



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
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BOARD MEETING

Thursday, February 9, 2023 – 7:00 P.M.
1155 E. Route 22, Lake Zurich, IL

AGENDA

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on February 9, 2023. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order
2. Board Roll Call
3. Pledge of Allegiance
4. Public Comments
5. Approval of Board Meeting Minutes of January 5, 2023
6. Committee Meeting Minutes – accept meeting minutes from COW (1/25) – Community Center Committee (11/4) - Communication Committee () – Health & Wellness Committee (2/3) – Highway (12/12) - Park Committee ()
7. Approval of Board Audit from 12/31/22 to 2/6/23
8. Monthly Updates from Elected Officials, Township Manager and Department Heads (Assessor – Bus – Cemetery – Health & Wellness - Highway - Senior – Youth)

OLD BUSINESS

NEW BUSINESS

9. Update to Employee Handbook: Employee Expense Policy – motion to approve changes to reimbursed meal expenses, effective immediately
10. Addition to Employee Handbook: Department Head Spending Limits – motion to approve a new policy, Department Head Spending, effective immediately
11. Mohawk Lifts – motion to approve purchase of one TR-35, 20' track and jacking beam at a cost of \$119,359.56 per quote no. Ela-TR35-020123
12. Request for Pricing: Refuse and Recycling Collection – motion to approve Refuse & Recycling Collection RFP with a bid opening date of March 9th
13. Annual Audit – consideration to approve Evans, Marshall & Pease, P. C. to complete audit for the FY ending 3/31/2023 in an amount not to exceed \$8150.
14. Executive Session
15. Consideration and possible action on items discussed in closed session
16. Adjournment

Ela Township

February 6, 2023

Supervisor Gloria M. Palmblad **Clerk** Lucy A. Prouty
Trustee Larry Bowman **Trustee** Joel Sikes **Trustee** Tosi Ufodike **Trustee** Laurie Wilhoit