



*Ela Township*  
*Board Meeting*

Thursday,  
February 8, 2024 - 7:00 p.m.

Ela Town Hall  
1155 E. IL Route 22,  
Lake Zurich, IL



**Supervisor's Office**  
Gloria M. Palmblad

**Town Hall:** 1155 East Route 22 • Lake Zurich, IL 60047  
**Phone:** 847-438-7823 **Fax:** 847-438-9269  
**E-mail:** info@elatownship.org

**BOARD MEETING**

Ela Town Hall  
1155 E. Route 22, Lake Zurich, IL

Thursday, February 8, 2024, at 7:00 p.m.

**AGENDA**

NOTICE IS HEREBY GIVEN that a Board Meeting of the Ela Township Board, Lake County, Illinois will be held on Thursday, February 8, 2024, at 7:00 p.m. at the Ela Township offices at 1155 East IL-22, Lake Zurich, IL 60047 in accordance with Section 80-10(b) of the Illinois Township Code, 60 ILCS 1/80-10(b). Said meeting has been called by Township Supervisor Gloria Palmblad. The meeting will be held for purposes of considering the following agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Freedom of Information Requests
5. Public Comment
6. Approval of Board Meeting Minutes of January 11, 2024
7. Committee Meeting Minutes – accept meeting minutes from C-O-W () - Community Center Committee () – Communication Committee () – Health & Wellness Committee () – Highway Committee () – Park Committee () – Cemetery () - Decennial ()
8. Approval of Board Audit from 1/1/24 – 1/31/24
9. Monthly Updates from Elected Officials and Department Heads (Assessor – Bus – Health & Wellness – Highway – Community Center – Township Manager)

**OLD BUSINESS:**

**NEW BUSINESS:**

10. MS4 Presentation
11. Annual Audit-consideration to approve Evans, Marshall & Pease, P.C. to complete audit for the FY ending 3/31/2024 in an amount not to exceed \$8,650
12. Purchase new copier/printer Assessor's office-\$7,984.43
13. Executive Session – for the purpose of discussing Personnel 5 ILCS 120/2(c) 1 or 3, Litigation 5 ILCS 120/2(c) or Review of Executive Session Minutes 5 ILCS 120/2(c)21.
14. Adjournment

Posted this 5<sup>th</sup> day of February 2024

## ELA TOWNSHIP UPCOMING EVENTS

DATE	EVENT	TIME	LOCATION
2/14/2024	Community Center Committee Meeting	10:00 A.M.	Community Center 380 Surryse Rd, LZ
2/16/2024	Health & Wellness Committee Meeting	8:30 A.M.	Ela Town Hall - Upper Level Board Room
2/19/2024	Township Closed in Observation of Presidents Day	All Day	
2/27/2024	Communications Committee Meeting	10:00 A.M.	Ela Town Hall - Upper Level Board Room
2/28/2024	COW Meeting	8:30 A.M.	Ela Town Hall - Lower Level Board Room
3/14/2024	Board Meeting	7:00 P.M.	Ela Town Hall - Lower Level Board Room



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1	<b>DATE REQUESTED:</b> 1/8/2024	<b>REQUESTER:</b> Nick Barrington	<b>REQUEST:</b> Names, positions, and dates of all hire in the assessors office for the last 12 months
	<b>DATE RESPONDED:</b> responded 1/11/24		<b>RESPONSE:</b> info emailed
2	<b>DATE REQUESTED:</b> 1/22/2024	<b>REQUESTER:</b> Private citizen	<b>REQUEST:</b> Last two approved contracts for township legal counsel including approved hourly rate and minutes from board meeting when it was voted on
	<b>DATE RESPONDED:</b> responded 2/5/2024		<b>RESPONSE:</b> info emailed

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**Clerk's Office  
Lucy A. Prouty**

**Town Hall:** 1155 East Route 22 • Lake Zurich, IL 60047  
**Phone:** 847-438-7823 **Fax:** 847-438-9269  
**E-mail:** info@elatownship.org

**BOARD MEETING**

Ela Town Hall  
1155 E. Route 22, Lake Zurich, IL  
Thursday, January 11, 2024, at 7:00 p.m.

**MEETING MINUTES**

NOTICE IS HEREBY GIVEN that a Board Meeting of the Ela Township Board, Lake County, Illinois will be held on Thursday, January 11, 2024 at 7:00 p.m. at the Ela Township offices at 1155 East IL-22, Lake Zurich, IL 60047 in accordance with Section 80-10(b) of the Illinois Township Code, 60 ILCS 1/80-10(b). Said meeting has been called by Township Supervisor Gloria Palmblad. The meeting will be held for purposes of considering the following agenda:

1. Call to Order: Supervisor Palmblad called the January 11, 2024, Ela Township Board meeting to order at 7:00 P.M.
2. Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Marciniak, Trustees Bowman, Samz, Ufodike, and Wilhoit, and Community Programs Director Dillon. Assessor Herr, Highway Superintendent DePouw, and Health & Wellness Director Marx were absent.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the Pledge of Allegiance.
4. Freedom of Information Requests: Will attach the full list to the Minutes.
5. Public Comment: Kelly Ziegler and Michelle from Forest Lake.
6. Approval of Board Meeting Minutes of December 14, 2023: A Motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the December 14, 2023, Board meeting minutes with changes or additions. Motion passed 5 to 0.
7. Committee Meeting Minutes – accept meeting minutes from C-O-W () - Community Center Committee () – Communication Committee () – Health & Wellness Committee () – Highway Committee () – Park Committee () – Cemetery (09/14) - Decennial ():  
A motion by Trustee Wilhoit and seconded by Trustee Ufodike to accept the committee meeting minutes of Cemetery 9/14/2023. Motion passed 5 to 0.
8. Approval of Board Audit from 12/12/2023 - 12/31/23:  

TOTAL GENERAL TOWN FUND-----	\$ 121,391.61
TOTAL GENERAL ASSISSISTANCE---FUND---	\$ 1,999.53
TOTAL GENERAL ROAD FUND-----	\$ 22,869.90
TOTAL PERM ROAD FUND-----	\$ 48,222.36
TOTAL PARK MAINTENANCE FUND-----	\$ 5,346.08
TOTAL CEMETERY FUND -----	\$ 1,289.79
TOTAL OF ALL FUNDS-----	\$ 201,119.27

A motion by Trustee Bowman and seconded by Trustee Samz to authorize the payment of the Board Audit (12/12/23-12/31/2023) of \$201,119.27. Motion passed 5 to 0.
9. Monthly Updates from Elected Officials and Department Heads (Assessor – Bus – Health & Wellness – Highway – Senior – Youth – Township Manager)

**Supervisor Report:**

In September of 2023, a lawsuit was filed by Mr. Kruckenberg against Ela Township Clerk Prouty. Our court date was scheduled for Thursday January 4<sup>th</sup>. The case against Clerk Prouty was dismissed based on the merits that indicated the Township followed the law and filled the Assessor position appropriately. For months the Board and I had to listen to insults, name calling, etc., about the



horrible job we're doing and not to mention how much your actions are costing the Township's residents, when in fact-thanks to the ridiculous and frivolous lawsuit, has cost the residents a minimum of \$5600 in legal fees just for November. We have yet to receive the invoice for their recent work in December and January for their attendance in court last week.

Thank you to the Highway Department for the great job they did in keeping the roads clear during the recent snowstorm.

Clerk Report: The March 19, 2024, General Primary election will be held at Town Hall, however there will be no early voting available at Town Hall as it will be at Ela Area Library.

Township Manager: The fine assessed by the IRS for the clerical error in payroll processing has been removed therefore the Township will not have to pay any additional costs. Town hall will be closed tomorrow, January 11<sup>th</sup>, in expectation of severe weather.

Trustee Bowman: No report.

Trustee Samz: No report.

Trustee Ufodike: No Report.

Trustee Wilhoit: No report.

Senior: Director Dillon said that the younger senior population rates at the Community Center are on the rise, it is nice to see the younger population of seniors enjoying all of the events and travel opportunities offered by the Community Center. Full report will be attached to the minutes.

Youth: Winter break camp has concluded and went very well. Staff are now planning for spring break and summer camps. Full report will be attached to the minutes.

Health and Wellness: Full report will be attached to the minutes.

Assessor: Full report will be attached to the minutes.

Highway: Full report will be attached to the minutes.

Bus: Full report will be attached to the minutes.

#### OLD BUSINESS:

#### NEW BUSINESS:

10. Intergovernmental Agreement by and Between Fremont Township Road District, Ela Township Road District and Wauconda Township Road District – consideration and possible action to approve IGA. A Motion by Trustee Bowman and seconded by Trustee Wilhoit to approve IGA between Fremont Township Road District, Ela Township Road District and Wauconda Township Road District, motion passed 5 to 0.
11. Executive Session –for the purpose of discussing Personnel 5 ILCS 120/2(c) 1 or 3, Litigation 5 ILCS 120/2(c) or Review of Executive Session Minutes 5 ILCS 120/2(c)21. None.
12. Consideration to approve the following Executive Session minutes from September 14<sup>th</sup> and 20<sup>th</sup>, October 12<sup>th</sup> and 25<sup>th</sup>, and November 9<sup>th</sup> and 28<sup>th</sup>, 2023. A motion by Trustee Bowman and seconded by Trustee Samz to approve the Executive Session minutes for content but not public release as amended from September 14<sup>th</sup> and 20<sup>th</sup>, October 12<sup>th</sup> and 25<sup>th</sup>, and November 9<sup>th</sup> and 28<sup>th</sup>, 2023. Motion passed 4 to 0 with corrections by Trustee Wilhoit. Trustee Ufodike abstained.
13. Adjournment  
A motion by Trustee Bowman and seconded by Trustee Ufodike to adjourn at 7:23 P.M. Motion passed 5 to 0.

*Respectfully submitted: Clerk Lucy Prouty*





ELA TOWNSHIP  
 BOARD AUDIT REPORT  
 FROM: 01/01/2024 - 01/31/2024

	INVOICE CHECKS	PAYROLL & PAYROLL TAXES & RETIREMENT	TOTAL FUNDS
TOTAL GENERAL TOWN FUND:	\$41,432.26	\$109,273.53	\$150,705.79
TOTAL GENERAL ASSISTANCE FUND:	\$1,175.00	\$1,954.16	\$3,129.16
TOTAL GENERAL ROAD FUND:	\$18,906.70	\$10,324.00	\$29,230.70
TOTAL PERMANENT ROAD FUND:	\$51,920.35	\$51,092.17	\$103,012.52
TOTAL PARK MAINTENANCE FUND:	\$1,575.49	\$3,881.47	\$5,456.96
TOTAL CEMETERY MAINTENANCE FUND:	\$228.98	\$621.06	\$850.04
*** TOTAL ALL FUNDS:	\$115,238.78	\$177,146.39	\$292,385.17

THE FOLLOWING INFORMATION HAS BEEN AUDITED AND APPROVED FOR PAYMENT.

