



Supervisor's Office
Gloria M. Palmblad

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PARKS COMMITTEE MEETING

Ela Town Hall – Upper-Level Conference Room
1155 E. Route 22, Lake Zurich, IL
Tuesday, February 28, 2023 – 8:30 A.M.

MEETING MINUTES

Approved March 9, 2023

1. Call to Order: Trustee Bowman called the February 28, 2023, Parks Committee meeting to order at 8:30 A.M.
2. Roll Call: Present were Supervisor Palmblad, Trustee Bowman, Trustee Ufodike, Highway Superintendent DePouw, Highway Foreman Meyer, Township Manager Marciniak and Management Assistant Snyder.
3. Knox Park: Supervisor Palmblad outlined maintenance requests that have been made by the Flames Football organization for the committee to consider. The requests pertained to upgrades/additions to the Knox Park concession stand and field. Supervisor Palmblad also outlined requests that have been made by residents in regards to the new pickleball and tennis courts at Knox Park. The committee decided not to move forward with the request of painting pickleball lines on the tennis courts.
4. Ela Township Community Park: Highway Superintendent DePouw stated that the field will be fertilized this year and given that the field was top dressed in 2022, only the fertilization would be necessary for 2023.
5. 2022 Parks Maintenance Report: Highway Superintendent DePouw reviewed the 2022 Parks Maintenance Report with the committee and stated which items have been completed by Highway staff and what maintenance projects will be completed this Spring/Summer 2023.
6. New Business: Supervisor Palmblad outlined the tree replacements that will take place in 2023 – three new trees will be planted at Ela Townhall, one at Ela Community Center and one at the Lake Zurich Cemetery. Supervisor Palmblad notified the committee of updated pricing for Milieu Landscaping and Rolling Green for calendar year 2023 for budgeting purposes. The committee reviewed the requested FY24 Parks Maintenance Fund budget in preparation for the upcoming preliminary budget meeting.
7. Set Date for Next Parks Committee Meeting: April 25, 2023, at 8:30 A.M.
8. Adjournment: Trustee Bowman adjourned the meeting at 9:45 A.M.

Respectfully Submitted,

Alex Snyder, Management Assistant