



Clerk's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

BOARD MEETING
Thursday, April 13, 2023 – 7:00 P.M.
1155 E. Route 22, Lake Zurich, IL

MEETING MINUTES
Approved May 11, 2023

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on April 13, 2023. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the April 13, 2023 Ela Township Board Meeting to order at 7:00 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Marciniak, Trustees Bowman, Sikes, Ufodike, and Wilhoit, Assessor Herr, Community Program Director Dillon, and Health & Wellness Director Marx. Highway Superintendent DePouw was absent.
3. Pledge of Allegiance: Supervisor Palmblad led the audience in the Pledge of Allegiance.
4. Freedom of Information Requests: Supervisor Palmblad read a list of FOIA requests that have been submitted to the Township. Will attach the list to the minutes.
5. Public Comments: Below is the list of residents that spoke:
Rhonda Kruckenberg 23310 Miller Road, LZ, IL
Bill Kruckenberg 23310 Miller Road, LZ, IL
John Schneckner 666 Ginger Trail, LZ, IL
Dan Guru 24172 Mary Dale Ave., LZ, IL
Bonnie Barrington, 20 Thornfield Lane, HW, IL
Jim Tabet 1195 Cedar Creek Dr., LZ, IL
6. Supervisor Statement: Will attach Statement to the minutes.
7. Motion to approve established timeline for Assessor interviews in October: A motion by Trustee Bowman and seconded by Trustee Sikes to establish timeline for Assessor interviews. Motion passed 3 to 2. Trustees Ufodike and Wilhoit voted nay.

8. Approval of Board Meeting Minutes of March 9, 2023: A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the Board Meeting Minutes March 9, 2023, with additions or corrections. Motion passed 5 to 0 with no corrections or additions.
9. Approval of Special Board Meeting Minutes of 3/23/23 and 3/29/23: A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve the Special Board Meetings of 3/23/23 and 3/29/2023. Motion passed 5 to 0.
10. Committee Meeting Minutes – accept meeting minutes from COW (3/8) – Community Center Committee (3/15) - Communication Committee (3/28) –Health & Wellness Committee () –Highway () - Park Committee () – Cemetery Committee (): A motion by Trustee Wilhoit and seconded by Trustee Sikes to accept the committee meeting minutes COW (3/8) – Community Center Committee (3/15) - Communication Committee (3/28) – Motion passed 5 to 0.

11. Authorization to approve payment of Board Audit from 3/3/23 to 4/10/23:

<u>TOTAL TOWN FUND</u> -----	<u>\$90,499.43</u>
<u>TOTAL GENERAL ASSISTANCE FUND</u> -----	<u>\$100.00</u>
<u>TOTAL GENERAL ROAD FUND</u> -----	<u>\$379,681.98</u>
<u>TOTAL PERMANENT ROAD FUND</u> -----	<u>\$27,845.96</u>
<u>TOTAL PARK MAINTENCE</u> -----	<u>\$4,776.91</u>
<u>TOTAL CEMETERY MAINTENCE FUND</u> -----	<u>\$2,592.50</u>
<u>TOTAL PAYROLL</u> -----	<u>\$243,410.19</u>
<u>TOTAL OF ALL FUNDS</u> -----	<u>\$748,906.97</u>

A motion by Trustee Bowman and seconded by Trustee Sikes to authorize the payment of the Board Audit from 3/03/23 to 04/10/2023 of \$749,906.97. Motion passed 5 to 0.

12. Monthly Updates from Elected Officials, Township Manager and Department Heads (Assessor – Bus – Cemetery –Health & Wellness - Highway - Senior – Youth)

Supervisor Report: Ela Township is partnering with Ela Library for document and electronics recycling on May 6, 2023.

Clerk’s report: Please complete your Economic Interest by May 1, 2023, or the Township will be fined \$15 late fee and \$100 a day after May 15, 2023.

Township Manager Report: Full report will be added to the minutes.

Trustees:

Bowman: Nothing to report.

Sikes: Nothing to report.

Ufodike: Please recognize Parkinson’s Awareness month. Trustee Ufodike has recently joined the Foglia YMCA Board.

