

**Communications Committee Meeting**  
Ela Town Hall – Upper Level Conference Room  
1155 E. Route 22 Lake Zurich, IL  
Tuesday, January 3, 2023 - 10:00 A.M.

**AGENDA**

1. Call to Order
2. Roll Call
3. Old Business
  - A. New Residents: Update on Mailing
  - B. E-Blast:
    - January 2 & 16, 2023 – Content for both E-Blasts due to Administrative Coordinator Case on December 28, 2022
  - C. Township Tuesday:
    - December 13 & 27: Pictures from Jingle Ball and Holiday Decorating Contest
    - January 10 & 24, 2023: Administration Department
  - D. Holiday Home Decorating Contest Recap
4. New Business
  - A. I Got Caught Being Kind Contest
  - B. Community Center Celebration
5. Schedule Next Meeting: Tuesday, January 24, 2023
6. Adjournment