



Ela Township
Board Meeting

Thursday, May 11, 2023 - 7:00 P.M.

Ela Town Hall
1155 E. Il Route 22
Lake Zurich



BOARD MEETING

Thursday, May 11, 2023 – 7:00 P.M.

1155 E. Route 22, Lake Zurich, IL

AGENDA

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(c)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on May 11, 2023. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order
2. Board Roll Call
3. Pledge of Allegiance
4. Freedom of Information Requests
5. Public Comments
6. Approval of Board Meeting Minutes of April 13, 2023
7. Committee Meeting Minutes – accept meeting minutes from COW (5/5) – Community Center Committee () - Communication Committee (4/25) – Health & Wellness Committee (4/7) – Highway (2/6, 3/20) - Park Committee (4/25) – Cemetery Committee (2/28)
8. Authorization to approve payment of Board Audit from 4/11/23 to 5/8/23
9. Monthly Updates from Elected Officials, Township Manager and Department Heads (Assessor – Bus – Cemetery – Health & Wellness - Highway - Senior – Youth)

OLD BUSINESS

NEW BUSINESS

10. Emergency Exit Staircase – consideration and possible action to approve Sterling Renaissance to prepare area and install an emergency exit staircase to Town Hall.
11. RFP from Garbage Carriers
12. Knox Park Replacement Fence – consideration and possible action to approve Action Fence Contractors to remove and replace existing fence with Princeton model.
13. Resolution 2023-01 – Public Comment Policy – consideration and possible action to approve Public Comment Policy Resolution 2023-01, effective immediately
14. C-O-W meeting of March 8, 2023 – amend the C-O-W meeting minutes of March 8, 2023, accepted on April 13, 2023
15. Special Budget meeting of February 24, 2023 – amend the Special Budget meeting minutes of February 24, 2023
16. Assessor's Performance Bonus
17. Highway Superintendent Performance Bonus
18. Executive Session Meeting Minutes – consideration and possible action to approve the Executive Session minutes from March 2, 2022 thru May 5, 2023.
19. Executive Session
20. Consideration and possible action on items discussed in closed session
 - A. Assessor Herr's amended contract
21. Adjournment

Ela Township

May 8, 2023

Trustee Larry Bowman

Supervisor Gloria M. Palmblad
Trustee Joel Sikes

Clerk Lucy A. Prouty
Trustee Tosi Ufodike

Trustee Laurie Wilhoit

FYI

ELA TOWNSHIP UPCOMING EVENTS

DATE	EVENT	TIME	LOCATION
5/17/2023	Community Center Committee Meeting	8:30 A.M.	Community Center
5/22/2023	Highway Committee Meeting	8:30 A.M.	Ela Town Hall - Upper Level Conference Room
5/23/2023	Communications Committee Meeting	10:00 AM	Ela Town Hall - Upper Level Conference Room
5/24/2023	Committee of the Whole Meeting	8:30 A.M.	Ela Town Hall - Board Room
5/24/2023	Decennial Committee Meeting	Immediately following COW	Ela Town Hall - Board Room
5/26/2023	Health & Wellness Committee Meeting	8:30 A.M.	Ela Town Hall - Upper Level Conference Room
5/29/2023	Township Closed in observance of Memorial Day		
6/8/2023	Board Meeting	7:00 P.M.	Ela Town Hall - Board Room

4

	As of April 13, 2023						
1	DATE REQUESTED: 4/17/2023	REQUESTER: resident taxpayer			REQUEST: Dates and places where vacant assessor position was advertised. Names of all people that applied and were interviewed for the position		
	DATE RESPONDED: responded 4/26/2023				RESPONSE: requested records do not exist		
2	DATE REQUESTED: 4/7/2023	REQUESTER: Bonnie Barrington 20 Thornfield Lane Hawthorn Woods, IL 60047			REQUEST: Digital copies of emails to and from jbarrrington@elaassessor.org to pherr@elaassessor.org from 8/1/21 thru 9/14/21		
	DATE RESPONDED: responded 5/8				RESPONSE: emails provided		
3	DATE REQUESTED: 4/11/2023	REQUESTER: Bonnie Barrington 20 Thornfield Lane Hawthorn Woods, IL 60047			REQUEST: Digital copies of emails to and from Bob Glueckert and Gloria Palmlblad's emails - both personal and professional		
	DATE RESPONDED: responded 4/18				RESPONSE: emails provided		

4	<u>DATE REQUESTED:</u> 4/11/2023	<u>REQUESTER:</u> Bonnie Barrington 20 Thornfield Lane Hawthorn Woods, IL 60047	<u>REQUEST:</u> Copy of Township Administrator Ted's resume, contract and current salary package
	<u>DATE RESPONDED:</u> responded 4/18		<u>RESPONSE:</u> provided resume, contract & salary package
5	<u>DATE REQUESTED:</u> 4/11/2023	<u>REQUESTER:</u> Bonnie Barrington 20 Thornfield Lane Hawthorn Woods, IL 60047	<u>REQUEST:</u> Requested highway superintendent's salary package and what it includes
	<u>DATE RESPONDED:</u> responded 4/19		<u>RESPONSE:</u> provided salary package

6	DATE REQUESTED: 4/11/2023	REQUESTER: Bonnie Barrington 20 Thornfield Lane Hawthorn Woods, IL 60047	REQUEST: Requested copies of levy requests for tax years 2020, 2021, 2022, 2023
	DATE RESPONDED: responded 4/19		RESPONSE: levy requests provided
7	DATE REQUESTED: 4/7/2023	REQUESTER: Bonnie Barrington 20 Thornfield Lane Hawthorn Woods, IL 60047	REQUEST: Requested digital copies of all emails to and from kwilson@lakecountyil.gov and Gloria Palmbiad from 11/1/2022 to the present
	DATE RESPONDED: responded 4/26		RESPONSE: emails provided
8	DATE REQUESTED: 4/14/2023	REQUESTER: Bonnie Barrington 20 Thornfield Lane Hawthorn Woods, IL 60047	REQUEST: Copies of Jessica Case's time cards for last 6 months including hourly pay rate
	DATE RESPONDED: responded 4/26		RESPONSE: Information provided

9	DATE REQUESTED: 4/14/2023	REQUESTER: Bonnie Barrington 20 Thornfield Lane Hawthorn Woods, IL 60047	REQUEST: Copies of Penny Herrs time cards for last 12 months
	DATE RESPONDED: responded 4/26		RESPONSE: Information provided
10	DATE REQUESTED: 4/7/2023	REQUESTER: Bonnie Barrington 20 Thornfield Lane Hawthorn Woods, IL 60047	REQUEST: Requested digital copies of all emails to and from ibarrington@elaassessor.org to Gloria Palmbiad from 7/1/2021 thru 9/14/2021
	DATE RESPONDED: responded 5/8		RESPONSE: Emails provided
11	DATE REQUESTED: 4/25/2023	REQUESTER: Bill Kruckenberg 23310 W. Miller Rd. Hawthorn Woods, IL 60047	REQUEST: Requested copies of Ms. Herr's time cards from 1/1/2022 thru 4/25/23
	DATE RESPONDED: responded 5/2		RESPONSE: Info provided

12	DATE REQUESTED: 4/7/2023	REQUESTER: Bonnie Barrington 20 Thornfield Lane Hawthorn Woods, IL 60047	REQUEST: Requested digital copies of emails from pherr@elaassessor.org that contain keywords IMRF (Illinois Municipal Retirement Fund) from 9/20/21 thru the present
	DATE RESPONDED: responded 5/8		RESPONSE: emails provided
13	DATE REQUESTED: 4/7/2023	REQUESTER: Bonnie Barrington 20 Thornfield Lane Hawthorn Woods, IL 60047	REQUEST: Requested digital copies of emails to and from pherr@elaassessor.org and Gloria Palmbiad from 9/13/2021 thru the present
	DATE RESPONDED: 21 day extension - due 5/8 responded 5/8		RESPONSE: emails provided
14	DATE REQUESTED: 4/7/2023	REQUESTER: Bonnie Barrington 20 Thornfield Lane Hawthorn Woods, IL 60047	REQUEST: Requested digital copies of emails to and from ibarrington@elaassessor.org from 9/13/2021 thru the present
	DATE RESPONDED: 21 day extension - due 5/8 awaiting response from Bonnie		RESPONSE:

15	DATE REQUESTED: 4/14/2023	REQUESTER: Bonnie Barrington 20 Thornfield Lane Hawthorn Woods, IL 60047	REQUEST: Requested digital copies of invoices and paid receipts of the background checks conducted on all new hires for the last 12 months with names of employees and cost of background check
	DATE RESPONDED: 21 day extension - due 5/15		RESPONSE:
16	DATE REQUESTED: 5/8/2023	REQUESTER: Nicholas Barrington 20 Thornfield Lane Hawthorn Woods, IL 60047	REQUEST: Regarding Jessica Parman's recent IPA class on March 29th & 30th: Requested name of lodging, dates and costs, as well as cost of meals and mileage
	DATE RESPONDED: 21 day extension - due 6/7		RESPONSE:
17	DATE REQUESTED: 5/5/2023	REQUESTER: Rhonda Kruckenberg 23310 W. Miller Rd. Hawthorn Woods, IL 60047	REQUEST: Forward all correspondence from State's Attorney to Ela Township and/or Gloria Palmbiad from March 1, 2023 to May 5, 2023
	DATE RESPONDED: due 5/12		RESPONSE:

18	<u>DATE REQUESTED:</u> 5/4/2023	<u>REQUESTER:</u> Rhonda Kruckenberg 23310 W. Miller Rd. Hawthorn Woods, IL 60047	<u>REQUEST:</u> Provide list of qualified residents that applied for the appointment of the assessor. List of dates that interviews were held. List of reasons for not appointing those applicants.
	<u>DATE RESPONDED:</u> due 5/11		<u>RESPONSE:</u>

6



**Clerk's Office
Lucy A. Prouty**

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047

Phone: 847-438-7823 **Fax:** 847-438-9269

E-mail: info@elatownship.org

**BOARD MEETING
Thursday, April 13, 2023 – 7:00 P.M.
1155 E. Route 22, Lake Zurich, IL**

MEETING MINUTES

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on April 13, 2023. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the April 13, 2023 Ela Township Board Meeting to order at 7:00 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Marciniak, Trustees Bowman, Sikes, Ufodike, and Wilhoit, Assessor Herr, Community Program Director Dillon, and Health & Wellness Director Marx. Highway Superintendent DePouw was absent.
3. Pledge of Allegiance: Supervisor Palmblad led the audience in the Pledge of Allegiance.
4. Freedom of Information Requests: Supervisor Palmblad read a list of FOIA requests that have been submitted to the Township. Will attach the list to the minutes.
5. Public Comments: Below is the list of residents that spoke:
Rhonda Kruckenberg 23310 Miller Road, LZ, IL
Bill Kruckenberg 23310 Miller Road, LZ, IL
John Schneckner 666 Ginger Trail, LZ, IL
Dan Guru 24172 Mary Dale Ave., LZ, IL
Bonnie Barrington, 20 Thornfield Lane, HW, IL
Jim Tabet 1195 Cedar Creek Dr., LZ, IL
6. Supervisor Statement: Will attach Statement to the minutes.
7. Motion to approve established timeline for Assessor interviews in October: A motion by Trustee Bowman and seconded by Trustee Sikes to establish timeline for Assessor interviews. Motion passed 3 to 2. Trustees Ufodike and Wilhoit voted nay.

8. Approval of Board Meeting Minutes of March 9, 2023: A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the Board Meeting Minutes March 9, 2023, with additions or corrections. Motion passed 5 to 0 with no corrections or additions.
9. Approval of Special Board Meeting Minutes of 3/23/23 and 3/29/23: A motion by Trustee Sikes and seconded by Trustee Wilhoit to approve the Special Board Meetings of 3/23/23 and 3/29/2023. Motion passed 5 to 0.
10. Committee Meeting Minutes – accept meeting minutes from COW (3/8) – Community Center Committee (3/15) - Communication Committee (3/28) –Health & Wellness Committee () –Highway () - Park Committee () – Cemetery Committee (): A motion by Trustee Wilhoit and seconded by Trustee Sikes to accept the committee meeting minutes COW (3/8) – Community Center Committee (3/15) - Communication Committee (3/28) – Motion passed 5 to 0.

11. Authorization to approve payment of Board Audit from 3/3/23 to 4/10/23:

<u>TOTAL TOWN FUND-----</u>	<u>\$90,499.43</u>
<u>TOTAL GENERAL ASSISTANCE FUND-----</u>	<u>\$100.00</u>
<u>TOTAL GENERAL ROAD FUND-----</u>	<u>\$379,681.98</u>
<u>TOTAL PERMANENT ROAD FUND-----</u>	<u>\$27,845.96</u>
<u>TOTAL PARK MAINTENCE-----</u>	<u>\$4,776.91</u>
<u>TOTAL CEMETERY MAINTENCE FUND-----</u>	<u>\$2,592.50</u>
<u>TOTAL PAYROLL-----</u>	<u>\$243,410.19</u>
<u>TOTAL OF ALL FUNDS-----</u>	<u>\$748,906.97</u>

A motion by Trustee Bowman and seconded by Trustee Sikes to authorize the payment of the Board Audit from 3/03/23 to 04/10/2023 of \$749,906.97. Motion passed 5 to 0.

12. Monthly Updates from Elected Officials, Township Manager and Department Heads (Assessor – Bus – Cemetery –Health & Wellness - Highway - Senior – Youth)

Supervisor Report: Ela Township is partnering with Ela Library for document and electronics recycling on May 6, 2023.

Clerk’s report: Please complete your Economic Interest by May 1, 2023, or the Township will be fined \$15 late fee and \$100 a day after May 15, 2023.

Township Manager Report: Full report will be added to the minutes.

Trustees:

Bowman: Nothing to report.

Sikes: Nothing to report.

Ufodike: Please recognize Parkinson’s Awareness month. Trustee Ufodike has recently joined the Foglia YMCA Board.

Wilhoit: Met with State Representative Nabeela Syed.

Community Center: Community Programs Director Dillon said that the Senior center is up to full capacity now after the pandemic. Full reports will be attached to the minutes.

Health & Wellness: Full report will be attached to the minutes.

Highway Department: Full report will be attached to the minutes.

Assessor: Full report will be attached to the minutes

OLD BUSINESS

NEW BUSINESS

13. 2023 Lake Zurich Flames Contract – consideration to approve Lake Zurich Flames agreement for 2023 with a yearly maintenance fee of \$2200.00: A motion by Trustee Wilhoit and seconded by Trustee Sikes to accept and approve Lake Zurich Flames agreement for 2023 with a yearly maintenance fee of \$2200.00. Motion passed 5 to 0.

14. Grant Applications – consideration & possible action to approve Grant applications, subject to final budget approval for FY ending 3/31/2024:

	<u>REQUESTED</u>	<u>RECOMMENDED AT COW</u>
a. A Safe Place	\$2500	\$2500
b. Center for Enriched Living	\$2500	\$1000
c. Center for Independence	\$5000	\$2000
d. Emmaus House	\$16,500	\$16,000
e. Erie Family Health Center	\$1000	\$1000
f. Joanie’s Closet	\$3000	\$2000
g. LZBSA – Challenger Division	\$3500	\$2500
h. Nicasa	\$1800	\$2000
i. North Suburban Legal Aid	\$3500	\$2000
j. Pads, Lake County	\$5000	\$5000
k. Zacharias Sexual Abuse Center	\$3000	\$3000

A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve Grant Applications minus the LZBSA Challengers (\$2500), Motion passed 5 to 0.

Second motion by Trustee Bowman and seconded by Trustee Sikes to approve \$2500 Grant to LZBSA Challengers. Motion Passed 4 to 1 Supervisor Palmblad abstained.

15. Intergovernmental Agreement between Ela Township Road District and Fremont Township Road District for Maintenance of W. Sylvan Drive S and N Arrowhead Drive – motion to approve: A motion by Trustee Bowman and seconded by Trustee Sikes to approve the Intergovernmental Agreement between Ela Township Road District and Fremont Township Road District for Maintenance of W. Sylvan Drive S and N Arrowhead Drive – Motion passed 5 to 0.

16. Intergovernmental Agreement between the Village of Hawthorn Woods and Ela Township’s Health & Wellness Department – motion approve: A motion by Trustee Ufodike and seconded by Trustee Wilhoit to approve the Intergovernmental Agreement between the Village of Hawthorn Woods and Ela Township’s Health & Wellness Department – motion passed 5 to 0.

17. 2023 Spring Newsletter – motion to approve for print with a mailing date around the first of May: A motion by Trustee Wilhoit and seconded by Trustee Bowman to approve for print with a mailing date around the first of May. Motion passed 5 to 0.

