified copy of this ordinance.

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not effect the validity of the remaining portion of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect after its adoption, as provided by law.

ADOPTED this 10th day of November, 2022, pursuant to a roll call vote by the Board of Trustees of Ela Township, Lake County, Illinois

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
<u>SUPERVISOR GLORIA M. PALMBLAD</u>	_____	_____	_____
<u>TRUSTEE LARRY BOWMAN</u>	_____	_____	_____
<u>TRUSTEE JOEL SIKES</u>	_____	_____	_____
<u>TRUSTEE TOSI UFODIKE</u>	_____	_____	_____
<u>TRUSTEE LAURIE WILHOIT</u>	_____	_____	_____

Lucy A. Prouty
Town Clerk

Gloria M Palmblad
Chairman - Board of Trustees

CERTIFICATION OF TAX LEVY ORDINANCE
TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Ela Township, Lake County, Illinois, does hereby certify that the attached hereto is a true and correct copy of the Tax Levy Ordinance, of said Township for the year 2022, as adopted this 10th day of November, 2022.

This certification is made and filed pursuant to the requirements of (60 ILCS 1/75-20) and on behalf of Ela Township, Lake County, Illinois.

This certification must be filed by the last Tuesday in December.

Date this ____ day of _____, 2022

Lucy A. Prouty
Town Clerk

Filed this ____ day of _____, 2022

County Clerk



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

Certificate of Compliance with the Truth in Taxation Law

Township Tax Levy Ordinance #2022-02

I, the undersigned, hereby certify that I am the presiding officer of Ela Township, Lake County, and as such I certify that the levy ordinance, a copy of which is attached, was adopted on November 10, 2022, by the Township Board, pursuant to, and in all respects in compliance with the provisions of Section 18-60 through 18-85 of the "Truth in Taxation" law.

Gloria M. Palmblad
Ela Township Supervisor

Date





Knapheide Equipment Co - Chicago
2600 IL-120
McHenry IL 60061
Phone: 815-385-2600
Fax:

QUOTATION

Quote ID: DR00000181

Page 1 of 2

Customer: ELA TOWNSHIP HIGHWAY DEPT
23605 ECHO LAKE RD
LAKE ZURICH IL 60047

Quote Number: DR00000181
Quote Date: 10/27/2022
Quote valid until: 11/26/2022

Contact: MIKE DEPOUW
Phone: 847-438-2371
Email: miked@elatownship.org

By: Prepared drudolph
Salesperson: DAVE RUDOLPH
PO#:

Enduser: EnduserCust

Make:	Model:	Year:	Single/Dual:
Cab Type:	Wheelbase:	Cab-to-Axle:	VIN:

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1	IMTR WB-14-17	TRAILER, IMPERIAL 17' WIDEBODY 14' FLATBED + 3' BEAVERTAIL	\$11,930.00	\$11,930.00
1	MISC TITLE	TITLE-ILLINOIS & ALL OTHER	\$155.00	\$155.00
1	MISC LICENSE	LICENSE/PERMIT FEE MUNI PLATE	\$8.00	\$8.00
1	MISC DOC FEE	TRAILER/VEHICLE DOC FEE	\$92.80	\$92.80
			Quote Total:	\$12,185.80
			Discount:	\$0.00
			Sales Tax:	\$0.00
			Total Due:	\$12,185.80

The following options may be added:

QUANTITY	DESCRIPTION	PRICE EACH	AMOUNT	ADD TO QUOTE
				Yes / No

Notes:

2023 IMPERIAL
81" X 17' W/3' BEAVER TAIL LADDER RAMPS
7 TON EQUIPMENT TRAILER
TONGUE BOX
12 K JACK
COLOR : BLACK
LAKE COUNTY

This Quote is subject to the following terms and conditions:

Credit Card Policy

We do not accept credit cards for payment of any order in excess of \$10,000.00. For other orders, we do accept MasterCard, American Express, Visa and Discover for payment.

Pricing Policy

- Price Quotation is good on orders received through the expiration date.
- Pricing quoted applies to chassis make/model originally provided and quantity quoted. Any change may result in price change.
- Orders are subject to all applicable state, local and federal excise taxes. Applicable taxes will be applied on final billing to customer upon completion of order.
- Knapheide Truck Equipment must be in possession of the vehicle for this order within 90 days of quote acceptance or the order can be subject to price adjustments due to cost increases

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514 Wells Street, Suite 1-W Delafield WI 53018
844-494-3363

Quote

Date	Quote #
8/25/2022	3725

Name / Address
Ela Township Hwy Department Mike DePouw 23605 N Echo Lake Rd Lake Zurich, IL 60047

Ship To
Will Call Pick Up: Sno-Way International 120 N Grand Ave Hartford, WI 53027

Terms	Rep	Project
Net 10	JG	

Item	Description	Qty	Cost	Total
RW-1001001 Mo...	Right Hand Shouldering Machine with Remote & RW-1004004 Push Plate Shipping Dimensions: 3000# - 11' L x 8' W x 4' H		67,064.00	67,064.00
RW-1004003	Roller Extension Kit Rev 1 Set of 4 Pins	1	1,756.32	1,756.32
RW-4007037	Cat 14 PIN Deutsch Power Cord	1	200.35	200.35
			Total	\$69,020.67

Terms & Conditions: <http://roadwidenerllc.com/terms-of-sale/>

Additional 3% charge will apply for all credit card transactions.
FOB ORIGIN

13

Retail Sales Agreement



AVI Systems Inc., 703 West Algonquin Road Arlington Heights, IL, 60005 | Phone: (630)477-2300, Fax: (630)477-2301

Proposal Number: 1141594
Prepared For: Ela Township
Attn: Ted Marciniak

Proposal Date: October 17, 2022
Ela Township - Lake Zurich, IL - Audio / Video
Upgrades

Prepared By: Mark Moonert
Phone: (630)477-2352
Email: mark.moonert@avisystems.com

BILL TO

Attn: Ted Marciniak
Ela Township
1155 E. Route 22
Lake Zurich, IL, 60047
Phone: 847-372-8646
Email: tedm@elatownship.org
Customer Number: ECC0011

SITE

Attn: Ted Marciniak
Ela Township
1155 E Route 22
Lake Zurich, IL, 60047
Phone: 847-372-8646
Email: tedm@elatownship.org

COMMENTS

PRODUCTS AND SERVICES SUMMARY

Equipment	\$6,196.00
Integration	\$9,028.00
PRO Support (90 Day Included)	\$0.00
Shipping & Handling	\$175.00
Tax	\$0.00
Grand Total	\$15,399.00

Unless otherwise specified. The prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within the time stated for payment on each invoice. Discount only applies to new items included on the invoice, and only applies if the balance on the invoice is paid in full.

All returned equipment is subject to a restocking charge. The prices are valid for 15 days and may be locked in by signing this Retail Sales Agreement.

Overdue balances are subject to a finance charge of 1.5% per month, or interest at the highest rate permitted by applicable law. In the event AVI must pursue collection of unpaid invoices, Customer agrees to pay all of AVI's costs of collection, including its attorneys' fees.

INVOICING AND PAYMENT TERMS

Customer and AVI have agreed on the payment method of CHECK. Payment must be remitted by stated method. To the extent Customer seeks to use of any payment methods other than stated, and that payment method results in an increased transaction cost to AVI, the new payment must be approved in writing, and the Customer shall be responsible for paying the increased transaction cost to AVI associated with the change in payment method. Payments shall be made 30 days from invoice date. So long as the invoice has been sent and the Customer's payment is made within the terms work will continue.

