

HIGHWAY COMMITTEE MEETING

**Ela Town Hall – Upper Level Conference Room
1155 E. Route 22, Lake Zurich, IL
Monday, February 6, 2023 – 8:30 A.M.**

MEETING MINUTES

Approved May 11, 2023

1. Call to Order – Trustee Sikes called the meeting to order at 8:34 a.m.
2. Roll Call – Supervisor Palmblad, Trustee Sikes, Trustee Bowman, Superintendent DePouw, Foreman Meyer, Township Manager Marciniak.
3. Project Updates – • Park and Valley Roads drainage project in Forest Lake: Total project cost is estimated at \$339,000. The department is pursuing a grant through the Lake County Stormwater Management Commission that may cover up to \$52,000. If a grant is not received, the project may be delayed until summer of 2024. • Another meeting will held concerning the McHenry Crossings project later in February.
4. Vehicles – • Bucket Truck: a delivery date of February 17 has been provided. • Plow Truck: the chassis for the truck ordered in 2021 has final arrived and is halfway built. Final delivery date still unknown.
5. Seasonal Staffing – The department has not received any new applicants, but Superintendent DePouw and Foreman Meyer are confident all work can be done with current staff. All full-time positions are filled for the first time in several years.
6. New Business – • Some residents have contacted the department with concerns about stormwater runoff due to possible construction at the old dumping site in Hawthorn Woods. The department is directing residents to Lake County as it is under their control. • Superintendent DePouw raised a personnel matter. This will be discussed with the full board at the next executive session.
7. Old Business – • Vehicle Lift: As noted at the recent COW meeting, the current lift failed inspection and staff immediately began looking into replacement options to ensure safety. Best option will be presented for consideration at the next board meeting. • Vactor: Staff has been continuing to demo and review options for a joint purchase with Fremont Township, and possibly Wauconda Township. Total cost would range between \$130,000 to \$190,000, depending on features. Cost split between the Township's. Likely plan for purchase in FY2024-25.
 - a. Bench Color – The committee has selected the Grey option at no additional cost. The department will install a concrete pad later this year for the bench to be used at Fairfield Cemetery.
8. Set Date for Next Highway Committee Meeting – Monday, March 20, 2023 at 8:30 a.m.
9. Adjournment – 9:47 a.m.

Minutes Submitted by Trustee Sikes – April 12, 2023