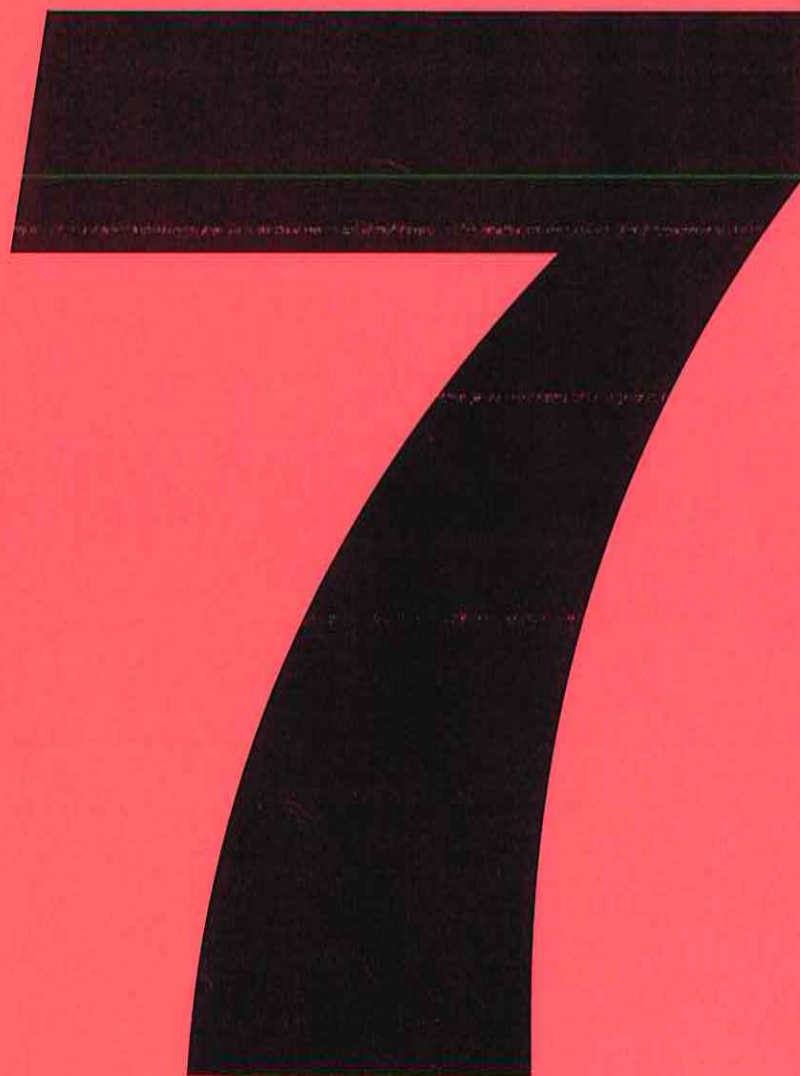
18. Appointment of Susan Dillon and Sara Marx to Decennial Committee – motion to approve: A motion by Trustee Sikes and seconded by Trustee Ufodike to approve the Appointment of Susan Dillon and Sara Marx to the Decennial Committee. Motion passed 5 to 0.

19. Line Item Transfer – consideration & possible action to approve Line Item Transfers as presented for close of FY 3/31/23: A motion by Trustee Sikes and seconded by Trustee Bowman to approve Line Item Transfers as presented in your board packet for the close of FY 3/31/23. Motion passed 5 to 0.
20. Community Center Playground – motion to approve purchase of Monkey Business from Playground Boss at a cost of \$48,917: A motion by Trustee Wilhoit and seconded by Trustee Bowman to approve purchase of Monkey Business from Playground Boss at a cost of \$48,917. Motion passed 5 to 0.
21. Executive Session: None needed at this time.
22. Consideration and possible action on items discussed in closed session: None
23. Adjournment: A motion by Trustee Bowman and seconded by Trustee Wilhoit to adjourn at 8:20 p.m.

Ela Township

April 14, 2023

Respectfully Submitted: Clerk Lucy Prouty





Clerk's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township – Lower Level Board Room
1155 East Route 22, Lake Zurich
Friday, May 5, 2023 at 8:30 a.m.

MEETING MINUTES unappmins

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 8:15 a.m. on May 5, 2023.

1. Call to Order: Supervisor Palmblad called May 5, 2023 COW meeting to order at 8:33 A.M.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Trustees Bowman, Sikes, Ufodike, and Wilhoit, Highway Superintendent DePouw, Township Manager Marciniak, Assessor Herr and Assistant Director Dalbec, Health & Wellness Director Marx, Community Programs Director Dillon, Youth Coordinator Cacciatore and Highway Foreman Meyer.
3. Pledge of Allegiance: Supervisor Palmblad led the board in the Pledge of Allegiance.
4. Discussion – Updates by Chair:
 - a. Community Center Committee – Chair/Trustee Ufodike, Members: Supervisor Palmblad, Trustee Wilhoit, Community Programs Director Dillon, Assistant Director Dalbec, Youth Coordinator Cacciatore: Worked on the patio this weekend and had the help of LZHS High School seniors and Home Depot. September 17, 2023 the center will host a Community Center Celebration from 1-4 p.m.
Shooting Stars Summer camp weeks are full except for the 4th of July week, and the last week of camp. Camp payments are due May 12. If there are any changes to attendance there is a waitlist and empty spots can be filled. We expect all the weeks that are full to remain full. 2022-2023 school year Homework Club's last day is May 26th. 2023-2024 school year Homework Club transportation spots are all full. SafeSitter Essential and Safe@Home class dates for after summer should be out soon.
 - b. Communication Committee – Chair/Supervisor Palmblad. Members: Assessor Herr, Director Dillon, Director Marx, Assistant Director Dalbec, and Staff:
Newsletter is at the printer. Peace pole will be installed sometime next week.

- c. Health & Wellness – Chair/Trustee Wilhoit, Members: Supervisor Palmblad, Trustee Sikes, Director Marx: Director Marx said the department is no longer accepting donations to the lending closet as they are full.
- d. Parks & Recreation Committee – Chair/Trustee Bowman, Members: Supervisor Palmblad, Trustee Ufodike, Highway Superintendent DePouw, and Highway Foreman Meyer: No report.
- e. Highway Committee – Chair/Trustee Sikes, Members: Supervisor Palmblad, Trustee Bowman, Highway Superintendent DePouw, and Highway Foreman Meyer: Had training on their new bucket truck. Completing work on Marilyn Drive. Working some new IGAs.
- f. Bus Service – Board Liaison – Supervisor Palmblad: Have a new Bus driver Ken.
- g. Assessor Herr: We are finished with fieldwork, and entry of assessments for 2023. The department is working on getting the Nearmap program and Assessor Herr saw that it was added to the agenda for today as they are waiting for the paperwork and needed updated because of the wait. We have received word that Costar has gone up to \$420 per month, an increase of 6% from last year. This was covered in the budget.
- h. Township Manager Marciniak: Ela Township has reached our 1500 pound limit for the Trex plastic recycling program to get more benches.
- i. Historic Society: Julie Vollbrecht and Phil Gardner had a discussion on what to do with Bell and Mossley Giant Apple and where to put it. Possibly somewhere in Ela Park, mainly the people that are storing it in their pole barn would like it removed from their barn. This decision was tabled.

5. Topics for Discussion

- a. Emergency Exit Staircase at Town Hall: This contract will be on the agenda for possible board approval at the May 11, board meeting.
- b. Garbage Carrier Bids: Josh Molnar and Steve Falker from Groot, and Steve Ramos from LRS presented their bids to the Board at the beginning of the COW meeting.
- c. Nearmap Subscription: The Board agreed for Assessor Herr to purchase the Nearmap Subscription.
- d. Knox Park Fencing: A bid from Action Fence will be on the agenda for possible board approval at the May 11, Board meeting.
- e. Bell's Apple for Historical Museum at Ela Park: Explained under Historical Society report.
- f. Public Comment Procedures: A resolution will be on the agenda for possible board approval regarding the Public Comment procedure of three minutes a piece at the Board meeting on May 11, 2023.
- g. 2023/24 Budget Review: Supervisor explained some minor changes to the Budget.

6. Set Date of Next COW Meeting (May 24, 2023 @ 8:30 AM)
The next COW meeting is scheduled for 24th 2023.
7. Executive Session: The Board entered into Executive session at 10:18 a.m. for the purpose of discussing personnel.
8. Adjourn: Adjournment at 11:50 a.m.

Respectfully Submitted: Clerk Lucy Prouty

Ela Township

May 6, 2023

Trustee Larry Bowman

Supervisor Gloria M. Palmblad
Trustee Joel Sikes

Clerk Lucy A. Prouty
Trustee Tosi Ufodike

Trustee Laurie Wilhoit

Communications Committee Meeting
Ela Town Hall – Upper Level Conference Room
1155 E. Route 22 Lake Zurich, IL
Tuesday, April 25, 2023 - 10:00 A.M.

MEETING MINUTES

1. Call to Order: Supervisor Palmblad called the April 25, 2023 Communications Committee meeting to order at 10:11 a.m.
2. Roll Call: Present were Supervisor Palmblad, Trustee Bowman, Township Manager Marciniak, Assessor Herr, Community Programs Director Dillon, Assistant Director Dalbec, Director Marx, and Administrative Coordinator Case. Administrative Coordinator Mendocha was absent.
3. Old Business
 - A. New Residents Update on Mailing: A list of new residents was received, and mailings will go out this week.
 - B. E-Blast: May 1 & 15, 2023 – Content for both E-Blasts due to Administrative Coordinator Case on April 27, 2023. Inclusions are notifications of the completed employee Narcan training and Topics Day highlight.
 - C. Township Tuesday: April 11 & 25, 2023: Assessors Department, May 9 & 23, 2023: Youth Department: Assessor Herr created a general update for the department spotlight, and Phillip Raupp was chosen for the employee spotlight. Administrative Coordinator Case and Youth Coordinator Cacciatore will work on the Youth Township Tuesday posts for May.
4. New Business: The Peace Pole is in the final stages of completion, and we are looking forward to the final inspections and ribbon cutting.
5. Old Business
 - A. Community Center Celebration: The event will be held on September 17th from 1-4 p.m. The Sting Rays will perform from 2-3:30 p.m. Staff are looking for sponsorships. There will be a twist contest, bounce house, touch a truck, food and beverage for purchase, and a balloon artist. It was suggested that all departments have a table and staff informing attendees of available programs and services.
 - B. Narcan Training: Trustee Bowman suggested we notify the police and fire departments of our completed training. All staff should meet at the Community Center at 11:30 a.m. for lunch, and training will begin at 12 p.m.
 - C. 2023 Summer Newsletter: The newsletter has been sent to the printer and we are on schedule for early May delivery.
 - D. Ribbon Cutting of Pickleball & Tennis Courts: The ribbon cutting will most likely be put off for a few weeks, May 20th is possible, but will have to make a decision the week prior. The cold temperatures are holding up the final stages of completion. Flyers will be created for social media and the website.
6. Set Date for Next Communications Committee meeting: May 23, 2023
7. Adjournment: Supervisor Palmblad adjourned the meeting at 10:32 a.m.

Respectfully Submitted: Administrative Coordinator Case

HEALTH & WELLNESS COMMITTEE MEETING

Ela Town Hall 1155 E. Route 22, Lake Zurich

Friday, April 7, 2023 8:30 A.M.

MINUTES

1. Call to Order: 8:35 a.m.
2. Roll Call: Present were Trustee Wilhoit, Director Marx, Administrator Marciniak, Supervisor Palmblad, and Trustee Sikes.
3. Groups: Director Marx reached out to nursing homes and assisted living facilities to present the residents and families with information about self-care and groups programs available. Charity Knit anniversary party is on May 8th at 6 p.m. Ela Township is purchasing food for this meeting. Director Marx is updating the website with their blog. They meet the 2nd and 4th Mondays in person at Town Hall. Sara will talk to AA to see if they would be on the Ela website.
4. Events: NARCAN training on 4/28 at 11:30am, Sara submitted a flyer to Gloria and Ted. May 25th at 1pm a dementia training by Betsy with AITCOY for anyone who is interested, for independent counselors. Summer Olympics will not be happening due to lack of participation/commitment from other Townships. Sara has been talking with Chief Balinski about having an active shooter training for Ela Township staff.
5. Lending Closet: It is full, we must stop accepting donations, except knee scooters. Director Marx's team is hoping to organize it in early May, will need the board room to store items while cleaning.
6. Staffing: no updates.
7. Monthly Stats and Trends: Therapy is the number one reason people are coming and most from Lake Zurich. A lot of referrals from police departments, recently about eviction. Working with homeless, PADS for homeless people. There has been an increase in male referrals.
8. New Business: State Representative Nabeela Syed's office reached out for flyers and Director Marx delivered. Director Marx wrote articles for Perspectives Magazine, (TOI publication), for the May and June editions. EA- Liberty Lakes has their own rental forgiveness program through their company, Full Circle. There has been a decrease in applications. Betsy is attending the annual GA meeting in Peoria on April 28th. She will be attending a EA/GA training in Rockford as well. Director Marx is trying to attend the Farmer's Markets in the area this summer to be present and make public aware of services. The team will begin to track referrals that are given out by staff.
9. Old Business: IGA with Hawthorn Woods is signed and waiting for Ela's Signature. Hospital Beds- Highland Park Senior Center and Habitat sometimes take the hospital beds.
10. Next Meeting May 26th at 8:30am.
11. Adjournment, 9:07AM.

Respectfully submitted by Trustee Wilhoit, 4/7/23.

HIGHWAY COMMITTEE MEETING

Ela Town Hall – Upper Level Conference Room

1155 E. Route 22, Lake Zurich, IL

Monday, February 6, 2023 – 8:30 A.M.

MEETING MINUTES

1. Call to Order – Trustee Sikes called the meeting to order at 8:34 a.m.
2. Roll Call – Supervisor Palmblad, Trustee Sikes, Trustee Bowman, Superintendent DePouw, Foreman Meyer, Township Manager Marciniak.
3. Project Updates – • Park and Valley Roads drainage project in Forest Lake: Total project cost is estimated at \$339,000. The department is pursuing a grant through the Lake County Stormwater Management Commission that may cover up to \$52,000. If a grant is not received, the project may be delayed until summer of 2024. • Another meeting will held concerning the McHenry Crossings project later in February.
4. Vehicles – • Bucket Truck: a delivery date of February 17 has been provided. • Plow Truck: the chassis for the truck ordered in 2021 has final arrived and is halfway built. Final delivery date still unknown.
5. Seasonal Staffing – The department has not received any new applicants, but Superintendent DePouw and Foreman Meyer are confident all work can be done with current staff. All full-time positions are filled for the first time in several years.
6. New Business – • Some residents have contacted the department with concerns about stormwater runoff due to possible construction at the old dumping site in Hawthorn Woods. The department is directing residents to Lake County as it is under their control. • Superintendent DePouw raised a personnel matter. This will be discussed with the full board at the next executive session.
7. Old Business – • Vehicle Lift: As noted at the recent COW meeting, the current lift failed inspection and staff immediately began looking into replacement options to ensure safety. Best option will be presented for consideration at the next board meeting. • Vactor: Staff has been continuing to demo and review options for a joint purchase with Fremont Township, and possibly Wauconda Township. Total cost would range between \$130,000 to \$190,000, depending on features. Cost split between the Township's. Likely plan for purchase in FY2024-25.
 - a. Bench Color – The committee has selected the Grey option at no additional cost. The department will install a concrete pad later this year for the bench to be used at Fairfield Cemetery.
8. Set Date for Next Highway Committee Meeting – Monday, March 20, 2023 at 8:30 a.m.
9. Adjournment – 9:47 a.m.

Minutes Submitted by Trustee Sikes – April 12, 2023



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

HIGHWAY COMMITTEE MEETING

Ela Town Hall – Upper Level Conference Room
1155 E. Route 22, Lake Zurich, IL
Monday, March 20, 2023 – 8:30 A.M.

MEETING MINUTES

1. Call to Order – Trustee Sikes called the meeting to order at 8:36 a.m.
2. Roll Call – Supervisor Palmblad, Trustee Sikes, Superintendent DePouw, Foreman Meyer, Township Manager Marciniak.
3. Project Updates – • Park and Valley Roads drainage project in Forest Lake: Surveyor has come out to locate utilities. Still planning for half the project cost in this budget year and the remaining half in FY24 budget for summer 2024 work.
4. Vehicles – • Bucket Truck: waiting for final equipment outfitting. • Plow Truck: also waiting for final outfitting. • Staff will keep plows on trucks for one more month in case of another snow event. Took 80% salt this year. • Vehicle Replacement Plan: Updates were given to Management Assistance Snyder.
5. New Business – • Discussion took place concerning potential prevailing wage legislation in the Illinois General Assembly and how this could impact Intergovernmental Agreements with Villages. • Historical Society: The Society met with Supervisor Palmblad about an opportunity to acquire the apple from the former Bell's Mossley Hill Orchards previously located in Ela Township. They are exploring the possibility of creating a display for the apple outside the Historical Society building. More information to follow.
6. Old Business – • Generator expected to be installed during the first or second week of June. Highway Department will be without power for two days during the installation.
 - a. • Vehicle Lift: No new update. • Vactor: Still waiting on demonstrations. • LED Lighting: Town Hall, Community Center, and Historical Society inside lighting complete. Waiting on Community Center parking lot to be completed.
7. Set Date for Next Highway Committee Meeting – Monday, May 22, 2023 at 8:30 a.m.
8. Adjournment – 9:11 a.m.