AVI uses progress billing, and invoices for equipment and services allocated to the contract on a monthly basis. Unless otherwise specified, all items quoted (goods and services) as well as applicable out of pocket expenses (permits, licenses, shipping, etc.) are invoiced in summary (including applicable sales taxes due for each category of invoiced items).

Customer is to make payments to the following "Remit to" address:

AVI Systems
NW8393 PO Box 1450
Minneapolis, MN 55485-8393

If Payment Method is ACH: Customer must make all payments in the form of bank wire transfers or electronic funds transfers through an automated clearinghouse with electronic remittance detail, in accordance with the payment instructions AVI Systems provides on its invoice to Customer.

A monthly summary of detailed equipment received is available upon request. Equipment received may be different than equipment billed based on agreed billing method.

TAXES AND DELIVERY

Unless stated otherwise in the "Products and Services Summary" above, AVI will add and include all applicable taxes, permit fees, license fees, and delivery charges to the amount of each invoice. Taxes will be calculated according to the state law(s) in which the product(s) and/or service(s) are provided. Unless Customer provides a valid tax exemption certificate for any tax exemption(s) claimed, AVI shall invoice for and collect all applicable taxes in accordance with state law(s), and Customer will be responsible for seeking a tax credit/refund from the applicable taxing authority.

AGREEMENT TO QUOTE AND DOCUMENTS CONSTITUTING YOUR CONTRACT WITH AVI

Customer hereby accepts the above quote for goods and/or services from AVI. When duly executed and returned to AVI, AVI's Credit Department will check Customer's credit and approve the terms. After approval by AVI's Credit Department and signature by AVI, this Retail Sales Agreement will, together with the [AVI General Terms & Conditions](http://www.avisystems.com/TermsOfSale) (which can be found at <http://www.avisystems.com/TermsOfSale>) form a binding agreement between Customer and AVI. (This Retail Sales Agreement and the AVI General Terms & Conditions of Sale (the "T&Cs") are referred to collectively as the "Agreement"). If not defined in this Agreement, all capitalized terms shall have the meaning given to them in the T&Cs. Should AVI's Credit Department determine at any point prior to AVI commencing work that Customer's credit is not adequate, or should it otherwise disapprove of the commercial terms, AVI reserves the right to terminate the Agreement without cause and without penalty to AVI.

AGREED AND ACCEPTED BY

_____ Company	_____ AVI Systems, Inc. Company
_____ Signature	_____ Signature
_____ Printed Name	_____ Printed Name
_____ Date	_____ Date

CONFIDENTIAL INFORMATION

The company listed in the "Prepared For" line has requested this confidential price quotation, and shall be deemed "Confidential Information" as that term is defined in the T&Cs. This information and document is confidential and is intended solely for the private use of the customer identified above. Customer agrees it will not disseminate copies of this quote to any third party without the prior written consent of AVI. Sharing a copy of this quote, or any portion of the Agreement with any competitor of AVI is a violation of this confidentiality provision. If you are not the intended recipient of this quote (i.e., the customer), you are not properly in possession of this document and you should immediately destroy all copies of it.

SERVICES TO BE PROVIDED

Install Address:

1155 E Main Street Lake Zurich, IL 60047

Overview:

The room space is existing and updating some equipment. Upgrading video to high-definition digital camera and replacing dais microphones. The room will have both local recording and cloud streaming capabilities.

Labor is quoted based on all room space(s) being in "make-ready" condition per schedule upon our crews' arrival, and installation being performed on consecutive days during normal business hours.

SOW:

Cameras

- Remove existing dome camera.
- Provide and install ceiling mounted camera with auto-framing capability. The camera will detect the number of seated persons and adjust the view accordingly.
- Removal and replacement of ceiling tiles shall be the responsibility of others.



Displays

- Existing displays, wiring, and sources will remain as-is.

Video Recording / Streaming

- Provide and install (qty. 1) streaming devices located in the lectern rack.
 - a. Streaming devices will be connected to the routing switcher. The device will stream/record the presentation, room audio, and/or the rear camera.
 - b. The streaming device has built-in recording capability.
 - c. The network connection and configuration, and any device configuration will be done by the customer.
 - d. Careful attention should be paid to the network architecture that will be supporting the video data. An improperly configured network or one that does not always have adequate bandwidth to support a stable video stream will have a negative impact on the broadcast experience. *Optionally, AVI Systems can work with the client's IT staff to provide a complete network analysis of the data system architecture and can recommend and integrate the hardware and software necessary to ensure the best possible streaming experience.*



Audio

- Reuse existing ceiling speakers to support audio for all sources.
- Reuse existing Revo wireless microphone system with 2 wireless microphones, a charging base, and wireless receiver.
 - a. The earphone jack on the microphone (if present) will not be used.
- Remove existing dais mics.
- Provide and install 7 gooseneck microphones with base, located on the dais.
- Provide and install a microphone with a shock mount assembly into the lectern for voice reinforcement and conferencing.
 - a. Lectern hole provided by client.
- Reuse existing amplifier to power the room speakers.
- Reuse existing audio mixer supporting all audio sources. The mixer will be adjusted maximize audio quality for all participants; however due to it's unattended manual operation, optimum results are not guaranteed.



Control

- Control of all devices will be performed via manual operation and/or the manufacturer-provided hand-held remote controls.

Equipment Rack and Accessories

- Existing shelving / racks will be used.

AVI Systems Services, Parts, Cabling, and Exclusions

- **AVI Systems Services:** AVI Systems will provide all the necessary services for a completely installed system. These services include:
 - **Engineering / CAD:** An engineer will be assigned to the project to verify the details of the project and create drawings for the project as needed (both AV flows, and infrastructure requirements as applicable).
 - **Project Management:** A project manager will be assigned to your project to interface with the various traits. He will be the go-to person for the entire project.
 - **Onsite Installation:** An onsite installation team lead by a lead installer will install all the AV hardware and pull all the necessary low voltage AV cabling for the project.
 - **Programming / System Check-Out:** Once the system is installed by the installation team a system check-out engineer will program and configure all the AV hardware for optimum performance. This engineer will also answer any questions that your team may have with the system.
 - **Training / Project Closeout:** Once the system is 100% operational the engineer will provide 1 hour of training on the system. The team will also provide closeout documents that will include product manuals and a complete set of CAD drawings including an operational cut sheet.
- **Parts and Cabling:** AVI Systems will provide all the necessary AV parts and cabling for the AV portion of the project. This would not include any client network cabling, or power runs which are detailed below.
- **AVI Systems Warranty:** System will come with 90 Day Unlimited Onsite Workmanship warranty. After the first 90 days system will be support by T&M support.
- **Exclusions:** Below are exclusions that are not a part of our quote and need to be provided by client:
 - Any necessary power, conduit, or network connectivity (as needed)
 - Any wall re-enforcement, or construction required for AV (as needed)
 - Existing wiring, audio mixer, amplifier and speakers are in good condition
 - Provide mounting hole in existing lectern for gooseneck microphone.