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
 SUPERVISOR

\_\_\_\_\_  
 TOWN CLERK

\_\_\_\_\_  
 TRUSTEE

\_\_\_\_\_  
 TRUSTEE

\_\_\_\_\_  
 TRUSTEE

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 1 ADMINISTRATIVE DIVISION					
1-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIELD JANUARY PREMIUM		1,737.62	1166
1-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS-DELTA JANUARY 2024		146.02	97123
1-1-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF EM UNEMPLOYMENT INSURANCE 12/31/2023		74.01	1168
1-1-520.00	AMAZON-A/C VENT COVER (2)	CITI CARDS	DECEMBER STATEMENT	105.98	1173
1-1-520.00	TH CLEANING SUPPLIES	HOME DEPOT CREDIT SERVICES #2908-DECEMBER STATEMENT		35.61	97136
1-1-520.00	FILL IN CLEANING SERVICES 35%	COMMERCIAL CLEANING CREW JANITORIAL SERVICES FOR 5 DAYS		166.25	97159
1-1-520.00	FIRE/RADIO 2/1-4/30/24-TH 35%	FSS TECHNOLOGIES LLC	FIRE/RADIO 2/1/24-4/30/24-DEPT	73.50	97163
1-1-520.00	MATS-TH (35%)	UNIFIRST CORPORATION	MATS-TH	49.20	97177
1-1-520.00	MATS - TH 35%	UNIFIRST CORPORATION	MATS-TH	49.20	97177
1-1-532.00	INTERNET/TEL 12/9/23-1/8/24 (35% COMCAST	UNIFIRST CORPORATION	1155 E MAIN #8771100970050157 12/9-1/8/	126.38	1176
1-1-532.00	PHONE SERVICE 11/16-12/15/2023	T-MOBILE	PHONE SERVICE 11/16-12/15/2023	91.62	1179
1-1-532.00	T-MOBILE-CELL PHONE 10/16-11/15/2023	CITI CARDS	DECEMBER STATEMENT	54.00	1173
1-1-532.00	TELEPHONE 3016001336 01/2024	ACCESS ONE	TELEPHONE 3016001336 JANUARY 2024	395.65	1192
1-1-534.00	#3363121110 11/22-12/27/23 TH	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 11/	238.48	1185
1-1-534.00	WATER 1155 E RT 22 11/20-12/19/23	VILLAGE OF LAKE ZURICH	WATER #6658-00 1155 E ROUTE 22 11/20-12	54.78	1189
1-1-534.00	GAS 35% 11/9-12/12/23	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 11/9-1	133.89	1196
1-1-537.00	ROSATI'S PIZZA-INSURANCE MEETING	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	167.44	1174
1-1-538.00	POSTAGE REIMBURSMENT	CATHY EDWARDS	POSTAGE REIMBURSMENT 1/10/24 FORM 941	6.18	97161
1-1-538.00	CERTIFIED MAIL REIMBURSMENT	CATHY EDWARDS	CERTIFIED MAIL REIMBURS. COBRA	9.73	97161
1-1-540.00	COPIER USAGE 10/29/23-1/28/24	WAREHOUSE DIRECT	METERED COPIER USAGE 10/29/23-1/28/24	417.95	97179
1-1-558.00	COSTCO-HOLIDAY PARTY CUTLERY	CITI CARDS	DECEMBER STATEMENT	27.78	1173
1-1-558.00	COSTCO-PPR TOWELS/TOILET PPR 50%	CITI CARDS	DECEMBER STATEMENT	44.48	1173
1-1-558.00	READYREFRESH WATER SERV	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	33.36	1174
1-1-558.00	READYREFRESH WATER SERV	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	17.97	1174
1-1-558.00	PAD, PAPER, 5X8, PRF 6PK, AST	RUNCO OFFICE SUPPLY	PAD, PAPER, 5X8, PRF 6PK, AST	2.88	97175
1-1-558.00	RUBBERBANDS, PEN, PAD, PENCILS	RUNCO OFFICE SUPPLY	RUBBERBANDS, FOLDERS, PAPER, PENS, PADS, P	56.43	97175
1-1-565.00	TIMEPRO HOSTING-DECEMBER 2023	COMNEG SYSTEMS, INC.	TIMEPRO HOSTING-DECEMBER 2023	220.00	97158
1-1-565.00	IT SERVICE FEBRUARY 2024	DEKIND COMPUTER CONSULTANT	MONTHLY IT SERVICE FEBRUARY 2024	1,050.00	97160
1-1-565.00	IT TRIP CHARGES FOR DEC 2023	DEKIND COMPUTER CONSULTANT	IT TRIP CHARGES FOR DEC 2023	16.00	97160
1-1-565.00	CUSTOM HARDWARE PACKAGE&SHIPPING	DEKIND COMPUTER CONSULTANT	CUSTOM HARDWARE PACKAGE&SHIPPING	89.70	97160
1-1-568.00	JEWEL-HOLIDAY LUNCHEON TREATS	CITI CARDS	DECEMBER STATEMENT	27.45	1173
1-1-568.00	SUBSCRIPTION 2/26/24-4/2/24	PADDOCK PUBLICATIONS INC.	ACCT#939689 SUBSC 2/26/24-4/2/2024	51.80	97172
		Total For Dept 1 ADMINISTRATIVE DIVISION		5,820.54	
Dept 3 HEALTH AND WELLNESS					
1-3-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIELD JANUARY PREMIUM		5,770.05	1166
1-3-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS-DELTA JANUARY 2024		401.92	97123
1-3-510.00	TASC FSA PAYMENT 1/10/2024	TASC CUSTOMER CARE	TASC FSA PAYMENT 1/10/2024	607.69	1169
1-3-510.00	TASC FSA PAYMENT 1/24/2024	TASC CUSTOMER CARE	TASC FSA PAYMENT 1/24/2024	607.69	1170
1-3-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF EM UNEMPLOYMENT INSURANCE 12/31/2023		12.87	1168
1-3-520.00	TH CLEANING SUPPLIES	HOME DEPOT CREDIT SERVICES #2908-DECEMBER STATEMENT		25.43	97136
1-3-520.00	FILL IN CLEANING SERVICES 25%	COMMERCIAL CLEANING CREW JANITORIAL SERVICES FOR 5 DAYS		118.75	97159
1-3-520.00	FIRE/RADIO 2/1-4/30/24-TH 25%	FSS TECHNOLOGIES LLC	FIRE/RADIO 2/1/24-4/30/24-DEPT	52.50	97163
1-3-520.00	MATS-TH (25%)	UNIFIRST CORPORATION	MATS-TH	35.14	97177
1-3-520.00	MATS - TH 25%	UNIFIRST CORPORATION	MATS-TH	35.14	97177
1-3-520.00	MATS - TH 25%	UNIFIRST CORPORATION	MATS-TH	35.14	97177
1-3-532.00	INTERNET/TEL 12/9/23-1/8/24 (25 COMCAST	UNIFIRST CORPORATION	1155 E MAIN #8771100970050157 12/9-1/8/	90.27	1176
1-3-532.00	PHONE SERVICE 11/16-12/15/2023	T-MOBILE	PHONE SERVICE 11/16-12/15/2023	91.62	1179
1-3-532.00	T-MOBILE-CELL PHONE 10/16-11/15/2023	CITI CARDS	DECEMBER STATEMENT	54.00	1173



GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<b>Fund 1 GENERAL TOWN FUND</b>					
<b>Dept 3 HEALTH AND WELLNESS</b>					
1-3-532.00	TELEPHONE 3016001336 01/2024	ACCESS ONE	TELEPHONE 3016001336 JANUARY 2024	342.75	1192
1-3-534.00	# 3363121110 11/22-12/27/23 HW	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 11/	170.34	1185
1-3-534.00	WATER 1155 E RT 22 11/20-12/19/2	VILLAGE OF LAKE ZURICH	WATER #6658-00 1155 E ROUTE 22 11/20-12	39.13	1189
1-3-534.00	GAS 25% 11/9-12/12/23	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 11/9-1	95.63	1196
1-3-546.00	PAYPAL-SPCP	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	105.00	1174
1-3-558.00	READYREFRESH WATER SERV	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	12.83	1174
1-3-558.00	READYREFRESH WATER SERV	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	23.83	1174
1-3-565.00	THERAPYNOTES	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	76.00	1174
1-3-565.00	IT TRIP CHARGES FOR DEC 2023	DEKIND COMPUTER CONSULTANT	IT TRIP CHARGES FOR DEC 2023	16.00	97160
			<b>Total For Dept 3 HEALTH AND WELLNESS</b>	<b>8,819.72</b>	
<b>Dept 5 COMMUNITY CENTER</b>					
1-5-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIELD	JANUARY PREMIUM	1,923.35	1166
1-5-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	DELTA JANUARY 2024	189.26	97123
1-5-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF EM	UNEMPLOYMENT INSURANCE 12/31/2023	189.73	1163
1-5-520.00	AMAZON-DISHWASHER DETERGENT (2)	CITI CARDS	DECEMBER STATEMENT	217.08	1173
1-5-520.00	COSTCO-GARBAGE BAGS	CITI CARDS	DECEMBER STATEMENT	39.98	1173
1-5-520.00	COSTCO-BUILDING MAINTENANCE	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	7.99	1174
1-5-520.00	FIRE/RADIO 2/1-4/30/24-CC	FSS TECHNOLOGIES LLC	FIRE/RADIO 2/1/24-4/30/24-DEPT	210.00	97163
1-5-520.00	SEMI-ANNUAL MAINTENANCE	INTERNATIONAL FIRE EQUIPM	SEMI-ANNUAL MAINT. OF(1) CYLINDER FIRE	123.14	97166
1-5-520.00	MATS - CC	UNIFIRST CORPORATION	MATS- CC	95.05	97177
1-5-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	95.05	97177
1-5-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	95.05	97177
1-5-524.00	COSTCO-YOUTH SNACKS	CITI CARDS	DECEMBER STATEMENT	24.45	1173
1-5-524.00	MARIANOS-LUNCH & MOVIE 12/7	CITI CARDS	DECEMBER STATEMENT	16.27	1173
1-5-524.00	COSTCO-L&L 12/12	CITI CARDS	DECEMBER STATEMENT	14.99	1173
1-5-524.00	COSTCO-LUNCH & MOVIE 12/7	CITI CARDS	DECEMBER STATEMENT	22.66	1173
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	DECEMBER STATEMENT	205.92	1173
1-5-524.00	MARIANOS-L&L 12/12	CITI CARDS	DECEMBER STATEMENT	4.49	1173
1-5-524.00	MARIANOS-LUNCH 12/14	CITI CARDS	DECEMBER STATEMENT	35.47	1173
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	DECEMBER STATEMENT	39.72	1173
1-5-524.00	COSTCO-L&L 12/12	CITI CARDS	DECEMBER STATEMENT	4.99	1173
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	DECEMBER STATEMENT	92.90	1173
1-5-524.00	MARIANOS-LUNCH & LEARN 11/28	CITI CARDS	DECEMBER STATEMENT	29.11	1173
1-5-524.00	COSTCO-L&L 11/28 & BASIC SUPPLIES	CITI CARDS	DECEMBER STATEMENT	103.61	1173
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	DECEMBER STATEMENT	8.37	1173
1-5-524.00	COSTCO-BUTTER	CITI CARDS	DECEMBER STATEMENT	13.99	1173
1-5-524.00	MARIANOS-LUNCHES 12/21 & 12/26	CITI CARDS	DECEMBER STATEMENT	40.23	1173
1-5-524.00	COSTCO-LUNCHES 12/19 & 12/21	CITI CARDS	DECEMBER STATEMENT	179.79	1173
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	DECEMBER STATEMENT	69.83	1173
1-5-524.00	L&L TAX EXEMPTION REFUND	CITI CARDS	DECEMBER STATEMENT	(1.03)	1173
1-5-524.00	COSTCO - NUTRITION	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	133.56	1174
1-5-524.00	COSTCO - YOUTH NUTRITION	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	26.98	1174
1-5-524.00	12/28 LUNCH	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	16.64	1174
1-5-525.00	ELEANOR ROOSEVELT 1/23/2024	ELEANOR ROOSEVELT	ROOSEVELT 1/23/2024	300.00	97126
1-5-525.00	2/13/23 LUNCH & LEARN PRESENTATI	FRANCES MAI-LING	2/13/23 SHOW FOR LUNCH & LEARN	225.00	97169
1-5-525.00	2/27/24 LUNCH & LEARN PRESENTATI	WILLIAM PAK	2/27/24 LUNCH & LEARN PRESENTATION	300.00	97170
1-5-532.00	INTERNET/PHONE 12/17-1/16/2024	COMCAST	8771 10 097 0242481 12/17-1/16/24	182.96	1177
1-5-532.00	PHONE SERVICE 11/16-12/15/2023	T-MOBILE	PHONE SERVICE 11/16-12/15/2023	222.16	1179
1-5-532.00	T-MOBILE-CELL PHONE 10/16-11/15/	CITI CARDS	DECEMBER STATEMENT	72.00	1173



GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 5 COMMUNITY CENTER					
1-5-532.00	TELEPHONE 3016001336 01/2024	ACCESS ONE	TELEPHONE 3016001336 JANUARY 2024	357.68	1182
1-5-534.00	ELECTRICITY 2211206014 11/22-12/27/22 COMMONWEALTH EDISON		#2211206014 380 SURRYSE RD 11/22-12/27/22	779.10	1183
1-5-534.00	ELECTR. 1467506002 11/22-12/27/22 COMMONWEALTH EDISON		ACCT#1467506002 95 E MAIN 11/22-12/27/22	136.99	1186
1-5-534.00	WATER 380 SURRYSE 11/20-12/19/23 VILLAGE OF LAKE ZURICH		WATER #6109-1 380 SURRYSE 11/20-12/19/23	121.47	1188
1-5-534.00	GAS 11/13-12/13/23	NICOR GAS	GAS 91-68-62-2268 7 380 SURRYSE RD 11/13	386.01	1197
1-5-536.00	MILES REIMBURSEMENT 44 MILES	JILL BARNES	RESTAURANT DEPOT - MILES REIMBURSEMENT	28.82	97157
1-5-537.00	MASTERCLASS-PLAN 12/16/23-12/16/23 CITY CARDS		DECEMBER STATEMENT	240.00	1173
1-5-537.00	ELDERWERKS EDUCATIONAL SERVICES ELAN FINANCIAL SERVICES		JANUARY STATEMENT 2024	15.00	1174
1-5-537.00	ELDERWERKS EDUCATIONAL SERVICES ELAN FINANCIAL SERVICES		JANUARY STATEMENT 2024	15.00	1174
1-5-540.00	COPIER MPC2504 RENT 1/18/24-2/27/24		COPIER MPC2504 RENT 1/18/24-2/27/24	110.08	97173
1-5-540.00	COPIER AGRMT-ADD'L COPIES LATE F RICOH USA, INC.		RICOH 13734233 ADDL COPIES LATE FEE	6.88	97174
1-5-540.00	COPIER AGRMT-ADD'L COPIES 12/202 RICOH USA, INC.		RICOH 13734233 ADDL COPIES 12/2023	150.91	97174
1-5-546.00	BACKGROUND CHECK-CRAWFORD	ILLINOIS STATE POLICE	BGC-CRAWFORD, SCHLERETH, WILLIAMS	10.00	1171
1-5-546.00	BACKGROUND CHECK-SCHLERETH	ILLINOIS STATE POLICE	BGC-CRAWFORD, SCHLERETH, WILLIAMS	10.00	1171
1-5-546.00	BACKGROUND CHECK-WILLIAMS	ILLINOIS STATE POLICE	BGC-CRAWFORD, SCHLERETH, WILLIAMS	10.00	1171
1-5-546.00	BACKGROUND CHECK TRANSACTION FEE ILLINOIS STATE POLICE		BGC-CRAWFORD, SCHLERETH, WILLIAMS	0.50	1171
1-5-547.00	LUNU PARTY ENTERTAINMENT 1/26/24 ALOHA CHICAGO ENTERTAINMENT		BGC-CRAWFORD, SCHLERETH, WILLIAMS	300.00	97120
1-5-547.00	CC SENIORS - CUISINE CLUB D&J BID & J BISTRO		LUNU PARTY ENTERTAINMENT 1/26/24	2,000.00	97125
1-5-547.00	HARRIOTT THEATRE-SNOW QUEEN BALA CITY CARDS		CC SENIORS - CUISINE CLUB 1/18/2024	1,010.00	1173
1-5-547.00	1/26/2024 WINTER LUNU		DECEMBER STATEMENT	350.00	97138
1-5-547.00	MARIANO'S - NYE	ALOHA CHICAGO ENTERTAINMENT	1/26/24 WINTER LUNU SP (REMAINING AMOUNT)	78.81	1174
1-5-547.00	COSTCO - SNACK & CHAT	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	12.99	1174
1-5-547.00	REGAL-WINTER BREAK CAMP	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	169.00	1174
1-5-547.00	REGAL-WINTER BREAK CAMP	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	89.05	1174
1-5-547.00	REGAL-WINTER BREAK CAMP	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	85.05	1174
1-5-547.00	AMERICAN RED CROSS-PROGRAMS	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	252.00	1174
1-5-547.00	CLAY MONEY-WINTER BREAK CAMP	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	565.80	1174
1-5-547.00	REGAL CREDIT	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	(76.00)	1174
1-5-547.00	12 JANUARY FITNESS CLASSES	ERIN CONWAY-FINNEY	12 JANUARY FITNESS CLASSES	360.00	97162
1-5-547.00	ENVIRONMENTAL EDUCATION 2/16/2022 LAKE COUNTY FOREST PRESERVE		ENVIRONMENTAL EDUCATION 2/16/2024	120.00	97168
1-5-547.00	YOGA CLASSES - JAN 2024 (11)	THE LIGHT BETWEEN LLC	YOGA CLASSES - JAN 2024 (11)	352.00	97176
1-5-547.00	WRITING CLASS 1/17/2024	CHRISTY WAGNER	WRITING&REFLECTING CLASS 1/17/24	50.00	97178
1-5-547.00	FITNESS CLASSES-JAN 2024 (14)	PATRICIA WISNIENSKI	FITNESS CLASSES-JAN 2024 (14)	448.00	97180
1-5-550.00	11/30-12/4/23 SAN ANTONIO TRIP	LISA GAGGIANO	11/30-12/4/23 SAN ANTONIO TRIP REIMBURSE	154.60	97164
1-5-551.00	COSTCO-JINGLE BALL 12/8	CITY CARDS	DECEMBER STATEMENT	243.93	1173
1-5-551.00	COSTCO-JINGLE BALL 12/8	CITY CARDS	DECEMBER STATEMENT	58.44	1173
1-5-551.00	MARIANOS-JINGLE BALL 12/8	CITY CARDS	DECEMBER STATEMENT	82.11	1173
1-5-551.00	FIVE BELOW-VOLUNTEER HOLIDAY GIF CITY CARDS	CITY CARDS	DECEMBER STATEMENT	50.00	1173
1-5-551.00	DOLLAR TREE-COOKIE EXCHANGE	CITY CARDS	DECEMBER STATEMENT	2.50	1173
1-5-551.00	MARIANOS-SWISS MISS	CITY CARDS	DECEMBER STATEMENT	6.49	1173
1-5-551.00	MARIANOS-JINGLE BALL 12/8	CITY CARDS	DECEMBER STATEMENT	90.22	1173
1-5-551.00	COSTCO-PROGRAM SUPPLIES	CITY CARDS	DECEMBER STATEMENT	26.27	1173
1-5-551.00	AMAZON-BOTTLES/VANILLA BEANS	CITY CARDS	DECEMBER STATEMENT	139.38	1173
1-5-551.00	JEWEL-PROGRAM SUPPLIES	CITY CARDS	DECEMBER STATEMENT	53.72	1173
1-5-551.00	AMAZON-BLUNT-TIP SCISSORS 60PAK	CITY CARDS	DECEMBER STATEMENT	19.98	1173
1-5-551.00	COSTCO-PROGRAM SUPPLIES	CITY CARDS	DECEMBER STATEMENT	158.60	1173
1-5-551.00	AMAZON-SWING TOP GLASS BOTTLES	CITY CARDS	DECEMBER STATEMENT	73.80	1173
1-5-551.00	AMAZON-CARDMCM PODS/CHEESECLOTH CITY CARDS	CITY CARDS	DECEMBER STATEMENT	36.08	1173
1-5-551.00	GFS-CONTAINERS, LIDS, NAPKINS, GLO CITY CARDS	CITY CARDS	DECEMBER STATEMENT	818.52	1173
1-5-551.00	MARIANOS-COOK BY BOOK 12/21	CITY CARDS	DECEMBER STATEMENT	20.75	1173



GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<b>Fund 1 GENERAL TOWN FUND</b>					
<b>Dept 5 COMMUNITY CENTER</b>					
1-5-551.00	COSTCO-COOK BY BOOK 12/21	CITI CARDS	DECEMBER STATEMENT	78.85	1173
1-5-551.00	COSTCO-JINGLE BALL SUPPLIES	CITI CARDS	DECEMBER STATEMENT	239.91	1173
1-5-551.00	BIBNY'S-MUSIC TRIVIA	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	40.00	1174
1-5-551.00	ALDI-MUSIC TRIVIA	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	43.82	1174
1-5-551.00	MARIANO'S-MUSIC REAL TALK	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	5.76	1174
1-5-551.00	MARIANO'S- NYE	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	18.94	1174
1-5-551.00	COSTCO-PROGRAM SUPPLIES	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	17.49	1174
1-5-551.00	COSTCO-PROGRAM SUPPLIES	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	263.77	1174
1-5-551.00	NYE-PROGRAM SUPPLIES	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	74.75	1174
1-5-558.00	BADGES, CORRECTION TAPE	RUNCO OFFICE SUPPLY	1 BOX OF BADGES, 1 BOX OF CORRECTION TAPE	61.98	97175
1-5-558.00	NOTE PADS, MOUSE, CALCULATOR, STA	RUNCO OFFICE SUPPLY	NOTE PADS, MOUSE, CALCULATOR, STAPLERS	92.68	97175
1-5-558.00	PAPER, 20#, LTR, 92 BRT	RUNCO OFFICE SUPPLY	PAPER, 20#, LTR, 92 BRT	91.98	97175
1-5-559.00	COSTCO-2 COMPUTERS	CITI CARDS	DECEMBER STATEMENT	799.94	1173
1-5-559.00	AMAZON-PRESENTATION REMOTE POINT	CITI CARDS	DECEMBER STATEMENT	30.08	1173
1-5-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	137.84	97147
1-5-563.00	AMAZON-ELECTRIC CARVING KNIFE	CITI CARDS	DECEMBER STATEMENT	55.72	1173
1-5-563.00	AMAZON-FOOD PROCESSOR/BLADE HOLD	CITI CARDS	DECEMBER STATEMENT	251.87	1173
1-5-568.00	SUBSCRIPTION 1/23/24-3/19/24	PADDOCK PUBLICATIONS INC.	ACCT#905351 SUBSC 1/23/24-3/19/24	91.40	97171
<b>Total For Dept 5 COMMUNITY CENTER</b>				<b>18,568.05</b>	
<b>Dept 6 ASSESSORS DIVISION</b>					
1-6-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIELD JANUARY PREMIUM		2,598.21	1166
1-6-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS-DELTA JANUARY 2024		259.14	97123
1-6-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF EMPLOYMENT INSURANCE	12/31/2023	78.59	1168
1-6-520.00	TH CLEANING SUPPLIES	HOME DEPOT CREDIT SERVICES	#2908-DECEMBER STATEMENT	40.69	97136
1-6-520.00	FILL IN CLEANING SERVICES 40%	COMMERCIAL CLEANING CREW	JANITORIAL SERVICES FOR 5 DAYS	190.00	97159
1-6-520.00	FIRE/RADIO 2/1-4/30/24-TH 40%	FSS TECHNOLOGIES LLC	FIRE/RADIO 2/1/24-4/30/24-DEPT	84.00	97163
1-6-520.00	MATS-TH (40%)	UNIFIRST CORPORATION	MATS-TH	56.23	97177
1-6-520.00	MATS - TH 40%	UNIFIRST CORPORATION	MATS -TH	56.23	97177
1-6-520.00	MATS - TH 40%	UNIFIRST CORPORATION	MATS-TH	56.23	97177
1-6-532.00	TELEPHONE 11/16-12/15/2023	VERIZON WIRELESS	TELEPHONE 686572087-00001 11/16-12/15/23	72.02	1175
1-6-532.00	INTERNET/TEL 12/9/23-1/8/24 140 COMCAST		1155 E MAIN #8771100970050157 12/9-1/8/24	144.43	1176
1-6-532.00	TELEPHONE 3016001336 01/2024	ACCESS ONE	TELEPHONE 3016001336 JANUARY 2024	255.45	1192
1-6-534.00	# 3363121110 11/22-12/27/23 AS	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 11/	272.55	1165
1-6-534.00	WATER 1155 E RT 22 11/20-12/19/2	VILLAGE OF LAKE ZURICH	WATER #6658-00 1155 E ROUTE 22 11/20-12/	62.60	1189
1-6-534.00	GAS 40% 11/9-12/12/23	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 11/9-1	153.01	1196
1-6-546.00	BACKGROUND CHECK-BUCHOLTZ	ILLINOIS STATE POLICE	BACKGROUND CHECK - BUCHOLTZ	10.00	1172
1-6-546.00	BACKGROUND CHECK TRANS. FEE	ILLINOIS STATE POLICE	BACKGROUND CHECK - BUCHOLTZ	0.50	1172
1-6-546.00	BACKGROUND CHECK-ARRIEN	ILLINOIS STATE POLICE	BACKGROUND CHECK - ARRIEN	10.00	1172
1-6-546.00	BACKGROUND CHECK TRANS. FEE	ILLINOIS STATE POLICE	BACKGROUND CHECK - ARRIEN	0.50	1172
1-6-546.00	BACKGROUND CHECK - MORTON	ILLINOIS STATE POLICE	BACKGROUND CHECK - MORTON (ARRIEN)	10.00	1172
1-6-546.00	BACKGROUND CHECK TRANS, FEE	ILLINOIS STATE POLICE	BACKGROUND CHECK - MORTON (ARRIEN)	0.50	1172
1-6-546.00	COSTAR	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	420.86	1174
1-6-546.00	LCTAA DUES/FEES FOR 2025	LAKE COUNTY TOWNSHIP ASSES	LCTAA DUES AND MEMBERSHIP FOR 2025	40.00	97167
1-6-558.00	AMAZON-APC BATTERY BACKUP	CITI CARDS	DECEMBER STATEMENT	169.99	1173
1-6-558.00	COSTCO-PPR TOILETS/TOILET PPR 50%	CITI CARDS	DECEMBER STATEMENT	44.47	1173
1-6-558.00	READYREFRESH WATER SERV	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	20.53	1174
1-6-558.00	READYREFRESH WATER SERV	ELAN FINANCIAL SERVICES	JANUARY STATEMENT 2024	38.12	1174
1-6-558.00	RUBBERBANDS, PAPER, FOLDER	RUNCO OFFICE SUPPLY	RUBBERBANDS, FOLDERS, PAPER, PENS, PADS, PE	115.55	97175
1-6-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	78.44	97197



INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP  
 EXP CHECK RUN DATES 01/01/2024 - 01/31/2024  
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<b>Fund 1 GENERAL TOWN FUND</b>					
<b>Dept 6 ASSESSORS DIVISION</b>					
1-6-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	39.98	97147
1-6-565.00	IT TRIP CHARGES FOR DEC 2023	DEXIND COMPUTER CONSULTAN	IT TRIP CHARGES FOR DEC 2023	16.00	97160
		Total For Dept 6 ASSESSORS DIVISION		5,394.82	
<b>Dept 7 TRANSPORTATION DIVISION</b>					
1-7-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIEL	BLUE CROSS AND BLUE SHIEL JANUARY PREMIUM	674.86	1166
1-7-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS-I	DELTA DENTAL OF ILLINOIS-I DELTA JANUARY 2024	48.52	97123
1-7-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF EM	ILLINOIS DEPARTMENT OF EM UNEMPLOYMENT INSURANCE 12/31/2023	69.83	1168
1-7-532.00	PHONE SERVICE 11/16-12/15/2023	T-MOBILE	PHONE SERVICE 11/16-12/15/2023	91.62	1179
1-7-532.00	T-MOBILE-CELL PHONE 10/16-11/15/2023	CITI CARDS	DECEMBER STATEMENT	54.00	1173
1-7-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	328.54	97147
1-7-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	716.45	97147
1-7-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	803.32	97147
1-7-569.00	ELA5-OIL FILTER, SHOP SUPPLIES	ELA TOWNSHIP HIGHWAY DEPT	ELA TOWNSHIP HIGHWAY DEPT. ELA 5 - OIL FILTER, SHOP SUPPLIES	41.99	97148
		Total For Dept 7 TRANSPORTATION DIVISION		2,829.13	
<b>Fund 2 GENERAL ASSISTANCE FUND</b>					
<b>Dept 0</b>					
2-0-537.00	2024 MEMBERSHIP RENEWAL-MARX	ILLINOIS TOWNSHIP ASSOCIA	2024 MEMBERSHIP RENEWAL-MARX	50.00	97137
2-0-565.00	VISUAL GA SERVICE CONTRACT LICEN	NJS ENTERPRISES, INC.	VISUAL GA SERVICE CONTRACT LICENSE	1,125.00	97122
		Total For Dept 0		1,175.00	
<b>Fund 3 GENERAL ROAD FUND</b>					
<b>Dept 1 ADMINISTRATIVE DIVISION</b>					
3-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIEL	BLUE CROSS AND BLUE SHIEL JANUARY PREMIUM	3,273.07	1166
3-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS-I	DELTA DENTAL OF ILLINOIS-I DELTA JANUARY 2024	250.50	97123
3-1-510.00	TASC FSA PAYMENT 1/10/2024	TASC CUSTOMER CARE	TASC FSA PAYMENT 1/10/2024	87.69	1169
3-1-510.00	TASC FSA PAYMENT 1/24/2024	TASC CUSTOMER CARE	TASC FSA PAYMENT 1/24/2024	87.69	1170
3-1-532.00	TELEPHONE 11/16-12/15/2023	VERIZON WIRELESS	TELEPHONE 686572087-00001 11/16-12/15/2	114.14	1175
3-1-532.00	INTERNET/PH 12/21/23-1/20/24	COMCAST	23605N ECHO #8771100980313769 12/21-1/	145.72	1181
3-1-546.00	PRINT,EMAIL,VOICE TRANSMISSIONS	JULIE, INC.	ANNUAL PRINT/E-MAIL AND VOICE TRANSMISS	864.27	97151
3-1-558.00	AMAZON-NORDIC WARE W/COVER	CITI CARDS	DECEMBER STATEMENT	10.12	1173
3-1-558.00	JJ KELLER-LLP FED & IL POLY PSTR	CITI CARDS	DECEMBER STATEMENT	56.83	1173
3-1-558.00	AMAZON-CREAMER/CALENDAR	CITI CARDS	DECEMBER STATEMENT	32.39	1173
3-1-558.00	CERTIFIED MAIL-SHRAH	CATHY EDWARDS	CERTIFIED MAIL-SHRAH	9.92	97161
3-1-559.00	AMAZON-COUNTERTOP MICROWAVE	CITI CARDS	DECEMBER STATEMENT	149.99	1173
		Total For Dept 1 ADMINISTRATIVE DIVISION		5,082.33	
<b>Dept 4 MAINTENANCE DIVISION</b>					
3-4-520.00	FIRE/RADIO 2/1-4/30/24-HIGHWAY	FSS TECHNOLOGIES LLC	FIRE/RADIO 2/1/24-4/30/24-DEPT	210.00	97163
3-4-534.00	ELECTR. 1467261008 11/22-12/27/2	COMMONWEALTH EDISON	ELECTRICITY 1467261008 WS MIDLOTHIAN RI	365.53	1180
3-4-534.00	WATER 23605 ECHO LAKE 11/20-12/1	VILLAGE OF LAKE ZURICH	WATER ACCT#6631-00 23605 ECHO LAKE RD 1	25.94	1187
3-4-534.00	GAS 11/10-12/11/2023	NICOR GAS	GAS ACCT#12830810003 23605 ECHO 11/10-1	381.36	1193
3-4-534.00	GAS 11/10-12/12/2023	NICOR GAS	GAS ACCT#67226410008 ES ECHO LAKE RD 11	66.35	1194
3-4-563.00	60" FORKS W/BRICK GUARD	ALTA CONSTRUCTION EQUIPNER	60" FORKS W/BRICK GUARD	7,455.00	97124
3-4-567.00	4 OIL & FUEL FILTERS	O'REILLY AUTOMOTIVE, INC.	OIL&FUEL FILTERS, FUEL/WTR SEP./T FILM	139.79	97155
3-4-569.00	HARBOR FREIGHT-T5 BRNG SEPARATOR	CITI CARDS	DECEMBER STATEMENT	54.99	1173