Minutes Submitted by Trustee Sikes – May 9, 2023



Ela Township Cemeteries
Gloria Palmblad, Township Supervisor
Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

Cemetery Board Meeting Minutes

February 28, 2023 at 4:00 PM

Ela Township Hall, 1155 East Route 22, Lake Zurich

1. Call to Order: Meeting was called to order by Supervisor Palmblad at 4:09 p.m.
2. Roll Call: Present were Supervisor Palmblad, Cemetery Members Sullivan and Thompson. Also present was Township Manager Marciniak. Cemetery Member Ahlgrim was excused.
3. New Business:
Approve minutes from July 12, November 1, and December 20, 2022 meetings
MOTION made by Member Thompson, seconded by Member Sullivan to accept the minutes from all three meetings with a description added to line 3b on the December 28th minutes.
Voice vote, all in favor. MOTION CARRIED.
4. Old Business
 - a. Fairfield Cemetery Fence
Foreman Meyer is meeting Aronson Fence on Wednesday, March 1st, to secure a quote for a fence on the north side of the cemetery similar to what we have on the east.
 - b. Veteran's markers and Memorial Day flags - TABLED
Awaiting estimates for markers. Delaying purchase of flags until we determine the size of the markers.
 - c. Computerized map of Cemeteries
Waiting to hear from Professional Cemetery Services as to when the software will be complete. Keeping money in the budget for future purchase.
 - d. Replacement of Cemetery Manager Kylo
Discussed a couple of options. Received quote from Professional Cemetery Services to assume Mr. Kylo's responsibilities. Also had a discussion with Management Assistant Snyder about assuming the role, minus any outside work which could be handled by the Highway Department.
 - e. Plaque purchase for Scatter Garden
Multiple quotes were secured to purchase a new blank plaque for a rock currently placed in the garden. Best pricing ended up being from the original vendor, Artistic Bronze.
 - f. Name plate purchase for Scatter Garden
Again, multiple quotes were secured to purchase future name plates. Supervisor Palmblad to reach out to Artistic Bronze, former vendor, and get an idea on production time. Due to the recent cost of these name plaques, it was determined to raise the cost of the scatter garden with name plate to \$300.



ELA TOWNSHIP
 BOARD AUDIT REPORT
 FROM: 04/11/2023 - 05/08/2023

	INVOICE CHECKS	PAYROLL	TOTAL FUNDS
TOTAL GENERAL TOWN FUND:	\$71,730.29		\$71,730.29
TOTAL GENERAL ASSISTANCE FUND:	\$1,113.50		\$1,113.50
TOTAL GENERAL ROAD FUND:	\$45,941.58		\$45,941.58
TOTAL PERMANENT ROAD FUND:	\$16,086.42		\$16,086.42
TOTAL PARK MAINTENANCE FUND:	\$8,946.53		\$8,946.53
TOTAL CEMETERY MAINTENANCE FUND:	\$3,077.40		\$3,077.40
TOTAL PAYROLL:		\$161,869.94	\$161,869.94
*** TOTAL ALL FUNDS:			\$308,765.66

THE FOLLOWING INFORMATION HAS BEEN AUDITED AND APPROVED FOR PAYMENT.
 THIS _____ DAY OF _____, 20____.

SUPERVISOR	TOWN CLERK
TRUSTEE	TRUSTEE
TRUSTEE	TRUSTEE

PAID
 BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 1 ADMINISTRATIVE DIVISION					
1-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	MAY PREMIUM	146.02	96321
1-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	MAY PREMIUM	1,793.08	909
1-1-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE 3/31/2023	392.76	906
1-1-520.00	FIRE/RADIO 5/1-7/31/2023-TH (35	FSS TECHNOLOGIES LLC	FIRE/RADIO 5/1-7/31/2023-TH	73.50	96355
1-1-520.00	MATS-TH (35%)	UNIFIRST CORPORATION	MATS-TH	43.10	96370
1-1-520.00	MATS-TH (35%)	UNIFIRST CORPORATION	MATS-TH	43.10	96370
1-1-528.00	LIAB/AUTO/PROP/WC 6/1/2023-24	TOIRMA	LIAB/AUTO/PROP/WC 6/1/2023-24	29,352.00	96369
1-1-532.00	TELEPHONE 3016001336 APR 2023	ACCESS ONE	TELEPHONE 3016001336 APR 2023	363.52	921
1-1-532.00	INTERNET/PHONE 4/9-5/8/2023 (3	COMCAST	8771 10 097 0050157 4/9-5/8/2023	106.95	927
1-1-532.00	TELEPHONE-CELL ADMIN - 3 UNITS	SPRINT	ACCT #838841513 3/9-4/8/2023	166.08	930
1-1-534.00	ELECTRICITY 3363121110 2/27-3/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 2	187.52	912
1-1-534.00	WATER 1155 E RT 22 2/21-3/30/20	VILLAGE OF LAKE ZURICH	WATER 006658-00 1155 E ROUTE 22 2/21-	56.22	916
1-1-534.00	GAS 35% 2/14-3/16/2023	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 2/14	160.24	922
1-1-536.00	LOBBY DAY SPRINGFIELD-FUEL	LOBBY DAY SPRINGFIELD-FUEL	LOBBY DAY SPRINGFIELD-FUEL	42.97	96360
1-1-538.00	PERMIT #117 SPRING/SUMMER NEWSL	TADEUSZ J. MARCINIAK	PERMIT #117 SPRING/SUMMER NEWSLETTER	4,222.89	96315
1-1-538.00	CERTIFIED MAIL-1Q2023 FED 941	U.S. POSTAL SERVICE	CERTIFIED MAIL-1Q2023 FED 941	5.65	96353
1-1-540.00	METERED COPIER USAGE 1/29-4/28/	WAREHOUSE DIRECT	METERED COPIER USAGE 1/29-4/28/2023	473.06	96373
1-1-544.00	LEGAL SERVICES 2/6-3/31/2023	ANCEL GLINK, P.C.	LEGAL SERVICES 2/6-3/31/2023	1,375.00	96350
1-1-546.00	MEMBERSHIP DUES 2023-24	LAKE COUNTY MUNICIPAL LE	MEMBERSHIP DUES 2023-24	500.00	96358
1-1-546.00	RICOH 13734233 COPIER AGRMT-LAT	RICOH USA, INC.	RICOH 13734233 COPIER AGRMT-LATE FEE	5.46	96365
1-1-558.00	TABS/USB DRIVES	RUNCO OFFICE SUPPLY	TABS/SHARPIES/FOLDERS/MOUSE/USB	41.27	96367
1-1-558.00	LABELS/LEGAL PADS/RUBBERBANDS	RUNCO OFFICE SUPPLY	LABELS/PPR PADS/RUBBERBANDS/MAT	58.19	96367
Total For Dept 1 ADMINISTRATIVE DIVISION				39,608.58	
Dept 3 HEALTH AND WELLNESS					
1-3-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	MAY PREMIUM	394.33	96321
1-3-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	MAY PREMIUM	4,470.64	909
1-3-510.00	TASC FSA PAYMENT 4/19/2023	TASC CUSTOMER CARE	TASC FSA PAYMENT 4/19/2023	349.99	905
1-3-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE 3/31/2023	472.20	906
1-3-520.00	FIRE/RADIO 5/1-7/31/2023-TH (25	FSS TECHNOLOGIES LLC	FIRE/RADIO 5/1-7/31/2023-TH	52.50	96355
1-3-520.00	MATS-TH (25%)	UNIFIRST CORPORATION	MATS-TH	30.79	96370
1-3-520.00	MATS-TH (25%)	UNIFIRST CORPORATION	MATS-TH	30.79	96370
1-3-532.00	TELEPHONE 3016001336 APR 2023	ACCESS ONE	TELEPHONE 3016001336 APR 2023	232.82	921
1-3-532.00	INTERNET/PHONE 4/9-5/8/2023 (2	COMCAST	8771 10 097 0050157 4/9-5/8/2023	76.39	927
1-3-532.00	TELEPHONE-CELL H&W - 3 UNITS	SPRINT	ACCT #838841513 3/9-4/8/2023	135.48	930
1-3-534.00	ELECTRICITY 3363121110 2/27-3/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 2	133.94	912
1-3-534.00	WATER 1155 E RT 22 2/21-3/30/20	VILLAGE OF LAKE ZURICH	WATER 006658-00 1155 E ROUTE 22 2/21-	40.16	916
1-3-534.00	GAS 25% 2/14-3/16/2023	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 2/14	114.46	922
1-3-536.00	GA-EDUCATIONAL CONF EXP REIMBUR	BETSY J INNOCENTI	GA-EDUCATIONAL CONF EXP REIMBURSEMENT	318.46	96357
1-3-565.00	THERAPYNOTES DATABASE SUBSCRIPT	CARDMEMBER SERVICE	MARCH STATEMENT (FINAL)	76.00	908
Total For Dept 3 HEALTH AND WELLNESS				6,928.95	
Dept 5 COMMUNITY CENTER					
1-5-411.03	REFUND FOR LUNCHES	ARLENE MEYER	REFUND FOR LUNCHES	80.00	96313
1-5-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	MAY PREMIUM	189.26	96321
1-5-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	MAY PREMIUM	1,901.69	909
1-5-510.00	TASC FSA PAYMENT 4/19/2023	TASC CUSTOMER CARE	TASC FSA PAYMENT 4/19/2023	7.69	905
1-5-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE 3/31/2023	950.34	906
1-5-520.00	GREASE TRAP SERVICE	DARLING INGREDIENTS INC.	GREASE TRAP SERVICE	212.75	96351
1-5-520.00	FIRE/RADIO 5/1-7/31/2023-CC	FSS TECHNOLOGIES LLC	FIRE/RADIO 5/1-7/31/2023-CC	210.00	96355

PAID
 BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 5 COMMUNITY CENTER					
1-5-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	83.19	96370
1-5-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	83.19	96370
1-5-524.00	COSTCO-CC LUNCH	CARDMEMBER SERVICE	MARCH STATEMENT (FINAL)	169.32	908
1-5-524.00	MARIANOS-NUTRITION	SUSAN DILLON	GLIDE/NUTRITION/MILEAGE REIMB	13.96	96352
1-5-524.00	MARIANOS-NUTRITION	SUSAN DILLON	GLIDE/NUTRITION/MILEAGE REIMB	4.39	96352
1-5-532.00	TELEPHONE 3016001336 APR 2023	ACCESS ONE	TELEPHONE 3016001336 APR 2023	323.49	921
1-5-532.00	INTERNET/PHONE 4/17-5/16/2023	COMCAST	8771 10 097 0242481 4/17-5/16/2023	261.41	929
1-5-532.00	TELEPHONE-CELL CC - 4 UNITS	SPRINT	ACCT #838841513 3/9-4/8/2023	126.48	930
1-5-534.00	ELECTRICITY 2211206014 2/27-3/	COMMONWEALTH EDISON	ELECTRICITY 2211206014 380 SURRYSE RD	756.35	931
1-5-534.00	WATER 380 SURRYSE RD 2/21-3/30/	VILLAGE OF LAKE ZURICH	WATER 006109-01 380 SURRYSE RD 2/21-3	93.21	918
1-5-534.00	GAS 2/14-3/16/2023	NICOR GAS	GAS 91-68-62-2268 7 380 SURRYSE RD 2/	480.45	924
1-5-536.00	MILEAGE-N SUBURBAN DIRECTOR MGT	SUSAN DILLON	GLIDE/NUTRITION/MILEAGE REIMB	29.48	96352
1-5-540.00	COPIER MPC2504 RENT 5/18-6/17/2	RICOH USA, INC.	COPIER MPC2504 RENT 4/18-6/17/2023	110.08	96364
1-5-546.00	INDEED JOB POSTINGS	CARDMEMBER SERVICE	MARCH STATEMENT (FINAL)	300.00	908
1-5-547.00	BUS DRIVER TIP-BOOK OF MORMON	MARK MARTIN	BUS DRIVER TIP-BOOK OF MORMON	112.00	96305
1-5-547.00	CUISINE CLUB 4/19/2023	D & J BISTRO	BUS DRIVER TIP-LINCOLN PARK	1,920.00	96311
1-5-547.00	BUS DRIVER TIP-LINCOLN PARK	JEFF HUFFMAN	BUS DRIVER TIP-LINCOLN PARK	80.00	96312
1-5-547.00	CLAY MONET-YOUTH PROGRAM	CARDMEMBER SERVICE	MARCH STATEMENT (FINAL)	165.60	908
1-5-547.00	US GYMNASTICS-YOUTH PROGRAM	CARDMEMBER SERVICE	MARCH STATEMENT (FINAL)	130.00	908
1-5-547.00	MORKES CHOCOLATES-YOUTH PROGRAM	CARDMEMBER SERVICE	MARCH STATEMENT (FINAL)	205.00	908
1-5-547.00	BROADWAY IN CHICAGO-SENIOR PROG	CARDMEMBER SERVICE	MARCH STATEMENT (FINAL)	494.00	908
1-5-547.00	BOWLERO-YOUTH PROGRAM	CARDMEMBER SERVICE	MARCH STATEMENT (FINAL)	89.95	908
1-5-547.00	BROADWAY IN CHICAGO-SENIOR PROG	CARDMEMBER SERVICE	MARCH STATEMENT (FINAL)	114.00	908
1-5-547.00	FITNESS CLASSES (16) - APR 2023	ELB CONSULTING, INC.	FITNESS CLASSES (16) - APR 2023	512.00	96354
1-5-547.00	FOOD TRUCK EVENT 5/12/2023	MARIO'S CART LLC	FOOD TRUCK EVENT 5/12/2023	850.00	96359
1-5-547.00	FITNESS CLASSES (12) - APR 2023	THE LIGHT BETWEEN LLC	FITNESS CLASSES (12) - APR 2023	384.00	96368
1-5-547.00	BUS-WRIGHT TOUR 9/13/2023 DEPOS	VAN GALDER BUS/COACH USA	BUS-WRIGHT TOUR 9/13/2023 DEPOSIT	330.00	96371
1-5-547.00	BUS-CADILLAC PALACE 4/12/23 (BA	VAN GALDER BUS/COACH USA	BUS-CADILLAC PALACE 4/12/23 (BALANCE)	996.75	96371
1-5-547.00	LIFE STORY WRITING CLASS 4/19/2	CHRISTY WAGNER	LIFE STORY WRITING CLASS 4/19/2023	50.00	96372
1-5-547.00	FITNESS CLASSES (12) - APR 2023	PATRICIA WISNIEWSKI	FITNESS CLASSES (12) - APR 2023	384.00	96374
1-5-547.00	GROUP TOUR ELA TOWNSHIP-DEPOSIT	FRANK LLOYD WRIGHT	GROUP TOUR ELA TOWNSHIP-DEPOSIT	100.00	96375
1-5-551.00	CRICUT SUBSCRIPTION	CARDMEMBER SERVICE	MARCH STATEMENT (FINAL)	9.99	908
1-5-551.00	DOLLAR TREE-MARCH CRAFT	CARDMEMBER SERVICE	MARCH STATEMENT (FINAL)	18.75	908
1-5-551.00	MICHAELS-MARCH CRAFT	CARDMEMBER SERVICE	MARCH STATEMENT (FINAL)	12.79	908
1-5-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	128.43	96335
1-5-563.00	FASTENERS/SCREW EYE/RED GRNT HM	LAKE ZURICH ACE	FASTENERS/SCREW EYE/RED GRNT HMR BIT	12.10	96329
1-5-563.00	HOME DEPOT-GLIDE SLIDERS (2)	SUSAN DILLON	GLIDE/NUTRITION/MILEAGE REIMB	27.96	96352
1-5-568.00	SUBSCRIPTION 5/13-7/8/2023	PADDOCK PUBLICATIONS INC	ACCT# SUBSC 5/13-7/8/2023	56.20	96363
Total For Dept 5 COMMUNITY CENTER				13,570.25	
Dept 6 ASSESSORS DIVISION					
1-6-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	MAY PREMIUM	293.01	96321
1-6-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	MAY PREMIUM	3,236.21	909
1-6-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE 3/31/2023	893.79	906
1-6-520.00	FIRE/RADIO 5/1-7/31/2023-TH (40	FSS TECHNOLOGIES LLC	FIRE/RADIO 5/1-7/31/2023-TH	84.00	96355
1-6-520.00	MATS-TH (40%)	UNIFIRST CORPORATION	MATS-TH	49.25	96370
1-6-520.00	MATS-TH (40%)	UNIFIRST CORPORATION	MATS-TH	49.25	96370
1-6-532.00	TELEPHONE 3016001336 APR 2023	ACCESS ONE	TELEPHONE 3016001336 APR 2023	314.23	921
1-6-532.00	INTERNET/PHONE 4/9-5/8/2023 (4	COMCAST	8771 10 097 0050157 4/9-5/8/2023	122.22	927
1-6-532.00	TELEPHONE 3/16-4/15/2023	VERIZON WIRELESS	TELEPHONE 686572087-00001 3/16-4/15/2	72.02	928

