



**Clerk's Office
Lucy A. Prouty**

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BOARD MEETING

Ela Town Hall
1155 E. Route 22, Lake Zurich, IL
Thursday, September 14, 2023 at 7:00 p.m.

**MEETING MINUTES
Approved October 12, 2023**

NOTICE IS HEREBY GIVEN that a Board Meeting of the Ela Township Board, Lake County, Illinois, will be held on Thursday, September 14, 2023, at 7:00 p.m. at the Ela Township offices at 1155 East IL-22, Lake Zurich, IL 60047 in accordance with Section 80-10(b) of the Illinois Township Code, 60 ILCS 1/80-10(b). Said meeting has been called by Township Supervisor Gloria Palmblad. The meeting will be held for purposes of considering the following agenda:

1. Call to Order: Supervisor Palmblad called September 14, 2023, Ela Township Board Meeting to order at 7:00 p.m.
2. Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Marciniak, Trustees Bowman, Samz, and Wilhoit, Assessor Zielinski, Highway Superintendent DePouw, Health & Wellness Director Marx, and Community Programs Director Dillon. Also present was Attorney Megan Mack. Trustee Ufodike was absent.
3. Pledge of Allegiance: Supervisor Palmblad led the audience in the Pledge of Allegiance.
4. Freedom of Information Requests: FOIA Requests received by the Township since the last Board Meeting were read by Supervisor Palmblad, the list will be attached to the minutes.
5. Public Comment: Mrs. Rhonda Kruckenberg
6. Approval of Board Meeting Minutes of August 10, 2023: A motion by Trustee Wilhoit and seconded by Trustee Bowman to approve the August 10, 2023, Ela Township Board meeting minutes. Motion passed 4 to 0. Trustee Ufodike was absent.
7. Committee Meeting Minutes – accept meeting minutes from C-O-W (8/23) - Community Center Committee () – Communication Committee (8/22) – Health & Wellness Committee () – Highway Committee (8/16) – Park Committee () – Cemetery () - Decennial ():
A motion by Trustee Bowman and seconded by Trustee Samz to accept the Committee meeting minutes of-COW (8/23), Communication Committee (8/22) –Highway Committee (8/16)
Motion passed 4 to 0. Trustee Ufodike was absent.
8. Approval of Board Audit from 8/8/2023 to 9/11/2023:
TOTAL GENERAL TOWN FUND-----\$249,497.25
TOTAL GENERAL ASSISTANCE FUND-----\$2,999.30
TOTAL GENERAL ROAD FUND-----\$36,829.77
TOTAL PERMANENT ROAD FUND-----\$140,574.63

TOTAL PARK MAINTENANCE-----\$44,101.17
TOTAL CEMETERY FUND-----\$2,281.58
TOTAL OF ALL FUNDS-----\$476,283.70

A Motion by Trustee Bowman and seconded by Trustee Samz to authorize the payment of the board audit of 476,283.70. Motion passed 4 to 0. Trustee Ufodike was absent.

9. Monthly Updates from Elected Officials and Department Heads:
(Assessor – Bus – Cemetery – Senior –Health & Wellness – Youth)

Supervisor Report: Reminded everyone about the Ela Historical Society’s History Day is being held this Sunday, 9/17 from 10 a.m. to 4 p.m. An antique market, tours of the museum, Native American drum circle, blacksmith demo, and Civil War re-enactments are scheduled. A mid-19th Century Vintage Baseball game is also planned for 2 p.m. The Ela Peace Pole will be dedicated on Thursday, September 21st at 7 p.m. Come on out for the celebration and free pickles on a stick.

Clerk’s Report: Need copies of reports if you want them in the minutes.

Township Manager Marciniak: Thanks to Congressman Quigley, the Township was notified they are the recipient of up to \$150,000 for the generator to convert the Community Center to an Emergency Operating Center.

Trustees

Bowman: No report

Samz: No report

Ufodike: Absent

Wilhoit: Thank you to the Community Center staff, especially Joe and his summer camp team for the amazing work with the youth in the area. Helping parents and children in the summer with great service is what serving the people is all about. Thank you to Jessica Case for her work making the eblast more mobile-friendly! Trustee Wilhoit had her first meeting as co-chair of the highway committee and appreciates the work Geoff and Mike did for the inventory list of equipment as well as the expectation of when it should be replaced. Great job of making sure to utilize what they have and creating a game plan for future purchases. Thank you to the residents I have met with in the past month to discuss ideas and questions. I really enjoy getting to know you and enjoy learning about your ideas.

Senior: The Playground will be done in time for the celebration on September 17th.

Youth: Full report will be attached to the minutes.

Health and Wellness: Full report will be attached to the minutes.

Assessor: A number of appeals have come in during the last week. Final day to submit appeals is September 18th, 2023.

Bus: No Report.

Cemetery: No Report.

OLD BUSINESS:

10. Discussion and Possible Action on Ordinance No. 2023 –03 – Ordinance Establishing Standing Committees: A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve Ordinance

No. 2023 - 03 – Ordinance Establishing Standing Committees. Motion passed 4 to 0. Trustee Ufodike was absent.

NEW BUSINESS:

11. Ordinance 2023-04 – consideration to approve Ordinance 2023-04 establishing Administrative Procedures for Compliance with the Illinois Freedom of Information Act. A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve Ordinance 2023-04 establishing Administrative Procedures for Compliance with the Illinois Freedom of Information Act. Motion passed 4 to 0. Trustee Ufodike was absent.
12. 2023 Road Maintenance – consideration to approve additional funding for road patching of Lakewood Dr. with Chicagoland Paving in the amount of \$9000: A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve additional funding for road patching of Lakewood Dr. with Chicagoland Paving in the amount of \$9000. Motion passed 4 to 0. Trustee Ufodike was absent.

A motion by Trustee Bowman and seconded by Trustee Samz to enter into closed Executive Session at 7:38 P.M. Motion passed 4 to 0. Trustee Ufodike was absent.
13. Executive Session –for the purpose of discussing Personnel 5ILCS 120/2(c) 1 or 3, Litigation 5 ILCS 120/2(c) or Review of Executive Session Minutes 5 ILCS 120/2(c)21.

A motion by Trustee Bowman and seconded by Trustee Wilhoit to come out of executive session at 7:51 P.M. Motion passed 4 to 0. Trustee Ufodike was absent.
14. Consideration and possible action on items discussed in closed session, which may or may not include authorization to proceed in litigation matters, employee termination and/or release of closed session minutes.
 - A. Motion by Trustee Bowman and seconded by Trustee Wilhoit to approve Executive Session meeting minutes 01/25, 02/08, 02/09, 02/24, 03/08, 03/23, 03/29, 05/05, 05/11, 05/24, 06/08, and 06/23/2023. Motion passed 3 to 0 and Trustee Samz abstained. Trustee Ufodike was absent.
 - B. Motion by Trustee Wilhoit and seconded by Trustee Bowman to approve the Executive meeting of 06/28, 07/13 a.m., 07/13 p.m., 07/17, and 07/26/2023. Motion passed 4 to 0. Trustee Ufodike was absent.
 - C. Motion by Trustee Wilhoit and seconded by Trustee Bowman to approve the termination of the contract for Assessor Zielinski. Motion passed 4 to 0. Trustee Ufodike was absent.
15. Adjournment: A motion by Trustee Bowman and seconded by Trustee Wilhoit to adjourn at 7:57 P.M. Motion passed 4 to 0. Trustee Ufodike was absent.

Respectfully submitted: Clerk Lucy A. Prouty