



Clerk's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township – Lower Level Board Room
1155 East Route 22, Lake Zurich
Wednesday, September 20, 2023 at 8:30 a.m.

MEETING MINUTES **Approved October 12, 2023**

1. Call to Order: Supervisor Palmblad called the September 20, 2023, COW meeting to order at 8:30 a.m.
2. Board Roll Call: Supervisor Palmblad, Clerk Prouty, Township Manager Marciniak, Trustees Samz, Ufodike, and Wilhoit, Highway Superintendent DePouw, Community Programs Director Dillon, Health & Wellness Director Marx, Assistant Director Dalbec, and Youth Coordinator Cacciatore. Highway Foreman Meyer and Trustee Bowman were absent.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the Pledge of Allegiance.
4. Public Comment: Mr. Bill Kruckenberg, Mrs. Rhonda Kruckenberg, Mrs. Bonnie Barrington, and Mr. Jim Tarbet
5. Discussion – Updates by Chair:
 - a. Township Manager: No update at this time.
 - b. Community Center Committee – Chair/Trustee Wilhoit, Members: Supervisor Palmblad, Trustee Samz, Director Dillon, Assistant Director Dalbec, Youth Coordinator Cacciatore: Director Dillon said the Community Center Celebration was cancelled due to bad weather. The band will be rescheduled for next year and all the food is in the freezer and will be used for lunches throughout the next few weeks.
 - c. Communication Committee – Chair/Supervisor Palmblad, Members: Director Dillon, Director Marx, Assistant Director Dalbec, and Staff: No update at this time.
 - d. Health & Wellness – Chair/Trustee Samz, Members: Supervisor Palmblad, Trustee Ufodike, Director Marx: No Report.
 - e. Parks & Recreation Committee – Chair/Trustee Ufodike, Members: Supervisor Palmblad, Trustee Bowman, Highway Superintendent DePouw, and Highway Foreman Meyer: No Report.
 - f. Highway Committee – Chair/Trustee Bowman
Members: Supervisor Palmblad, Trustee Wilhoit, Highway Superintendent DePouw, and Highway Foreman Meyer: No Report.
 - g. Bus Service – Board Liaison – Supervisor Palmblad: No Report.
 - h. Assessor: No Report.
 - i. Historic Society: No Report.

- j. Cemetery: No Report.
5. Topics for Discussion
 - a. Future COW/Committee Meetings: Based on the survey, COW meetings will continue as normal. Committee meetings will be scheduled as requested by the Department Head.
 - b. Set a Date for Decennial Committee #2: No Date was set. Will be scheduled in 2024.
 - c. Proposed changes to the Employee Handbook: Will attach the list of proposed changes to the minutes.
 6. Set Date of Next COW Meeting (October 25, 2023, @ 8:30 a.m.): Okay with the meeting date. The Clerk will be absent.
 7. Adjourn: 9:23 a.m. (this COW meeting was adjourned and then the Board went into Executive Session.)
Enter into closed Executive Session at 9:25 a.m.
Came out of closed Executive Session at 10:35 a.m.

Respectfully submitted: Clerk Lucy A. Prouty