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 6 ASSESSORS DIVISION					
1-6-532.00	CELL PHONE REIMB - JAN-MAY 2023	PENNY HERR	CELL PHONE REIMB - JAN-MAY 2023	100.00	96356
1-6-534.00	ELECTRICITY 3363121110 2/27-3/2	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 2	214.30	912
1-6-534.00	WATER 1155 E RT 22 2/21-3/30/20	VILLAGE OF LAKE ZURICH	WATER 006658-00 1155 E ROUTE 22 2/21-	64.25	916
1-6-534.00	GAS 40% 2/14-3/16/2023	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 2/14	183.14	922
1-6-540.00	METERED COPIER USAGE 2/1-4/30/2	WAREHOUSE DIRECT	METERED COPIER USAGE 2/1-4/30/2023	236.96	96373
1-6-546.00	YEARLY RANDOM DRUG TEST FEE (3)	MIDWEST SERVICE CORPORAT	YEARLY RANDOM DRUG TEST FEE (3)	234.00	96362
1-6-558.00	MOUSE&PAD/SHARPIES/LEAD/SHEET P	RUNCO OFFICE SUPPLY	TABS/SHARPIES/FOLDERS/MOUSE/USB	77.65	96367
1-6-558.00	CHAIR MAT	RUNCO OFFICE SUPPLY	LABELS/PPR PADS/RUBBERBANDS/MAT	44.99	96367
1-6-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	262.02	96335
1-6-565.00	NETWORK SVC-NEW USER SETUP	WAREHOUSE DIRECT	NETWORK SVC-NEW USER SETUP	380.00	96373
			Total For Dept 6 ASSESSORS DIVISION	6,911.29	
Dept 7 TRANSPORTATION DIVISION					
1-7-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	MAY PREMIUM	48.52	96321
1-7-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	MAY PREMIUM	667.26	909
1-7-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE 3/31/2023	216.20	906
1-7-515.00	BACKGROUND CHECK - SMITH	ILLINOIS STATE POLICE	BACKGROUND CHECK - SMITH	10.00	907
1-7-515.00	BACKGROUND CHECK - PROCESSING F	ILLINOIS STATE POLICE	BACKGROUND CHECK - SMITH	0.50	907
1-7-528.00	LIAB/AUTO/PROP/WC 6/1/2023-24	TOIRMA	LIAB/AUTO/PROP/WC 6/1/2023-24	1,799.00	96369
1-7-532.00	TELEPHONE-CELL BUS - 3 UNITS	SPRINT	ACCT #838841513 3/9-4/8/2023	158.20	930
1-7-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	1,797.68	96335
1-7-569.00	U-BOLT-ELA 2	NAPA AUTO PARTS-DIV. OF	U-BOLT-ELA 2	13.86	96344
			Total For Dept 7 TRANSPORTATION DIVISION	4,711.22	
Fund 2 GENERAL ASSISTANCE FUND					
Dept 0					
2-0-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE 3/31/2023	55.73	906
2-0-537.00	CONFERENCE-PAR-A-DICE HOTEL	CARDMEMBER SERVICE	MARCH STATEMENT (FINAL)	113.12	908
2-0-701.00	CASE #2023-51315-01	VILLAGE OF LAKE ZURICH	CASE #2023-51315-01	397.94	96318
2-0-701.00	CASE #2023-51315-02	COMMONWEALTH EDISON	CASE #2023-51315-02	237.83	96319
2-0-701.00	CASE #2023-51315-03	LRS	CASE #2023-51315-03	308.88	96320
			Total For Dept 0	1,113.50	
Fund 3 GENERAL ROAD FUND					
Dept 1 ADMINISTRATIVE DIVISION					
3-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	MAY PREMIUM	250.50	96321
3-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	MAY PREMIUM	3,236.21	909
3-1-510.00	TASC FSA PAYMENT 4/19/2023	TASC CUSTOMER CARE	TASC FSA PAYMENT 4/19/2023	57.69	905
3-1-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE 3/31/2023	255.85	906
3-1-528.00	LIAB/AUTO/PROP/WC 6/1/2023-24	TOIRMA	LIAB/AUTO/PROP/WC 6/1/2023-24	26,890.00	96369
3-1-532.00	INTERNET/PHONE 3/21-4/20/2023	COMCAST	8771 10 098 0313769 3/21-4/20/2023	224.28	910
3-1-532.00	TELEPHONE 3/16-4/15/2023	VERIZON WIRELESS	TELEPHONE 686572087-00001 3/16-4/15/2	114.01	928
3-1-565.00	MICROSOFT OFFICE (1)	PWP SYSTEMS LLC	MICROSOFT OFFICE (1)	99.99	96347
			Total For Dept 1 ADMINISTRATIVE DIVISION	31,128.53	
Dept 4 MAINTENANCE DIVISION					
3-4-520.00	FIRE/RADIO 5/1-7/31/2023-HIGHWA	FSS TECHNOLOGIES LLC	FIRE/RADIO 5/1-7/31/2023-HIGHWAY	210.00	96355

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 3 GENERAL ROAD FUND					
Dept 4 MAINTENANCE DIVISION					
3-4-534.00	ELECTRICITY 1467261008 2/27-3/2	COMMONWEALTH EDISON	ELECTRICITY 1467261008 WS MIDLOTHIAN	324.06	911
3-4-534.00	WATER 23605 ECHO LAKE RD 2/21-3	VILLAGE OF LAKE ZURICH	WATER 006631-00 23605 ECHO LAKE RD 2/	24.00	920
3-4-534.00	GAS 2/13-3/15/2023	NICOR GAS	GAS 12-83-08-1000 3 23605 ECHO LAKE R	528.91	925
3-4-534.00	GAS 2/13-3/15/2023	NICOR GAS	GAS 67-22-64-1000 8 ES ECHO LAKE RD 2	108.53	926
3-4-564.00	POWERPROBE AMP TIP	MAC TOOLS	POWERPROBE AMP TIP	44.99	96339
3-4-567.00	CATALYTIC CONV/GASKET/OT SEN-CH	ALEXANDER EQUIPMENT COMP	CATALYTIC CONV/GASKET/OT SEN-CHIPPER	5,631.58	96330
3-4-567.00	KNIFE GRINDING (168 IN)-CHIPPER	ALEXANDER EQUIPMENT COMP	KNIFE GRINDING (168 IN)-CHIPPER	193.20	96330
3-4-567.00	BRUSH KT POL	ALTORFER INDUSTRIES, INC	BRUSH KT POL	401.35	96331
3-4-567.00	NEEDLE CAGE	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306-NEEDLE CAGE	8.36	96332
3-4-567.00	SWIVEL JOINT 90D 1/2"FP-PP-JETT	BROWN EQUIPMENT COMPANY	SWIVEL JOINT 90D 1/2"FP-PP-JETTER	180.77	96334
3-4-567.00	HOSE BRAID/END/SLEEVE/HOSE EN85	MIDWEST HOSE & FITTINGS,	HOSE BRAID/END/SLEEVE/HOSE EN857	247.41	96343
3-4-567.00	REPLACE TIRES-WING MOWER	POMP'S TIRE SERVICE, INC	REPLACE TIRES-WING MOWER	3,213.40	96346
3-4-569.00	SAFETY INSPECTIONS (7)	BENNY'S SERVICE CENTER I	SAFETY INSPECTIONS (7)	210.00	96333
3-4-569.00	AIR FILTERS - T7	O'REILLY AUTOMOTIVE, INC	AIR FILTERS - T7	196.79	96345
3-4-569.00	ROCKER SW - T13	O'REILLY AUTOMOTIVE, INC	ROCKER SW - T13	19.05	96345
3-4-577.00	NO PARKING SIGNS (4)-KILDEER	HI-VIZ INC.	NO PARKING SIGNS (4)-KILDEER	120.00	96337
3-4-577.00	PULVERIZED TOPSOIL (16)	KANZLER CONSTRUCTION LLC	PULVERIZED TOPSOIL (16)	240.00	96338
3-4-577.00	COLD MIX UPM (2.31)	MIDWEST AGGREGATES	COLD MIX UPM (2.31)	415.80	96342
3-4-577.00	GRADE #9 IDOT 051CM06 (19.75)	THELEN MATERIALS, LLC	GRADE #9 IDOT 051CM06 (19.75)	391.75	96349
3-4-577.00	GRADE #9 IDOT 051CM06 (6.4)	THELEN MATERIALS, LLC	GRADE #9 IDOT 051CM06 (6.4)	127.10	96349
3-4-580.00	2023 ROAD PROGRAM DESIGN	GEWALT HAMILTON ASSOCIAT	2023 ROAD PROGRAM DESIGN	1,976.00	96336
Total For Dept 4 MAINTENANCE DIVISION				14,813.05	
Total For Fund 3 GENERAL ROAD FUND				45,941.58	
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	MAY PREMIUM	594.27	96321
4-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	MAY PREMIUM	7,001.48	909
4-0-510.00	TASC FSA PAYMENT 4/19/2023	TASC CUSTOMER CARE	TASC FSA PAYMENT 4/19/2023	38.46	905
4-0-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE 3/31/2023	1,192.77	906
4-0-561.00	SUPREX GOLD SYS BLEND 10W30	CONSERV FS INC	SUPREX GOLD SYS BLEND 10W30	1,019.15	96335
4-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	603.30	96335
4-0-562.00	POLY RED SHOVEL	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306-POLY RED SHOVEL	29.99	96332
4-0-562.00	CONNECTING PEECE/GROMMET/GASKET	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306-GROMMET/GASKET	9.28	96332
4-0-562.00	US NYLON 3X5' (3)/US NYLON 5X8' (J.C. SCHULTZ ENTERPRISES	US NYLON 3X5' (3)/US NYLON 5X8' (5)	241.20	96348
4-0-570.00	SIGN-30X30	HI-VIZ INC.	SIGN-30X30	90.00	96337
4-0-582.00	PARK-VALLEY SW DESIGN	GEWALT HAMILTON ASSOCIAT	PARK-VALLEY SW DESIGN	4,447.00	96336
4-0-582.00	MS4 YEAR 20	GEWALT HAMILTON ASSOCIAT	MS4 YEAR 20	250.00	96336
4-0-582.00	FLOOD ELEVATION (LW)/DAM INSPEC	GEWALT HAMILTON ASSOCIAT	FLOOD ELEVATION (LW)/DAM INSPECT (FL)	383.72	96336
4-0-582.00	4"CLAYX4"PVC NON-SHEAR COUPLING	MID AMERICAN WATER OF WA	4"CLAYX4"PVC NON-SHEAR COUPLING (2)	110.44	96341
4-0-582.00	4"X4" PVC NON-SHEAR COUPLING(2)	MID AMERICAN WATER OF WA	4"X4" PVC NON-SHEAR COUPLING(2)	75.36	96341
Total For Dept 0				16,086.42	
Total For Fund 4 PERMANENT ROAD FUND				16,086.42	
Fund 5 PARK MAINTENANCE FUND					
Dept 0					
5-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	MAY PREMIUM	48.52	96321
5-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	MAY PREMIUM	629.15	909
5-0-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE 3/31/2023	121.14	906

PAID
 BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 5 PARK MAINTENANCE FUND					
Dept 0					
5-0-520.00	FIRE/RADIO 5/1-7/31/2023-KNOX	FSS TECHNOLOGIES LLC	FIRE/RADIO 5/1-7/31/2023-KNOX	210.00	96355
5-0-521.00	LANDSCAPE MAINTENANCE-SPRING CL	MILIEU DESIGN, LLC	LANDSCAPE MAINTENANCE-SPRING CLEAN	1,935.00	96361
5-0-521.00	LANDSCAPE AMINTENANCE-FUEL SURC	MILIEU DESIGN, LLC	LANDSCAPE MAINTENANCE-SPRING CLEAN	96.75	96361
5-0-521.00	FERTILIZER-ROUND #1 - TH	ROLLING GREEN	FERTILIZER-ROUND #1 - TH	1,340.52	96366
5-0-521.00	FERTILIZER-ROUND #1 - KNOX	ROLLING GREEN	FERTILIZER-ROUND #1 - KNOX	292.80	96366
5-0-521.00	FERTILIZER-ROUND #1 - HWY	ROLLING GREEN	FERTILIZER-ROUND #1 - HWY	824.93	96366
5-0-521.00	FERTILIZER-ROUND #1 - CC	ROLLING GREEN	FERTILIZER-ROUND #1 - CC	171.86	96366
5-0-521.00	FERTILIZER-ROUND #1 - LZ CEMETE	ROLLING GREEN	FERTILIZER-ROUND #1 - LZ CEMETERY	257.15	96366
5-0-521.00	FERTILIZER-ROUND #1 - ETCP	ROLLING GREEN	FERTILIZER-ROUND #1 - ETCP	687.44	96366
5-0-521.00	FERTILIZER-ROUND #1 - FAIRFIELD	ROLLING GREEN	FERTILIZER-ROUND #1 - FAIRFIELD CEMET	171.86	96366
5-0-534.00	ELECTRICITY 0429157040 2/27-3/2	COMMONWEALTH EDISON	ELECTRICITY 0429157040 1111 W RT 22 2	277.83	913
5-0-534.00	ELECTRICITY 1035656002 2/27-3/2	COMMONWEALTH EDISON	ELECTRICITY 1035656002 ES TELSER RD 2	20.24	914
5-0-534.00	WATER KNOX PARK 2/21-3/30/2023	VILLAGE OF LAKE ZURICH	WATER 006673-00 1111 E ROUTE 22 2/21-	39.66	919
5-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	166.34	96335
5-0-574.00	ELECTRICITY 1467506002 2/27-3/2	COMMONWEALTH EDISON	ELECTRICITY 1467506002 95 E MAIN ST 2	140.55	915
5-0-574.00	WATER 95 E MAIN ST 2/21-3/30/20	VILLAGE OF LAKE ZURICH	WATER 002695-00 95 E MAIN ST 2/21-3/2	39.66	917
5-0-574.00	GAS 2/14-3/16/2023	NICOR GAS	GAS 68-34-08-1000 8 95 E MAIN ST 2/14	232.79	923
5-0-574.00	FIRE/RADIO 5/1-7/31/2023-HISTOR	FSS TECHNOLOGIES LLC	FIRE/RADIO 5/1-7/31/2023-HISTORICAL	210.00	96355
5-0-600.00	2022 TENNIS-PICKLEBALL CONSTRUC	GEWALT HAMILTON ASSOCIAT	2022 TENNIS-PICKLEBALL CONSTRUCTION	457.00	96336
5-0-600.00	SIGNS-PICKLEBALL COURT	HI-VIZ INC.	SIGNS-PICKLEBALL COURT	515.00	96337
5-0-600.00	FOAM EXP JOIN/STAKES-PICKLEBALL	MC CANN INDUSTRIES, INC.	FOAM EXP JOIN/STAKES-PICKLEBALL CT	60.34	96340
		Total For Dept 0		8,946.53	
		Total For Fund 5 PARK MAINTENANCE FUND		8,946.53	
Fund 6 CEMETERY MAINTENANCE FUND					
Dept 0					
6-0-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF E	UNEMPLOYMENT INSURANCE 3/31/2023	2.40	906
6-0-521.00	FAIRFIELD CEMETERY FENCE (DEPOS	ARONSON FENCE CO. INC.	FAIRFIELD CEMETERY FENCE (DEPOSIT)	3,075.00	96314
		Total For Dept 0		3,077.40	
		Total For Fund 6 CEMETERY MAINTENANCE FUND		3,077.40	

PAID
 BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 1 GENERAL TOWN FU	71,730.29	
			Fund 2 GENERAL ASSISTA	1,113.50	
			Fund 3 GENERAL ROAD FU	45,941.58	
			Fund 4 PERMANENT ROAD	16,086.42	
			Fund 5 PARK MAINTENANC	8,946.53	
			Fund 6 CEMETERY MAINTA	3,077.40	
Total For All Funds:				146,895.72	