NOTICE: This scope of work is delivered based on the following assumptions:

- The room(s) match(es) the drawings provided.
- Site preparation by the Customer and their contractors includes electrical and data placement per AVI Systems specification.
- Site preparation will be verified by AVI Systems project manager or representative before scheduling of the installation. All work areas should be clean and dust free prior to the beginning of on-site integration of electronic equipment.
- Customer communication of readiness will be considered accurate and executable by AVI Systems project manager.
- In the event of any arrival to site that AVI Systems is not able to execute work and definable progress, the Customer will be charged a **\$250.00 Mobilization Fee** to offset the lost time due to the lack of readiness. The Mobilization Fee will be presented as a Contract Change Order and will/may halt work until acceptance by the Customer and rescheduling of the integration effort is agreed upon.
- Rescheduling and redeployment of AVI Systems technicians due to unacceptable site preparation may cause scheduling delays of up to 10 business days.
- There is ready access to the building / facility and the room(s) for equipment and materials.
- There is secure storage for equipment during a multi-day integration.
- If Customer furnished equipment and existing cabling is to be used, AVI Systems assumes that these items are in good working condition at this time and will integrate into the designed solution. Any repair, replacement and/or configuration of these items that may be necessary will be made at an additional cost.
- All Network configurations including IP addresses are to be provided, operational and functional before AVI Systems integration begins. AVI Systems will not be responsible for testing the LAN connections.
- In developing a comprehensive proposal for equipment and integration services AVI Systems' Sales Representatives and Engineering teams must make some assumptions regarding the physical construction of your facility, the availability of technical infrastructure and site conditions for installation. If any of the conditions we have indicated in the site survey form are incorrect or have changed for your particular project or project site, please let your Sales representative know as soon as possible. Conditions of the site found during integration effort which are different from those documented may have an effect on the price of the system solution, integration or services. To ensure that you have an accurate proposal based on your facility and specific to the conditions of your project, please review all project documentation carefully.

PRODUCTS AND SERVICES DETAIL

PRODUCTS:

LINE	QTY	MODEL #	MFG	DESCRIPTION	MSRP	DISC. PRICE	EXT. PRICE
Council Chambers							
1	7	MX418D/C	SHURE	Cardioid-18 Desktop Gooseneck Condenser Microphone, Attached 10' XLR Cable, Logic Functions, Program	\$478.00	\$284.00	\$1,988.00
2	1	MX418/C	SHURE	Cardioid-18 Gooseneck Condenser Microphone, Attached Preamp with XLR, Shock Mount, Flange Mount, Sna	\$376.00	\$224.00	\$224.00
3	1	EC025F BLACK	CANARE	25FT STAR QUAD MIC/LINE ASSEMBLY XLR3 F/M	\$61.20	\$59.00	\$59.00
4	1	7.09004E+12	HUDDLY	Huddly L1 Kit incl. USB Adapter, Wall & Shelf Mount, 2 m Ethernet Cable	\$1,680.00	\$1,517.00	\$1,517.00
5	1	535-2000-213	VADDIO	UNIVERSAL WALL/CEILING MOUNT	\$81.00	\$65.00	\$65.00
6	1	U-CAM	INOGENI	USB 3.0 Camera to HDMI Converter	\$699.00	\$595.00	\$595.00
7	1	C2G-56783	C2G	6ft/1.8M High Speed HDMI Cable w/ Eth	\$10.99	\$7.00	\$7.00
8	1	ESP1610	EPIPHAN	Pearl Nano	\$1,695.00	\$1,596.00	\$1,596.00
9	1	ICUSB232PRO	STARTECH	1 ft USB to RS232 Serial DB9 Adapter Cable	\$39.99	\$38.00	\$38.00
10	1	ST7202USB	STARTECH	7-port USB Hub	\$30.99	\$25.00	\$25.00
11	1	SDSDXXY-128G-ANCIN	SANDISK	128GB EXTREME PRO SD 170/90MB/S RW C10 UHS U3 V	\$69.99	\$35.00	\$35.00
12	1	CABSHLF1U7V	STARTECH	1U Rack Shelf Vented Tray, 7" deep	\$49.99	\$47.00	\$47.00
						Sub-Total	\$6,196.00
AVI Services and Parts							
13	1	BR-ENGINEERING	AVI SYS	ENG & DRAWINGS / PROJECT MANAGEMENT / INSHOP FAB / ONSITE INTEGRATION / PROGRAMMING / TESTING & ACCEPTANCE / TRAVEL		\$8,542.00	\$8,542.00
14	1	BR-PARTS	AVI SYS	Parts & Cabling		\$486.00	\$486.00
						Sub-Total	\$9,028.00
Renewable Support / Services							
15	1	SUPPORT	AVI SYS	90 Day Workmanship Warranty		\$0.00	\$0.00
						Sub-Total	\$0.00
						Sub-Total	\$15,224.00
Shipping and Handling							
16	1	SHIP-HANDLE	AVI SYS	Shipping and Handling		\$175.00	\$175.00
17							
15	1	TAX	AVI SYS	Tax			Plus Applicable
						Grand Total	\$15,399.00

AVI Systems General Terms and Conditions of Sale

The following General Terms & Conditions of Sale (the "T&Cs") in combination with either (a) a signed Retail Sales Agreement or (b) Quote under which AVI Systems, Inc ("AVI") agrees to supply goods or services constitute a binding contract (the "Agreement") between AVI and the entity identified on page one of the Retail Sales Agreement or Quote (the "Customer"). In the absence of a separately negotiated "Master Services Agreement" between AVI and Customer signed in "wet ink" by the Chief Executive Officer or Chief Financial Officer of AVI, these T&C's shall apply. Any terms and conditions set forth in any correspondence, purchase order or Internet based form from Customer to AVI which purport to constitute terms and conditions which are in addition to those set forth in this Agreement or which attempt to establish conflicting terms and conditions to those set forth in this Agreement are expressly rejected by AVI unless the same has been manually countersigned in wet ink by an Officer of AVI.

1. Changes In The Scope of Work – Where a Scope of Work is included with this Agreement, costs resulting from changes in the scope of this project by the Customer, including any additional requirements or restrictions placed on AVI by the Customer or its representatives, will be added to the contract price. When AVI becomes aware of the nature and impact of the change, a contract Change Order will be submitted for review and approval by the Customer before work continues. AVI has the right to suspend the work on the project pending Customer's written approval of the Change Order.

2. Ownership and Use of Documents and Electronic Data – Where applicable, drawings, specifications, other documents, and electronic data furnished by AVI for the associated project under this Agreement are instruments of the services provided. These items are "Confidential Information" as defined in this Agreement and AVI shall retain all common law, statutory and other reserved rights, including any copyright in these instruments. These instruments of service are furnished for use solely with respect to the associated project under this Agreement. The Customer shall be permitted to retain copies of any drawings, specifications, other documents, and electronic data furnished by AVI for information and reference in connection with the associated project and for no other purpose.

3. Proprietary Protection of Programs – Where applicable this Agreement does not cause any transfer of title, or intellectual rights, in control systems programs, or any materials produced in connection therewith, including any source code. Any applications or programs supplied by AVI are provided, and are authorized for installation, execution, and use only in machine-readable object code form. This Agreement is expressly limited to the use of the programs by the Customer for the equipment in connection with the associated project. Customer agrees that it will not seek to reverse-engineer any program to obtain source codes, and that it will not disclose the programs source codes or configuration files to any third party, without the written consent of AVI. The programs, source codes and configuration files, together with AVI's know-how and integration and configuration techniques, furnished hereunder are proprietary to AVI, and were developed at its private expense. If Customer is a branch of the United States government, for purposes of this Agreement any software furnished by AVI hereunder shall be deemed "restricted computer software", and any data, including installation and systems configuration information, shall be deemed "limited rights data", as those terms are defined in FAR 52.227-14 of the Code of Federal Regulations.

4. Shipping and Handling and Taxes – The prices shown are F.O.B. manufacturer's plant or AVI's office depending on where items are located when direction is issued to ship to the point of integration. The Customer, in accordance with AVI's current shipping and billing practices, will pay all destination charges. In addition to the prices on this Agreement, the Customer agrees to pay amounts equal to any sales tax invoiced by AVI, or (where applicable) any use or personal property taxes resulting from this Agreement or any activities hereunder. Customer will defend, indemnify and hold harmless AVI against any claims by any tax authority for all unpaid taxes or for any sales tax exemption claimed by Customer.

