



Clerk's Office
Lucy A. Prouty

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COMMITTEE OF THE WHOLE MEETING

Ela Township – Lower Level Board Room
1155 East Route 22, Lake Zurich
Wednesday, November 22, 2023 at 8:30 a.m.

MEETING MINUTES **Approved December 14, 2023**

1. Call to Order: Supervisor Palmblad called the November 22, 2023 Committee of the Whole meeting to order at 8:30 a.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Trustees Samz, and Wilhoit. Also present were Township Manager Marciniak, Assistant Director Dalbec, Health & Wellness Director Marx, Community Programs Director Dillon, Highway Superintendent DePouw, and Highway Foreman Meyer. Youth Coordinator Cacciatore and Trustee Bowman were absent. Trustee Ufodike was present via telephone with Trustee Wilhoit during the meeting.
3. Pledge of Allegiance: Supervisor Palmblad led the audience in the Pledge of Allegiance.
4. Public Comment: Ms. Bonnie Barrington and Ms. Kelly Zegler.
5. Committee Reports: Director Dillon said the Jingle Ball is on December 8, 2023, and all volunteers are welcome. Trustee Wilhoit wanted to be sure that the Forest Lake residents will know that they will not lose their funding for paving.
6. Topics for Discussion
 - a. Sale of Vactor: Fremont Township will place the old vactor on Obenauf Action.
 - b. Approve 2024 Employee Insurance Plans: A motion by Trustee Samz and seconded by Trustee Wilhoit to approve the 2024 Employee Insurance plan as presented. Motion passed 3 to 0. Trustees Ufodike and Bowman were absent.
 - c. Approve Contract with IT Vendor: A motion by Trustee Wilhoit and seconded by Trustee Samz to approve contract with IT Vendor DeKind for \$12,600. Motion passed 3 to 0. Trustees Ufodike and Bowman were absent.
 - d. Review Proposed Employee Handbook changes: Trustee Wilhoit wanted to be sure that part-time employees received 32 hours sick pay and a floating holiday.
 - e. Review FY24/25 Tax Levy: Township Manager Marciniak explained changes and discussed page by page for the Board. Headings and page numbers will be added and will give out copies to the Board at the Special meeting on November 28th. Vote will be taken at December 14, 2023 Board meeting.
7. Next Special Board Meeting Tuesday, November 28, 2023, at 7:00 p.m.
8. Adjourn: A motion by Supervisor Palmblad and seconded by Trustee Samz to adjourn at 10:19 a.m. Motion passed 3 to 0. Trustees Bowman and Ufodike were absent.

Respectfully submitted: Clerk Lucy A. Prouty

Ela Township

November 24, 2023

Trustee Larry Bowman

Supervisor Gloria M. Palmblad
Trustee Doug Samz

Clerk Lucy A. Prouty
Trustee Tosi Ufodike

Trustee Laurie Wilhoit