CASH SUMMARY BY ACCOUNT FOR ELA TOWNSHIP
 FROM 04/01/2023 TO 04/30/2023
 FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2023	Total Debits	Total Credits	Ending Balance 04/30/2023
Fund 1 GENERAL TOWN FUND					
100.00	INLAND-MM/DISB.#110192/110190	188,603.95	12,669.22	143,456.85	57,816.32
101.05	INLAND BK.#107986-MONEY MARKET	974,410.78	0.00	0.00	974,410.78
101.07	BARR.#930429-MONEY MARKET	630,987.73	0.00	0.00	630,987.73
103.09	BARR. 2.36% - 12 MO - 7/20/2023	201,961.02	0.00	0.00	201,961.02
103.10	BARR. 2.80% - 12 MO - 8/26/2023	504,628.58	0.00	0.00	504,628.58
104.14	CS/INTRAFFI 4.5% 4/6/2023-13WK	102,958.32	0.00	0.00	102,958.32
104.16	CS/INTRAFFI 4.37% 6/15/2023-13WK	459,858.02	0.00	0.00	459,858.02
	GENERAL TOWN FUND	3,063,408.40	12,669.22	143,456.85	2,932,620.77
Fund 2 GENERAL ASSISTANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	13,112.93	0.00	2,171.02	10,941.91
101.05	INLAND BK.#107986-MONEY MARKET	106,191.05	0.00	0.00	106,191.05
	GENERAL ASSISTANCE FUND	119,303.98	0.00	2,171.02	117,132.96
Fund 3 GENERAL ROAD FUND					
100.00	INLAND-MM/DISB.#110192/110190	276,591.16	20,538.11	18,878.10	278,251.17
101.05	INLAND BK.#107986-MONEY MARKET	670,481.09	0.00	0.00	670,481.09
	GENERAL ROAD FUND	947,072.25	20,538.11	18,878.10	948,732.26
Fund 4 PERMANENT ROAD FUND					
100.00	INLAND-MM/DISB.#110192/110190	160,887.84	0.00	49,410.13	111,477.71
101.05	INLAND BK.#107986-MONEY MARKET	680,678.95	0.00	0.00	680,678.95
101.06	5/3 BANK-BOND ACCT #0773	90,842.71	5,250.00	2,450.00	93,642.71
104.15	INLAND BK-CDARS 3.44% 6/1/23-13WK	505,023.11	0.00	0.00	505,023.11
	PERMANENT ROAD FUND	1,437,432.61	5,250.00	51,860.13	1,390,822.48
Fund 5 PARK MAINTENANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	63,914.11	0.00	6,290.72	57,623.39
101.05	INLAND BK.#107986-MONEY MARKET	80,035.38	0.00	0.00	80,035.38
101.08	CORNERSTONE MM #3606332	129,382.28	0.00	0.00	129,382.28
	PARK MAINTENANCE FUND	273,331.77	0.00	6,290.72	267,041.05
Fund 6 CEMETERY MAINTENANCE FUND					
100.00	INLAND-MM/DISB.#110192/110190	37,817.72	6,200.00	3,077.40	40,940.32
101.05	INLAND BK.#107986-MONEY MARKET	195,135.91	0.00	0.00	195,135.91
	CEMETERY MAINTENANCE FUND	232,953.63	6,200.00	3,077.40	236,076.23
	TOTAL - ALL FUNDS	6,073,502.64	44,657.33	225,734.22	5,892,425.75

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2023 INCREASE (DECREASE)	YTD BALANCE 04/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Revenues					
Dept 0					
1-0-400.00	PROPERTY TAX	0.00	0.00	0.00	0.00
1-0-402.00	PERS PROP REPLACEMENT TAX	9,548.20	9,548.20	0.00	(9,548.20)
1-0-404.00	INTEREST INCOME	0.00	0.00	0.00	0.00
1-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	0.00	0.00
1-0-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
1-0-410.01	COMMUNITY ROOM FEES	0.00	0.00	0.00	0.00
Total Dept 0		9,548.20	9,548.20	0.00	(9,548.20)
Dept 3 - HEALTH AND WELLNESS					
1-3-410.00	MISCELLANEOUS INCOME	50.00	50.00	0.00	(50.00)
Total Dept 3 - HEALTH AND WELLNESS		50.00	50.00	0.00	(50.00)
Dept 5 - COMMUNITY CENTER					
1-5-406.00	GRANTS	0.00	0.00	0.00	0.00
1-5-409.00	DONATIONS	0.00	0.00	0.00	0.00
1-5-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
1-5-410.01	HOMEWORK CLUB RECOVERIES	130.00	130.00	0.00	(130.00)
1-5-410.02	TEEN CLUB RECOVERIES	0.00	0.00	0.00	0.00
1-5-410.03	SHOOTING STARS RECOVERIES	0.00	0.00	0.00	0.00
1-5-410.04	WINTER BREAK RECOVERIES	0.00	0.00	0.00	0.00
1-5-410.05	SPRING BREAK RECOVERIES	(50.00)	(50.00)	0.00	50.00
1-5-410.06	KIDS DAY OFF RECOVERIES	0.00	0.00	0.00	0.00
1-5-410.07	SAFE SITTER RECOVERIES	(60.00)	(60.00)	0.00	60.00
1-5-410.08	SAFE AT HOME RECOVERIES	0.00	0.00	0.00	0.00
1-5-411.01	SENIOR PROGRAM RECOVERIES	1,574.00	1,574.00	0.00	(1,574.00)
1-5-411.02	LONG DISTANCE TRIPS RECOVERIES	0.00	0.00	0.00	0.00
1-5-411.03	MEAL RECOVERIES	52.00	52.00	0.00	(52.00)
1-5-411.04	NON-RESIDENT FEES	175.00	175.00	0.00	(175.00)
Total Dept 5 - COMMUNITY CENTER		1,821.00	1,821.00	0.00	(1,821.00)
Dept 6 - ASSESSORS DIVISION					
1-6-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
Total Dept 6 - ASSESSORS DIVISION		0.00	0.00	0.00	0.00
Dept 7 - TRANSPORTATION DIVISION					
1-7-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
1-7-410.01	DIAL-A-RIDE RECOVERIES	508.75	508.75	0.00	(508.75)
1-7-410.02	SUBSCRIPTION RECOVERIES	0.00	0.00	0.00	0.00
1-7-410.03	S.W. LAKE RECOVERIES	0.00	0.00	0.00	0.00
Total Dept 7 - TRANSPORTATION DIVISION		508.75	508.75	0.00	(508.75)
TOTAL REVENUES		11,927.95	11,927.95	0.00	(11,927.95)
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
1-1-500.00	SALARIES	14,784.26	14,784.26	0.00	(14,784.26)
1-1-509.00	HEALTH BENEFITS	1,688.52	1,688.52	0.00	(1,688.52)
1-1-510.00	HRA	0.00	0.00	0.00	0.00
1-1-511.00	SOCIAL SECURITY TAX	1,111.83	1,111.83	0.00	(1,111.83)
1-1-512.00	IMRF	439.10	439.10	0.00	(439.10)
1-1-513.00	UNEMPLOYMENT COMPENSATION	392.76	392.76	0.00	(392.76)
1-1-518.00	TRANSFERS OUT	0.00	0.00	0.00	0.00
1-1-520.00	BUILDING MAINTENANCE	314.30	314.30	0.00	(314.30)
1-1-528.00	INSURANCE	0.00	0.00	0.00	0.00
1-1-532.00	TELEPHONE/INTERNET	636.59	636.59	0.00	(636.59)
1-1-534.00	UTILITIES	423.01	423.01	0.00	(423.01)
1-1-536.00	TRAVEL EXPENSE	0.00	0.00	0.00	0.00
1-1-537.00	EDUCATION	0.00	0.00	0.00	0.00
1-1-538.00	POSTAGE	4,222.89	4,222.89	0.00	(4,222.89)
1-1-540.00	PRINTING	0.00	0.00	0.00	0.00
1-1-544.00	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
1-1-546.00	DUES/FEES	40.00	40.00	0.00	(40.00)
1-1-548.00	PUBLIC NOTICES	0.00	0.00	0.00	0.00
1-1-549.00	PERS. PROP. REPL. TAX-VILL. REFUND	0.00	0.00	0.00	0.00
1-1-555.00	GRANT FUNDING	0.00	0.00	0.00	0.00
1-1-558.00	OFFICE SUPPLIES	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2023 INCREASE (DECREASE)	YTD BALANCE 04/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
1-1-559.00	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00
1-1-565.00	INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00
1-1-568.00	MISCELLANEOUS	51.80	51.80	0.00	(51.80)
1-1-572.00	COMMUNITY EVENTS	0.00	0.00	0.00	0.00
1-1-573.00	COMMUNITY SERVICE PROJECTS	0.00	0.00	0.00	0.00
1-1-585.00	TOWNHALL IMPROVEMENTS	0.00	0.00	0.00	0.00
1-1-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00
Total Dept 1 - ADMINISTRATIVE DIVISION		24,105.06	24,105.06	0.00	(24,105.06)
Dept 2 - ELECTED OFFICIALS					
1-2-501.00	SUPERVISOR	2,916.67	2,916.67	0.00	(2,916.67)
1-2-504.00	CLERK	1,250.00	1,250.00	0.00	(1,250.00)
1-2-505.00	TRUSTEES	1,666.68	1,666.68	0.00	(1,666.68)
1-2-506.00	TREASURER	83.33	83.33	0.00	(83.33)
1-2-511.00	SOCIAL SECURITY TAX	452.60	452.60	0.00	(452.60)
1-2-536.00	TRAVEL EXPENSE	0.00	0.00	0.00	0.00
1-2-537.00	EDUCATION	0.00	0.00	0.00	0.00
Total Dept 2 - ELECTED OFFICIALS		6,369.28	6,369.28	0.00	(6,369.28)
Dept 3 - HEALTH AND WELLNESS					
1-3-500.00	SALARIES	14,962.07	14,962.07	0.00	(14,962.07)
1-3-509.00	HEALTH BENEFITS	4,241.81	4,241.81	0.00	(4,241.81)
1-3-510.00	HRA	0.00	0.00	0.00	0.00
1-3-511.00	SOCIAL SECURITY TAX	1,072.69	1,072.69	0.00	(1,072.69)
1-3-512.00	IMRF	416.21	416.21	0.00	(416.21)
1-3-513.00	UNEMPLOYMENT COMPENSATION	472.20	472.20	0.00	(472.20)
1-3-520.00	BUILDING MAINTENANCE	224.51	224.51	0.00	(224.51)
1-3-528.00	INSURANCE	0.00	0.00	0.00	0.00
1-3-532.00	TELEPHONE/INTERNET	444.75	444.75	0.00	(444.75)
1-3-534.00	UTILITIES	302.14	302.14	0.00	(302.14)
1-3-536.00	TRAVEL EXPENSE	0.00	0.00	0.00	0.00
1-3-537.00	EDUCATION	0.00	0.00	0.00	0.00
1-3-538.00	POSTAGE	0.00	0.00	0.00	0.00
1-3-540.00	PRINTING	0.00	0.00	0.00	0.00
1-3-546.00	DUES/FEES	0.00	0.00	0.00	0.00
1-3-558.00	OFFICE SUPPLIES	0.00	0.00	0.00	0.00
1-3-559.00	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00
1-3-565.00	INFORMATION TECHNOLOGY	76.00	76.00	0.00	(76.00)
1-3-568.00	MISCELLANEOUS	0.00	0.00	0.00	0.00
Total Dept 3 - HEALTH AND WELLNESS		22,212.38	22,212.38	0.00	(22,212.38)
Dept 5 - COMMUNITY CENTER					
1-5-500.00	SALARIES	29,696.83	29,696.83	0.00	(29,696.83)
1-5-509.00	HEALTH BENEFITS	1,819.35	1,819.35	0.00	(1,819.35)
1-5-510.00	HRA	0.00	0.00	0.00	0.00
1-5-511.00	SOCIAL SECURITY TAX	2,249.88	2,249.88	0.00	(2,249.88)
1-5-512.00	IMRF	678.40	678.40	0.00	(678.40)
1-5-513.00	UNEMPLOYMENT COMPENSATION	950.34	950.34	0.00	(950.34)
1-5-520.00	BUILDING MAINTENANCE	587.62	587.62	0.00	(587.62)
1-5-524.00	NUTRITION	169.32	169.32	0.00	(169.32)
1-5-525.00	LUNCH & LEARN PRESENTATIONS	0.00	0.00	0.00	0.00
1-5-532.00	TELEPHONE/INTERNET	922.05	922.05	0.00	(922.05)
1-5-534.00	UTILITIES	1,615.39	1,615.39	0.00	(1,615.39)
1-5-536.00	TRAVEL EXPENSE	0.00	0.00	0.00	0.00
1-5-537.00	EDUCATION	0.00	0.00	0.00	0.00
1-5-538.00	POSTAGE	0.00	0.00	0.00	0.00
1-5-540.00	PRINTING	248.07	248.07	0.00	(248.07)
1-5-546.00	DUES/FEES	363.05	363.05	0.00	(363.05)
1-5-547.00	PROGRAMS	3,310.55	3,310.55	0.00	(3,310.55)
1-5-550.00	LONG DISTANCE TRIPS	0.00	0.00	0.00	0.00
1-5-551.00	PROGRAM SUPPLIES	41.53	41.53	0.00	(41.53)
1-5-553.00	SPECIAL EVENTS	0.00	0.00	0.00	0.00
1-5-558.00	OFFICE SUPPLIES	0.00	0.00	0.00	0.00
1-5-559.00	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00
1-5-561.00	FUEL/OIL	0.00	0.00	0.00	0.00
1-5-563.00	BUILDING EQUIPMENT	0.00	0.00	0.00	0.00
1-5-565.00	INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00
1-5-568.00	MISCELLANEOUS	0.00	0.00	0.00	0.00
1-5-585.00	GRANT PROJECTS	0.00	0.00	0.00	0.00
1-5-597.00	DONATION PROJECTS	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2023 INCREASE (DECREASE)	YTD BALANCE 04/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
Total Dept 5 - COMMUNITY CENTER		42,652.38	42,652.38	0.00	(42,652.38)
Dept 6 - ASSESSORS DIVISION					
1-6-500.00	SALARIES	29,009.58	29,009.58	0.00	(29,009.58)
1-6-509.00	HEALTH BENEFITS	3,220.38	3,220.38	0.00	(3,220.38)
1-6-510.00	HRA	0.00	0.00	0.00	0.00
1-6-511.00	SOCIAL SECURITY TAX	2,191.90	2,191.90	0.00	(2,191.90)
1-6-512.00	IMRF	639.39	639.39	0.00	(639.39)
1-6-513.00	UNEMPLOYMENT COMPENSATION	893.79	893.79	0.00	(893.79)
1-6-520.00	BUILDING MAINTENANCE	359.19	359.19	0.00	(359.19)
1-6-532.00	TELEPHONE/INTERNET	508.47	508.47	0.00	(508.47)
1-6-534.00	UTILITIES	483.43	483.43	0.00	(483.43)
1-6-536.00	TRAVEL EXPENSE	0.00	0.00	0.00	0.00
1-6-537.00	EDUCATION	0.00	0.00	0.00	0.00
1-6-538.00	POSTAGE	0.00	0.00	0.00	0.00
1-6-540.00	PRINTING	0.00	0.00	0.00	0.00
1-6-544.00	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
1-6-546.00	DUES/FEES	0.00	0.00	0.00	0.00
1-6-558.00	OFFICE SUPPLIES	0.00	0.00	0.00	0.00
1-6-559.00	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00
1-6-561.00	FUEL/OIL	381.26	381.26	0.00	(381.26)
1-6-565.00	INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00
1-6-568.00	MISCELLANEOUS	0.00	0.00	0.00	0.00
1-6-569.00	VEHICLE MAINTENANCE	0.00	0.00	0.00	0.00
Total Dept 6 - ASSESSORS DIVISION		37,687.39	37,687.39	0.00	(37,687.39)
Dept 7 - TRANSPORTATION DIVISION					
1-7-500.00	SALARIES	6,097.66	6,097.66	0.00	(6,097.66)
1-7-509.00	HEALTH BENEFITS	623.26	623.26	0.00	(623.26)
1-7-510.00	HRA	0.00	0.00	0.00	0.00
1-7-511.00	SOCIAL SECURITY TAX	459.40	459.40	0.00	(459.40)
1-7-512.00	IMRF	181.11	181.11	0.00	(181.11)
1-7-513.00	UNEMPLOYMENT COMPENSATION	216.20	216.20	0.00	(216.20)
1-7-515.00	UNIFORMS/TESTING	10.50	10.50	0.00	(10.50)
1-7-528.00	INSURANCE	0.00	0.00	0.00	0.00
1-7-532.00	TELEPHONE	332.22	332.22	0.00	(332.22)
1-7-544.00	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
1-7-558.00	OFFICE SUPPLIES	0.00	0.00	0.00	0.00
1-7-561.00	FUEL/OIL	1,319.29	1,319.29	0.00	(1,319.29)
1-7-569.00	VEHICLE MAINTENANCE	449.45	449.45	0.00	(449.45)
Total Dept 7 - TRANSPORTATION DIVISION		9,689.09	9,689.09	0.00	(9,689.09)
TOTAL EXPENDITURES		142,715.58	142,715.58	0.00	(142,715.58)
Fund 1 - GENERAL TOWN FUND:					
TOTAL REVENUES		11,927.95	11,927.95	0.00	(11,927.95)
TOTAL EXPENDITURES		142,715.58	142,715.58	0.00	(142,715.58)
NET OF REVENUES & EXPENDITURES		(130,787.63)	(130,787.63)	0.00	130,787.63

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2023 INCREASE (DECREASE)	YTD BALANCE 04/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 2 - GENERAL ASSISTANCE FUND					
Revenues					
Dept 0					
2-0-400.00	PROPERTY TAX	0.00	0.00	0.00	0.00
2-0-404.00	INTEREST INCOME	0.00	0.00	0.00	0.00
2-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	0.00	0.00
Total Dept 0		0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00
Expenditures					
Dept 0					
2-0-500.00	SALARIES	1,836.46	1,836.46	0.00	(1,836.46)
2-0-511.00	SOCIAL SECURITY TAX	111.18	111.18	0.00	(111.18)
2-0-512.00	IMRF	54.53	54.53	0.00	(54.53)
2-0-513.00	UNEMPLOYMENT COMPENSATION	55.73	55.73	0.00	(55.73)
2-0-537.00	EDUCATION	113.12	113.12	0.00	(113.12)
2-0-565.00	INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00
2-0-701.00	EMERGENCY ASSISTANCE	0.00	0.00	0.00	0.00
2-0-702.00	GENERAL ASSISTANCE	0.00	0.00	0.00	0.00
Total Dept 0		2,171.02	2,171.02	0.00	(2,171.02)
TOTAL EXPENDITURES		2,171.02	2,171.02	0.00	(2,171.02)
Fund 2 - GENERAL ASSISTANCE FUND:					
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		2,171.02	2,171.02	0.00	(2,171.02)
NET OF REVENUES & EXPENDITURES		(2,171.02)	(2,171.02)	0.00	2,171.02