5. Title – Where applicable, title to the Equipment passes to the Customer on the earlier of: (a) the date of shipment from AVI to Customer, or (b) the date on which AVI transmits its invoice to Customer.

6. Security Interest – In addition to any mechanics' lien rights, the Customer, for value received, hereby grants to AVI a security interest under the Minnesota commercial code together with the a security interest under the law(s) of the state(s) in which work is performed or equipment is delivered. This security interest shall extend to all Equipment, plus any additions and replacements of such Equipment, and all accessories, parts and connecting Equipment now or hereafter affixed thereto. This security interest will be satisfied by payment in full unless otherwise provided for in an installment payment agreement. The security interest shall be security for all sums owed by Customer under this Agreement. A copy of this Agreement may be filed as a financing statement with the appropriate authority at any time after signature of the Customer. Such filing does not constitute acceptance of this Agreement by AVI.

7. Risk of Loss or Damage – Notwithstanding Customer's payment of the purchase price for Equipment, all risk of loss or damage shall transfer from AVI to Customer upon transfer of Title to Customer. Customer shall be responsible for securing insurance on Equipment from this point forward.

8. Receiving/Integration – Unless the Agreement expressly includes integration services by AVI, the Customer agrees to furnish all services required for receiving, unpacking and placing Equipment in the desired location along with integration. Packaging materials shall be the property of the Customer.

9. Equipment Warranties – To the extent AVI receives any warranties from a manufacturer on Equipment; it will pass them through to Customer to the full extent permitted by the terms of each warranty. Factory warranties vary by manufacturer, and no additional warranties are expressed or implied.

10. General Warranties – Each Party represents and warrants to the other that: (i) it has full right, power and authority to enter into and fully perform its obligations under this Agreement, including without limitation the right to bind any party it purports to bind to this Agreement; (ii) the execution, delivery and performance of this Agreement by that Party does not conflict with any other agreement to which it is a Party or by which it is bound, and (iii) it will comply with all applicable laws in its discharge of its obligations under this Agreement. AVI warrants, for a period of 90 days from Substantial Completion, the systems integration to be free from defects in workmanship. CUSTOMER WARRANTS THAT IT HAS NOT RELIED ON ANY

INFORMATION OR REPRESENTATION PROVIDED BY OR ON BEHALF OF AVI WHICH IS NOT EXPRESSLY INCLUDED IN THESE GENERAL TERMS AND CONDITIONS OR THE RETAIL SALES AGREEMENT. EXCEPT AS EXPRESSLY SET FORTH HEREIN, AVI DISCLAIMS ANY EXPRESS OR IMPLIED WARRANTIES WITH REGARD TO THE EQUIPMENT, MATERIALS AND SERVICES PROVIDED BY AVI, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON INFRINGEMENT AND TITLE.

11. Indemnification – Customer shall defend, indemnify and hold harmless AVI against all damages, claims, liabilities, losses and other expenses, including without limitation reasonable attorneys' fees and costs, (whether or not a lawsuit or other proceeding is commenced), that arise in whole or in part from: (a) any negligent act or omission of Customer, its agents, or subcontractors, (b) Customer's failure to fully conform to all laws, ordinances, rules and regulations which affect the Agreement, or (c) Customer's breach of this Agreement. If Customer fails to promptly indemnify and defend such claims and/or pay AVI's expenses, as provided above, AVI shall have the right to defend itself, and in that case, Customer shall reimburse AVI for all of its reasonable attorneys' fees, costs and damages incurred in settling or defending such claims within thirty (30) days of each of AVI's written requests. AVI shall indemnify and hold harmless Customer against all damages, claims, liabilities, losses and other expenses, including without limitation reasonable attorneys' fees and costs, (whether or not a lawsuit or other proceeding is commenced), to the extent that the same is finally determined to be the result of (a) any grossly negligence or willful misconduct of AVI, its agents, or subcontractors, (b) AVI's failure to fully conform to any material law, ordinance, rule or regulation which affects the Agreement, or (c) AVI's uncured material breach of this Agreement.

12. Remedies – Upon default as provided herein, AVI shall have all the rights and remedies of a secured party under the Minnesota commercial code and under any other applicable laws. Any requirements of reasonable notice by AVI to Customer, or to any guarantors or sureties of Customer shall be met if such notice is mailed, postage prepaid, to the address of the party to be notified shown on the first page of this Agreement (or to such other mailing address as that party later furnishes in writing to AVI) at least ten calendar days before the time of the event or contemplated action by AVI set forth in said notice. The rights and remedies herein conferred upon AVI, shall be cumulative and not alternative and shall be in addition to and not in substitution of or in derogation of rights and remedies conferred by the Minnesota commercial code and other applicable laws.

13. Limitation of Remedies for Equipment – AVI's entire liability and the Customer's sole and exclusive remedy in all situations involving performance or nonperformance of Equipment furnished under this Agreement, shall be the adjustment or repair of the Equipment or replacement of its parts by AVI, or, at AVI option, replacement of the Equipment.

14. Limitation on Liability – EXCEPT IN CIRCUMSTANCES INVOLVING ITS GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, THE TOTAL LIABILITY OF A VI UNDER THIS AGREEMENT FOR ANY CAUSE SHALL NOT EXCEED (EITHER FOR ANY SINGLE LOSS OR ALL LOSSES IN THE AGGREGATE) THE NET AMOUNT ACTUALLY PAID BY CUSTOMER TO AVI UNDER THIS AGREEMENT DURING THE TWELVE (12) MONTH PERIOD PRIOR TO THE DATE ON WHICH AVI'S LIABILITY FOR THE FIRST SUCH LOSS FIRST AROSE.

15. No Consequential Damages – AVI SHALL NOT HAVE ANY LIABILITY TO CUSTOMER OR TO ANY OTHER PERSON OR ORGANIZATION FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, PUNITIVE OR SPECIAL DAMAGES OF ANY DESCRIPTION (INCLUDING WITHOUT LIMITATION LOST PROFITS OR LOSS OR INTERRUPTION OF BUSINESS), WHETHER BASED ON CONTRACT, NEGLIGENCE, TORT, OR ANY OTHER LEGAL THEORY, REGARDLESS OF WHETHER ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND IRRESPECTIVE OF THE NUMBER OR NATURE OF CLAIMS.

16. Acceleration of Obligations and Default – Payment in full for all "Equipment," which is defined as all goods identified in the section of the Agreement with the same title, as well for any and all other amounts due to AVI shall be due within the terms of the Agreement. Upon the occurrence of any event of default by Customer, AVI may, at its option, with or without notice, declare the whole unpaid balance of any obligation secured by this Agreement immediately due and payable and may declare Customer to be in default under this Agreement.

17. Choice of Law, Venue and Attorney's Fees – This Agreement shall be governed by the laws of the State of Minnesota in the United States of America without reference to or use of any conflicts of laws provisions therein. For the purpose of resolving conflicts related to or arising out of this Agreement, the Parties expressly agree that venue shall be in the State of Minnesota in the United States of America only, and, in addition, the Parties hereby consent to the exclusive jurisdiction of the federal and state courts located in Hennepin County, Minnesota in the United States of America and waive any right to assert in any such proceeding that Customer is not subject to the jurisdiction of such court or that the venue of such proceeding is improper or an inconvenient forum. The Parties specifically disclaim application (i) of the United Nations Convention on the International Sale of Goods, 1980, and (ii) of Article 2 of the Uniform Commercial Code as codified. In the event AVI must take action to enforce its rights under the Agreement, the court shall award AVI the attorney's fees it incurred to enforce its rights under this Agreement.

