



Clerk's Office
Lucy A. Prouty

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COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township – Lower Level Board Room
1155 East Route 22, Lake Zurich
Friday, May 5, 2023 at 8:30 a.m.

MEETING MINUTES
Approved May 11, 2023

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 8:15 a.m. on May 5, 2023.

1. Call to Order: Supervisor Palmblad called May 5, 2023 COW meeting to order at 8:33 A.M.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Trustees Bowman, Sikes, Ufodike, and Wilhoit, Highway Superintendent DePouw, Township Manager Marciniak, Assessor Herr and Assistant Director Dalbec, Health & Wellness Director Marx, Community Programs Director Dillon, Youth Coordinator Cacciatore and Highway Foreman Meyer.
3. Pledge of Allegiance: Supervisor Palmblad led the board in the Pledge of Allegiance.
4. Discussion – Updates by Chair:
 - a. Community Center Committee – Chair/Trustee Ufodike, Members: Supervisor Palmblad, Trustee Wilhoit, Community Programs Director Dillon, Assistant Director Dalbec, Youth Coordinator Cacciatore: Worked on the patio this weekend and had the help of LZHS High School seniors and Home Depot. September 17, 2023 the center will host a Community Center Celebration from 1-4 p.m.
Shooting Stars Summer camp weeks are full except for the 4th of July week, and the last week of camp. Camp payments are due May 12. If there are any changes to attendance there is a waitlist and empty spots can be filled. We expect all the weeks that are full to remain full. 2022-2023 school year Homework Club's last day is May 26th. 2023-2024 school year Homework Club transportation spots are all full. SafeSitter Essential and Safe@Home class dates for after summer should be out soon.
 - b. Communication Committee – Chair/Supervisor Palmblad. Members: Assessor Herr, Director Dillon, Director Marx, Assistant Director Dalbec, and Staff:
Newsletter is at the printer. Peace pole will be installed sometime next week.

- c. Health & Wellness – Chair/Trustee Wilhoit, Members: Supervisor Palmblad, Trustee Sikes, Director Marx: Director Marx said the department is no longer accepting donations to the lending closet as they are full.
- d. Parks & Recreation Committee – Chair/Trustee Bowman, Members: Supervisor Palmblad, Trustee Ufodike, Highway Superintendent DePouw, and Highway Foreman Meyer: No report.
- e. Highway Committee – Chair/Trustee Sikes, Members: Supervisor Palmblad, Trustee Bowman, Highway Superintendent DePouw, and Highway Foreman Meyer: Had training on their new bucket truck. Completing work on Marilyn Drive. Working some new IGAs.
- f. Bus Service – Board Liaison – Supervisor Palmblad: Have a new Bus driver Ken.
- g. Assessor Herr: We are finished with fieldwork, and entry of assessments for 2023. The department is working on getting the Nearmap program and Assessor Herr saw that it was added to the agenda for today as they are waiting for the paperwork and needed updated because of the wait. We have received word that Costar has gone up to \$420 per month, an increase of 6% from last year. This was covered in the budget.
- h. Township Manager Marciniak: Ela Township has reached our 1500 pound limit for the Trex plastic recycling program to get more benches.
- i. Historic Society: Julie Vollbrecht and Phil Gardner had a discussion on what to do with Bell and Mossley Giant Apple and where to put it. Possibly somewhere in Ela Park, mainly the people that are storing it in their pole barn would like it removed from their barn. This decision was tabled.

5. Topics for Discussion

- a. Emergency Exit Staircase at Town Hall: This contract will be on the agenda for possible board approval at the May 11, board meeting.
- b. Garbage Carrier Bids: Josh Molnar and Steve Falker from Groot, and Steve Ramos from LRS presented their bids to the Board at the beginning of the COW meeting.
- c. Nearmap Subscription: The Board agreed for Assessor Herr to purchase the Nearmap Subscription.
- d. Knox Park Fencing: A bid from Action Fence will be on the agenda for possible board approval at the May 11, Board meeting.
- e. Bell's Apple for Historical Museum at Ela Park: Explained under Historical Society report.
- f. Public Comment Procedures: A resolution will be on the agenda for possible board approval regarding the Public Comment procedure of three minutes a piece at the Board meeting on May 11, 2023.
- g. 2023/24 Budget Review: Supervisor explained some minor changes to the Budget.

6. Set Date of Next COW Meeting (May 24, 2023 @ 8:30 AM)
The next COW meeting is scheduled for 24th 2023.
7. Executive Session: The Board entered into Executive session at 10:18 a.m. for the purpose of discussing personnel.
8. Adjourn: Adjournment at 11:50 a.m.

Respectfully Submitted: Clerk Lucy Prouty

Ela Township

May 6, 2023

Trustee Larry Bowman

Supervisor Gloria M. Palmblad
Trustee Joel Sikes

Clerk Lucy A. Prouty
Trustee Tosi Ufodike

Trustee Laurie Wilhoit