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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<b>Fund 3 GENERAL ROAD FUND</b>					
<b>Dept 4 MAINTENANCE DIVISION</b>					
3-4-569.00	MISC. FASTENERS	LAKE ZURICH ACE	MISC. FASTENERS	1.24	97142
3-4-569.00	TRUCK 2 - ADAPTR SCH40PVC1	LAKE ZURICH ACE	TRUCK 2 - ADAPTR SCH40PVC1	1.52	97142
3-4-569.00	T5 - NIPPLE BLACK 1/2"X3.5"	LAKE ZURICH ACE	T5 - NIPPLE BLACK 1/2"X3.5"	6.10	97142
3-4-569.00	T10 SPINNER MOTOR, PIN TBL TO M'BRO	BONNELL INDUSTRIES INC.	T10 - SPINNER MOTOR, PIN TBL TO M'BRO	559.14	97145
3-4-569.00	SWIVEL BOLT, COTTER PIN, VALVE	BONNELL INDUSTRIES INC.	SWIVEL BOLT, COTTER PIN, CHECK VALVE	480.78	97145
3-4-569.00	T13 - SK PURGE VALVE FOR SYSS D	CIT TRUCKS - GRAYSLAKE	T13 - SK PURGE VALVE FOR SYSS D	92.79	97146
3-4-569.00	GOVERNOR VALVE	CIT TRUCKS - GRAYSLAKE	GOVERNOR VALVE	22.70	97146
3-4-569.00	GOVERNOR VALVE REFUND	CIT TRUCKS - GRAYSLAKE	GOVERNOR VALVE REFUND	(22.70)	97146
3-4-569.00	O-RINGS, 2' CHROME STOCK, U-SEALS, LABOR	O-RINGS, 2' CHROME STOCK, U-SEALS, LABOR	O-RINGS, 2' CHROME STOCK, U-SEALS, LABOR	1,134.09	97150
3-4-569.00	T2-HOSE R16, SMOOTH COVER 1 WIRE HYD. F	T2-HOSE R16, SMOOTH COVER 1 WIRE HYD. F	T2-HOSE R16, SMOOTH COVER 1 WIRE HYD. F	714.64	97153
3-4-569.00	T14 - HOSE ASSY QTY-9	MIDWEST HOSE & FITTINGS, J114 - HOSE ASSY QTY-9	T14 - HOSE ASSY QTY-9	301.44	97153
3-4-569.00	T12-HOSE, HOSE END, 8FJX FITTING	MIDWEST HOSE & FITTINGS, J112-HOSE, HOSE END, 8FJX FITTING	T12-HOSE, HOSE END, 8FJX FITTING	127.05	97153
3-4-569.00	T13-SMOOTH COVER, FITTING, PIPE	MIDWEST HOSE & FITTINGS, J113-SMOOTH COVER, FITTING, PIPE SWIVEL	T13-SMOOTH COVER, FITTING, PIPE SWIVEL	46.92	97153
3-4-569.00	T12 FUEL FILTER, OIL FILTER	O'REILLY AUTOMOTIVE, INC. T12 FUEL FILTER, OIL FILTER	T12 FUEL FILTER, OIL FILTER	125.41	97155
3-4-569.00	T3 - SYL H7BP CAPSULE	O'REILLY AUTOMOTIVE, INC. T3 - SYL H7BP CAPSULE	T3 - SYL H7BP CAPSULE	15.30	97155
3-4-569.00	WIPER BLADE, ABSORBENT, 14OZBRAK	O'REILLY AUTOMOTIVE, INC. WIPER BLADE, ABSORBENT, 14OZBRAK	WIPER BLADE, ABSORBENT, 14OZBRAK	366.99	97155
3-4-569.00	55 GALLON CAR WASH AND WAX	O'REILLY AUTOMOTIVE, INC. 55 GALLON CAR WASH AND WAX	55 GALLON CAR WASH AND WAX	334.24	97155
3-4-569.00	T1 - 499 LAMP ASY	VICTOR FORD	T1 - 499 LAMP ASY	217.99	97156
3-4-577.00	COUNTRY BUMPKIN-YARD WASTE DISPO	CITI CARDS	DECEMBER STATEMENT	240.00	1173
3-4-577.00	DP-LIGHTBULBS	HOME DEPOT CREDIT SERVICES#2908-DECEMBER STATEMENT	DECEMBER STATEMENT	31.92	97136
3-4-577.00	KD-TIMBERLOK 6" SCREW 50PAK	HOME DEPOT CREDIT SERVICES#2908-DECEMBER STATEMENT	DECEMBER STATEMENT	41.97	97136
3-4-577.00	KD-S HOOKS 30PC	HOME DEPOT CREDIT SERVICES#2908-DECEMBER STATEMENT	DECEMBER STATEMENT	8.38	97136
3-4-577.00	NB - STREET NAME SIGN N SIGNAL H	HI-VIZ INC.	NB - STREET NAME SIGN 6X36	37.50	97149
3-4-577.00	NB STREET SIGNS	HI-VIZ INC.	NB STREET SIGNS	145.00	97149
3-4-577.00	1 LG SPEED ZONE SIGN	HI-VIZ INC.	2 STREET NAME SIGNS; 1 SCHOOL SPEED ZONE	95.00	97149
Total For Dept 4 MAINTENANCE DIVISION				13,824.37	
Total For Fund 3 GENERAL ROAD FUND				18,906.70	
<b>Fund 4 PERMANENT ROAD FUND</b>					
<b>Dept 0</b>					
4-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIELD JANUARY PREMIUM	HEALTH BENEFITS	7,054.60	1166
4-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS-DELTA JANUARY 2024	DELTA DENTAL OF ILLINOIS-DELTA JANUARY 2024	594.27	97123
4-0-510.00	TASC FSA PAYMENT 1/10/2024	TASC CUSTOMER CARE	TASC FSA PAYMENT 1/10/2024	99.99	1169
4-0-510.00	TASC FSA PAYMENT 1/24/2024	TASC CUSTOMER CARE	TASC FSA PAYMENT 1/24/2024	99.99	1170
4-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	1,671.37	97147
4-0-561.00	20 GL DEF DIESEL EXHTS FLUID 2.5GL	CONSERV FS INC	20 GL DEF DIESEL EXHTS FLUID 2.5GL	104.00	97147
4-0-561.00	DIESELEX GOLD ULTRA LS CLEAR	CONSERV FS INC	DIESELEX GOLD ULTRA LS CLEAR	2,895.79	97147
4-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	1,414.43	97147
4-0-561.00	DIESELEX GOLD ULTRA LS CLEAR	CONSERV FS INC	DIESELEX GOLD ULTRA LS CLEAR	2,437.93	97147
4-0-562.00	AMAZON-ZIP TIES	CITI CARDS	DECEMBER STATEMENT	8.99	1173
4-0-562.00	5GAL HOMER BUCKET	HOME DEPOT CREDIT SERVICES#2908-DECEMBER STATEMENT	DECEMBER STATEMENT	4.48	97136
4-0-562.00	DEMOLITION GLOVES/DUCT TAPE/TWEE	HOME DEPOT CREDIT SERVICES#2908-DECEMBER STATEMENT	DECEMBER STATEMENT	152.21	97136
4-0-562.00	WET/DRY VAC 2.5 GAL	HOME DEPOT CREDIT SERVICES#2908-DECEMBER STATEMENT	DECEMBER STATEMENT	39.97	97136
4-0-562.00	DISPOSAL HOSE/CLAMPS	HOME DEPOT CREDIT SERVICES#2908-DECEMBER STATEMENT	DECEMBER STATEMENT	42.46	97136
4-0-562.00	GLOVE DMMD GRIP LG MICROFLEX	ADVANCE AUTO PARTS	GLOVE DMMD GRIP LG MICROFLEX	69.98	97143
4-0-562.00	CHAIN LOOP, FILE ROUND	ARLINGTON POWER EQUIPMENT, CUSTOMER 15306-CHAIN LOOP, FILE ROUND	CHAIN LOOP, FILE ROUND	126.73	97144
4-0-562.00	48" HARWOOD OAK LATH	MC CANN INDUSTRIES, INC. 48" HARWOOD OAK LATH 50/BUNDLE	48" HARWOOD OAK LATH	54.00	97152
4-0-570.00	2 STREET NAME SIGNS	HI-VIZ INC.	2 STREET NAME SIGNS; 1 SCHOOL SPEED ZONE	50.00	97149
4-0-584.00	ELECTRICITY 0706074008 11/20-12/	COMMONWEALTH EDISON	ELECTRICITY 0706074008 ALL STRT LIGHTS J	893.54	1178

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<b>Fund 4 PERMANENT ROAD FUND</b>					
Dept 0					
4-0-586.00	LIGHTNING PREMIUM ICE MELT 50# ( CONSERV FS INC		LIGHTNING PREMIUM ICE MELT 50# (49)	365.05	97147
4-0-586.00	BULK SAFE-T-SALT (405,320 LBS)	MORTON SALT, INC.	BULK SAFE-T-SALT (405,320 LBS)	16,946.43	97154
4-0-586.00	ROAD SALT AND LIQUID DE-ICER	MORTON SALT, INC.	92.15 STO BULK SAFE-T-SALT	7,705.58	97154
4-0-586.00	ROAD SALT AND LIQUID DE-ICER	MORTON SALT, INC.	108.65 STO BULK SAFE-T-SALT	9,088.66	97154
	Total For Dept 0			51,920.35	
	Total For Fund 4 PERMANENT ROAD FUND			51,920.35	
<b>Fund 5 PARK MAINTENANCE FUND</b>					
Dept 0					
5-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIELI JANUARY PREMIUM		609.69	1166
5-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS-DELTA JANUARY 2024		48.52	97123
5-0-520.00	FIRE/RADIO 2/1-4/30/24-KNOX	FSS TECHNOLOGIES LLC	FIRE/RADIO 2/1/24-4/30/24-DEPT	210.00	97163
5-0-534.00	ELECTRICITY 11/22/23-12/27/23	COMMONWEALTH EDISON	ELECTR. 1111 W RT 22 ELA 11/22/23-12/23	205.30	1182
5-0-534.00	ELECTRICITY 11/22/23-12/27/2023	COMMONWEALTH EDISON	#1035656002 ES TELSER RD 11/22-12/27/23	20.66	1184
5-0-534.00	WATER KNOX PARK 11/20-12/19/23	VILLAGE OF LAKE ZURICH	WATER #6673-00 KNOX PARK 11/20-12/19/23	46.72	1191
5-0-574.00	95 E MAIN 11/20-12/19/23	VILLAGE OF LAKE ZURICH	WATER ACCT# 002695-00 95 E MAIN ST 11/2	46.72	1190
5-0-574.00	GAS 11/13/23-12/13/23	NICOR GAS	GAS 68-34-08-1000 8 95 E MAIN ST 11/13-	177.88	1195
5-0-574.00	FIRE/RADIO 2/1-4/30/24-HISTORICA FSS TECHNOLOGIES LLC		FIRE/RADIO 2/1/24-4/30/24-DEPT	210.00	97163
	Total For Dept 0			1,575.49	
	Total For Fund 5 PARK MAINTENANCE FUND			1,575.49	
<b>Fund 6 CEMETERY MAINTENANCE FUND</b>					
Dept 0					
6-0-513.00	UNEMPLOYMENT COMPENSATION	ILLINOIS DEPARTMENT OF EM UNEMPLOYMENT INSURANCE	INSURANCE 12/31/2023	25.24	1168
6-0-521.00	CORNER BRACES 4PAK (2)	HOME DEPOT CREDIT SERVICES #2908-DECEMBER STATEMENT		24.74	97136
6-0-523.00	1 PLAQUE 8.5X1 B.SANCHEZ	INTERNATIONAL BRONZE PLAQUE	1 PLAQUE 8.5X1 B.SANCHEZ	179.00	97165
	Total For Dept 0			228.98	
	Total For Fund 6 CEMETERY MAINTENANCE FUND			228.98	



INVOICE GL DISTRIBUTION REPORT FOR ELA TOWNSHIP  
 EXP CHECK RUN DATES 01/01/2024 - 01/31/2024  
 JOURNALIZED  
 PAID  
 BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 1 GENERAL TOWN FUND	41,432.26	
			Fund 2 GENERAL ASSISTANT	1,175.00	
			Fund 3 GENERAL ROAD FUND	18,906.70	
			Fund 4 PERMANENT ROAD FUND	51,920.35	
			Fund 5 PARK MAINTENANCE	1,575.49	
			Fund 6 CEMETERY MAINTENANCE	228.98	
			<b>Total For All Funds:</b>	<b>115,238.78</b>	

