



Clerk's Office
Lucy A. Prouty

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BOARD MEETING

Ela Town Hall
Thursday, July 13, 2023
7:00pm – BOARD MEETING

MEETING MINUTES – Approved August 10, 2023

This meeting will be conducted by audio or video conference and may not have a physically present quorum of the Ela Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Section 7(e)(2) of the Open Meetings Act, the Supervisor has determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials, legal counsel, and the Township Manager will not be physically present at the Township Hall, if that is unfeasible due to the disaster. Since physical public attendance at the Township Hall may be limited or not feasible, alternative arrangements for public access to hear the meeting has been made available by contacting the Supervisor's Office at (847) 438-7823 for the Zoom meeting link or the phone number to call into the meeting prior to 5:00 p.m. on July 13, 2023. In accordance with the Open Meetings Act, the meeting will also be audio or video recorded and made available to the public, as provided by law.

1. Call to Order: Supervisor Palmblad called the July 13, 2023, Ela Township Board meeting to order at 7:03 P.M.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Marciniak, Trustees Bowman, Samz, Ufodike, and Wilhoit, Highway Superintendent DePouw, Community Programs Director Dillon, and Health & Wellness Director Marx. Township Attorney Megan Mack was also present.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the Pledge of Allegiance.

At this time, Supervisor Palmblad introduced our newest Trustee, Doug Samz. A short biography was read, and we are looking forward to working together.

4. Award Township Scholarships to the following students: Benjamin Bayne, Braden Eckman, Kathryn Hilton, Alexandria Koulourianos, Sire McNeil (grandfather attended on his behalf), Margaret Miller, and Jane Yu. Sanya Ahuja did not attend.
5. Freedom of Information Requests: List will be attached to the minutes.
6. Public Comments: None.
7. Approval of Board Meeting Minutes of June 8, 2023: A Motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the meeting minutes of June 8, 2023. Motion passed 4 to 0. Trustee Samz abstained (not present at the meeting). No additions or corrections.
8. Approval of Special Board Meeting Minutes of June 23, 2023: A Motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the meeting minutes of June 23, 2023. Motion passed 4 to 0. Trustee Samz abstained. No additions or corrections.
9. Committee Meeting Minutes – accept meeting minutes from COW (6/28) – Community Center Committee () - Communication Committee (6/27) - Park Committee (4/25) – Cemetery (4/11):

A Motion by Trustee Bowman and seconded by Trustee Wilhoit to accept the committee meeting minutes from COW (6/28) – Communication Committee (6/27) - Park Committee (4/25) – Cemetery (4/11). Motion passed 4 to 0. Trustee Samz abstained. No additions or corrections

10. Approval of Board Audit from 6/6/2023 to 7/10/2023:
- | | |
|-----------------------------------|--------------|
| TOTAL GENALTOWN FUND----- | \$214,715.83 |
| TOTAL GENERAL ASSISTANCE----- | \$0.00 |
| TOTAL GENERAL ROAD FUND----- | \$15,590.92 |
| TOTAL PERM ROAD FUND----- | \$23,210.58 |
| TOTAL PARK MAINTENANCE FUND----- | \$32,186.42 |
| TOTAL CEMETRY MAINTENCE Fund----- | \$6,704.45 |
| TOTAL PAYROLL----- | \$170,065.27 |
| TOTAL ALL FUNDS----- | \$462,473.47 |

A Motion by Trustee Bowman and seconded by Trustee Ufodike to authorize the payment of the Board Audit from 6/6/23 – 7/10/23. Motion passed 5 to 0.

11. Monthly Updates from Elected Officials and Department Heads (Assessor – Bus – Cemetery - Senior – Social Work – Youth)

Supervisor Report: The ribbon cutting of the pickleball, and fitness courts was fun and well attended. The pickleball courts are getting a lot of use.

Clerk’s Report: None.

Township Manager Report: Would like to give thanks and recognition to all staff who were involved in the pickleball courts and ribbon cutting event. Thank you to Director Marx for planning the active shooter training. Welcome to our new Trustee Doug Samz. Full report will be attached to the minutes.