18. General – Headings are for reference purposes only and shall not affect the meaning or interpretation of this Agreement. The Parties acknowledge and agree that the Agreement has been negotiated by the Parties and that each had the opportunity to consult with its respective counsel, and shall be interpreted fairly in accordance with its terms and without any strict construction in favor of or against either Party based on draftsmanship of the Agreement. This Agreement is not assignable by Customer without the prior written consent of AVI. Any attempt by Customer to assign any of the rights, duties, or obligations of this Agreement without such consent is void. AVI reserves the right to assign this Agreement to other parties in order to fulfill all warranties and obligations expressed herein, or upon the sale of all or substantially all of AVI's assets or business. This Agreement can only be modified by a written agreement duly signed by persons authorized to sign agreements on behalf of the Customer and of AVI, and variance from the terms and conditions of the Agreement in any order or other written notification from the Customer will be of no effect. If any provision or provisions of this Agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. AVI is not responsible for any delay in, or failure to, fulfill its obligations under this Agreement due to causes such as natural disaster, war, emergency conditions, labor strike, acts of terrorism, the substantial inoperability of the Internet, the inability to obtain supplies, or any other reason or any other cause or condition beyond AVI's reasonable control. Except as otherwise stated in the Agreement, AVI is not obliged to provide any services hereunder for Equipment located outside the United States or Puerto Rico. Scheduled completion dates are subject to change based on material shortages caused by shortages in cable and materials that are industry wide.

19. Confidentiality. The term "Confidential Information" shall mean the inventions, trade secrets, computer software in both object and source code, algorithms, documentation, know how, technology, ideas, and all other business, customer, technical, and financial information owned by AVI or the Customer, which is designated as confidential, or communicated in such a manner or under such circumstances as would reasonably enable a person or organization to ascertain its confidential nature. All the Confidential Information of a party to this Agreement shall be maintained in confidence by the other party, and neither party shall, during the term of this Agreement or for a period of three (3) years subsequent to the termination of this Agreement, divulge to any person or organization, or use in any manner whatsoever, directly or indirectly, for any reason whatsoever, any of the Confidential Information of the other party without receiving the prior written consent of the other party. AVI and the Customer shall take such actions as may be reasonably necessary to ensure that its employees and agents are bound by the provisions of this Section, which actions shall, as may be reasonably requested by either party, include the execution of written confidentiality agreements with the employees and agents of the other party. The provisions of this Section shall not have application to any information that (i) becomes lawfully available to the public; (ii) is received without restriction from another person or organization lawfully in possession of such information; (iii) was rightfully in the possession of a party without restriction prior to its disclosure; or (iv) is independently developed by a party or its employees or agents without access to the other party's similar information.

20. Nonsolicitation - To the extent permitted by applicable law, during the term of this Agreement and for a period of one (1) year after the termination this Agreement, each Party agrees that it shall not knowingly solicit or attempt to solicit any of the other Party's executive employees or employees who are key to such Party's performance of its obligations under this Agreement ("Covered Employees"). Notwithstanding the foregoing, nothing herein shall prevent either Party from hiring as an employee any person who responds to an advertisement for employment placed in the ordinary course of business by that Party and/or who initiates contact with that party without any direct solicitation of that person by that Party or its agents.

21. Price Quotations and Time to Install – AVI often installs systems at the end of a construction project. The price quoted contemplates that AVI shall have access to the location for the time shown for AVI to complete its work after the work of all other contractors is substantially complete which means, generally, all other trades are no longer generating dust in the location, and final carpeting/flooring is installed (the "Prepared Area") Failure to give AVI access to the Prepared Area for the amount of time shown for the installation may result in increased installation costs, typically in a manner proportionate to the reduction of time given to AVI to complete its work compared to the original schedule.

22. Price Quotations – Unless otherwise specified, all prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within the terms of each invoice. Payment in other forms, including credit card, p-card, or other non-cash payments shall be subject to a convenience above the cash price. Please speak to your AVI representative if you have any questions in this regard.

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HOLIDAYS 2023

New Year's Day (observed) - Monday, January 2, 2023

Martin Luther King Day - Monday, January 16, 2023

President's Day: Monday, February 20, 2023

Memorial Day: Monday, May 29, 2023

Juneteenth: Monday, June 19, 2023

Independence Day: Tuesday, July 4, 2023

Labor Day: Monday, September 4, 2023

Veterans Day (observed) - Monday, November 13, 2023

Thanksgiving Day: Thursday, November 23, 2023

Day after Thanksgiving: Friday, November 24, 2023

Christmas Eve (observed): Friday, December 22, 2023

Christmas Day: Monday, December 25, 2023

One Floating Holiday

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Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

MEETING SCHEDULE FOR
TOWNSHIP BOARD MEETINGS & ANNUAL TOWN MEETING

All meetings are held at
Ela Township Town Hall in the lower level Board Room
1155 East Route 22, Lake Zurich
Start Time: 7:00 p.m.

The Township monthly Board meetings for 2023 will be held on the following dates:

January 5th, February 9th, March 9th, April 13th, May 11th, June 8th, July 13th, August 10th, September 14th, October 12th, November 9th, and December 14th.

The Annual Town Meeting will be held on Tuesday, April 9th.

Ela Township

November 8, 2021

Trustee Larry Bowman

Supervisor Gloria M. Palmblad
Trustee Joel Sikes

Clerk Lucy A. Prouty
Trustee Tosi Ufodike

Trustee Laurie Wilhoit

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Date: November 1, 2022

To: ALL SOCIAL AGENCIES REQUESTING ELA TOWNSHIP FUNDING

ELA TOWNSHIP SOCIAL AGENCY FUNDING REQUESTS

The Ela Township Board will continue the current funding policy and form for the 2023-24 social agency grant requests. The Ela Township Board has plans to start the grant review process at the February 22, 2023 Committee of the Whole meeting at 8:30 A.M. All meetings will be held at Ela Town Hall in the lower level board room located at 1155 E. Route 22 in Lake Zurich. You are welcome to attend this meeting to provide information about your organization.

Grant requests are funded on their individual merit as decided by the Board. The Ela Township Board retains the right to modify or discontinue the agreement, if the agency were guilty of any misappropriation of funds, breach of contract, or other defined events.

Funding is intended to assist local agencies and organizations who provide direct social services for Ela Township residents and community services. Ela Township may distribute, up to \$35K, in total grant funding to awarded recipients.

Any further information requested by the Board must be responded to within two weeks of the initial review at the Committee of the Whole meeting. Every attempt will be made to make a Board decision on the grant request by the conclusion of the March Board meeting.

Please submit the attached completed form to the Ela Township office no later than 12:00 noon on Wednesday, February 1, 2023 for consideration of 2023-24 funding.

Sincerely,

Gloria M. Palmblad
Ela Township Supervisor

Attachment: Ela Township Funding Application (3 pages)

Ela Township

Application for Funding – 2023

Name of Agency: _____

Proof of not-for-profit status: (attach) - Certificate of Good Standing available through Secretary of State.

Date of Incorporation: _____

Main Address: _____

Address of site to be used for Ela Township if different: _____

Phone number: _____

Contact person: _____ Title: _____

Mission Statement: _____

Amount requested: _____

Percent Change from last year: _____

Percent of Agency Total Budget: _____

Please attach a copy of your budget and return with the completed application. This should include a DETAILED list of incoming revenue (please list separately specific names of grantors and amounts as well as any other sources of income).