FROM 01/01/2024 TO 01/31/2024

FUND: ALL FUNDS  
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 01/01/2024	Total Debits	Total Credits	Ending Balance 01/31/2024
<b>Fund 1 GENERAL TOWN FUND</b>					
100.00	BYLINE-MM/DISB.#0192/0190	177,492.92	113,135.79	150,872.04	139,756.67
101.05	BYLINE #7986-MONEY MARKET	1,402,407.44	0.00	100,000.00	1,302,407.44
101.07	BARR.#0429-MONEY MARKET	1,175,394.19	5,104.75	0.00	1,180,498.94
103.12	BARR. 5.35% - 9 MO - 4/26/2024	206,529.24	2,699.49	0.00	209,228.73
104.22	CS CDARS 5.00% 9/12/24-52WK	471,007.12	0.00	0.00	471,007.12
104.23	CS CDARS 5.00% 1/4/24-13WK	106,755.80	0.00	0.00	106,755.80
<b>GENERAL TOWN FUND</b>		<b>3,539,586.71</b>	<b>120,940.03</b>	<b>250,872.04</b>	<b>3,409,654.70</b>
<b>Fund 2 GENERAL ASSISTANCE FUND</b>					
100.00	BYLINE-MM/DISB.#0192/0190	11,721.02	0.00	3,555.51	8,165.51
101.05	BYLINE #7986-MONEY MARKET	83,576.68	0.00	0.00	83,576.68
<b>GENERAL ASSISTANCE FUND</b>		<b>95,297.70</b>	<b>0.00</b>	<b>3,555.51</b>	<b>91,742.19</b>
<b>Fund 3 GENERAL ROAD FUND</b>					
100.00	BYLINE-MM/DISB.#0192/0190	(57,543.27)	200,022.70	29,253.40	113,226.03
101.05	BYLINE #7986-MONEY MARKET	1,040,933.81	0.00	200,000.00	840,933.81
<b>GENERAL ROAD FUND</b>		<b>983,390.54</b>	<b>200,022.70</b>	<b>229,253.40</b>	<b>954,159.84</b>
<b>Fund 4 PERMANENT ROAD FUND</b>					
100.00	BYLINE-MM/DISB.#0192/0190	101,557.65	100,576.90	103,589.42	98,545.13
101.05	BYLINE #7986-MONEY MARKET	856,535.46	0.00	100,000.00	756,535.46
101.06	5/3 BANK-BOND ACCT #0773	90,392.71	200.00	200.00	90,392.71
103.13	BARR. 5.00% - 6 MO - 5/28/2024	256,166.39	0.00	0.00	256,166.39
104.24	BYLINE CDARS 3.77% 2/29/24-13WK	255,417.83	0.00	0.00	255,417.83
<b>PERMANENT ROAD FUND</b>		<b>1,560,070.04</b>	<b>100,776.90</b>	<b>203,789.42</b>	<b>1,457,057.52</b>
<b>Fund 5 PARK MAINTENANCE FUND</b>					
100.00	BYLINE-MM/DISB.#0192/0190	93,886.99	487.69	5,944.65	88,430.03
101.05	BYLINE #7986-MONEY MARKET	233,532.21	0.00	0.00	233,532.21
101.08	CORNERSTONE MM #6332	130,346.75	94.88	0.00	130,441.63
<b>PARK MAINTENANCE FUND</b>		<b>457,765.95</b>	<b>582.57</b>	<b>5,944.65</b>	<b>452,403.87</b>
<b>Fund 6 CEMETERY MAINTENANCE FUND</b>					
100.00	BYLINE-MM/DISB.#0192/0190	22,495.17	1,900.00	850.04	23,545.13
101.05	BYLINE #7986-MONEY MARKET	209,993.91	0.00	0.00	209,993.91
<b>CEMETERY MAINTENANCE FUND</b>		<b>232,489.08</b>	<b>1,900.00</b>	<b>850.04</b>	<b>233,539.04</b>
<b>TOTAL - ALL FUNDS</b>		<b>6,868,600.02</b>	<b>424,222.20</b>	<b>694,265.06</b>	<b>6,598,557.16</b>



GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2024 INCREASE (DECREASE)	YTD BALANCE 01/31/2024 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Revenues					
Dept 0					
1-0-400.00	PROPERTY TAX	0.00	1,894,550.47	1,900,007.73	5,457.26
1-0-402.00	PERS PROP REPLACEMENT TAX	7,124.28	60,310.76	50,000.00	(10,310.76)
1-0-404.00	INTEREST INCOME	7,804.24	95,392.23	10,000.00	(85,392.23)
1-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	3,063,407.00	3,063,407.00
1-0-410.00	MISCELLANEOUS INCOME	302.54	377.54	2,000.00	1,622.46
1-0-410.01	COMMUNITY ROOM FEES	0.00	50.00	0.00	(50.00)
Total Dept 0		15,231.06	2,050,681.00	5,025,414.73	2,974,733.73
Dept 3 - HEALTH AND WELLNESS					
1-3-410.00	MISCELLANEOUS INCOME	0.00	150.00	0.00	(150.00)
Total Dept 3 - HEALTH AND WELLNESS		0.00	150.00	0.00	(150.00)
Dept 5 - COMMUNITY CENTER					
1-5-406.00	GRANTS	0.00	14,500.00	5,000.00	(9,500.00)
1-5-409.00	DONATIONS	0.00	3,100.00	2,000.00	(1,100.00)
1-5-410.00	MISCELLANEOUS INCOME	0.00	609.00	0.00	(609.00)
1-5-410.01	HOMEWORK CLUB RECOVERIES	600.00	48,245.00	48,330.00	85.00
1-5-410.02	TEEN CLUB RECOVERIES	0.00	0.00	0.00	0.00
1-5-410.03	SHOOTING STARS RECOVERIES	300.00	47,725.00	50,550.00	2,825.00
1-5-410.04	WINTER BREAK RECOVERIES	0.00	15,740.00	7,200.00	(8,540.00)
1-5-410.05	SPRING BREAK RECOVERIES	1.16	(48.84)	4,500.00	4,548.84
1-5-410.06	KIDS DAY OFF RECOVERIES	0.00	0.00	0.00	0.00
1-5-410.07	SAFE SITTER RECOVERIES	120.00	720.00	1,560.00	840.00
1-5-410.08	SAFE AT HOME RECOVERIES	0.00	475.00	600.00	125.00
1-5-411.01	SENIOR PROGRAM RECOVERIES	1,134.00	80,613.00	95,000.00	14,387.00
1-5-411.02	LONG DISTANCE TRIPS RECOVERIES	0.00	31,788.86	72,000.00	40,211.14
1-5-411.03	MEAL RECOVERIES	144.00	7,634.00	30,000.00	22,366.00
1-5-411.04	NON-RESIDENT FEES	160.00	550.00	500.00	(50.00)
Total Dept 5 - COMMUNITY CENTER		2,459.16	251,651.02	317,240.00	65,588.98
Dept 6 - ASSESSORS DIVISION					
1-6-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
Total Dept 6 - ASSESSORS DIVISION		0.00	0.00	0.00	0.00
Dept 7 - TRANSPORTATION DIVISION					
1-7-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
1-7-410.01	DIAL-A-RIDE RECOVERIES	75.00	4,807.57	7,000.00	2,192.43
1-7-410.02	SUBSCRIPTION RECOVERIES	413.00	4,319.00	5,000.00	681.00
1-7-410.03	S.W. LAKE RECOVERIES	0.00	7,728.00	9,000.00	1,272.00
Total Dept 7 - TRANSPORTATION DIVISION		488.00	16,854.57	21,000.00	4,145.43
TOTAL REVENUES		18,178.22	2,319,336.59	5,363,654.73	3,044,318.14
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
1-1-500.00	SALARIES	14,832.53	159,549.21	225,750.00	66,200.79
1-1-509.00	HEALTH BENEFITS	1,639.50	16,585.60	25,000.00	8,414.40
1-1-510.00	HRA	302.54	0.00	3,100.00	3,100.00
1-1-511.00	SOCIAL SECURITY TAX	1,115.99	11,995.09	17,000.00	5,004.91
1-1-512.00	IMRF	452.38	4,750.53	8,000.00	3,249.47
1-1-513.00	UNEMPLOYMENT COMPENSATION	74.01	684.24	1,000.00	315.76
1-1-514.00	VOLUNTARY LIFE INSURANCE/AD&D	0.00	0.00	0.00	0.00
1-1-520.00	BUILDING MAINTENANCE	528.94	12,401.84	14,000.00	1,598.16
1-1-528.00	INSURANCE	0.00	29,352.00	35,000.00	5,648.00
1-1-532.00	TELEPHONE/INTERNET	613.65	6,984.89	7,500.00	515.11
1-1-534.00	UTILITIES	427.15	3,762.13	7,000.00	3,237.87
1-1-536.00	TRAVEL EXPENSE	0.00	543.47	2,000.00	1,456.53
1-1-537.00	EDUCATION	167.44	445.94	2,000.00	1,554.06
1-1-538.00	POSTAGE	15.91	5,548.84	12,000.00	6,451.16
1-1-540.00	PRINTING	417.95	8,393.30	11,000.00	2,606.70
1-1-544.00	PROFESSIONAL SERVICES	0.00	43,673.23	20,000.00	(23,673.23)
1-1-546.00	DUES/FEES	(2,530.94)	3,442.52	9,000.00	5,557.48
1-1-548.00	PUBLIC NOTICES	0.00	67.85	750.00	682.15
1-1-549.00	PERS. PROP. REPL. TAX-VILL. REFUND	0.00	7,610.98	20,000.00	12,389.02
1-1-555.00	GRANT FUNDING	0.00	38,000.00	36,000.00	(2,000.00)
1-1-558.00	OFFICE SUPPLIES	182.90	2,753.92	5,500.00	2,746.08



GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2024 INCREASE (DECREASE)	YTD BALANCE 01/31/2024 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
<b>Fund 1 - GENERAL TOWN FUND</b>					
<b>Expenditures</b>					
1-1-559.00	OFFICE EQUIPMENT	0.00	1,460.60	2,500.00	1,039.40
1-1-565.00	INFORMATION TECHNOLOGY	1,375.70	14,978.31	20,000.00	5,021.69
1-1-568.00	MISCELLANEOUS	79.25	2,112.72	5,000.00	2,887.28
1-1-572.00	COMMUNITY EVENTS	0.00	201.81	5,000.00	4,798.19
1-1-573.00	COMMUNITY SERVICE PROJECTS	0.00	718.46	3,500.00	2,781.54
1-1-585.00	TOWNHALL IMPROVEMENTS	0.00	420.00	5,000.00	4,580.00
1-1-600.00	CAPITAL IMPROVEMENTS	0.00	128,345.00	1,000,000.00	871,655.00
<b>Total Dept 1 - ADMINISTRATIVE DIVISION</b>		<b>19,694.90</b>	<b>504,782.48</b>	<b>1,502,600.00</b>	<b>997,817.52</b>
<b>Dept 2 - ELECTED OFFICIALS</b>					
1-2-501.00	SUPERVISOR	3,333.33	32,291.65	40,000.00	7,708.35
1-2-504.00	CLERK	1,250.00	12,500.00	15,000.00	2,500.00
1-2-505.00	TRUSTEES	1,666.68	16,319.57	20,000.00	3,680.43
1-2-506.00	TREASURER	83.33	833.30	1,000.00	166.70
1-2-511.00	SOCIAL SECURITY TAX	484.48	4,738.70	6,000.00	1,261.30
1-2-536.00	TRAVEL EXPENSE	0.00	1,109.55	3,000.00	1,890.45
1-2-537.00	EDUCATION	0.00	537.00	2,000.00	1,463.00
<b>Total Dept 2 - ELECTED OFFICIALS</b>		<b>6,817.82</b>	<b>68,329.77</b>	<b>87,000.00</b>	<b>18,670.23</b>
<b>Dept 3 - HEALTH AND WELLNESS</b>					
1-3-500.00	SALARIES	16,694.57	179,982.96	225,750.00	45,767.04
1-3-509.00	HEALTH BENEFITS	5,367.55	50,072.75	44,000.00	(6,072.75)
1-3-510.00	HRA	(0.02)	523.88	4,750.00	4,226.12
1-3-511.00	SOCIAL SECURITY TAX	1,155.25	12,829.41	17,270.00	4,440.59
1-3-512.00	IMRF	471.58	4,940.93	7,000.00	2,059.07
1-3-513.00	UNEMPLOYMENT COMPENSATION	12.87	746.50	1,000.00	253.50
1-3-514.00	VOLUNTARY LIFE INSURANCE/AD&D	(26.40)	(26.40)	0.00	26.40
1-3-520.00	BUILDING MAINTENANCE	302.10	6,144.66	5,500.00	(644.66)
1-3-528.00	INSURANCE	0.00	0.00	600.00	600.00
1-3-532.00	TELEPHONE/INTERNET	524.64	4,828.31	4,800.00	(28.31)
1-3-534.00	UTILITIES	305.10	2,687.21	4,000.00	1,312.79
1-3-536.00	TRAVEL EXPENSE	0.00	450.77	2,000.00	1,549.23
1-3-537.00	EDUCATION	0.00	1,810.91	3,000.00	1,189.09
1-3-538.00	POSTAGE	0.00	4.17	100.00	95.83
1-3-540.00	PRINTING	0.00	66.00	300.00	234.00
1-3-546.00	DUES/FEES	105.00	464.00	1,600.00	1,136.00
1-3-558.00	OFFICE SUPPLIES	36.66	1,513.19	1,500.00	(13.19)
1-3-559.00	OFFICE EQUIPMENT	0.00	653.68	1,000.00	346.32
1-3-565.00	INFORMATION TECHNOLOGY	92.00	2,099.28	2,800.00	700.72
1-3-568.00	MISCELLANEOUS	0.00	0.00	1,000.00	1,000.00
<b>Total Dept 3 - HEALTH AND WELLNESS</b>		<b>25,040.90</b>	<b>269,792.21</b>	<b>327,970.00</b>	<b>58,177.79</b>
<b>Dept 5 - COMMUNITY CENTER</b>					
1-5-500.00	SALARIES	34,827.78	362,917.11	475,000.00	112,082.89
1-5-509.00	HEALTH BENEFITS	1,664.05	17,766.60	26,000.00	8,233.40
1-5-510.00	HRA	0.00	238.24	3,000.00	2,761.76
1-5-511.00	SOCIAL SECURITY TAX	2,719.55	27,598.81	36,000.00	8,401.19
1-5-512.00	IMRF	916.89	8,709.71	13,000.00	4,290.29
1-5-513.00	UNEMPLOYMENT COMPENSATION	189.73	2,071.83	5,000.00	2,928.17
1-5-520.00	BUILDING MAINTENANCE	2,053.34	14,633.68	25,000.00	10,366.32
1-5-524.00	NUTRITION	1,082.94	7,644.10	31,000.00	23,355.90
1-5-525.00	LUNCH & LEARN PRESENTATIONS	825.00	4,448.52	7,500.00	3,051.48
1-5-532.00	TELEPHONE/INTERNET	762.80	6,675.67	7,500.00	824.33
1-5-534.00	UTILITIES	1,423.57	10,668.80	14,000.00	3,331.20
1-5-536.00	TRAVEL EXPENSE	28.82	367.97	1,000.00	632.03
1-5-537.00	EDUCATION	270.00	2,645.64	5,000.00	2,354.36
1-5-538.00	POSTAGE	0.00	10,615.72	9,750.00	(865.72)
1-5-540.00	PRINTING	267.87	13,979.92	16,000.00	2,020.08
1-5-546.00	DUES/FEES	323.69	3,807.06	4,000.00	192.94
1-5-547.00	PROGRAMS	6,186.70	66,608.71	80,000.00	13,391.29
1-5-550.00	LONG DISTANCE TRIPS	154.60	23,926.59	39,000.00	15,073.41
1-5-551.00	PROGRAM SUPPLIES	2,664.08	15,416.16	15,000.00	(416.16)
1-5-553.00	SPECIAL EVENTS	0.00	576.03	3,000.00	2,423.97
1-5-558.00	OFFICE SUPPLIES	246.64	1,381.15	2,000.00	618.85
1-5-559.00	OFFICE EQUIPMENT	830.02	1,331.32	2,000.00	668.68
1-5-561.00	FUEL/OIL	137.84	1,585.97	2,500.00	914.03
1-5-563.00	BUILDING EQUIPMENT	307.59	5,128.35	12,000.00	6,871.65
1-5-565.00	INFORMATION TECHNOLOGY	0.00	1,284.00	4,000.00	2,716.00
1-5-568.00	MISCELLANEOUS	91.40	750.02	2,000.00	1,249.98
1-5-585.00	GRANT PROJECTS	0.00	0.00	5,000.00	5,000.00



GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2023-24	AVAILABLE
		MONTH 01/31/2024 INCREASE (DECREASE)	01/31/2024 NORMAL (ABNORMAL)	ORIGINAL BUDGET	BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
Total Dept 5 - COMMUNITY CENTER		57,974.90	612,777.68	845,250.00	232,472.32
Dept 6 - ASSESSORS DIVISION					
1-6-500.00	SALARIES	20,990.54	278,860.79	425,000.00	146,139.21
1-6-509.00	HEALTH BENEFITS	2,717.10	30,567.00	50,000.00	19,433.00
1-6-510.00	HRA	0.00	994.92	9,000.00	8,005.08
1-6-511.00	SOCIAL SECURITY TAX	1,595.05	20,969.25	33,000.00	12,030.75
1-6-512.00	IMRF	455.07	6,512.29	13,000.00	6,487.71
1-6-513.00	UNEMPLOYMENT COMPENSATION	78.59	1,380.83	2,000.00	619.17
1-6-520.00	BUILDING MAINTENANCE	483.38	9,542.18	6,000.00	(3,542.18)
1-6-532.00	TELEPHONE/INTERNET	471.90	5,177.27	6,000.00	822.73
1-6-534.00	UTILITIES	488.16	4,299.55	7,000.00	2,700.45
1-6-536.00	TRAVEL EXPENSE	0.00	1,521.77	3,500.00	1,978.23
1-6-537.00	EDUCATION	0.00	2,361.54	6,500.00	4,138.46
1-6-538.00	POSTAGE	0.00	0.60	100.00	99.40
1-6-540.00	PRINTING	0.00	1,058.49	1,500.00	441.51
1-6-544.00	PROFESSIONAL SERVICES	0.00	12,647.50	5,000.00	(7,647.50)
1-6-546.00	DUES/FEES	492.36	4,868.46	9,000.00	4,131.54
1-6-558.00	OFFICE SUPPLIES	388.66	1,798.15	2,500.00	701.85
1-6-559.00	OFFICE EQUIPMENT	0.00	387.06	24,000.00	23,612.94
1-6-561.00	FUEL/OIL	118.42	2,099.93	5,000.00	2,900.07
1-6-565.00	INFORMATION TECHNOLOGY	16.00	16,897.09	24,500.00	7,602.91
1-6-568.00	MISCELLANEOUS	0.00	469.50	500.00	30.50
1-6-569.00	VEHICLE MAINTENANCE	0.00	125.82	5,000.00	4,874.18
Total Dept 6 - ASSESSORS DIVISION		28,295.23	402,539.99	638,100.00	235,560.01
Dept 7 - TRANSPORTATION DIVISION					
1-7-500.00	SALARIES	6,900.42	75,384.15	115,500.00	40,115.85
1-7-509.00	HEALTH BENEFITS	629.88	6,146.70	9,000.00	2,853.30
1-7-510.00	HRA	0.00	79.41	1,650.00	1,570.59
1-7-511.00	SOCIAL SECURITY TAX	520.73	5,688.99	9,000.00	3,311.01
1-7-512.00	IMRF	210.46	2,244.40	3,500.00	1,255.60
1-7-513.00	UNEMPLOYMENT COMPENSATION	69.83	475.36	800.00	324.64
1-7-514.00	VOLUNTARY LIFE INSURANCE/AD&D	(26.76)	(26.76)	0.00	26.76
1-7-515.00	UNIFORMS/TESTING	0.00	352.50	600.00	247.50
1-7-528.00	INSURANCE	0.00	1,799.00	4,000.00	2,201.00
1-7-532.00	TELEPHONE	91.62	1,666.52	2,500.00	833.48
1-7-544.00	PROFESSIONAL SERVICES	0.00	108.00	1,000.00	892.00
1-7-558.00	OFFICE SUPPLIES	0.00	1,043.68	250.00	(793.68)
1-7-561.00	FUEL/OIL	1,848.31	14,699.22	26,000.00	11,300.78
1-7-569.00	VEHICLE MAINTENANCE	41.99	5,206.99	10,000.00	4,793.01
Total Dept 7 - TRANSPORTATION DIVISION		10,286.48	114,868.16	183,800.00	68,931.84
TOTAL EXPENDITURES		148,110.23	1,973,090.29	3,584,720.00	1,611,629.71
Fund 1 - GENERAL TOWN FUND:					
TOTAL REVENUES		18,178.22	2,319,336.59	5,363,654.73	3,044,318.14
TOTAL EXPENDITURES		148,110.23	1,973,090.29	3,584,720.00	1,611,629.71
NET OF REVENUES & EXPENDITURES		(129,932.01)	346,246.30	1,778,934.73	1,432,688.43

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2024 INCREASE (DECREASE)	YTD BALANCE 01/31/2024 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 2 - GENERAL ASSISTANCE FUND					
Revenues					
Dept 0					
2-0-400.00	PROPERTY TAX	0.00	38.41	0.00	(38.41)
2-0-404.00	INTEREST INCOME	0.00	2,401.24	500.00	(1,901.24)
2-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	119,303.00	119,303.00
Total Dept 0		0.00	2,439.65	119,803.00	117,363.35
TOTAL REVENUES		0.00	2,439.65	119,803.00	117,363.35
Expenditures					
Dept 0					
2-0-500.00	SALARIES	2,179.91	23,475.85	30,450.00	6,974.15
2-0-511.00	SOCIAL SECURITY TAX	134.12	1,470.38	2,300.00	829.62
2-0-512.00	IMRF	66.48	698.91	1,000.00	301.09
2-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	82.94	100.00	17.06
2-0-537.00	EDUCATION	50.00	213.12	500.00	286.88
2-0-565.00	INFORMATION TECHNOLOGY	1,125.00	1,125.00	2,000.00	875.00
2-0-701.00	EMERGENCY ASSISTANCE	0.00	2,935.24	45,000.00	42,064.76
2-0-702.00	GENERAL ASSISTANCE	0.00	0.00	20,000.00	20,000.00
Total Dept 0		3,555.51	30,001.44	101,350.00	71,348.56
TOTAL EXPENDITURES		3,555.51	30,001.44	101,350.00	71,348.56
Fund 2 - GENERAL ASSISTANCE FUND:					
TOTAL REVENUES		0.00	2,439.65	119,803.00	117,363.35
TOTAL EXPENDITURES		3,555.51	30,001.44	101,350.00	71,348.56
NET OF REVENUES & EXPENDITURES		(3,555.51)	(27,561.79)	18,453.00	46,014.79



GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2024	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
		MONTH 01/31/2024	INCREASE (DECREASE)			
<b>Fund 3 - GENERAL ROAD FUND</b>						
<b>Revenues</b>						
<b>Dept 0</b>						
3-0-400.00	PROPERTY TAX	0.00	460,592.26	700,030.61	239,438.35	
3-0-402.00	PERS PROP REPLACEMENT TAX	0.00	0.00	0.00	0.00	
3-0-404.00	INTEREST INCOME	0.00	20,744.88	1,000.00	(19,744.88)	
3-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	947,071.00	947,071.00	
3-0-410.00	MISCELLANEOUS INCOME	0.00	42,941.50	5,000.00	(37,941.50)	
3-0-410.01	HWY.ENT.INCOME/BUS REPAIRS	0.00	278.86	0.00	(278.86)	
3-0-410.02	HWY.ENT.INCOME/VILL.DEER PARK	0.00	85,016.05	170,000.00	84,983.95	
3-0-410.03	HWY.ENT.INCOME/VILL.LONG GROVE	0.00	56,071.36	50,000.00	(6,071.36)	
3-0-410.04	HWY.ENT.INCOME/VILL. NORTH BARRINGTON	0.00	64,722.14	20,000.00	(44,722.14)	
3-0-410.05	HWY.ENT.INCOME/VILL.KILDEER	0.00	46,961.08	45,000.00	(1,961.08)	
3-0-418.00	TRANSFERS IN	0.00	0.00	0.00	0.00	
<b>Total Dept 0</b>		<b>0.00</b>	<b>777,328.13</b>	<b>1,938,101.61</b>	<b>1,160,773.48</b>	
<b>TOTAL REVENUES</b>		<b>0.00</b>	<b>777,328.13</b>	<b>1,938,101.61</b>	<b>1,160,773.48</b>	
<b>Expenditures</b>						
<b>Dept 1 - ADMINISTRATIVE DIVISION</b>						
3-1-500.00	SALARIES	9,939.48	106,639.28	131,250.00	24,610.72	
3-1-509.00	HEALTH BENEFITS	3,068.21	29,942.80	44,000.00	14,057.20	
3-1-510.00	HRA	0.00	444.54	5,000.00	4,555.46	
3-1-511.00	SOCIAL SECURITY TAX	712.12	7,676.69	9,850.00	2,173.31	
3-1-512.00	IMRF	303.14	3,175.11	4,000.00	824.89	
3-1-513.00	UNEMPLOYMENT COMPENSATION	0.00	331.77	750.00	418.23	
3-1-528.00	INSURANCE	0.00	26,890.00	30,000.00	3,110.00	
3-1-532.00	TELEPHONE/INTERNET	259.86	6,348.91	8,500.00	2,151.09	
3-1-536.00	TRAVEL EXPENSE	0.00	0.00	3,000.00	3,000.00	
3-1-537.00	EDUCATION	0.00	1,463.42	3,000.00	1,536.58	
3-1-540.00	PRINTING	0.00	0.00	500.00	500.00	
3-1-544.00	PROFESSIONAL SERVICES	0.00	0.00	1,000.00	1,000.00	
3-1-546.00	DUES/FEES	864.27	1,475.97	2,000.00	524.03	
3-1-548.00	PUBLIC NOTICES	0.00	0.00	500.00	500.00	
3-1-558.00	OFFICE SUPPLIES	109.26	1,719.28	2,500.00	780.72	
3-1-559.00	OFFICE EQUIPMENT	149.99	1,980.48	3,500.00	1,519.52	
3-1-565.00	INFORMATION TECHNOLOGY	0.00	3,909.89	6,000.00	2,090.11	
<b>Total Dept 1 - ADMINISTRATIVE DIVISION</b>		<b>15,406.33</b>	<b>191,998.14</b>	<b>255,350.00</b>	<b>63,351.86</b>	
<b>Dept 4 - MAINTENANCE DIVISION</b>						
3-4-520.00	BUILDING MAINTENANCE	210.00	86,417.51	130,000.00	43,582.49	
3-4-533.00	ENGINEERING SERVICES	0.00	93.20	3,000.00	2,906.80	
3-4-534.00	UTILITIES	839.18	6,464.61	8,500.00	2,035.39	
3-4-535.00	RENTALS	0.00	512.38	2,000.00	1,487.62	
3-4-562.00	OPERATING SUPPLIES	0.00	947.94	4,000.00	3,052.06	
3-4-563.00	VEHICLE/HEAVY EQUIPMENT	7,455.00	105,742.88	160,000.00	54,257.12	
3-4-564.00	SMALL TOOLS	0.00	524.47	4,000.00	3,475.53	
3-4-567.00	EQUIPMENT MAINTENANCE	139.79	21,919.28	30,000.00	8,080.72	
3-4-569.00	VEHICLE MAINTENANCE	4,580.63	24,365.85	45,000.00	20,634.15	
3-4-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00	
3-4-577.00	VILLAGE MATERIALS	599.77	20,329.33	40,000.00	19,670.67	
3-4-580.00	PAVING	0.00	310,924.95	500,000.00	189,075.05	
3-4-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00	
3-4-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	675,000.00	675,000.00	
<b>Total Dept 4 - MAINTENANCE DIVISION</b>		<b>13,824.37</b>	<b>578,242.40</b>	<b>1,612,000.00</b>	<b>1,033,757.60</b>	
<b>TOTAL EXPENDITURES</b>		<b>29,230.70</b>	<b>770,240.54</b>	<b>1,867,350.00</b>	<b>1,097,109.46</b>	
<b>Fund 3 - GENERAL ROAD FUND:</b>						
<b>TOTAL REVENUES</b>		<b>0.00</b>	<b>777,328.13</b>	<b>1,938,101.61</b>	<b>1,160,773.48</b>	
<b>TOTAL EXPENDITURES</b>		<b>29,230.70</b>	<b>770,240.54</b>	<b>1,867,350.00</b>	<b>1,097,109.46</b>	
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(29,230.70)</b>	<b>7,087.59</b>	<b>70,751.61</b>	<b>63,664.02</b>	