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2023 INCREASE (DECREASE)	YTD BALANCE 04/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 3 - GENERAL ROAD FUND					
Revenues					
Dept 0					
3-0-400.00	PROPERTY TAX	0.00	0.00	0.00	0.00
3-0-402.00	PERS PROP REPLACEMENT TAX	0.00	0.00	0.00	0.00
3-0-404.00	INTEREST INCOME	0.00	0.00	0.00	0.00
3-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	0.00	0.00
3-0-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
3-0-410.01	HWY.ENT.INCOME/BUS REPAIRS	42.41	42.41	0.00	(42.41)
3-0-410.02	HWY.ENT.INCOME/VILL.DEER PARK	7,161.50	7,161.50	0.00	(7,161.50)
3-0-410.03	HWY.ENT.INCOME/VILL.LONG GROVE	2,921.45	2,921.45	0.00	(2,921.45)
3-0-410.04	HWY.ENT.INCOME/VILL. NORTH BARRINGTON	7,510.20	7,510.20	0.00	(7,510.20)
3-0-410.05	HWY.ENT.INCOME/VILL.KILDEER	2,902.55	2,902.55	0.00	(2,902.55)
3-0-418.00	TRANSFERS IN	0.00	0.00	0.00	0.00
Total Dept 0		20,538.11	20,538.11	0.00	(20,538.11)
TOTAL REVENUES		20,538.11	20,538.11	0.00	(20,538.11)
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
3-1-500.00	SALARIES	9,072.23	9,072.23	0.00	(9,072.23)
3-1-509.00	HEALTH BENEFITS	3,036.13	3,036.13	0.00	(3,036.13)
3-1-510.00	HRA	0.00	0.00	0.00	0.00
3-1-511.00	SOCIAL SECURITY TAX	650.73	650.73	0.00	(650.73)
3-1-512.00	IMRF	269.44	269.44	0.00	(269.44)
3-1-513.00	UNEMPLOYMENT COMPENSATION	255.85	255.85	0.00	(255.85)
3-1-528.00	INSURANCE	0.00	0.00	0.00	0.00
3-1-532.00	TELEPHONE/INTERNET	346.05	346.05	0.00	(346.05)
3-1-536.00	TRAVEL EXPENSE	0.00	0.00	0.00	0.00
3-1-537.00	EDUCATION	0.00	0.00	0.00	0.00
3-1-540.00	PRINTING	0.00	0.00	0.00	0.00
3-1-544.00	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
3-1-546.00	DUES/FEES	0.00	0.00	0.00	0.00
3-1-548.00	PUBLIC NOTICES	0.00	0.00	0.00	0.00
3-1-558.00	OFFICE SUPPLIES	215.78	215.78	0.00	(215.78)
3-1-559.00	OFFICE EQUIPMENT	1,499.99	1,499.99	0.00	(1,499.99)
3-1-565.00	INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00
Total Dept 1 - ADMINISTRATIVE DIVISION		15,346.20	15,346.20	0.00	(15,346.20)
Dept 4 - MAINTENANCE DIVISION					
3-4-520.00	BUILDING MAINTENANCE	0.00	0.00	0.00	0.00
3-4-533.00	ENGINEERING SERVICES	93.20	93.20	0.00	(93.20)
3-4-534.00	UTILITIES	348.06	348.06	0.00	(348.06)
3-4-535.00	RENTALS	0.00	0.00	0.00	0.00
3-4-562.00	OPERATING SUPPLIES	0.00	0.00	0.00	0.00
3-4-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	0.00	0.00	0.00
3-4-564.00	SMALL TOOLS	0.00	0.00	0.00	0.00
3-4-567.00	EQUIPMENT MAINTENANCE	231.59	231.59	0.00	(231.59)
3-4-569.00	VEHICLE MAINTENANCE	2,859.05	2,859.05	0.00	(2,859.05)
3-4-575.00	GARBAGE SERVICE	0.00	0.00	0.00	0.00
3-4-577.00	VILLAGE MATERIALS	0.00	0.00	0.00	0.00
3-4-580.00	PAVING	0.00	0.00	0.00	0.00
3-4-599.00	CONTINGENCIES	0.00	0.00	0.00	0.00
3-4-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00
Total Dept 4 - MAINTENANCE DIVISION		3,531.90	3,531.90	0.00	(3,531.90)
TOTAL EXPENDITURES		18,878.10	18,878.10	0.00	(18,878.10)
Fund 3 - GENERAL ROAD FUND:					
TOTAL REVENUES		20,538.11	20,538.11	0.00	(20,538.11)
TOTAL EXPENDITURES		18,878.10	18,878.10	0.00	(18,878.10)
NET OF REVENUES & EXPENDITURES		1,660.01	1,660.01	0.00	(1,660.01)

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2023 INCREASE (DECREASE)	YTD BALANCE 04/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 4 - PERMANENT ROAD FUND					
Revenues					
Dept 0					
4-0-400.00	PROPERTY TAX	0.00	0.00	0.00	0.00
4-0-404.00	INTEREST INCOME	0.00	0.00	0.00	0.00
4-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	0.00	0.00
4-0-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
4-0-410.01	MFT FUND	0.00	0.00	0.00	0.00
4-0-410.02	ROAD BONDS	2,800.00	2,800.00	0.00	(2,800.00)
Total Dept 0		2,800.00	2,800.00	0.00	(2,800.00)
TOTAL REVENUES		2,800.00	2,800.00	0.00	(2,800.00)
Expenditures					
Dept 0					
4-0-500.00	SALARIES	32,387.30	32,387.30	0.00	(32,387.30)
4-0-509.00	HEALTH BENEFITS	6,614.13	6,614.13	0.00	(6,614.13)
4-0-510.00	HRA	0.00	0.00	0.00	0.00
4-0-511.00	SOCIAL SECURITY TAX	2,396.65	2,396.65	0.00	(2,396.65)
4-0-512.00	IMRF	961.92	961.92	0.00	(961.92)
4-0-513.00	UNEMPLOYMENT COMPENSATION	1,192.77	1,192.77	0.00	(1,192.77)
4-0-515.00	UNIFORMS/TESTING	0.00	0.00	0.00	0.00
4-0-535.00	RENTALS	0.00	0.00	0.00	0.00
4-0-561.00	FUEL/OIL	2,331.03	2,331.03	0.00	(2,331.03)
4-0-562.00	OPERATING SUPPLIES	152.86	152.86	0.00	(152.86)
4-0-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	0.00	0.00	0.00
4-0-570.00	ROAD SIGNS/JULIE	0.00	0.00	0.00	0.00
4-0-575.00	GARBAGE SERVICE	0.00	0.00	0.00	0.00
4-0-580.00	PAVING	0.00	0.00	0.00	0.00
4-0-582.00	STORM WATER	2,469.00	2,469.00	0.00	(2,469.00)
4-0-584.00	STREET LIGHTS	904.47	904.47	0.00	(904.47)
4-0-586.00	ROAD SALT AND LIQUID DE-ICER	0.00	0.00	0.00	0.00
4-0-587.00	ROAD SUPPLIES & TREE REMOVAL	0.00	0.00	0.00	0.00
4-0-599.00	CONTINGENCIES	0.00	0.00	0.00	0.00
4-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00
Total Dept 0		49,410.13	49,410.13	0.00	(49,410.13)
TOTAL EXPENDITURES		49,410.13	49,410.13	0.00	(49,410.13)
Fund 4 - PERMANENT ROAD FUND:					
TOTAL REVENUES		2,800.00	2,800.00	0.00	(2,800.00)
TOTAL EXPENDITURES		49,410.13	49,410.13	0.00	(49,410.13)
NET OF REVENUES & EXPENDITURES		(46,610.13)	(46,610.13)	0.00	46,610.13

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2023 INCREASE (DECREASE)	YTD BALANCE 04/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 5 - PARK MAINTENANCE FUND					
Revenues					
Dept 0					
5-0-400.00	PROPERTY TAX	0.00	0.00	0.00	0.00
5-0-404.00	INTEREST INCOME	0.00	0.00	0.00	0.00
5-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	0.00	0.00
5-0-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
5-0-410.01	KNIGGE PARK - STUDENT PARKING LOT REV	0.00	0.00	0.00	0.00
5-0-410.02	YOUTH SPORTS - PARK REV	0.00	0.00	0.00	0.00
5-0-418.00	TRANSFERS IN	0.00	0.00	0.00	0.00
Total Dept 0		0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00
Expenditures					
Dept 0					
5-0-500.00	SALARIES	3,444.00	3,444.00	0.00	(3,444.00)
5-0-509.00	HEALTH BENEFITS	590.09	590.09	0.00	(590.09)
5-0-510.00	HRA	0.00	0.00	0.00	0.00
5-0-511.00	SOCIAL SECURITY TAX	256.77	256.77	0.00	(256.77)
5-0-512.00	IMRF	102.29	102.29	0.00	(102.29)
5-0-513.00	UNEMPLOYMENT COMPENSATION	121.14	121.14	0.00	(121.14)
5-0-520.00	BUILDING MAINTENANCE	0.00	0.00	0.00	0.00
5-0-521.00	PARK MAINTENANCE	0.00	0.00	0.00	0.00
5-0-534.00	UTILITIES	337.73	337.73	0.00	(337.73)
5-0-544.00	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
5-0-555.00	SCHOLARSHIPS/KNIGGE PARKING MAINTENANCE	0.00	0.00	0.00	0.00
5-0-561.00	FUEL/OIL	0.00	0.00	0.00	0.00
5-0-562.00	LANDSCAPING SUPPLIES	0.00	0.00	0.00	0.00
5-0-563.00	PARK EQUIPMENT	0.00	0.00	0.00	0.00
5-0-564.00	SMALL TOOLS	0.00	0.00	0.00	0.00
5-0-568.00	MISCELLANEOUS	0.00	0.00	0.00	0.00
5-0-574.00	ELA HISTORIC-PROJECTS/MAINT	505.70	505.70	0.00	(505.70)
5-0-596.00	MOSQUITO ABATEMENT PLAN	0.00	0.00	0.00	0.00
5-0-600.00	CAPITAL IMPROVEMENTS	933.00	933.00	0.00	(933.00)
Total Dept 0		6,290.72	6,290.72	0.00	(6,290.72)
TOTAL EXPENDITURES		6,290.72	6,290.72	0.00	(6,290.72)
Fund 5 - PARK MAINTENANCE FUND:					
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		6,290.72	6,290.72	0.00	(6,290.72)
NET OF REVENUES & EXPENDITURES		(6,290.72)	(6,290.72)	0.00	6,290.72

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2023 INCREASE (DECREASE)	YTD BALANCE 04/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 6 - CEMETERY MAINTENANCE FUND					
Revenues					
Dept 0					
6-0-400.00	PROPERTY TAX	0.00	0.00	0.00	0.00
6-0-404.00	INTEREST INCOME	0.00	0.00	0.00	0.00
6-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	0.00	0.00
6-0-409.00	DONATIONS	0.00	0.00	0.00	0.00
6-0-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
6-0-410.01	FAIRFIELD CEMETERY REVENUE	0.00	0.00	0.00	0.00
6-0-410.02	LAKE ZURICH CEMETERY REVENUE	6,200.00	6,200.00	0.00	(6,200.00)
Total Dept 0		6,200.00	6,200.00	0.00	(6,200.00)
TOTAL REVENUES		6,200.00	6,200.00	0.00	(6,200.00)
Expenditures					
Dept 0					
6-0-500.00	SALARIES	0.00	0.00	0.00	0.00
6-0-508.00	CEMETERY BOARD	0.00	0.00	0.00	0.00
6-0-511.00	SOCIAL SECURITY TAX	0.00	0.00	0.00	0.00
6-0-513.00	UNEMPLOYMENT COMPENSATION	2.40	2.40	0.00	(2.40)
6-0-521.00	CEMETERY MAINTENANCE	3,075.00	3,075.00	0.00	(3,075.00)
6-0-522.00	BURIAL EXPENSES	0.00	0.00	0.00	0.00
6-0-523.00	CREM SCATTER GARDEN	0.00	0.00	0.00	0.00
6-0-532.00	TELEPHONE/INTERNET	0.00	0.00	0.00	0.00
6-0-536.00	TRAVEL EXPENSE	0.00	0.00	0.00	0.00
6-0-537.00	EDUCATION	0.00	0.00	0.00	0.00
6-0-544.00	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
6-0-564.00	SMALL TOOLS	0.00	0.00	0.00	0.00
6-0-565.00	INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00
6-0-568.00	MISCELLANEOUS	0.00	0.00	0.00	0.00
6-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00
Total Dept 0		3,077.40	3,077.40	0.00	(3,077.40)
TOTAL EXPENDITURES		3,077.40	3,077.40	0.00	(3,077.40)
Fund 6 - CEMETERY MAINTENANCE FUND:					
TOTAL REVENUES		6,200.00	6,200.00	0.00	(6,200.00)
TOTAL EXPENDITURES		3,077.40	3,077.40	0.00	(3,077.40)
NET OF REVENUES & EXPENDITURES		3,122.60	3,122.60	0.00	(3,122.60)
TOTAL REVENUES - ALL FUNDS					
		41,466.06	41,466.06	0.00	(41,466.06)
TOTAL EXPENDITURES - ALL FUNDS					
		222,542.95	222,542.95	0.00	(222,542.95)
NET OF REVENUES & EXPENDITURES		(181,076.89)	(181,076.89)	0.00	181,076.89

Payroll Check Register Report For Ela Township
For Check Dates 04/11/2023 to 05/08/2023

Name	Check Net
AXA EQUITABLE-EQUI VEST	434.86
EFTPS	33,780.16
ILL DEPT OF REVENUE	6,131.70
ILLINOIS MUNICIPAL	11,462.14
WISCONSIN DEPT OF REVENUE	573.57
EMPLOYEE PAYROLL	109,487.51
Total Payroll	161,869.94

9



Date: May 8, 2023

To: Township Supervisor and Board of Trustees

From: Penelope Herr- Township Assessor

Subject: **Board Report –April 2023**

We are busy entering the new improvements that have been documented while processing the permits during the year. For any improvements that would qualify for the home improvement exemptions, those are also being entered into the system. Clean up reporting is being done right now to double check all of the information.

The tax bills were mailed on May 1st, 2023, so if you have not received yours yet, you may want to check the billing address that is on file online or call the Treasurer's office. A homeowner came in and questioned her tax bill amount. We discovered that the total due was incorrect and brought this to the Lake County Treasurer's attention. The Treasurer's Office sent a corrected tax bill immediately and will investigate a little further to find out if there are any others needing to be corrected. It is a good idea to double check all exemptions listed on the tax bill to make sure that they are all listed.



Date: May 4, 2023
 To: Township Supervisor and Board of Trustees
 From: Jessica P. Case, Bus Liaison
 Subject: **Board Report – April 2023**

<u>BUS SERVICE</u>	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
Ridership (One Way) - Ela	246	239	317	266		
Ridership (One Way) - Wauconda	40	40	48	46		
Total Number of Rides	286	279	365	312		
Revenue Miles - Ela	1130	1262	1568	1260		
Revenue Miles - LC	480	468	581	528		
Total Miles	1610	1730	2149	1788		
Revenue Hours - Ela	126.75	127.5	199	125.75		
Revenue Hours - LC	26.5	25	30.25	29.75		
Total Hours	153.25	152.5	229.25	155.5		
Days in Service - Ela	19	19	23	20		
Days in Service - LC	11	10	13	12		
Fuel Usage (gallons)	480.8	452.4	396.9	488.5		
Lift Usage	83	71	83	82		



Date: May 5th, 2023

To: Township Supervisor and Board of Trustees

From: Sara Marx LCPC, NCC, Director of Health & Wellness

Subject: Board Reports – April 2023

Clients and Groups:

Health & Wellness received 14 referrals in April. Of the 14 referrals, 7 requested therapy or case management services, 4 were seeking consultations, and 3 inquired into GA/EA. We are broadening our service area and have gotten referrals from Lake Zurich, Deer Park, Kildeer, and Hawthorn Woods this month. We have started Wellness Wednesday where we educate the public about current trends such as Fentanyl, Phone Scams, and Dangerous and Destructive TikTok challenges.

The Lending Closet helped 36 families with medical equipment. With the help of community members and partners, our Lending Closet remains fully stocked and we have limited our donations at this time. We welcome donations of smaller shower chairs, bed rails, and ramps due to their high demand.

Charity Knit continues to hold in-person groups the second and fourth Mondays of the month. They will be holding their anniversary celebration on May 8th at 6pm. In April, Charity Knit donated 87 items to local organizations that include Good Shephard Hospital, St. Joseph Hospital, and St. James Church, Grief Ministry. They need yarn and fabric donations. Health & Wellness is accepting donations on behalf of Charity Knit.