Wilhoit: Met with State Representative Nabeela Syed.

Community Center: Community Programs Director Dillon said that the Senior center is up to full capacity now after the pandemic. Full reports will be attached to the minutes.

Health & Wellness: Full report will be attached to the minutes.

Highway Department: Full report will be attached to the minutes.

Assessor: Full report will be attached to the minutes

OLD BUSINESS

NEW BUSINESS

13. 2023 Lake Zurich Flames Contract – consideration to approve Lake Zurich Flames agreement for 2023 with a yearly maintenance fee of \$2200.00: A motion by Trustee Wilhoit and seconded by Trustee Sikes to accept and approve Lake Zurich Flames agreement for 2023 with a yearly maintenance fee of \$2200.00. Motion passed 5 to 0.

14. Grant Applications – consideration & possible action to approve Grant applications, subject to final budget approval for FY ending 3/31/2024:

	<u>REQUESTED</u>	<u>RECOMMENDED AT COW</u>
a. A Safe Place	\$2500	\$2500
b. Center for Enriched Living	\$2500	\$1000
c. Center for Independence	\$5000	\$2000
d. Emmaus House	\$16,500	\$16,000
e. Erie Family Health Center	\$1000	\$1000
f. Joanie’s Closet	\$3000	\$2000
g. LZBSA – Challenger Division	\$3500	\$2500
h. Nicasa	\$1800	\$2000
i. North Suburban Legal Aid	\$3500	\$2000
j. Pads, Lake County	\$5000	\$5000
k. Zacharias Sexual Abuse Center	\$3000	\$3000

A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve Grant Applications minus the LZBSA Challengers (\$2500), Motion passed 5 to 0.

Second motion by Trustee Bowman and seconded by Trustee Sikes to approve \$2500 Grant to LZBSA Challengers. Motion Passed 4 to 1 Supervisor Palmblad abstained.

15. Intergovernmental Agreement between Ela Township Road District and Fremont Township Road District for Maintenance of W. Sylvan Drive S and N Arrowhead Drive – motion to approve:
A motion by Trustee Bowman and seconded by Trustee Sikes to approve the Intergovernmental Agreement between Ela Township Road District and Fremont Township Road District for Maintenance of W. Sylvan Drive S and N Arrowhead Drive – Motion passed 5 to 0.

16. Intergovernmental Agreement between the Village of Hawthorn Woods and Ela Township’s Health & Wellness Department – motion approve: A motion by Trustee Ufodike and seconded by Trustee Wilhoit to approve the Intergovernmental Agreement between the Village of Hawthorn Woods and Ela Township’s Health & Wellness Department – motion passed 5 to 0.

17. 2023 Spring Newsletter – motion to approve for print with a mailing date around the first of May:
A motion by Trustee Wilhoit and seconded by Trustee Bowman to approve for print with a mailing date around the first of May. Motion passed 5 to 0.

18. Appointment of Susan Dillon and Sara Marx to Decennial Committee – motion to approve: A motion by Trustee Sikes and seconded by Trustee Ufodike to approve the Appointment of Susan Dillon and Sara Marx to the Decennial Committee. Motion passed 5 to 0.

19. Line Item Transfer – consideration & possible action to approve Line Item Transfers as presented for close of FY 3/31/23: A motion by Trustee Sikes and seconded by Trustee Bowman to approve Line Item Transfers as presented in your board packet for the close of FY 3/31/23. Motion passed 5 to 0.
20. Community Center Playground – motion to approve purchase of Monkey Business from Playground Boss at a cost of \$48,917: A motion by Trustee Wilhoit and seconded by Trustee Bowman to approve purchase of Monkey Business from Playground Boss at a cost of \$48,917. Motion passed 5 to 0.
21. Executive Session: None needed at this time.
22. Consideration and possible action on items discussed in closed session: None
23. Adjournment: A motion by Trustee Bowman and seconded by Trustee Wilhoit to adjourn at 8:20 p.m.

Ela Township

April 14, 2023

Respectfully Submitted: Clerk Lucy Prouty