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2023-24	AVAILABLE
		MONTH 01/31/2024 INCREASE (DECREASE)	01/31/2024 NORMAL (ABNORMAL)	ORIGINAL BUDGET	BALANCE NORMAL (ABNORMAL)
Fund 4 - PERMANENT ROAD FUND					
Revenues					
Dept 0					
4-0-400.00	PROPERTY TAX	0.00	698,621.52	700,004.24	1,382.72
4-0-404.00	INTEREST INCOME	0.00	32,681.51	4,000.00	(28,681.51)
4-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	1,398,233.00	1,398,233.00
4-0-410.00	MISCELLANEOUS INCOME	576.90	576.90	50,000.00	49,423.10
4-0-410.01	MFT FUND	0.00	57,652.18	45,000.00	(12,652.18)
4-0-410.02	ROAD BONDS	200.00	4,450.00	500.00	(3,950.00)
Total Dept 0		776.90	793,982.11	2,197,737.24	1,403,755.13
TOTAL REVENUES		776.90	793,982.11	2,197,737.24	1,403,755.13
Expenditures					
Dept 0					
4-0-500.00	SALARIES	47,376.45	381,817.36	485,000.00	103,182.64
4-0-509.00	HEALTH BENEFITS	6,651.89	65,197.44	95,000.00	29,802.56
4-0-510.00	HRA	576.90	905.04	6,500.00	5,594.96
4-0-511.00	SOCIAL SECURITY TAX	3,532.73	28,308.84	37,000.00	8,691.16
4-0-512.00	IMRF	1,419.65	11,360.69	14,378.00	3,017.31
4-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,500.86	4,500.00	2,999.14
4-0-514.00	VOLUNTARY LIFE INSURANCE/AD&D	(39.70)	(39.70)	0.00	39.70
4-0-515.00	UNIFORMS/TESTING	0.00	1,854.60	8,000.00	6,145.40
4-0-535.00	RENTALS	0.00	231.84	500.00	268.16
4-0-561.00	FUEL/OIL	8,523.42	30,299.18	40,000.00	9,700.82
4-0-562.00	OPERATING SUPPLIES	498.82	5,716.47	8,500.00	2,783.53
4-0-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	0.00	10,000.00	10,000.00
4-0-570.00	ROAD SIGNS/JULIE	50.00	140.00	4,000.00	3,860.00
4-0-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
4-0-580.00	PAVING	0.00	605.80	20,000.00	19,394.20
4-0-582.00	STORM WATER	0.00	50,533.15	250,000.00	199,466.85
4-0-584.00	STREET LIGHTS	893.54	8,861.61	15,000.00	6,138.39
4-0-586.00	ROAD SALT AND LIQUID DE-ICER	34,105.72	43,278.00	75,000.00	31,722.00
4-0-587.00	ROAD SUPPLIES & TREE REMOVAL	0.00	5,048.46	15,000.00	9,951.54
4-0-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
4-0-600.00	CAPITAL IMPROVEMENTS	0.00	133,837.56	350,000.00	216,162.44
Total Dept 0		103,589.42	769,457.20	1,448,878.00	679,420.80
TOTAL EXPENDITURES		103,589.42	769,457.20	1,448,878.00	679,420.80
Fund 4 - PERMANENT ROAD FUND:					
TOTAL REVENUES		776.90	793,982.11	2,197,737.24	1,403,755.13
TOTAL EXPENDITURES		103,589.42	769,457.20	1,448,878.00	679,420.80
NET OF REVENUES & EXPENDITURES		(102,812.52)	24,524.91	748,859.24	724,334.33



GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	2023-24	AVAILABLE
		MONTH 01/31/2024	01/31/2024			
		INCREASE (DECREASE)	NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)	
<b>Fund 5 - PARK MAINTENANCE FUND</b>						
<b>Revenues</b>						
Dept 0						
5-0-400.00	PROPERTY TAX	0.00	533,527.35	527,369.75	(6,157.60)	
5-0-404.00	INTEREST INCOME	94.88	4,699.75	500.00	(4,199.75)	
5-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	273,330.00	273,330.00	
5-0-410.00	MISCELLANEOUS INCOME	430.00	430.00	5,000.00	4,570.00	
5-0-410.01	KNIGGE PARK - STUDENT PARKING LOT REV	0.00	16,050.00	15,000.00	(1,050.00)	
5-0-410.02	YOUTH SPORTS - PARK REV	0.00	2,450.00	4,500.00	2,050.00	
5-0-418.00	TRANSFERS IN	0.00	0.00	0.00	0.00	
<b>Total Dept 0</b>		<b>524.88</b>	<b>557,157.10</b>	<b>825,699.75</b>	<b>268,542.65</b>	
<b>TOTAL REVENUES</b>		<b>524.88</b>	<b>557,157.10</b>	<b>825,699.75</b>	<b>268,542.65</b>	
<b>Expenditures</b>						
Dept 0						
5-0-500.00	SALARIES	3,595.20	76,148.47	89,000.00	12,851.53	
5-0-509.00	HEALTH BENEFITS	573.13	5,796.36	9,000.00	3,203.64	
5-0-510.00	HRA	430.00	0.00	1,650.00	1,650.00	
5-0-511.00	SOCIAL SECURITY TAX	268.53	5,751.85	7,000.00	1,248.15	
5-0-512.00	IMRF	109.66	1,169.13	2,600.00	1,430.87	
5-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	165.89	1,000.00	834.11	
5-0-514.00	VOLUNTARY LIFE INSURANCE/AD&D	(6.84)	(6.84)	0.00	6.84	
5-0-520.00	BUILDING MAINTENANCE	210.00	2,188.21	10,000.00	7,811.79	
5-0-521.00	PARK MAINTENANCE	0.00	29,253.63	42,000.00	12,746.37	
5-0-534.00	UTILITIES	272.68	2,941.59	6,000.00	3,058.41	
5-0-544.00	PROFESSIONAL SERVICES	0.00	286.27	3,000.00	2,713.73	
5-0-555.00	SCHOLARSHIPS/KNIGGE PARKING MAINTENANCE	0.00	12,402.82	15,000.00	2,597.18	
5-0-561.00	FUEL/OIL	0.00	5,559.85	6,000.00	440.15	
5-0-562.00	LANDSCAPING SUPPLIES	0.00	1,935.00	20,000.00	18,065.00	
5-0-563.00	PARK EQUIPMENT	0.00	56,056.35	90,000.00	33,943.65	
5-0-564.00	SMALL TOOLS	0.00	308.24	2,000.00	1,691.76	
5-0-568.00	MISCELLANEOUS	0.00	0.63	1,000.00	999.37	
5-0-574.00	ELA HISTORIC-PROJECTS/MAINT	434.60	26,335.25	25,000.00	(1,335.25)	
5-0-596.00	MOSQUITO ABATEMENT PLAN	0.00	34,957.00	38,000.00	3,043.00	
5-0-600.00	CAPITAL IMPROVEMENTS	0.00	116,835.30	258,800.00	141,964.70	
<b>Total Dept 0</b>		<b>5,886.96</b>	<b>378,085.00</b>	<b>627,050.00</b>	<b>248,965.00</b>	
<b>TOTAL EXPENDITURES</b>		<b>5,886.96</b>	<b>378,085.00</b>	<b>627,050.00</b>	<b>248,965.00</b>	
<b>Fund 5 - PARK MAINTENANCE FUND:</b>						
<b>TOTAL REVENUES</b>		<b>524.88</b>	<b>557,157.10</b>	<b>825,699.75</b>	<b>268,542.65</b>	
<b>TOTAL EXPENDITURES</b>		<b>5,886.96</b>	<b>378,085.00</b>	<b>627,050.00</b>	<b>248,965.00</b>	
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(5,362.08)</b>	<b>179,072.10</b>	<b>198,649.75</b>	<b>19,577.65</b>	

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
		MONTH 01/31/2024 INCREASE (DECREASE)	YTD BALANCE 01/31/2024 NORMAL (ABNORMAL)		
<b>Fund 6 - CEMETERY MAINTENANCE FUND</b>					
<b>Revenues</b>					
Dept 0					
6-0-400.00	PROPERTY TAX	0.00	17.62	0.00	(17.62)
6-0-404.00	INTEREST INCOME	0.00	4,890.57	500.00	(4,390.57)
6-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	232,953.00	232,953.00
6-0-409.00	DONATIONS	0.00	0.00	0.00	0.00
6-0-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
6-0-410.01	FAIRFIELD CEMETERY REVENUE	0.00	2,350.00	2,000.00	(350.00)
6-0-410.02	LAKE ZURICH CEMETERY REVENUE	1,900.00	21,200.00	10,000.00	(11,200.00)
<b>Total Dept 0</b>		<b>1,900.00</b>	<b>28,458.19</b>	<b>245,453.00</b>	<b>216,994.81</b>
<b>TOTAL REVENUES</b>		<b>1,900.00</b>	<b>28,458.19</b>	<b>245,453.00</b>	<b>216,994.81</b>
<b>Expenditures</b>					
Dept 0					
6-0-500.00	SALARIES	576.92	3,734.79	10,000.00	6,265.21
6-0-508.00	CEMETERY BOARD	0.00	0.00	1,500.00	1,500.00
6-0-509.00	HEALTH BENEFITS	0.00	0.00	0.00	0.00
6-0-511.00	SOCIAL SECURITY TAX	44.14	284.55	400.00	115.45
6-0-512.00	IMRF	0.00	0.00	0.00	0.00
6-0-513.00	UNEMPLOYMENT COMPENSATION	25.24	38.46	200.00	161.54
6-0-521.00	CEMETERY MAINTENANCE	24.74	11,500.28	20,000.00	8,499.72
6-0-522.00	BURIAL EXPENSES	0.00	3,125.00	8,000.00	4,875.00
6-0-523.00	CREM SCATTER GARDEN	179.00	5,181.00	5,000.00	(181.00)
6-0-532.00	TELEPHONE/INTERNET	0.00	0.00	250.00	250.00
6-0-536.00	TRAVEL EXPENSE	0.00	0.00	200.00	200.00
6-0-537.00	EDUCATION	0.00	0.00	200.00	200.00
6-0-544.00	PROFESSIONAL SERVICES	0.00	434.75	2,000.00	1,565.25
6-0-564.00	SMALL TOOLS	0.00	0.00	2,000.00	2,000.00
6-0-565.00	INFORMATION TECHNOLOGY	0.00	3,500.50	6,000.00	2,499.50
6-0-568.00	MISCELLANEOUS	0.00	73.45	3,000.00	2,926.55
6-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	100,000.00	100,000.00
<b>Total Dept 0</b>		<b>850.04</b>	<b>27,872.78</b>	<b>158,750.00</b>	<b>130,877.22</b>
<b>TOTAL EXPENDITURES</b>		<b>850.04</b>	<b>27,872.78</b>	<b>158,750.00</b>	<b>130,877.22</b>
<b>Fund 6 - CEMETERY MAINTENANCE FUND:</b>					
<b>TOTAL REVENUES</b>		<b>1,900.00</b>	<b>28,458.19</b>	<b>245,453.00</b>	<b>216,994.81</b>
<b>TOTAL EXPENDITURES</b>		<b>850.04</b>	<b>27,872.78</b>	<b>158,750.00</b>	<b>130,877.22</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>1,049.96</b>	<b>585.41</b>	<b>86,703.00</b>	<b>86,117.59</b>
<b>TOTAL REVENUES - ALL FUNDS</b>					
		<b>21,380.00</b>	<b>4,478,701.77</b>	<b>10,690,449.33</b>	<b>6,211,747.56</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>					
		<b>291,222.86</b>	<b>3,948,747.25</b>	<b>7,788,098.00</b>	<b>3,839,350.75</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(269,842.86)</b>	<b>529,954.52</b>	<b>2,902,351.33</b>	<b>2,372,396.81</b>



**Payroll Check Register Report For Ela Township**  
For Check Dates 1/1/2024 to 1/31/2024

Name	Check Net
AXA EQUITABLE-EQUI VEST	529.70
EFTPS	37,597.16
ILL DEPT OF REVENUE	6,803.28
ILLINOIS MUNICIPAL	12,984.92
WISCONSIN DEPT OF REVENUE	599.04
EMPLOYEE PAYROLL	118,632.29
Total Payroll	177,146.39

9





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To: Township Supervisor and Board of Trustees

From: Penelope Herr- Township Assessor

Subject: **Board Report – February 2024**

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The 2023 assessment appeal findings were sent out to the property owners and/or their attorneys on January 9<sup>th</sup>, 2024, and for those wanting to appeal to the State Property Tax Appeal Board, the deadline is February 8, 2024. Our office has received the first list of 2023 Property Tax Appeals from the county, and we are working on the evidence packets.

There have been three new hires in January for the assessor's office. We welcome Chris, Amaya and Ben. Chris has filled the Deputy Assessor position and brings appraisal experience along with the C.I.A.O. designation. Amaya is learning everything from field work, processing permits, drawing improvements into the IMS- Cama system, the exemption filing process, and the downloading/ entry of sales. Ben has joined the assessment team as the part-time fieldperson and will be doing fieldwork.

Our office has replaced the main computer that is home to the Cama system in the Ela Township Assessor's Office. The IT company and JRM are working together to make the switch. I have been looking at different printers to replace our main printer, and everyone should have received an email with information about a couple of different printers. The conference chairs that were used at everyone's desk have been updated to office task chairs with lumbar support.



To: Township Supervisor and Board of Trustees  
 From: Jessica P. Case, Bus Liaison  
 Subject: **Board Report – February 2024**

<b><u>BUS SERVICE</u></b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>	<b>May-24</b>	<b>Jun-24</b>
Ridership (One Way) - Ela	211					
Ridership (One Way) - Wauconda	40					
Total Number of Rides	251					
Revenue Miles - Ela	1109					
Revenue Miles - LC	469					
Total Miles	1578					
Revenue Hours - Ela	161					
Revenue Hours - LC	25					
Total Hours	186					
Days in Service - Ela	19					
Days in Service - LC	11					
Fuel Usage (gallons)	395.6					
Lift Usage	76					





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To: Township Supervisor and Board of Trustees

From: Sara Marx LCPC, NCC, Director of Health & Wellness

**Subject: Board Reports – February 2024**

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**Clients and Groups:**

In the month of January, the Health & Wellness department received a total of 11 referrals. The **Lending Closet** helped 50 families with medical equipment. Our closet is full; however, we encourage those looking to donate to give us a call. We are always open to certain items such as ramps, wheelchairs, and knee scooters. The **Care Giver Support Group** runs the *last Tuesday of each month from 3-4:30pm* at Ela Town Hall. Residents are encouraged to reach out to Betsy Innocenti, LSW for more information. We are extremely proud of the group and their amazing work and dedication to our residents.

