

Cemetery Board Meeting Minutes

July 13, 2023 at 4:00 PM

Ela Township Hall, 1155 East Route 22, Lake Zurich

Approved October 12, 2023

1. Call to Order: Meeting was called to order by Supervisor Palmblad at 4:07 p.m.
2. Roll Call: Present were Supervisor Palmblad, Township Manager Marciniak (4:15 p.m.), Cemetery Board Members Ahlgrim, Sullivan and Thompson
3. New Business: Approve minutes from April 11, 2023. Motion was made by Member Thompson, seconded by Member Ahlgrim. AYES have it. Motion Carried.
4. Old Business -
 - a. Fairfield Cemetery Fence: The new cemetery fence was recently installed by Aronson Fence for \$6150.
 - b. Veteran's markers: Still a work in progress
 - c. Computerized map of Cemeteries: Supervisor Palmblad and Manager Marciniak met with Mark from Professional Cemeteries to see a demo of the new software available for purchase. The initial cost is \$6500 and \$1800 every year afterwards. They also have a couple of add-ons for an additional yearly fee. The Cemetery Board is extremely excited about this upgrade to our cemeteries and money has been budgeted for this expense.
 - d. Replacement of Cemetery Manager Kylo: Supervisor Palmblad reached out to Board Member Thompson several days ago about taking the position of Cemetery Manager. Member Sullivan stated there is no one more qualified or knows more about the cemeteries than Member Thompson. Lucky for us, he agreed.
 - e. Plaque purchase for Scatter Garden: The new plaque was installed on the center rock at the scatter garden. The five new name plates have also been added.
 - f. Rules on reselling of plots/columbaria: In the past, the Cemetery Board did not buy back plots when someone wanted to sell but rather told future interested buyers these plots were for sale. The cemetery board will revisit again at the next meeting.
 - g. Columbarium markers: Supervisor Palmblad was excited to say that this project is finally moving forward. Lisa from Troost Monument met to discuss font and layout. The four deceased family Members have approved the layouts and Troost is scheduled to be out by the end of July to engrave.
 - h. Fairfield Cemetery Road Pavement. The Supervisor's office recently received a quote to pave the entrance to Fairfield Cemetery and is on the agenda for approval at this evening's Board meeting. Member Thompson is concerned about the headstones currently located along the drive. A pre-construction meeting will be held at the cemetery to share our concerns with the contractor.
 - h. Land next to Fairfield cemetery: The Committee had a great discussion on this subject. The idea of more property is appealing, but we need to remember upkeep is ongoing. The Cemetery Board has always felt the need to improve the access point. Supervisor Palmblad was directed to have an attorney draw up a letter to the owners to the south requesting a meeting to discuss the future purchase of their land.
5. Next Meeting: The next meeting is scheduled for Thursday, September 14th at 4 p.m.
6. Adjournment: The meeting adjourned at 5:39 p.m.