Senior and Youth: Director Dillon welcomed Trustee Samz and thanked the Highway Department for their help with the playground. Jim Dalbec won the innovative senior center award for his Happiness Class. The Community Center is being awarded a \$10,000 grant for the upcoming vaccine clinic being held every third Friday where they will be administering all types of vaccinations with Jewel/Osco. Full report will be attached to the minutes.

Highway: Welcome Trustee Samz, looking forward to working with you. Recently the Highway Department hosted a lift training event in conjunction with many other local Villages and Townships. The new bucket truck was used in the training, and it was very beneficial. Full report will be attached to the minutes.

Health and Wellness: Welcome to Trustee Samz. The lending closet is doing well, very busy. Thank you to Elk Grove Township for donating two knee scooters and two wheelchairs. Charity Knit is in great need of donations, please bring them to the Health & Wellness department. She and Supervisor Palmblad met with Hope Collective to see how the Township can better assist residents in need. Full report will be attached to the minutes.

Trustees:

Bowman: The pickleball courts are now open, thank you to everyone for their hard work. At the parks meeting this week maintenance items were reviewed and most are completed. The new fence will be installed at Knox Park in the coming weeks. Welcome Trustee Samz to the Ela Township Board.

Samz: No Report.

Ufodike: Spoke on how happy she was to work on the Scholarship selection. The quality of students we have in Lake Zurich is very impressive. Very excited about the pickleball courts. Welcome Trustee Samz to the Ela Township Board.

Wilhoit: Welcome Trustee Samz to the Ela Township Board. Congratulations to the Community Center on receiving the national award. Thanks to Director Marx for planning and implementing the active shooter training at Town Hall.

Bus: No Report.

Assessor: Karen Behrel (deputy Assessor) report will be attached to the minutes.

Cemetery: None.

OLD BUSINESS: None.

NEW BUSINESS

12. Enter Contract with Waste Management for Refuse/Recycling for Unincorporated Ela Township
A motion by Trustee Bowman and seconded by Trustee Wilhoit to accept the Contract with Waste Management for Refuse/Recycling for Unincorporated Ela Township. Motion passed 5 to 0.
13. Trustee Committee Assignments – Ordinance 2023-01: A motion by Supervisor and seconded by Trustee Bowman to approve Trustee Committee Assignments – Ordinance 2023-01. Motion passed 5 to 0. Ordinance included in minutes.
14. FY24 Pavement Contract: Motion to approve with caveat that length and width of the pavement at Fairfield Cemetery are verified. Motion by Trustee Wilhoit and seconded by Trustee Bowman. Motion passed 5 to 0.
15. Townhall Egress Staircase Contract Rebid: Tabled, waiting for updated quotes including performance bond.
16. Purchase Electrical Component for Highway Vehicle Lift: A motion by Trustee Bowman and seconded by Trustee Samz to approve the purchase of the Electrical Component for Highway Vehicle Lift. Motion passed 5 to 0.
17. Mutual Aid/Disaster Intergovernmental Agreement between Lake County Townships: A motion by Trustee Wilhoit and seconded by Trustee Bowman to approve the Agreement between Lake County Townships. Motion passed 5 to 0.
18. Fill Township Vacancy: Assessor: A Motion by Trustee Bowman and seconded by Trustee Samz to nominate to hire Alan Zielinski to fill the Assessor vacancy. Motion passed 3 to 2. Trustees Ufodike and Wilhoit voted nay.
19. Executive Session: A motion by Trustee Ufodike and seconded by Trustee Wilhoit to enter into closed Executive session at 7:57 P.M.

A motion by Trustee Wilhoit and seconded by Trustee Ufodike to come out of Executive session at 8:12 P.M.
20. Consideration and possible action on items discussed in closed session: None.
21. Adjourn: A motion by Trustee Bowman and seconded by Trustee Wilhoit to adjourn at 8:15 P.M.

Respectfully submitted: Clerk Lucy A. Prouty
Ela Township

August 4, 2023

Supervisor Gloria M. Palmblad
Trustee Larry Bowman **Trustee** Doug Samz

Clerk Lucy A. Prouty
Trustee Tosi Ufodike **Trustee** Laurie Wilhoit