**Personnel:**

Melanie Lima has resigned her position to accept another position; therefore, Health & Wellness is currently looking for a full-time clinician to join our team. Those interested and qualified are eager to reach out to Director Marx.

**Community Events:**

Over the past few months, the Health & Wellness team have been actively engaged in catching up on various operational aspects and implementing strategic reorganization initiatives. This period of heightened activity is necessary to address emerging challenges and position ourselves for sustained success. Despite the challenges, I am pleased to report that we have now successfully settled into the new operational framework. The absence of our team member has presented challenges, particularly in the absorption of her case load. We are actively exploring solutions to mitigate the impact on our service delivery and maintain the high standards that define our department.

As we approach the upcoming summer season, our team is actively engaged in a collaborative effort to brainstorm and develop exciting ideas for events and marketing strategies. We recognize the importance of creating impactful initiatives that resonate with the community.

**Goals:**

This year, Health & Wellness aims to heighten community engagement and awareness regarding mental health services and resources. Consistency, inclusivity, and a genuine commitment to community well-being are key to successful community engagement. Through a diverse range of initiatives, including events, social media campaigns, outreach programs, support groups, and awareness campaigns, we aspire to not only elevate awareness but also enhance accessibility to our mental health services.

To: Township Supervisor and Board of Trustees

From: Mike DePouw, Highway Superintendent

Subject: Board Report – February 2024

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**Highway Department Update:**

- In the November board report I commented on how this winter was going to be milder with less than the average amount of snowfall. That was not the case in January. We had a total of nine events with the two most severe occurring on the 12<sup>th</sup> of January with a total of nine inches of heavy wet snow and on the 23<sup>rd</sup> of January we received a quarter inch of freezing rain and ice. For the month of January, we received a total of 17.5 inches of snow with an average temperature of 21 degrees. We had a few mechanical breakdowns, but we were lucky enough to have a backup plow truck to put on the route. Besides receiving some phone calls and emails about downed mailboxes and plowed in driveways everything went well. I would like to publicly thank everyone on my team for the time and effort they put in in January, they did an exceptional job.

**Income from the Villages:**

- Total income for January from Village Contracts \$49,823.24
- Village of Deer Park – 27 tickets preformed
  - Labor charges \$41,858.74
  - Material charges \$95.00
  - Equipment charges \$458.25
  - Totaling \$42,411.99
- Village of Kildeer – 6 work tickets preformed
  - Labor charges \$480.00
  - Material charges \$293.50
  - Equipment charges \$223.25
  - Totaling \$996.75
- Village of Long Grove – 10 work tickets preformed
  - Labor charges \$990.00
  - Material charges \$378.50
  - Equipment charges \$470.00
  - Totaling \$1,838.50
- Village of North Barrington – 6 work ticket preformed
  - Labor charges \$3,060.00
  - Material charges \$247.00
  - Equipment charges \$1,269.00
  - Totaling \$4,576.00

**Labor hours performed throughout Ela Township – 371.25 work hours performed**

- Assessor – 1 work ticket equaling 2 hours
- Buses – 1 work ticket equaling 3 hours
- Cemetery – 2 work tickets equaling 2 hours
- Community Center – 4 work tickets equaling 4 hours
- Health & Wellness – 0 work ticket equaling 0 hours
- Highway Department (unincorporated) – 38 work tickets equaling 345.50 hours
- Historical – 1 work ticket equaling 1 hour
- Parks – 4 work tickets equaling 7.75 hours
- Town Hall – 5 work tickets equaling 6 hours





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To: Township Supervisor and Board of Trustees  
From: Jim Dalbec, Assistant Community Programs Director  
Subject: **Board Report – February 2024**

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**Programming:**

Happy New Year! January was a month of firsts as we offered several new evening programs, hosted a Snack & Chat in-house instead of hiring outside speakers and we also had our first Sunday Event where we had a watch party for the Golden Globes. All events were well attended and received tremendous feedback from participants. Anytime we have new ideas for programming, we're never entirely sure how it will be received so these were all great signs for the year to come. We brought in over \$8000 in program revenue for the month, so that's a great start for the year.

**Meals:**

We began offering an additional Lunch & Movie each month starting in January 2024. And our lunch revenue reflected that with just over \$900 for the month. We are seeing a lot of people signing up for both Lunch & Learns and Lunch & Movies coming close to our maximum participant amount, so we expect that trend to continue. Many of our presenters we have coming to the center for the first time, so it will be interesting to see how that goes and if we have them in the near future once again.

**Upcoming Events/Programming:**

We are looking into hosting our first Super Bowl Party in February as well as an Oscars Party in March giving a nice option to enjoy an event with other people who may otherwise be watching at home by themselves. February will feature our annual Wine Pairing Dinner that is our most labor-intensive event, but also one of our most glamorous events. We are also offering an additional Lunch & Learn due to Fat Tuesday and have a Sunday Brunch at Beelow's, so the month should be jam packed full of activities. All of our Fitness classes have transitioned well with the new instructors and there is just one class we are still looking to fill. We have had a tremendous amount of support from our volunteers the last several months both in the kitchen, at the Front Desk, and doing various activities for us like our Pillow Making Workshop through Good Shepherd hospital so it's been really nice to have some extra hands on some of our more tedious tasks.

Thank you again for your continued support,  
Jim Dalbec  
Assistant Community Programs Director



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To: Township Supervisor and Board of Trustees  
From: Joe Cacciatore, Youth Coordinator  
Subject: **Youth Board Report – February**

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### **Homework Club**

Registration to returning Homework Club participants that use Ela Township Transportation went out to them for next school year. We should have a good amount of returners for the 2024-2025 School Year. We have one fifth grader using a transportation spot as of now. Siblings are allowed to register; however, they will be put on the waitlist. Registration will open to the public on Monday, February 5 at 8:30a.m.

### **Winter Break Camp**

We had 9 days of winter break camp! The per day average of participants was 35 kids! We had just under 70 different kids signed up, and max out at 48 on two of the days! It was nice having the Counselors back from college; the kids loved to see them. Winter Break Camp was awesome, and we had a higher number of participants that anticipated.

### **Summer Camp**

Summer Camp registration opened to returning participants on Monday, January 29<sup>th</sup> at 8:30 a.m. We had just over 100 participants signed up from last year, and we have 50 spots per camp week this upcoming summer. Which lead us to fill up most weeks in the first 2 days of registration being out to only last year's signups. We have a waitlist for all weeks except July 1- July 3, which has 45 participants at the moment. We will open up registration to everyone on Monday and add them to the waitlist for all unavailable weeks.

Thank you again for your continued support,

Joseph Cacciatore  
Youth Coordinator



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To: Township Supervisor and Board of Trustees

From: Ted Marciniak, Township Manager

Subject: Board Report –February 2024

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**FY25 Budget Prep:**

Supervisor Palmblad and I have meet with each Department Head to have preliminary budget meetings, as we prepare for FY24/25 budget meetings. As opposed to having these discussions at a special meeting, or COW, we will be having the budget conversations during the committee meeting. This will hopefully streamline the process and make it easier on everyone.

**IT Services:**

DeKind continues to help us set up a proper IT infrastructure and is assisting us with best practices going forward.

**Bus Accident:**

On Friday, February 2<sup>nd</sup>, one of the Ela Township transport buses was involved in a minor accident at the intersection of 12 and 22. Luckily, no one was hurt in either vehicle, and our bus has minor damage to the front end. The bus remains drivable, and we are looking at next steps for repairs.

**Decennial Committee:**

The work to prepare for our second meeting is complete, we will now have to find when meeting works for everyone's schedule. Either before/after a COW, or before/after a board meeting seems to make the most sense, but I will be reaching out to confirm with the board members.







SINCE 1917

## EVANS, MARSHALL & PEASE, P.C.

CERTIFIED PUBLIC ACCOUNTANTS  
AND CONSULTANTS

1875 Hicks Road  
Rolling Meadows, Illinois 60008

Telephone (847) 221-5700

Facsimile (847) 221-5701

January 24, 2024

Ela Township  
1155 East Route 22  
Lake Zurich, Illinois 60047

To the Board of Trustees and Management of Ela Township:

We are pleased to confirm our understanding of the services we are to provide Ela Township for the year ended March 31, 2024.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of Ela Township as of and for the year ended March 31, 2024.

The other information (OI) which consists of the management's discussion and analysis, budgetary comparison information, Schedule of Changes in Net Pension Liability and Related Ratios - IMRF and Schedule of Employers Contributions - IMRF, are the responsibility of management and presented for the purposes of additional analysis and are not a required part of the basic financial statements. Such information will not be subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we will not express an opinion or provide any assurance on it.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with the modified cash basis of accounting. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2)

fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Our audit of the financial statements does not relieve you of your responsibilities.

#### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risks of material misstatement as part of our audit planning:

- Management override of controls.
- Lack of expertise necessary to prepare the financial statements.

As of this date, planning has not been concluded and modifications may be made to these risks.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Ela Township's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

#### **Other Services**

We will also prepare the financial statements of Ela Township in conformity with the modified cash basis of accounting based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other non-attest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.



## **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with the modified cash basis of accounting.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

## **Engagement Administration, Fees, and Other**

The audit documentation for this engagement is the property of Evans, Marshall and Pease, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to regulators. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Evans, Marshall and Pease, PC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators. The regulators may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Jeffery M. Rollefson, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will not exceed \$8,650, including out-of-pocket expenses for the year ended March 31, 2024. Our invoices for these fees will be rendered upon delivery of the final reports and are payable upon presentation. We reserve the right to invoice half of the fees at the conclusion of fieldwork should circumstances warrant. Of course, we will be available to you at any time in order to meet your accounting, auditing or consulting requirements. We agree that in the event unforeseen circumstances, beyond our control, develop, we will so inform you and gain approval before proceeding further.

## **Reporting**

We will issue a written report upon completion of our audit of Ela Township's financial statements. Our report will be addressed to the Board of Trustees of Ela Township. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to Ela Township and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

*Evans, Marshall and Pease, PC*

Evans, Marshall and Pease, PC  
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of Ela Township:

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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2



1/25/24, 10:11 AM

Warehouse Direct Revised Copier/Printer Quote - Penny Herr - Outlook

## Warehouse Direct Revised Copier/Printer Quote

Bob Nicolin <bobnicolin@warehousedirect.com>

Thu 1/18/2024 9:26 AM

To: Penny Herr <pherr@elaassessor.org>

1 attachments (407 KB)

Kyocera 5054ci Color MFP.pdf

Hi Penny, as we discussed, below please find the revised Copier/Printer quote; I've taken out the Finisher/Stapler, Hole Punch, Folding, and the Mailbox system, without a Finisher/Stapling unit the other options are not necessary.

### Kyocera 5054ci Color Multi-Function Machine:

50 pages a minute color and black/white laser

320 sheet Dual Scan Document Feeder

Auto duplex unit

(4) 500 sheet paper trays-adjustable to 12x18 size paper

150 sheet multi-purpose tray-for envelopes and heavier papers

Network Color Laser Printing

Network Color Scanning

FAX/Network Faxing

KM 5054ci Lease Price: 60 month lease price: \$150.01 a month.

KM 5054ci Purchase Price: \$7,984.43.

Thanks Penny, please review, and let me know if you have any questions.

*Bob Nicolin – Network Services Manager/Specialist – 847-631-0318; Cell: 224-523-3612*

**Please Read: Cyber fraud is increasing. Please do not change our payment information. This includes any banking or mailing information. If you get any request to do this, please don't change anything and immediately contact our Accounting Department at our main number.**

*Warehouse Direct Document Management Network Services Division*

*2001 S. Mt. Prospect Road*

*Des Plaines, IL 60018*

*847-631-0318; Cell: 224-523-3612*

1/25/24, 9:30 AM

RE: Computers - Penny Herr - Outlook

RE: Computers

Bob Nicolin <bobnicolin@warehousedirect.com>

Thu 1/18/2024 9:35 AM

To: Penny Herr <pherr@elaassessor.org>

Sorry, Yes, an actual usage contract, with a couple changes.... *I can do .058 for color, and .0065 for black/white, under a penny – covers all maintenance and supplies, except for paper and staples.*

I brought the color rate down, hope this will help.

Also, to add more value to the maint/supply contract, I will include (3) hours each quarter for Network Services labor time, Jerzy's hours (3) each quarter will be included at no charge for the term of the contract.

Thanks,

*Bob Nicolin – Network Services Manager/Specialist – 847-631-0318; Cell: 224-523-3612*

Please Read: Cyber fraud is increasing. Please do not change our payment information. This includes any banking or mailing information. If you get any request to do this, please don't change anything and immediately contact our Accounting Department at our main number.

*Warehouse Direct Document Management Network Services Division  
2001 S. Mt. Prospect Road  
Des Plaines, IL 60018  
847-631-0318; Cell: 224-523-3612*

From: Penny Herr [mailto:pherr@elaassessor.org]  
Sent: Thursday, January 18, 2024 9:29 AM  
To: Bob Nicolin <bobnicolin@warehousedirect.com>  
Subject: [External] Re: Computers

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Bob,  
The Maintenance and Supply Contract would be the same?

Thank you,  
Penny

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From: Bob Nicolin <bobnicolin@warehousedirect.com>  
Sent: Thursday, January 18, 2024 9:27 AM  
To: Penny Herr <pherr@elaassessor.org>  
Subject: RE: Computers

Thanks Penny, I will look into and get Jerzy's opinion as well.

I just sent you the revised Copier/Printer quote, please let me know if you have any questions on this.

Thank you.

*Bob Nicolin – Network Services Manager/Specialist – 847-631-0318; Cell: 224-523-3612*

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From: Penny Herr [mailto:pherr@elaassessor.org]  
Sent: Thursday, January 18, 2024 9:20 AM  
To: Bob Nicolin <bobnicolin@warehousedirect.com>  
Subject: [External] Computers

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Bob,  
The computers that I have been looking at so far

about:blank

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