What is the total number of clients served this year? _____

What is the total number of Ela Township clients served directly this year? _____

What is the total number of direct client hours for Ela Township residents this year? _____

How can the above numbers be verified? _____

Salary and title of the five highest paid employees:

1. _____	Salary: _____
2. _____	Salary: _____
3. _____	Salary: _____
4. _____	Salary: _____
5. _____	Salary: _____

Have you ever received township funding? _____ If yes, specify dates and amounts:

1. What is your primary service area? Circle those that apply. Youth Adult Seniors
Medical Social Services Drug/Alcohol Education Community Service

2. Do you charge for your services? _____ Do you use a sliding fee scale? _____

3. Please explain how charges are determined: _____

4. Do you refer to or use services from other township agencies? If so, please describe:

5. Please give a brief description of your agency: _____

6. How were the Township funds utilized from the previous funding year? Please specify details:

7. How would you use Township funds, if awarded? If you are requesting an increase in funding, describe the increased service or product that justifies it.

8. Do you receive State funding?: _____ Any changes to funding recently?: _____

9. Please provide the total amount of funding received from other agencies and what percentage that amounts to in comparison to your total budget?

10. Please explain any major changes that have occurred in your agency in the past year (i.e., new programs or direction, expansion of program or facility).

11. Describe any new fundraising efforts this year. Please explain.

12. Please indicate local statistics pertaining to the Ela Township area that would support the need in Ela Township for the services you provide.

Under penalty of law, I hereby certify to the best of my knowledge and belief the above information is true, correct and complete.

Signed: _____

Title: _____

Date: _____

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INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is made and entered into by and between certain taxing bodies with an interest in the assessed valuation of real property located in Lake County, Illinois. A list of the taxing bodies that are parties to this Agreement is attached hereto and made a part hereof as Exhibit A (hereinafter collectively referred to as the "Taxing Bodies" and individually referred to as "Member Taxing Body").

WITNESSETH:

WHEREAS, each of the Taxing Bodies has jurisdiction to levy property taxes against certain real property located in Lake County and is dependent to some degree upon these tax revenues to carry out its duties and purposes; and

WHEREAS, owners of real property in Lake County file complaints with the Lake County Board of Review ("Board of Review") and/or appeals to the State of Illinois Property Tax Appeal Board ("PTAB") seeking to reduce the assessed valuation of their property located in Lake County; and

WHEREAS, the Taxing Bodies wish to join together to review, monitor, contest, and defend the assessed valuations of real property located within Lake County and the boundaries of their respective taxing jurisdiction; and

WHEREAS, the Taxing Bodies are authorized to enter into this Intergovernmental Agreement pursuant to Section 3 of the *Intergovernmental Cooperation Act*, 5 ILCS 220/3.

IN CONSIDERATION of the mutual covenants and conditions contained herein and other good and valuable consideration, the receipt of which is hereby acknowledged, the undersigned Parties do hereby agree as follows:

1. **Purpose.** The purpose of this Intergovernmental Agreement is to review, monitor, contest, and defend the assessed valuation of real property located within Lake County.

2. **Method.** Upon approval of this Agreement, each Member Taxing Body shall within seven (7) days designate a contact person to whom all correspondence from the Board of Review, the PTAB, and the Liaison will be sent. The designated contact person shall be authorized to provide direction to the Liaison on behalf of the member Taxing Bodies as described herein. The designated contact person from Lake Zurich Community Unit School District No. 95 ("Liaison") shall act as the liaison between the Taxing Bodies and the Board of Review and PTAB, as well as counsel for these matters. All information relating to matters covered by this Agreement shall be sent to the Liaison.

This Agreement shall only apply to real property assessment complaints to the Board of Review in which the taxpayer is seeking a reduction in equalized assessed value (EAV) that is equal to or greater than 40% of its current EAV or is seeking a reduction in EAV of \$200,000 or more, and real property assessment appeals to the PTAB in which the taxpayer is seeking a reduction in equalized assessed value (EAV) that is equal to or greater than 40% of its current EAV or is seeking a reduction in EAV of \$400,000 or more. The thresholds set forth herein do not preclude the Taxing Body Members or Liaison from considering additional factors that may warrant intervention.

When such a reduction is sought at the PTAB, or additional factors warrant consideration, each of the affected Taxing Bodies' representatives will be notified via e-mail by the Liaison. Each affected Member Taxing Body must then notify the Liaison within seven (7) days of receipt of such notice whether or not it wants to participate in challenging the requested reduction. If either: (1) Lake Zurich Community Unit School District No. 95 and at least one other Member Taxing District vote to participate in the PTAB appeal, or (2) all Member Taxing Districts other than Lake Zurich Community Unit School District No. 95 vote to participate in the PTAB appeal, such participation will be deemed authorized by, and pursuant to, the terms of this Agreement. In the event the designated contact person for Lake Zurich Community Unit School District No. 95 votes against participation and the remainder of the Member Taxing Districts vote to authorize participation, the remainder of the Member Taxing Districts shall appoint a designated contact person to serve as a substitute liaison. For such appeal(s) only, the substitute liaison will serve in the same capacity as the Liaison, authorized to act as described herein.

If such voting threshold is satisfied so as to authorize participation, then all of the Taxing Bodies affected by the appeal will pay their proportionate share of the costs of that appeal as set forth in Section 4 of this Agreement. If such voting threshold is not satisfied, no further action will be taken pursuant to this Agreement, but individual Taxing Bodies may still intervene on their own and at their own expense.

When notice of complaints filed with the Board of Review indicate one of the thresholds is satisfied or the Liaison is made aware of additional factors warranting consideration, the Liaison is hereby authorized to take such action as is necessary to intervene and defend the Member Taxing Bodies' interests at the Board of Review. Under such circumstances, all of the Taxing Bodies affected by the complaint will pay their proportionate share of the costs of that complaint as set forth in Section 4 of this Agreement.

This Agreement shall not pertain to owner-occupied, residential properties.

3. **Powers of the Liaison.** The Liaison is hereby empowered to perform all acts necessary to accomplish the aforesaid purpose of this Agreement, including, but not limited to, hiring appraisers, consultants, and attorneys to defend the Member Taxing Bodies' interests prior to and at hearings, and in negotiating settlements.

4. **Procedure and Funding.** All funds necessary to accomplish the aforesaid purpose shall be payable based upon a Member Taxing Body's pro rata share of its most recent tax rate to the total of all the tax rates from the most recent tax year for the Taxing Bodies affected by a particular complaint or appeal, with the exception that the Board of Review shall pay fifty percent (50%) of the cost of all appraisals requested by the Board of Review, if a cost-sharing arrangement arises. If the School District, as Liaison, or the alternate Liaison, incurs fees to defend a case, those fees will be shared pursuant to this Agreement. However, if any of the Taxing Bodies incur different or additional expenses on their own, those expenses are the sole responsibility of the governmental unit or school district that incurs those fees or employs those persons.

5. **Handling and Accountability of Funds.** The Liaison shall be responsible for handling the financial matters resulting from this Intergovernmental Agreement. All funding necessary to effectuate the purpose of this Intergovernmental Agreement shall be paid within thirty (30) days of billing.

The Liaison shall determine the amount owed by each of the Taxing Bodies for each complaint or appeal in which the expenditure of funds is required.

A report of all receipts and disbursements shall be forwarded to the Board of each Member Taxing Body on a quarterly basis. These reporting requirements shall apply only if receipts and disbursements have been made in that quarter.

6. **Submission of Appraisals and Report of Experts.** All reports or appraisals obtained from any experts pursuant to the purpose of this Intergovernmental Agreement shall be made available to each of the Taxing Bodies, if requested.