Personnel:

Health & Wellness is fully staffed.

Community Events:

We had a successful Narcan Training at the Community Center for all staff. Extra Narcan, along with information, can be found at the Community Center and Health & Wellness. Health & Wellness, in collaboration with AITCOY, will be hosting The Effects of Dementia on Youth and Families: Challenges and Opportunities presented by Betsy Innocenti at Ela Township on May 25th. The Director is looking into teaming up with the Kildeer Police Department for an Active Shooter Response Training for each township department. Betsy advanced our GA/EA knowledge, by attending the Annual General Assistance Caseworkers Association Annual Conference and GATI training.

Goals:

Health & Wellness continues to form relationships with Ela Township organizations and will continue to identify additional support services for our residents. The Director will continue to identify additional training for staff. Health & Wellness continues to offer telehealth sessions, virtual meetings, and in-person sessions.

Ela Crafters Monthly Donation Log

March, 2023

Recipient Organization	Item Donated	Quantity	Monthly Total
Good Shephard Hosp – Rainbow Project	Rainbow Blankets	2	2
St. Joseph Hospital	Prayer Cloths	60	60
St. James Church – Grief Ministry	Prayer Cloths	25	25
Total Items Donated		87	
YTD TOTAL			803



Date: 5/1/2023
To: Township Supervisor and Board of Trustees
From: Mike DePouw, Highway Superintendent
Subject: **Board Report – May 2023**

Highway Department Update:

- Spring maintenance has been completed on all of the vehicles and equipment to ensure proper working conditions for the season.
- About 90% of the roadside restoration from damage done due to snow plowing has been completed.
- On May 3rd we started construction work on the new sidewalks for the pickleball and tennis courts entrances. We are anticipating that all work will be completed by May 20th in time for the ribbon cutting event.

Income from the Villages:

- Total income for April from Village Contracts \$13,235.50
- Village of Deer Park – 33 tickets preformed
 - Labor charges \$1,950.00
 - Material charges \$50.00
 - Equipment charges \$658.00
 - Totaling \$2,658.00
- Village of Kildeer – 12 work tickets preformed
 - Labor charges \$1,710.00
 - Material charges \$291.00
 - Equipment charges \$658.00
 - Totaling \$2,659.00
- Village of Long Grove – 20 work tickets preformed
 - Labor charges \$2,550.00
 - Material charges \$735.50
 - Equipment charges \$1,128.50
 - Totaling 4,413.50
- Village of North Barrington – 12 work ticket preformed
 - Labor charges \$2,400.00
 - Material charges \$47.50
 - Equipment charges \$1,057.50
 - Totaling \$3,505.00

Labor hours performed throughout Ela Township – 245.75 work hours preformed

- Assessor – 0 work tickets equaling 0 hours
- Buses – 3 work tickets equaling 12.5 hours
- Cemetery – 3 work tickets equaling 11 hours
- Community Center – 6 work tickets equaling 10.25 hours
- Health & Wellness – 0 work tickets equaling 0 hours
- Highway Department (unincorporated) – 48 work tickets equaling 174.75 hours
- Historical – 0 work tickets equaling 0 hours
- Parks – 11 work tickets equaling 30.75 hours
- Town Hall – 6 work tickets equaling 6.5 hours



Date: April 27, 2023
To: Township Supervisor and Board of Trustees
From: Jim Dalbec, Assistant Community Programs Director
Subject: Board Report – April 2023

Programming:

Programming in April was busy as we had two Day Trips and one Friday night in-house event. The Day Trips were both to Chicago; one for a play and lunch and the other was entirely outdoors at the Lincoln Park Conservatory and Zoo. We got extremely lucky with gorgeous weather on both trips, which is nothing short of a miracle for two April Day Trips to Chicago. We also had one of our nicer in-house events with our April in Paris Friday Night event featuring an accordion player. It was a beautiful evening and the food was incredible. Jill has been a welcome addition to our staff, especially for our larger events featuring dinner. We brought in over \$11,000 in program revenue which is about \$4,000 more than March.

Meals:

For lunches we brought in just a few hundred dollars for the month. The transition to in-house meals has been a slow one, but we will monitor the feedback from our members and move forward accordingly. Tuesdays are one of our busiest days as far as weekly programs go, and that also seems to be the day that has the most lunch participants. We are mindful in future planning to schedule activities either just before or just after lunch to encourage some of these groups to participate. Some groups like our Art Club and Discussion Groups have already taken advantage of having lunch just before and after their regularly scheduled programs.

Upcoming Events/Programming:

Our new evening programming has been off to a great start. We just started Music Trivia and some evening Snack & Chats, and both have been well attended. We recently had a high school volunteer group help with our patio area, and had a group of senior members put together furniture, set up patio lights, and completely transform our patio. It has been a huge improvement and we look forward to utilizing the area for our first Food Truck event in May, as well as a Concert on the Patio the following week. Hopefully the weather will cooperate and everyone can enjoy the new furniture and ambience.

Thank you again for your continued support,
Jim Dalbec
Assistant Community Programs Director



Date: May 3, 2023
To: Township Supervisor and Board of Trustees
From: Joe Cacciatore, Youth Coordinator
Subject: **Youth Board Report – April**

Homework Club

Homework Club has been moving along smoothly. The kids are getting excited that school is almost over, and we are trying to get outside as much as possible with the weather being so nice. We still have NHS volunteers each day, and 3 other volunteers that come in weekly to help. Homework Club transportation spots for next school year are still full. We are still accepting non-transportation participants.

Summer Camp

Summer Camp numbers are still looking great. We have the final payment coming up, so some people are moving off the waitlist. We still need to fill up week 5 (4th of July week), and week 10 (last week) to have a completely full camp. We are excited for that to start and have a great summer! Camp payments are due on May 12.

SafeSitter

We are starting to look at dates for SafeSitter Essentials classes, and Safe@Home classes for after summer. We should have those available for the next Ela 55+ Newsletter.

Thank you again for your continued support,

Joseph Cacciatore
Youth Coordinator



Date: May 4, 2023
To: Township Supervisor and Board of Trustees
From: Ted Marciniak, Township Manager
Subject: **Board Report – May 2023**

Plastic Donation Campaign:

We have now completed our third bench. That means we as a township have prevented 1500 lbs of plastic from going into the landfill. We are working on how we plan on continuing the program going forward.

Lobby Day:

Along with Trustees Wilhoit and Ufodike, I attended Lobby Day 2023 in Springfield last week. It was a great opportunity to introduce myself to our new State Representative Rep. Syed, and meet with Senator McConchie.

Staffing:

We continue to have an available position in the Administrative Department. We are seeking qualified candidates for the part-time Management Assistant position. Anyone interested in further information can check out our website, or reach out directly to me.

Pickleball Courts:

Work continues to progress on the Ela Township Pickleball Courts at Knox Park. We are excited to be in the home stretch and have begun preparations for a ribbon cutting ceremony to celebrate their opening.

10



430 E IL Route 22, Lake Zurich, IL 60047

Scope of work and pricing for Ela Town Hall Exit Stair

3-Apr-23

CSI	Trade	Item to include	Trade Total
30000	Concrete & Excavation	Concrete & Excavation Work	\$8,500.00
30000	Concrete & Excavation	Pricing is based on achieving the 2,000 bearing capacity for the footings at the depths indicated on the drawings. No over-excavation work is included. (Note that the general notes on sheet A1.0 call for 3,000 psf soil, and the structural notes on call for 2,000 psf, which is what we are assuming).	qualification
30000	Concrete & Excavation	Removing and saving the existing landscaping of re-installation of the landscaping is not included and shall be performed by the owner.	qualification
30000	Concrete & Excavation	No shoring work is included (most likely it should not be required).	qualification
30000	Concrete & Excavation	Supply and install new concrete piers including excavation and offsite hauling	included
30000	Concrete & Excavation	Supply and install concrete	included
51000	Structural	Structural and Misc. metals	\$39,500.00
51000	structural	Pricing includes prevailing wage rates for field workers	qualification
51000	structural	Pricing does not include prevailing wage rates for the shop fabricators	qualification
51000	structural	Sales taxes are excluded because this is a government building	qualification
51000	structural	Note: Section 5/S3 calls out for the column to be 3/8" thick, but the plan elevation and views on S2 call out for the column to be 1/4". Pricing is based on 1/4" for mid-landing columns and 5/16" at upper landing.	qualification
51000	structural	Landings shall be 1/4" Checkplate material	qualification
51000	structural	Treads and risers shall be 10 gauge checkerplate	qualification
51000	structural	Railings have been figured as picket style and we have included a swinging gate at the top landing.	qualification
51000	structural	Finishes: S10/S1 called for steel exposed to view to conform to AESS specs. The AESS spec was not noted and these specs range in level of prep, fit and finish and these costs could be two to six times higher than what we have figured. Since the actual paint product does not require anything more than a SSPC-3, our pricing should be OK.	qualification
51000	structural	Pricing is subject to mill increases and availability	qualification
81000	Hardware	Panic hardware for the gates	\$2,190.00
81000	hardware	Only one panic devise is included for the gate at the ground level landing. No panic devise is included for the upper level.	qualification
81000	hardware	Cost for the single panic devise	included
81000	hardware	Install the panic devise at prevailing wage rates	included



Scope of work and pricing for Ela Town Hall Exit Stair

430 E IL Route 22, Lake Zurich, IL 60047

3-Apr-23

CSI	Trade	Item to include	Trade Total
99000	Painting	Painting work	\$6,425.00
99000	painting	Prevailing wages are included	qualification
99000	painting	Paint all stair steel, rails, landings, underside, etc. with Sherwin Williams Kem Bond paint.	qualification
312300	CCDD663 costs	Environmental site testing to get the CCDD certificate.	Not included
		Subtotal for the above listed work	\$56,615.00
1300	General conditions	General conditions costs based on a one month schedule	\$10,466.15
		Subtotal for the subcontracted work, materials, general conditions	\$67,081.15
		Overhead and profit	\$6,708.12
		Grand total for the work	\$73,789.27

Items that are not included in the cost or assumed to be provided and paid for by the Owner:			
00 0000	Owner's responsibility	Removal and replacement of all existing landscaping and any minor damages from lift usage in the area.	*
00 0000	Owner's responsibility	Material price increases related to supply chain issues and shortages are not accounted for in this proposal and subject to change.	*
00 0000	Owner's responsibility	Work not indicated on the drawings is not included in the bid cost.	*
00 0000	Owner's responsibility	No winter conditions are included.	*
00 0000	Owner's responsibility	All sales taxes on materials is excluded.	*
00 0000	Owner's responsibility	Owner will pay all building permit costs and anything else that has to do with a Village or County permit cost for this work.	*
00 0000	Owner's responsibility	We have assumed that if we cannot dispose of the spoils that will be left from the excavations, that there is a CCDD663 certification letter in existence that will allow us to take these spoils to a clean landfill. No CCDD663 environmental analysis is included.	*
00 0000	Owner's responsibility	Asbestos removal or removal of other pollutants.	*
00 0000	Owner's responsibility	No temporary fence cost is included in this proposal - if desired, please add \$1,200 to the base costs.	*
00 0000	Owner's responsibility	We assume that the installation of the stair shall not affect the operation of the existing lower level windows.	*



	<p align="center">Scope of work and pricing for Ela Town Hall Exit Stair</p>	<p>430 E Il Route 22, Lake Zurich, IL 60047</p>





PRICING PROPOSAL

Please find the rates below being proposed under the terms and conditions of this submission. This proposal is based on a five year contract term. Rates below will be increased annually on the anniversary of the contract start date by the percentage increase in CPI with a minimum/maximum requirement of 3% and 5%. Groot expects to enter into a collaborative discussion to finalize the final terms of any agreement prior to final approval/execution.

Curbside with 95 gallon trash cart	<u>\$27.00 per month</u>
<u>Senior</u> Curbside with 95 gallon trash cart	<u>\$22.17 per month</u>
Limited Curbside with 35 gallon trash cart	<u>\$23.81 per month</u>
Limited <u>Senior</u> Curbside with 35 gallon trash cart	<u>\$20.15 per month</u>
Yard Waste Sticker	<u>\$3.00 per sticker</u>
Yard Waste Subscription	<u>\$200.00 per season</u>



LRS

SCHEDULE OF PRICES

Bidders are required to submit Prices for Each Option Outlined Below

A. REFUSE COLLECTION DISPOSAL AND RECYCLING PROGRAM

- 1) For unlimited curbside collection of household waste with one 90 gallon cart, once per week services, including recyclable collection with one 65 gallon cart, described in section 1.3.3.1 A and C of the bid. \$ 24.95
Per unit per month
- 2) For unlimited curbside collection of household waste with one 65 gallon cart, once per week services, including recyclable collection with one 65 gallon cart, described in section 1.3.3.1 A and C of the bid. \$ 24.95
Per unit per month
- 3) For senior citizen (over age 65) discount from above rates. \$ 10%
Per unit per month
- 4) Cost of volume based waste collection for bulky items Exceeding the selected service level. \$ 25.00
Per cubic yard

B. LANDSCAPE WASTE COLLECTION PROGRAM

- 1) For Landscape Waste Collection (Subscription Service) As described in section 1.3.3.1 B of the bid \$ \$200.00
Per unit per month
8 mos. *÷ by 8* *year*
- 2) For Landscape Waste Collection (pay per bag/tag sticker system) as described in section 1.3.3.1 B of the bid. \$ 3.50
Per sticker

Ted Marciniak

WASTE MGMT.

From: Brink, Michael <mbrink@wm.com>
Sent: Monday, April 17, 2023 10:59 AM
To: Ted Marciniak
Subject: RE: Ela Township Refuse/Recyclable Contract

Ted,

Please find below pricing as requested, these rates are based on current services and assume the residents will keep their current carts. We will still have the annual option for residents to increase the size of their recycling cart to a 96g each September and the yard waste would include food scraps option if the resident would like to include those. The At Your Door service is also included for all residents with an active account, please let me know if you need more information about this program. We will also continue to offer a senior discount to qualified residents. The agreement as a whole will still need to be approved by WM legal.

Annual increases fixed at 5% per year.

Please let me know what you think, I'd be happy to sit down to discuss.

Mike

96g cart trash and a recycling cart	\$32.35
64g cart trash and a recycling cart	\$28.53
35g cart trash and a recycling cart	\$28.53
Landscape subscription rate	\$4.21 per month
Sticker rate	\$4.85

From: Ted Marciniak <tedm@elatownship.org>
Sent: Thursday, March 2, 2023 10:58 AM
To: j.johnsongflenv <j.johnson@gflenv.com>
Subject: [EXTERNAL] Ela Township Refuse/Recyclable Contract

Good morning,

My name is Ted Marciniak, the Township Manager for Ela Township. I am reaching out because Ela Township is looking for bids for refuse and recyclable collection within the unincorporated areas of Ela Township. In this email I have attached the following:

1. The most recent contract dating back to 2008.
2. Current refuse and recyclable collection rates.

In addition, we currently have 26 houses that utilize the "at your door" service.

12



ACTION FENCE CONTRACTORS, INC.

945 TOWER ROAD
MUNDELEIN, ILLINOIS 60060-3811

Phone (847) 949-6690
Fax (847) 949-6499
www.actionfence.com

Date October 4, 2022

PROPOSAL

Name: **Ela Township**
1155 E. Main St.
Lake Zurich, IL 60047
Attn: Ted M.

Ship to: **Knox Park fence replacement**

We propose, subject to acceptance, to furnish and install:

Take down and haul away 252 ft. of existing 4.5' high White PVC fence pulling the posts and footings. Furnish and install 256 ft. of 5 ft. high Bufftech Certainteed brand White PVC fence using the 3 - rail Princeton (see cut sheet) including 8 ft. wide sections, 5"x 5" posts set in 42" deep x 12" diameter concrete footings with steel anchor pins, and Flat top post caps. See attached for specifications.

Total cost complete... \$22,256.00

Note: Union/prevaling wages. Certified payroll included.

RECOMMENDED BY: **Mark Havemann**
Cell: 847-977-8612
mhavemann@actionfence.com

PURCHASER:

ACCEPTED: ACTION FENCE CONTRACTORS, INC.

BY _____ DATE

BY _____ this _____ day of _____, 20 _____

Make Remittances Payable to Action Fence Contractors, Inc.

This contract is subject to terms, covenants, and conditions on the reverse side hereof, and is not binding upon Action Fence Contractors, until accepted.

TERMS, COVENANTS and CONDITIONS

TERMS:

30 days net. In certain instances partial billings or billing will be invoiced at the discretion of Action Fence Contractors if the particular sale warrants it. It is understood that any partial billing will not exceed the actual amount of work performed or material delivered at the time of invoicing. There will be a 1½% per month charge on the unpaid balance. This will be applied on all unpaid invoices exceeding 30 days. In the event of non-payment, should Action Fence bring suit in court, the purchaser shall pay all of Action Fence costs, expenses and reasonable attorney's fees.

PERMITS:

Owner shall secure and pay for all permits, fee and licenses.

GUARANTEES:

Action Fence guarantees its work for one year from date of completion against defective or improper work or materials, unusual abuse or neglect excepted.

