



Township Manager's Office
Ted Marciniak

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HIGHWAY COMMITTEE MEETING

Ela Town Hall – Upper Level Conference Room
1155 E. Route 22, Lake Zurich, IL
August 16, 2023 – 10:00 A.M.

MEETING MINUTES – Approved September 14, 2023

1. Call to Order – Trustee Bowman called the meeting to order at 10:01 a.m.
2. Roll Call – Present were Supervisor Palmblad, Trustee Bowman, Trustee Ufodkie, Township Manager Marciniak, Superintendent DePouw, Foreman Meyer.
3. Project Updates: Gewalt has the plat of easement for the Park and Valley Project. Up to the Township if we are going to require any attorney reviews, as this is not typical. Working on getting signatures from the impacted residents. Township is expecting 300k in grant funding with a total estimated cost of 410k. Expected start date in FY25.
Township is working on finalizing grant award of 48k to be used at Knigge Park on stormwater project. Expected total expenses 75k, with a start date in FY25.
Chicagoland Paving to patch Lakewood. Additional crack sealing work at Abby Glenn if excess funds remain.
4. Vehicles: Vehicle replacement plan reviewed. New excavator and skid steer replacement need to be discussed further. Highway Department to create itemized list of expected equipment purchases for budgeting.
5. New Business: Highway looking at potentially adding another full-time employee for the next fiscal year. Work for the Township is falling behind, as workload of municipalities continues to grow.
6. Old Business: HOA President for Forest Lake wants Ela to install speed bumps. Engineers do not think that would be a good idea. A program exists at the county level with electronic signs that could serve as alternative. Elas is sending two employees for the “Touch A Truck” event at Foglia YMCA on the 19th of September. A Gewalt representative met with Supervisor Palmblad and Superintendent DePouw to discuss creating a policy regarding the responsibilities pertaining to the paving of the right of way.
7. Set Date for Next Highway Committee Meeting: To meet at the Highway Department 23605 Echo Lake Road, Lake Zurich seceded for 10 AM on Wednesday, October 4th.
8. Adjournment – 11:14 a.m.

Minutes Submitted by Township Manager Marciniak