7. **Additional Parties.** This Intergovernmental Agreement may be amended at any time for the purpose of adding additional taxing bodies. Any additional taxing bodies shall have an interest in the assessed valuation of property located Lake County, Illinois. Each additional taxing body shall be admitted in the same manner as the original signatories – through formal approval of the Intergovernmental Agreement by the governing board of the additional taxing body and execution of the existing Intergovernmental Agreement. Formal action by the governing boards of the existing Taxing Body Members shall not be required to add additional taxing bodies. Each additional taxing body shall have the same rights, responsibilities, payment obligations, and duties as the original signatories to this Intergovernmental Agreement.

8. **Withdrawal.** Any Member Taxing Body shall have the right to withdraw from this Intergovernmental Agreement, in the following manner:

- a. The Board of the withdrawing Member Taxing Body shall pass a resolution declaring its intention to withdraw effective on a specified date, which shall not be less than thirty (30) days from the date of its resolution, and shall send a certified

copy of said resolution to the Liaison not less than thirty (30) days before the effective date of the withdrawal.

- b. Withdrawal by any Member Taxing Body shall not result in the discharge of any legal or financial liability incurred by such Member Taxing Body before the effective date of the withdrawal. All such liabilities shall continue until properly discharged or settled by the withdrawing Member Taxing Body, but future liabilities will not accrue after the date of notice of withdrawal by the Member Taxing Body to the Liaison.

9. **Duration of Intergovernmental Agreement.** This Intergovernmental Agreement shall become effective upon the date of its approval by the Board of each of the Member Taxing Bodies. It shall remain in full force and effect until the occurrence of either of the following events:

- a. All Taxing Bodies have withdrawn as provided for in Section 8, or
- b. All Taxing Bodies mutually agree to terminate this Intergovernmental Agreement by joint resolution passed by the Boards of the Taxing Bodies.

The termination of this Intergovernmental Agreement shall not act to discharge any legal or financial liability incurred by a Member Taxing Body. After the effective date of termination, the Liaison shall discharge all the debts and liabilities incurred under this Intergovernmental Agreement in the same manner set forth in Sections 4 and 5.

IN WITNESS WHEREOF, the parties hereto have caused this Intergovernmental Agreement to be approved and signed by the proper officers of each of the Taxing Bodies, and attested by the proper officer, on the dates written below.

[Space intentionally left blank –
signature page to follow]

Ela Township

By: _____
Its: _____

Attested by: _____
Its: _____

Date: _____

**Lake Zurich Community Unit
School District No. 95**

By: _____
Its: _____

Attested by: _____
Its: _____

Date: _____

Village of Lake Zurich

By: _____
Its: _____

Attested by: _____
Its: _____

Date: _____

By: _____
Its: _____

Attested by: _____
Its: _____

Date: _____

Ela Area Public Library District

By: _____
Its: _____

Attested by: _____
Its: _____

Date: _____

Village of Kildeer

By: _____
Its: _____

Attested by: _____
Its: _____

Date: _____

By: _____
Its: _____

Attested by: _____
Its: _____

Date: _____

By: _____
Its: _____

Attested by: _____
Its: _____

Date: _____

Exhibit A

Ela Township

Ela Area Public Library District

Lake Zurich Community Unit School District No. 95

Village of Kildeer

Village of Lake Zurich

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6. The Health and Wellness Director hires all employees in the Health and Wellness Department.
- C. Procedures outlined in this employee handbook may be waived or changed at any time by the Assessor for the Assessor's Department, or by the Township Manager and Township Board for all other Township Departments. The Township Board should be notified if any **permanent** changes are made to the Employee Handbook. **Exceptions to any employee policy may be made on a case-by-case basis with Township Supervisor and/or Township Manager approval.**

IV. Employment Classifications

The following definitions will be used in classifying all Township employees:

Exempt: An exempt employee is any employee of the Township whether having achieved full employment status or not, who is exempt from coverage by the Fair Labor Standards Act ("FLSA") or its amendments for purposes of wages and overtime. Determination of exempt status shall be based on whether each written job description satisfies the criteria for an "Executive," "Administrative," "Professional" or "Creative" exemption, as established by Section 13(a)(1) of the Fair Labor Standards Act, as amended, and within guidance set forth by the U.S. Department of Labor. (See Section VI. Hours of Work and Compensation for additional information). Exempt employees are not eligible for overtime.

Non-exempt: A non-exempt employee is any employee of the Township, whether having achieved full employment status or not, who is provided coverage by the Fair Labor Standards Act as amended for purposes of wages and overtime. An employee shall be considered non-exempt until such time that the written job description for the employee's position satisfies the criteria for a qualified exemption as set forth in Section 13(a)(1) of the Fair Labor Standards Act. (See Section VI. Hours of Work and Compensation for additional information). Non-Exempt employees are eligible for overtime pursuant of the terms herein.

Full-Time: Any employee who works thirty-five (35) hours or more per week, fifty-two (52) weeks of the year.

Part-Time: An employee scheduled to work less than thirty-five (35) hours per week for fifty-two (52) weeks of the year. Permanent part-time employees are eligible for paid time off (PTO), sick leave, and paid holidays.

Salaried Employee: Any person hired by the Township who is paid on a salary basis and is regularly scheduled on a permanent assignment.

Seasonal Employee: An employee hired into a position with the Township who works six (6) months or less. A seasonal employee is not entitled to any holiday, paid time off (PTO), or sick pay.

C. Paid Time Off (PTO):

1. ~~Full-time hourly, salaried, and permanent part-time employees are eligible for Paid Time Off (PTO)~~ ~~New full-time hourly, salaried, and permanent part-time employees are eligible to use PTO only after completion of one (1) continuous year of employment with the Township. Any employee that resigns or has their employment terminated with the Township prior to completion of their 1st year will not be entitled to receive compensation for any unused PTO.~~ ~~Full-time employees become eligible for PTO following their ninety (90) day probationary period.~~

~~Permanent Part-Time employees shall be eligible for up to thirty four (34) hours of PTO annually, that will become available on the employee's one (1) year anniversary. Maximum annual carry over to next calendar year is up to seventeen (17) hours. PTO accrual and carry over is based off the employee's normal weekly work schedule.~~

2. ~~Permanent Part-Time employees who normally work a scheduled work week of less than thirty (30) hours per week are awarded twenty (20) hours of PTO annually on their anniversary. When taken, PTO is paid out four (4) hours per day, with a maximum of five (5) days per year. Carry over is not permitted for permanent part time employees.~~
3. ~~Permanent Part-Time employees who work a scheduled work week of thirty (30) hours or more per week are awarded one week of their normal weekly scheduled hours annually on their anniversary. Maximum amount of PTO awarded is thirty-four (34) hours per year. When taken, PTO is paid out at the employees normally scheduled hours for that day. Carry over is not permitted for permanent part time employees.~~
4. Regular full-time hourly and salaried employees accrue PTO on a pro-rata basis as set out in the Paid Time Off Accruals Schedule, based on the number of continuous years of service completed.

