## Elaining TOWNSHIP Serving the people since 1850

## Supervisor's Office

Gloria M. Palmblad

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## **Communications Committee Meeting**

Ela Town Hall – Upper Level Conference Room 1155 E. Route 22 Lake Zurich, IL Tuesday, December 6, 2022 - 10:00 A.M.

## **AGENDA**

- 1. Call to Order
- 2. Roll Call
- 3. Old Business
  - A. New Residents: Update on Mailing
  - B. E-Blast:
    - December 5 & 19, 2022 Content for both E-Blasts due to Administrative Coordinator Case on December 1, 2022
  - C. Township Tuesday:
    - December 13 & 27: Pictures from Jingle Ball and Holiday Decorating Contest
    - 2023 Township Tuesday Schedule
  - D. Holiday Home Decorating Contest
  - E. Employee Holiday Party
- 4. New Business
  - A. Hawthorn Woods Event Sponsorship Opportunities
- 5. Schedule Next Meeting: Tuesday, December 27, 2022 or Tuesday, January 3, 2022 at 10:00 a.m.
- 6. Adjournment

Trustee Laurie Wilhoit