



**Clerk's Office**  
**Lucy A. Prouty**

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## **BOARD MEETING**

Ela Town Hall  
1155 E. Route 22, Lake Zurich, IL  
Thursday, October 12, 2023, at 7:00 p.m.

### **MEETING MINUTES – Approved November 9, 2023**

NOTICE IS HEREBY GIVEN that a Board Meeting of the Ela Township Board, Lake County, Illinois will be held on Thursday, October 12, 2023 at 7:00 p.m. at the Ela Township offices at 1155 East IL-22, Lake Zurich, IL 60047 in accordance with Section 80-10(b) of the Illinois Township Code, 60 ILCS 1/80-10(b). Said meeting has been called by Township Supervisor Gloria Palmblad. The meeting will be held for purposes of considering the following agenda:

1. Call to Order: Supervisor Palmblad called the October 12, 2023, Ela Township Board meeting to order at 7:00 p.m.
2. Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Marciniak, Trustees Bowman, Samz, Ufodike, and Wilhoit, Highway Superintendent DePouw, Health & Wellness Director Marx, and Community Programs Director Dillon. Attorney Megan Mack was also in attendance.
3. Pledge of Allegiance: Supervisor Palmblad led the audience in Pledge of Allegiance.
4. Freedom of Information Requests: Supervisor Palmblad mentioned that the Township received 14 FOIA requests since the last meeting. Will attached the list to the minutes.
5. Public Comment:  
Kelly Zegler of Lake Zurich  
Pam Hoffman of Wisconsin
6. Approval of Board Meeting Minutes of September 14, 2023: A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the meeting minutes of September 14, 2023, with any corrections or additions. Motion passed 4 to 0. Trustee Ufodike abstained. Corrections will be noted.
7. Committee Meeting Minutes – accept meeting minutes from C-O-W (9/20) - Community Center Committee () – Communication Committee () – Health & Wellness Committee () – Highway Committee (10/4) – Park Committee (9/12) – Cemetery (7/13) - Decennial (): A motion by Trustee Wilhoit and seconded by Supervisor Palmblad to accept the Committee meeting minutes as listed. Motion passed 4 to 0. Trustee Bowman abstained.
8. Approval of Board Audit from 9/12/2023 to 10/9/2023  
TOTAL GENERAL TOWN FUND-----\$ 180,686.18  
TOTAL GENERAL ASSISTANCE-----\$ 1,999.53  
TOTAL GENERAL ROAD FUND -----\$ 101,665.28  
TOTAL PERM ROAD FUND-----\$ 67,286.18  
TOTAL PARK MAINTENANC FUND -\$ 148,113.86  
TOTAL CEMETERY FUND-----\$ 4,189.01  
TOTAL OF ALL FUNDS-----\$ 503,960.04

A motion by Trustee Bowman and seconded by Trustee Wilhoit to authorize the payment of the board audit (9/12/23 to 10/09/2023) of \$503,960.04. Motion passed 5 to 0.

9. Monthly Updates from Elected Officials and Department Heads (Assessor – Bus – Cemetery – Senior – Health & Wellness – Youth)

Supervisor Report: No Report.

Clerk Report: Please provide your department reports to the clerk for the minutes if topics of discussion are not included in the written reports in the board book.

Township Manager Marciniak: No report.

Trustees

Bowman: Trustee Bowman said the stump grinder has been delivered but not the lift.

Samz: No Report.

Ufodike: Trustee Ufodike attended the job fair at YMCA, put on by Lake Zurich Chamber and the YMCA.

Wilhoit: Trustee Wilhoit said the next Community Center meeting will be November 3<sup>rd</sup>, 2023, at 8:30 a.m.

Senior: Director Dillon held a vaccine clinic at Zurich Meadows and 52 residents were vaccinated.

Youth: Full report will be attached to the minutes.

Health & Wellness: Full report will be attached to the minutes.

Highway Superintendent: Full report will be attached to the minutes.

#### OLD BUSINESS:

10. Committee Assignments: Supervisor Palmblad read the reassignment of Trustees per committee.  
Community Center-Chair Trustee Wilhoit, Co-Chair Trustee Samz  
Health and Weeness-Chair Trustee Samz, Co-Chair Trustee Ufodike  
Parks and Recreation-Chair Trustee Ufodike, Co-Chair Trustee Bowman.  
Highway Committee-Chair Trustee Bowman, Co- Chair Trustee Wilhoit.

#### NEW BUSINESS:

11. Proclamation recognizing October as Domestic Violence Prevention Month
12. Proclamation recognizing October 23 thru 27 as Red Ribbon Week
13. 2023-2024 Winter Newsletter: A motion by Trustee Wilhoit and seconded by Trustee Bowman to approve the 2023-2024 Winter Newsletter. Motion passed 5 to 0.
14. Annual Treasurer's Report – FYI
15. Executive Session –for the purpose of discussing Personnel 5 ILCS 120/2(c) 1 or 3, Litigation 5 ILCS 120/2(c) or Review of Executive Session Minutes 5 ILCS 120/2(c)21.

A motion by Trustee Bowman and seconded by Trustee Wilhoit to enter into Closed Executive session at 7:24 p.m.

A motion by Trustee Ufodike and seconded by Trustee Wilhoit to come out of Closed Executive Session at 8:11 p.m.

16. Consideration and possible action on items discussed in closed session which may include the selection of a candidate for the position of Township Assessor:

A motion by Trustee Ufodike and seconded by Trustee Wilhoit to appoint Bonnie Barrington as Ela Township Assessor. Motion failed 3 Nays to 2 Ayes. 3 TO 2.

17. Adjournment: A motion by Trustee Ufodike and seconded by Trustee Wilhoit to adjourn at 8 :13 p.m.

*Respectfully Submitted: Clerk Lucy A. Prouty*