



Supervisor's Office
Gloria M. Palmblad

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COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township – Lower Level Board Room
1155 East Route 22, Lake Zurich
Wednesday, May 24, 2023 at 8:30 a.m.

MEETING MINUTES
Approved June 8, 2023

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 8:15 a.m. on May 24, 2023.

1. Call to Order: Supervisor Palmblad called the May 24, 2023 COW meeting to order at 8:32 a.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Trustees Bowman, Sikes, Ufodike, and Wilhoit, and Township Manager Marciniak.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in Pledge of Allegiance.
4. Executive Session: Pursuant to Illinois section 2(C)(1) of the open meetings act to discuss personnel. Entered into executive session at 8:34 a.m. Came out of Executive Session at 9:22 a.m.

Restart of Committee of the Whole meeting at 9:24 a.m.

Roll Call for the COW attendees: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Marciniak, Trustees Sikes, Ufodike, and Wilhoit, Highway Superintendent DePouw, Assistant Community Programs Director Dalbec, Health & Wellness Director Marx, Community Programs Director Dillon, Youth Coordinator Cacciatore, and Highway Foreman Meyer. Trustee Bowman was absent.

5. MS4 Presentation: Video Presentation by Gewalt Hamilton
6. Discussion – Updates by Chair:
 - a. Township Manager: No Report
 - b. Community Center Committee – Chair/Trustee Ufodike, Members: Supervisor Palmblad, Trustee Wilhoit, Director Dillon, Assistant Director Dalbec, Youth Coordinator Cacciatore:

Director Dillon said that the new patio is wonderful, but the weather has not cooperated for their last two Friday events. The 55+ newsletter is at the printer. The Community Center Celebration is September 17th, from 1 to 4 p.m. at the Community Center. Youth Coordinator Cacciatore said the last day of school and homework club is May 26, 2023. Summer camp starts June 5, 2023, and almost all the weeks are filled.

- c. Communication Committee – Chair/Supervisor Palmblad, Members: Assessor Herr, Director Dillon, Director Marx, Assistant Director Dalbec, and Staff: Supervisor Palmblad wanted to thank the Highway Department for putting the finishing touches on the Peace Pole.
 - d. Health & Wellness – Chair/Trustee Wilhoit, Members: Supervisor Palmblad, Trustee Sikes, Director Marx: Director Marx said they are back to taking donations for the lending closet because they are very short on wheelchairs. The next Health & Wellness committee meeting is on May 26, 2023, at 8:30 a.m.
 - e. Parks & Recreation Committee – Chair/Trustee Bowman, Members: Supervisor Palmblad, Trustee Ufodike, Highway Superintendent DePouw, and Highway Foreman Meyer
The pickleball court is not done yet, something to do with it drying out. We have received several inquiries about when it will be completed.
 - f. Highway Committee – Chair/Trustee Sikes, Members: Supervisor Palmblad, Trustee Bowman, Highway Superintendent DePouw, and Highway Foreman Meyer: 90 % of roadside repairs (from snowplowing) are completed. The pickleball sidewalk is completed.
 - g. Bus Service – Board Liaison – Supervisor Palmblad: Supervisor Palmblad said that the new driver is working out very well.
 - h. Assessor: No report.
 - i. Historic Society: The Historical Society is hosting History Day with an Artisan Market and baseball game on September 17, 2023, at the Historic Society and Lions Park.
 - j. Cemetery: No report
7. Topics for Discussion:
- A. Vactor Trailer: Staff attended a vactor trailer demo from Vermeer. The total cost of the new vactor trailer is \$226,130.00. Ela Township will be sharing costs as follows, Ela and Fremont Township will both pay \$83,065 and Wauconda \$60,000.
8. Set Date of Next COW Meeting (June 28, 2023 @ 8:30 a.m.): The board was in agreement to the COW meeting on June 28, 2023.
9. Adjourn: Supervisor Palmblad adjourned the meeting at 9:56 a.m.

Respectfully submitted: Clerk Lucy A. Prouty

Ela Township

May 26, 2023

Trustee Larry Bowman **Supervisor** Gloria M. Palmblad **Clerk** Lucy A. Prouty
Trustee Joel Sikes **Trustee** Tosi Ufodike **Trustee** Laurie Wilhoit