



Clerk 's Office

Lucy A. Prouty

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BOARD MEETING

Ela Town Hall

Thursday, June 8, 2023

7:00pm – BOARD MEETING

MEETING MINUTES

Approved July 13, 2023

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 1:00 p.m. on June 8, 2023. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the June 8, 2023 Board Meeting to order at 7:02 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Marciniak, Trustees Bowman, Ufodike, and Wilhoit, Community Programs Director Dillon, and Health and Wellness Director Marx. Highway Superintendent DePouw was absent.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the Pledge of Allegiance.
4. Public Hearing – Ela Township and Road District– Budget FY end 03/31/2024.
(Published in the Daily Herald and Township website on May 5, 2023)

A motion by Trustee Bowman and seconded by Trustee Wilhoit to open the Ela Township and Road District– Budget FY end 03/31/2024 at 7:03 p.m. Motion passed 4 to 0.

A motion by Trustee Bowman and seconded by Trustee Ufodike to close the Budget Hearing at 7:15 p.m. Trustee Wilhoit questioned the need for a 5K increase for the Cemetery Manager, discussion took place. Motion passed 4 to 0.

Resume regular June 8, 2023 Board Meeting

5. Freedom of Information requests: Full list will be attached to the minutes.
6. Public Comments:
Rhonda Kruckenberg 23310 W. Miller Road, L.Z.

7. Approval of Board Meeting Minutes of May 11, 2023: A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the Board Meeting Minutes of May 11, 2023 with any additions or corrections. There were no additions or corrections. Motion passed 4 to 0.
8. Committee Meeting Minutes – accept meeting minutes from COW (5/24) – Community Center Committee (5/17) - Communication Committee (5/23)–Health & Wellness Committee (5/26) –Highway (5/22) - Park Committee ()– Cemetery () - Decennial Committee (5/24): A motion by Trustee Wilhoit and seconded by Trustee Bowman to accept the committee meeting minutes from COW (5/24) – Community Center Committee (5/17) - Communication Committee (5/23)–Health & Wellness Committee (5/26) –Highway (5/22) - Park Committee ()– Cemetery () - Decennial (5/24) as corrected. Motion passed 4 to 0.

9. Approval of Board Audit from 5/9/2023 to 6/5/2023:

TOTAL GENERAL TOWN FUND	\$ 49,942.59
TOTAL GENERAL ASSISTANCE	\$0.00
TOTAL GENERAL ROAD FUND	\$12,783,80
TOTAL PERMANENT ROAS FUND	\$270,320.67
TOTAL PARK MAINTENANCE FUND	\$15,960.08
TOTAL CEMETERY MAUNTENANE	\$3,445.00
TOTAL PAYROLL	\$163,692.67
TOTAL OF ALL FUNDS	\$515,144.81

A motion by Trustee Bowman and seconded by Trustee Wilhoit to authorize the payment of the Board Audit (05/09/2023 to 06/05/2023) of \$ 515,144.81. Motion passed 4 to 0.

10. Monthly Updates from Elected Officials and Department Heads:

(Assessor – Bus – Cemetery - Senior – Social Work – Youth)

Supervisor’s Report: No report.

Clerk’s Report: No report.

Township Manager Report: Full report will be attached to the minutes.

Trustees:

Bowman: No report.

Ufodike: No report.

Wilhoit: No report

Assessor’s Report: No report.

Bus: No report.

Cemetery: No report.

Seniors and Youth: Full report will be attached to the minutes.

Social Work: Full report will be attached to minutes.

Highway: Highway Superintendent DePouw was absent. Full report will be attached to minutes.

OLD BUSINESS:

NEW BUSINESS:

11. Budget & Appropriate Ordinance 2023-01 – consideration & possible action to approve Budget & Appropriation Ordinance 2023-01 approving Township Budget for FY end 3/31/2024:
A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the Budget & Appropriation Ordinance 2023-01 approving Township Budget for FY end 3/31/2024 Motion passed 4 to 0.
12. Resolution 2023-02 – Accumulation of Funds – consideration & possible action to approve Resolution 2023-02 authorizing the accumulation of funds (\$1,000,000) for future improvements in General Town Fund: A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve Resolution 2023-02 authorizing the accumulation of funds (\$1,000,000) for future improvements in General Town. Motion passed 4 to 0.
13. Resolution 2023-03 – Accumulation of Funds – consideration & possible action to approve Resolution 2023-03 authorizing the accumulation of funds (\$675,000) for future improvements in General Road Fund: A motion by Trustee Ufodike and seconded by Trustee Wilhoit to approve Resolution 2023-03 authorizing the accumulation of funds (\$675,000) for future improvements in General Road Fund. Motion passed 4 to 0.
14. Resolution 2023-04 – Accumulation of Funds – consideration & possible action to approve Resolution 2023-04 authorizing the accumulation of funds (\$350,000) for future improvements in Permanent Road Fund: A motion by Trustee Wilhoit and seconded by Trustee Ufodike to approve Resolution 2023-04 authorizing the accumulation of funds (\$350,000) for future improvements in Permanent Road Fund. Motion passed 4 to 0.
15. Resolution 2023-05 – Accumulation of Funds – consideration & possible action to approve Resolution 2023-05 authorizing the accumulation of funds (\$258,800) for future improvements in Park Maintenance Fund: A motion by Trustee Bowman and seconded by Trustee Ufodike to approve Resolution 2023-05 authorizing the accumulation of funds (\$258,800) for future improvements in Park Maintenance Fund. Motion passed 4 to 0.
16. Resolution 2023-06 – Accumulation of Funds – consideration & possible action to approve Resolution 2023-06 authorizing the accumulation of funds (\$100,000) for future improvements in the Cemetery Fund: A motion by Trustee Bowman and seconded by Trustee Ufodike to approve Resolution 2023-06 authorizing the accumulation of funds (\$100,000) for future improvements in the Cemetery Fund. Motion passed 4 to 0.
17. Intergovernmental Agreement with Wauconda Township – consideration & possible action to approve an IGA between Wauconda and Ela Township regarding bus program: A motion by Trustee Bowman and seconded by Trustee Ufodike to approve an IGA between Wauconda and Ela Township regarding bus program. Motion passed 4 to 0.
18. Vermeer Midwest – consideration & possible action to approve the purchase of a 2023 Vermeer VX75 Jetter Vacuum Excavator with a shared cost between Ela, Fremont and Wauconda Townships: A motion by Trustee Bowman and seconded by Trustee Ufodike to approve the purchase of a 2023 Vermeer VX75 Jetter Vacuum Excavator with a shared cost between Ela, Fremont and Wauconda Townships. Motion passed 4 to 0.
19. Executive Session:

A motion by Trustee Bowman and seconded by Trustee Ufodike to enter into Closed Executive Session at 7:49 p.m. for the purpose of discussing personnel under section 5ILCS 120/2(C1).

A motion by Trustee Ufodike and seconded by Trustee Wilhoit to come out of Closed Executive Session at 8:25 p.m.

20. Consideration and possible action on items discussed in Closed Executive Session: None.

21. Adjourn: A motion by Trustee Bowman and seconded by Trustee Wilhoit to adjourn at 8:28 p.m.
Motion passed 4 to 0.

Respectfully submitted: Clerk Lucy A. Prouty

Ela Township

June 12, 2023

Supervisor Gloria M. Palmblad
Trustee Larry Bowman

Trustee Tosi Ufodike

Clerk Lucy A. Prouty
Trustee Laurie Wilhoit