EXTRAS:

In consideration of the price herein quoted, the purchaser agrees that the fence lines will be clear of all obstructions and that the lines will be properly marked by him by stakes or otherwise. The price herein named does not contemplate the encountering of rock, swampy conditions, or boulders larger than the hole to be dug; if these conditions are encountered and if it is necessary to drill for the setting of the posts or to furnish extra large or deep foundations for the posts or to perform any extra labor such as clearing the lines, etc., a charge for such extra material or labor will be made on the basis of cost plus 10%.

DELAYS:

Contracts which include erection, are taken on condition that the entire work be erected without interruption. If it is necessary to make more than one trip to complete the erection on account of changes or delays on the part of the Purchaser, an extra charge will be made to cover the additional expense involved.

MEASUREMENTS:

Complete measurements of the fence lines and gate openings together with diagram, to be furnished by the Purchaser unless other arrangements are made at the time of signing this contract.

CHANGES:

No changes in measurements will be allowed except at prices mutually agreed upon, in writing, at the time these changes are made.

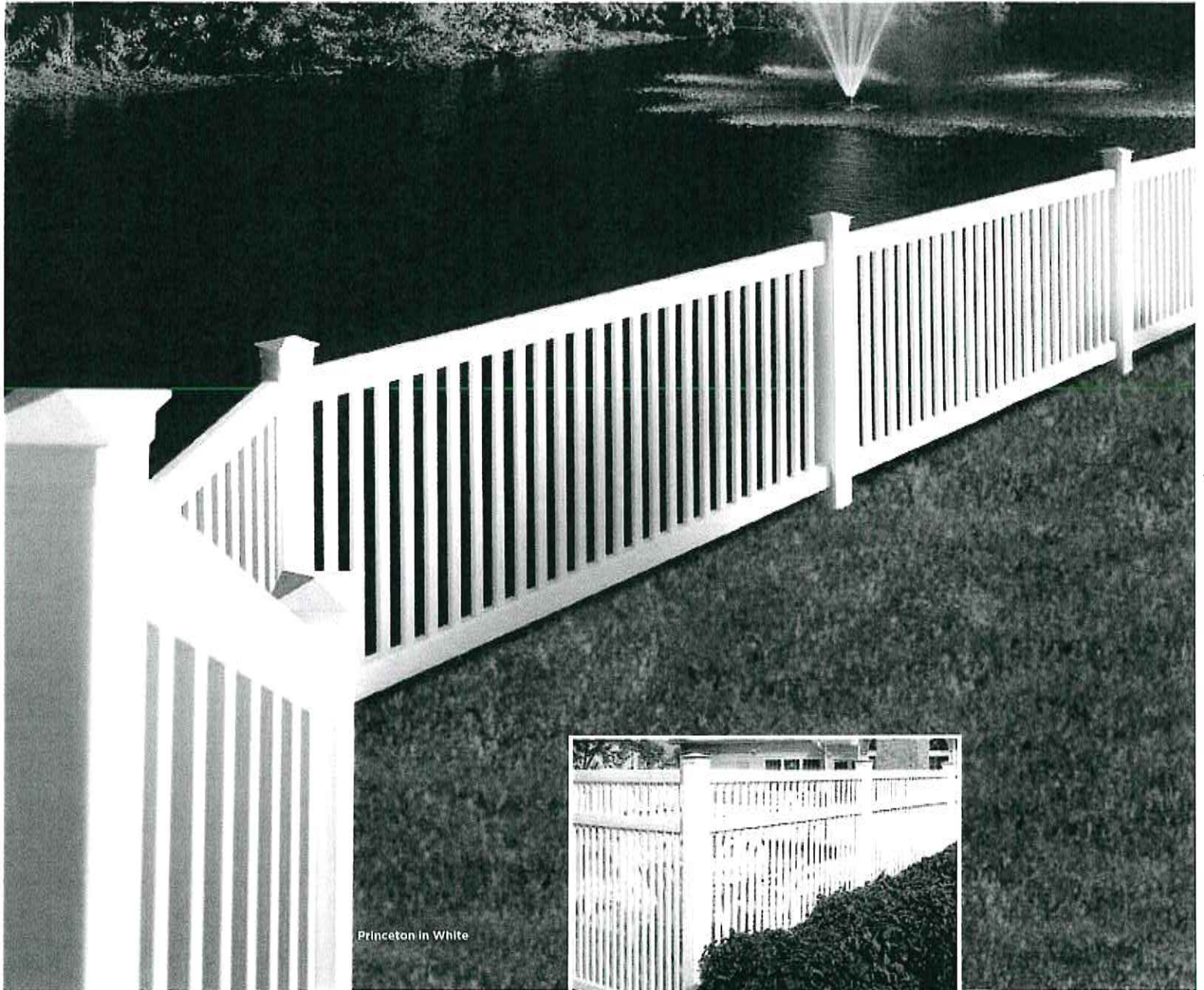
GENERAL:

All agreements are contingent upon strikes, lockouts, riots, fires, accidents, acts of God, floods, war, insurrection, embargo restrictions, carrier delays, delay or failure to receive raw material deliveries, or by other causes, whether of like or different nature beyond our control.

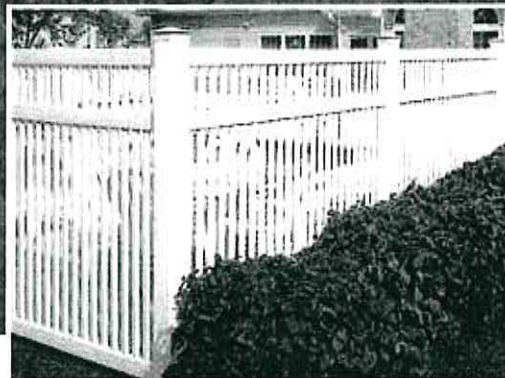
This contract embodies the entire understanding between the parties, and there are no verbal agreements or representations in connection therewith.

Prices quoted herein are subject to change without notice.

Princeton



Princeton in White



Princeton with Midrail in White

White

Almond

Princeton

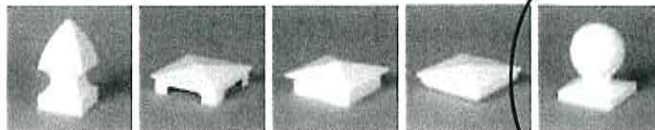
Heights: 4', 5' & 6' (5' & 6' include midrail)

Picket Style: 7/8" x 1-1/2"

Picket Spacing: 1-3/4"

Steel Reinforced Bottom Rail

Cap Styles (shown in White)



Gothic

Flat Internal

Flat External

New England

Ball

Flat Internal Cap not available for 6' height



13

ELA TOWNSHIP
Lake County, Illinois

RESOLUTION NUMBER: 2023-01

**A RESOLUTION ADOPTING A
PUBLIC COMMENT POLICY
FOR ELA TOWNSHIP**

GLORIA M. PALMBLAD, Supervisor
LUCY A. PROUTY, Township Clerk

TRUSTEES:
LAWRENCE BOWMAN
JOEL SIKES
TOSI UFODIKE
LAURIE WILHOIT

Published in pamphlet form by authority of the Supervisor and
Town Board of Ela Township on May 11, 2023

ELA TOWNSHIP
PUBLIC COMMENT POLICY

RESOLUTION 2023-01

In accordance with the Illinois Open Meetings Act, the Ela Township Board of Trustees (“Board”) provides an opportunity for public comment at Board meetings. The Board has a responsibility to conduct the business of the Township in an orderly and efficient manner and to establish reasonable procedures for public comment at its meetings. The Supervisor, as Chair of the meeting (or the Chair Pro-Tem in the Supervisor's absence) is responsible for ensuring the orderly conduct of the meeting and will rule on the appropriateness of any public comment issues that may arise.

The following procedures for public comment are intended to maintain the orderly conduct of meetings and ensure fairness to those who wish to address the Board:

1. Anyone interested in speaking publicly at a Board meeting is welcome. Individuals are asked to sign in just prior to the start of the meeting.
2. During the public comment portion of the meeting, it is intended to provide an opportunity for individuals to comment on Township issues. Speakers will be limited to three minutes per person, unless extended by the Board in its discretion. A person may address the Board only once per meeting.
3. Only one person may speak at a time during any public comment period.
4. No person may assign their time to any other person.
5. No person may address the Board or engage in public comment except during the defined public comment period and when recognized by the Chair.
6. During any public comment period, Board members may ask questions of the speaker while he or she is at the microphone, if recognized by the Chair. However, the Board need not answer questions from a speaker during any public comment period. If a person has a question for the Board, the individual may be asked to submit the question in writing.
7. Any person who engages in threatening, slanderous, or disorderly behavior when addressing the Township Board, or who speaks out of turn or otherwise disrupts the Township Board meeting, shall be deemed out-of-order by the Chair. Repeated or extraordinary occurrences of disorderly conduct shall be grounds for the Chair to cause the violator to be removed from the meeting room. The Chair will rule on whether remarks made are in violation of this policy.
8. The Board has the authority to determine procedural matters regarding public participation not otherwise defined in this policy.
9. Members of the public may also contact the Board in writing, either by email to clerkprouty@elatownship.org or by mailing or dropping off written comments to the Township Clerk at the Township Hall.

PASSED THIS _____ day of _____, 2022

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Supervisor Palmblad	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trustee Bowman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trustee Sikes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trustee Ufodike	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trustee Wilhoit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

APPROVED THIS _____ day of _____, 2023

Gloria M. Palmblad, Township Supervisor

ATTEST:

Lucy A. Prouty, Township Clerk

1

4



Clerk's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township – Lower Level Board Room
1155 East Route 22, Lake Zurich
Wednesday, March 8, 2023 at 8:30 a.m.

MEETING MINUTES – Approved April 13, 2023

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 8:15 a.m. on March 8, 2023.

1. Call to Order: Supervisor Palmblad called the March 8, 2023 Committee of the Whole meeting to order at 8:32 a.m.
2. Board Roll Call: Present were Supervisor Palmblad, Trustee Bowman, Trustee Sikes, Trustee Ufodike, Trustee Wilhoit, Assessor Herr, Township Manager Marciniak, Deputy Clerk Case, Highway Superintendent DePouw, Community Programs Director Dillon, and Health & Wellness Director Marx.
3. Pledge of Allegiance: Supervisor Palmblad led the Pledge of Allegiance.
4. Old Business: None.
5. New Business
 - a. Timecard Discussion: The committee discussed the benefits of going paperless with a computerized timecard system with TimePro. Employees will punch in and out via computer or an app on their phone. Salaried and Highway Department employee hours will auto populate. PTO and sick time requests will continue to be done on paper for department head approval and then manually entered into the TimePro system. This will be on the April board meeting agenda for consideration and possible approval.
 - b. Decennial Committee: On June 10, 2022, the Decennial Committees on Local Government Efficiency Act was signed into law by Illinois Governor J.B. Pritzker. Supervisor Palmblad provided an overview of the act, saying it requires all units of local government that may levy a tax, except municipalities and counties, to form a committee to study local efficiencies and report recommendations regarding efficiencies and increased accountability. The committee must be comprised of the elected/appointed members of the unit of local government's governing board, at least two individuals who reside in the unit of local government's district, and the unit of local government's chief executive officer. This committee must be formed by June 10, 2023. The Act requires the committee to meet at least three times. The committee must summarize its findings in a written report and provide the report to the county board. In the report, the committee must include its recommendations regarding increased accountability and efficiency. Supervisor Palmblad and Trustees made recommendations of committee members. This will be on the April board meeting agenda for consideration and possible approval.
 - c. FY2024 Social Agency Grant Applications: The committee reviewed and discussed the 2024 Grant Applications. Two applicants, North Suburban Legal Aid and Nicasa, sent representatives to present to the committee on their behalf. After reviewing the applications preliminary suggestions were made as outlined below. Final grant funding amounts will be on the April board meeting agenda for consideration and possible approval.

Agency	Req. Amount	Sug. Amount
A Safe Place	\$2,500.00	\$2,500.00
Center For Enriched Living	\$2,500.00	\$1,000.00
Center for Independence	\$5,000.00	\$2,000.00
Emmaus House of Hospitality	\$16,500.00	\$16,000.00
Erie Family Health Center	\$1,000.00	\$1,000.00
Joanie's Closet	\$3,000.00	\$2,000.00
LZBSA - Challenger Division	\$3,500.00	\$2,500.00
Nicasa	\$1,800.00	\$2,000.00
North Suburban Legal Aid Clinic	\$3,500.00	\$2,000.00
Pads, Lake County	\$5,000.00	\$5,000.00
Zacharias Sexual Abuse Center	\$3,000.00	\$3,000.00

6. Set Date of Next COW Meeting (March 29, 2023 @ 8:30 AM)

7. Executive Session

The adjourned to Executive Session at 10:11 a.m. for the purpose of discussing the assessor's position.

The Board returned to open session at 10:40 a.m.

8. Adjourn: Supervisor Palmblad adjourned the meeting at 10:42 a.m.

Respectfully Submitted by: *Deputy Clerk Case*

Ela Township

March 16, 2023

Trustee Larry Bowman

Supervisor Gloria M. Palmblad
Trustee Joel Sikes

Clerk Lucy A. Prouty
Trustee Tosi Ufodike

Trustee Laurie Wilhoit

15



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

SPECIAL BUDGET MEETING MINUTES

Friday, February 24, 2023 – 8:30 a.m.
Ela Town Hall - Lower Level Board Room
1155 East Route 22, Lake Zurich

1. Call to Order

Meeting was called to order by Supervisor Palmblad at 8:30 a.m.

2. Roll Call

Present were Trustees Bowman, Sikes, Ufodike, and Wilhoit. Also present were Township Manager Marciniak, Highway Superintendent DePouw and Foreman Meyer.

3. FY24 Highway Department Budget

Supervisor Palmblad reviewed the income for both the General Road and Perm Road funds. Due to past history, increases were made to both the Village of Long Grove and Village of Kildeer line items. It was then turned over to Superintendent DePouw and Foreman Meyer to review each expense line in both funds. Very minor changes were made. Discussion then turned to salaries and the costs associated with the two options presented by Superintendent DePouw.

4. The Board adjourned to Executive Session at 9:37 a.m. to discuss the Township Assessor's position.

5. The Board returned to open session at 10:13 a.m.

6. Adjournment

Meeting adjourned at 10:14 a.m.

Respectfully submitted by: *Supervisor Palmblad*

	Supervisor Gloria M. Palmblad	Clerk Lucy A. Prouty	
Trustee Larry Bowman	Trustee Joel Sikes	Trustee Tosi Ufodike	Trustee Laurie Wilhoit

20



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

May 12, 2023

Dear Penelope,

We are pleased to extend an offer for employment as an independent contractor for the Assessor position at Ela Township.

Title: Assessor

Reporting Relationship:

This position will report directly to the Township Manager.

Employment Status & Term:

This is a non-exempt, hourly position as an employee with Ela Township. As such, your employment with the Township will be considered "at will," meaning that either you or the Township may terminate your employment at any time and for any reason, with or without cause. Per our prior discussion, your work week will be set at an average of 35 hours per week depending on the needs of the Township. Any exceptions to this schedule should be cleared with the Township Manager.

This term will begin on Friday, May 12th, 2023, and will end on Friday, December 29th, 2023. Any extension of this employment offer is contingent upon successful completion of this extended term per the discretion of the Ela Township Board. A notice of renewal or non-renewal will occur no later than Monday, December 11th, 2023. This Agreement supersedes the previous agreement dated 12/19/22.

Compensation & Benefits:

This position includes an hourly rate of \$40.00 per hour paid in bi-weekly installments and subject to deductions for taxes and other withholdings as required by law or the policy of Ela Township. This rate of pay is subject to adjustment pursuant to the Township's employee compensation policies but shall not exceed the previously approved salary of the elected Township Assessor.

Benefits for this independent contractor position are as follows: will receive two (2) weeks of PTO, six (6) sick leave days for the 2023 term. This position will also receive any Ela Township recognized paid holidays during the 2023 term. All leave or paid holidays will occur at the daily rate of seven (7) hours per day.

The employee is not eligible to participate in Illinois Municipal Retirement Fund (IMRF). The employee is not eligible for any Ela Township related health, dental, or vision benefits among others. A cell phone reimbursement of \$20 per month will be provided. No Township vehicle will be provided, but mileage reimbursement will be paid for all Township related business.

Professional Dues/Memberships:

Township Officials of Illinois (TOI) membership included. The Township will also pay for continuing education (CE) courses required to maintain the professional CIAO certification. The Township Board and/or Township Manager will review/approve any conferences/seminars on a case-by-case basis. Submit your request along with any estimate for the Board’s review and approval.

Job Duties:

See the job description for the Assessor’s responsibilities and duties.

Hours:

The normal business hours for the Assessor’s Office are Monday-Thursday 8:00am-5:00pm and Friday from 8:00am-1:00pm. However, the hours of the Assessor’s role may vary based upon the needs of the department and/or services.

Start Date for Employment:

The first day of employment in this extended employment term will begin Friday, May 12, 2023 upon official confirmation of the accepting proposal.

Please confirm your acceptance of this contract by returning this employment offer letter to me with your signature (and date) below.

Sincerely,

Gloria M. Palmblad

X

Gloria M. Palmblad
Township Supervisor

X

Penelope Herr