

HIGHWAY COMMITTEE MEETING

July 10, 2023 at 8:20 a.m.

Ela Township Hall, 1155 East Route 22, Lake Zurich

MEETING MINUTES – Approved August 10, 2023

1. Call to Order: Supervisor Palmblad called the July 10, 2023, Highway Committee meeting to order at 8:31 a.m.
2. Roll Call: Present were Supervisor Palmblad, Township Manager Marciniak, and Highway Superintendent DePouw. Douglas Pantle from Powerlink Electric was also in attendance. Trustee Bowman and Highway Foreman Meyer were excused. The Committee met regardless of there being no quorum due to the nature of the lift issues.
3. Project Updates: Mr. Doug Pantle from Powerlink was invited to attend the meeting to explain the issue the Highway Department is experiencing with the new lift. When the lift was purchased, we knew we would need an electrician as well as some changes to the hook up. Once the lift was installed, Doug reached out to Mohawk to confirm the single-phase converter would work. Mohawk's engineer agreed. Powerlink was given approval to order the part and install. A few days later on a conference call with the COO of Mohawk, Doug our electrician, and Mike, Mohawk said we needed a 3-phase converter. If we did not install the 3-phase, the 25 year warranty would be void. The Township spent a total of \$7200 for parts and labor for the phase one converter. The three-phase converter with labor will cost the Township \$19k. Restocking fees will run \$18k. Manager Marciniak was directed to email Mohawk to try and come to some resolution by deducting the extra cost (\$7200) from the invoice since this part is no longer returnable at full cost.

The stormwater project at Valley and Park in Echo Lake is still on hold. Awaiting word on whether Ela Township will be awarded grant money. Half of the project money has been put aside in the FY 23/24 budget with the other half planned for the FY 24/25 budget year should no grant money be awarded.

Ela Township has been awarded \$48K in grant money which will be used to help with drainage issues at Knigge Park. Darren from Gewalt Hamilton will submit the application on behalf of Ela Township. Gewalt Hamilton's fees to complete the paperwork will be deducted from the stormwater budget line.

4. Vehicles: Still awaiting new truck delivery – ETA next budget year. The vector truck was ordered by Fremont Township and is expected to arrive sometime during this FY 23/24 budget.
5. New Business: Chris Rafko was injured on the job and taken to the emergency room at Good Shepherd. A few days later, he was advised to get a CT scan. Awaiting word on outcome. The Highway Department is still trying to get a better understanding of how the new timecard program works. Highway Superintendent DePouw was advised that Cathy can help or can reach out to TimePro with their questions.
6. Old Business: Supervisor Palmblad requested an updated status on a list of items that had been verbally discussed with the Highway Department – cemetery plaques, bike rack, benches, another sign for pickleball courts, etc. Those completed were duly marked and the department will work on completing the remaining items.

7. Set Date for Next Highway Committee Meeting: Tentatively scheduled for August 9, 2023, at 8:30 a.m.
8. Adjournment: The meeting adjourned at 9:39 a.m.

Respectfully submitted: *Gloria M. Palmblad, Supervisor*