



**Supervisor's Office**  
Gloria M. Palmblad

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## **HIGHWAY COMMITTEE MEETING**

**Ela Town Hall – Upper Level Conference Room**  
**1155 E. Route 22, Lake Zurich, IL**  
**Monday, December 12, 2022 – 8:30 A.M.**

### MEETING MINUTES – Approved February 9, 2023

1. Call to Order – Trustee Sikes called the meeting to order at 8:32 a.m.
2. Roll Call – Supervisor Palmblad, Trustee Sikes, Superintendent DePouw, Foreman Meyer, Township Manager Marciniak.
3. Project Updates – • Superintendent DePouw updated the committee on a public meeting recently held regarding an initiative of Lake County for the first phase of a project at McHenry Crossings to expand the road, as well as add crosswalks and a signal at Highland Dr. If the Township chooses to participate, the Township was asked to contribute 20% of the cost for the signal and would also be responsible for maintaining the traffic signal. Another meeting is scheduled for February. Project would take place in 2025. • The Highway department has started planning paving projects for next summer.
4. Vehicles – • An invoice of \$163,000 has been received for the new bucket truck. Delivery is expected for the end of December. • The long-term vehicle maintenance and replacement schedule is still being finalized. • Standard pick-up trucks are no longer part of the state of Illinois bid process through Sourcewell for reduced pricing.
5. Staffing – Still looking for one on-call seasonal snowplow driver.
6. Old Business – Department is waiting to receive a demonstration on potential televising camera systems.
7. New Business – • Employee evaluations will go out to staff this week. Superintendent DePouw, Foreman Meyer, and Township Manager Marciniak will go over all evaluations in January. • First snow event of the season happened on Friday. Overall positive response from staff and residents.
8. Set Date for Next Highway Committee Meeting – Monday, February 6, 2023 at 8:30 a.m.
9. Adjournment – 9:23 a.m.

### **Minutes Submitted by Trustee Sikes – February 6, 2023**