Paid Time Off – Full-Time Hourly (Non-Exempt) and Full-Time Salaried (Exempt) Employees:

Years of Service	Accrual Rate in Hours Per Bi-Weekly Pay Period	Annual Accrual in Hours
Date of Hire - 1 Year	1.54	40.00
2+ Years	3.08	80.00
8+ Years	4.62	120.00
12+ Years	6.15	160.00

5. PTO will be paid out in increments based on the day of the week PTO is taken (i.e. full-time hourly Township employees will be paid 8.5 hours for a full PTO day off on Monday through Thursday and 5 hours on Friday or as applicable to departmental operating hours). ~~Permanent part time employees will be paid for the number of hours during their normally scheduled work week.~~ PTO may also be requested in ½ hour increments for the purposes of allowing employees to transact personal business (i.e., legal appointment, moving into a new house, etc.).
6. ~~Full-Time employee's compensation during PTO shall be the same as the current weekly wages in effect at the time the PTO is taken.~~
7. **Full-time employees** accrued PTO may be carried over from one calendar year to the next **on their anniversary date**, with a maximum of 80 hours carried over. Employees may not request pay in lieu of such PTO. If an employee wants to use more time than they have accrued, then they may elect to take unpaid time off with their immediate supervisor's approval.
8. Upon termination of employment, an employee shall be paid for all unused PTO, **accrued only if the employee has been employed with the Township longer than one (1) year**. Any amount due to an employee shall be paid at the time such employee receives their final paycheck.
9. PTO must be authorized and scheduled by the employee's immediate supervisor. Requests for PTO must be submitted far enough in advance to ensure the smooth performance of Township functions is not in any way jeopardized. Scheduling will be determined by the immediate supervisor after considering work requirements, length of service, and employer's preferences.
10. For purposes of determining PTO, "continuous service" is not broken due to an employee's absence as the result of sick leave, parental leave, accident, or leave of absence granted by their immediate supervisor.

D. Holidays:

1. The Township Board approves paid holidays for full-time, salaried, and permanent part-time employees each year. ~~Permanent part time employees are eligible for paid holidays if the holiday falls on a day they are normally scheduled to work.~~ In the event a full-time employee does not work the scheduled day before and/or after a holiday and is not taking authorized paid time off (PTO), or approved leave, the employee may not earn or receive holiday pay. **Permanent part-time employees are eligible for paid holidays. If the employee normally works less than thirty (30) hours per week, the employee will receive four (4) hours per paid holiday. If the employee normally works thirty (30) or more hours per week, they receive holiday pay for their normally scheduled hours for that day.**

2. Holidays will be paid out in increments based on the day of the week the holiday falls.
3. Employees who observe a religious holiday on days which do not fall on an approved holiday, should use paid time off (PTO) time or receive permission to take the time off without pay.
4. A floating holiday must be used in the calendar year it was granted and may not be carried over from one year to the next. Employees that start working for the Township prior to July 1 of the current calendar year will be eligible to use a floating holiday in the same year of hire, otherwise, the employee will become eligible for their floating holiday beginning on January 1 of the following calendar year. **Part-time employees are not eligible for a floating holiday.**

E. Sick Leave/Pay:

1. All full-time and salaried employees are eligible for 72 hours of annual paid sick leave after successfully completing a ninety (90) day probationary period upon hire. Once the probationary period ends, regular full-time hourly and salaried employees accrue sick leave on a pro-rata basis at the rate of 2.77 hours per pay period up to a maximum as established under paragraph 9.
2. Permanent part-time employees are eligible for three (3) days of annual paid sick leave after successfully completing one (1) year of employment. **For employees who work thirty (30) or more hours per week, the three (3) sick days are based off the employees normally scheduled hours. For employees who work less than thirty (30) hours per week, the three (3) sick days are paid at four (4) hours per day, with a maximum of twelve (12) hours annually.**
3. ~~After ninety (90) days of employment,~~ Eligible employees may use sick leave for their own illness, injury, or medical appointment or that of an employee's:
 - Child, stepchild or grandchild
 - Spouse or domestic partner
 - Parent or stepparent
 - Grandparent
 - Mother-in-law or father-in-law
 - Sibling
4. **For full-time employees,** sick leave will be paid out in increments based on the day of the week sick leave is taken (i.e. full-time hourly Township employees will be paid 8.5 hours for a full sick day off on Monday through Thursday and 5 hours on Friday or as applicable to departmental operating hours). Sick leave may also be requested in ½ hour increments for the purposes of allowing employees to attend

their medical/dental appointments, pick up prescriptions, and/or take care of any other medically related needs pertaining to aforementioned persons identified above.

5. For sick leave, more than three (3) consecutive business days, or frequent absences claimed as sick days, the employee may be required to provide written verification from a licensed medical doctor to the effect of the illness or injury involved was sufficient to justify the employee's absence from work and certifying also that the employee is medically fit to return to work. If an employee does not provide appropriate medical documentation, the employee will not be allowed to return to work, and such time off will be considered as unpaid leave of absence subject to the terms and conditions of this policy. Employees who are absent for three (3) consecutive days without notifying their supervisor will be considered to have voluntarily resigned.
6. Notification requirements: In order for the employee to receive compensation while on sick leave, the employee must notify their immediate supervisor prior to the hour stated for beginning their daily duties. If sudden illness makes it impossible for an employee to request sick leave before the workday begins, the employee must notify their immediate supervisor as soon as reasonably practicable, but ordinarily within one (1) hour after their scheduled start time.
7. Sick Leave and Workers' Compensation: Time lost due to injury received while on duty is not charged to sick leave providing such an injury is accepted as a justified claim under Workers' Compensation.
8. Confidentiality of Medical Information: All information about an employee's medical condition is confidential and will be kept in separate files by the Township. When an employee is absent for medical reasons, the employee's personnel file will contain only the dates of the medical absence, but not the medical reason(s) for the absence.
9. Unused and unpaid sick leave may be carried over for full-time and permanent part-time employees from one year to the next as an IMRF service credit; please refer to IMRF policies for the maximum amount allowed to carry over. Up to 360 hours of the carried over sick leave may only be used for major medical events such as when surgery is required, or for severe illness in a given year for full-time employees. ~~Part-time employees are not eligible to carry over sick leave for major medical events.~~
10. ~~If an employee needs to use more time than what they've accrued, with immediate supervisors' approval, the employee must use unpaid time off or PTO.~~
11. No compensation will be paid for unused sick days. Unused sick days will not be compensated at the end of an employee's employment with the Township.
12. The Township prohibits retaliation against any employee who uses sick leave benefits for the purposes identified herein.

public are expected to dress in accepted “business casual” clothing.

3. All employees working in the Highway Department will conform to OSHA regulations regarding protective clothing, including but not limited to protective footwear.
4. All tattoos should be covered while indoors at Township buildings, except while in Highway Department buildings. Body piercings (other than nose rings and earrings) should be removed while indoors at Township buildings as well.

The following chart is intended to provide employees with a guideline and is in no way meant to be all-inclusive.

APPROPRIATE

For Women:

- Slacks, capris, jeans
- Finger length skirts/dress, blouses, polos, sweaters
- Sandals

For Men:

- Slacks, khakis, jeans
- Collared shirt/polo
- Sweaters
- Sandals

INAPPROPRIATE

- Torn or distressed jeans
- Spaghetti straps, tank tops, sheer, revealing clothing
- Shorts, yoga pants, hoodies, clothing with derogatory words, graphics, sports teams, political references,
- Flip flops
- Shorts, workout clothing, hoodies, torn or distress jeans
- Clothing with derogatory words, graphics, sport teams, political references
- Flip flops

We expect employees to use good judgment with their attire. Ela Township reserves the right to determine if appearance is unacceptable.

G. Employee Conduct

Respect is to be shown for management and fellow employees at all times. Any disrespect or inappropriate communication shown towards management **or fellow employees** will be cause for immediate disciplinary action, up to and including dismissal.

H. Employee Expense Policy

As a Township employee, you may need to travel for meetings, seminars, training, or conferences. All travel plans should be approved by the employee’s immediate supervisor and Township Manager. The Township will reimburse employees for reasonable travel-related costs they might incur when traveling on behalf of the Township. Mileage reimbursement will be at the Internal Revenue Service (IRS) standard mileage rate in effect at the time of travel. If officials’ spouse, family, companion, or other Township officials or