

SPECIAL BUDGET MEETING MINUTES

Wednesday, February 8, 2023 – 8:30 a.m.
Ela Town Hall - Lower Level Board Room
1155 East Route 22, Lake Zurich

Approved March 9, 2023

1. Call to Order
Meeting was called to order at 8:34 a.m.
2. Roll Call
Present were Supervisor Palmblad, Trustees Bowman, Sikes, Wilhoit and Ufodike. Township Manager Marciniak and Management Assistant Snyder were also present.
Executive Session was called for the purpose of discussing personnel. Meeting adjourned at 8:35 a.m.
Budget meeting reconvened at 8:50 a.m. with same members in attendance.
3. FY24 Health & Wellness Department Budget
Director Marx simply stated she can work within the same budget as last year but would like to see the salary line increased. The Health & Wellness department is finally fully staffed and would like to keep it that way.
4. FY24 General Assistance Fund Budget
Health & Wellness Director Marx joined us at this time to review both the Health & Wellness and General Assistance budgets. Both funds are lean and requires very little change over last year's budget. Director Marx advocated for cost of living raises for employees in her department.
5. FY24 Administration Department Budget
The Board reviewed this budget line by line. Very few line items saw movement in either direction. Other than salaries, those experiencing an increase/decrease of more than \$1000, was the IMRF contributions due to a reduction in rates and Townhall improvements due to purchase of AV upgrades in FY23. Both Township Manager Marciniak and Management Assistant Snyder were asked to leave the meeting (9:29 a.m.) so the Board could discuss department salaries. Both returned to the open meeting at 9:45 a.m.
6. FY24 Cemetery Department Budget
Due to sufficient money already in the cemetery fund, zero money was allocated from the tax levy for FY23/24. Increases were requested for cemetery maintenance to cover cost of a new fence, scatter garden due to plate increases, and IT due to the purchase of new cemetery software.
7. FY24 Transportation Department Budget
Very little changes made to this budget for FY23/24. The biggest change was a reduction to the IMRF contributions and the unemployment compensations.
8. Adjournment
Meeting Adjourned at 9:45 a.m.

Respectfully Submitted by: *Supervisor Palmblad*

Ela Township

January 30, 2023