



**MINUTES  
FAIRFAX OPEN SPACE COMMITTEE REGULAR MEETING**

**Tuesday, March 22, 2022 at 7 p.m.**

**By Teleconference and Videoconference Only**

**Fairfax Open Space Members:**

Michael Ardito, Co-Secretary	Ruth Horn, Co-Secretary
Geoffrey Bolt	Jack Judkins, Vice Chair
Chris Borjian	Susan Pascal Beran, Chair
Heather Duplaisir	Dylann Cullinane, Youth Member (ex officio)
Diego Gonzalez, Treasurer	

**Virtual Meeting Advisory Notice**

**Due to the declared State of Emergency and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, and pursuant to AB 361 and Fairfax Town Council Resolution, this meeting will be held via teleconference only. There will be no in-person meeting location. The public can participate in the meeting in real time as follows:**

**Members of the public may watch, listen, and participate in the meeting as follows:**

**Watch on Zoom with Meeting ID: 385 556 8697 Passcode: 097432**

**Join Zoom Meeting:**

**<https://us02web.zoom.us/j/3855568697?pwd=RHA3a2Ftb2lzTmpGOFA2MWt2MSs3d z09>**

One tap mobile

Dial by your location

+1 669 900 9128 US (San Jose)

Find your local number: <https://us02web.zoom.us/u/kbxi6ditgf>

**ID: 385 556 8697**

**Passcode: 097432**

To speak during the public comment period, select the **Raise Hand icon** and you will be added to the speaker queue, and unmuted when it is your turn.

**Listen by telephone: dial\*67 (1-669) 900-9128.** At the prompt, enter **meeting ID: 385 556 8697 and Passcode: 097432** at public comment period, **press \*9** and you will be added to the speaker queue, and unmuted when it is your turn.

**Agenda Preamble / Land Acknowledgement:** *The Fairfax Open Space Committee acknowledges that we are located on the un-ceded ancestral lands of the Coast Miwok people of present-day Marin County. We honor with gratitude the land itself and all of its ancestors: past, present and emerging.* This was read by Michael Ardito.

## REGULAR MEETING AGENDA (Started at approximately 7:05 p.m.)

1. **Call to Order and Roll Call:** Jack Judkins, Vice Chair, called the meeting to order  
*Members Present:* Michael Ardito, Geoffrey Bolt, Chris Borjian, Heather Duplaisir, Diego Gonzalez, Ruth Horn, Jack Judkins, and Dylann Cullinane (youth member). Quorum was reached.  
*Member Absent:* Susan Pascal Beran  
*Guests:* Heather Abrams, Fairfax Town Manager; and Chance Cutrano, Fairfax Town Council liaison to FOSC
2. **Approval of Agenda and affidavit of posting.** There was approval of the agenda and confirmation that it was posted at the various locations and online by Friday, March 18, 2022.
3. **FOSC Introductions with Fairfax Town Manager Heather Abrams** (discussion only). Heather Abrams, in her third week as the new Town Manager, introduced herself and professional background. There was a round-robin of introductions by the FOSC members regarding their roles and history with the committee. We mentioned information about FOSC is on the website including the committee's mission statement. We mentioned that there is an Open Space component to the Town's General Plan. There are established Priority Conservation Areas and now some protections of Marin ridgelines. We should develop an annual work plan and report our progress each year to the Town. Heather concluded that she was glad to have met with FOSC members tonight.
4. **Open Time for Public Expressions** *(The public is welcome to address the Committee at this time on matters not on the agenda. Please be advised that pursuant to Government Code 54954.2, the Committee is not permitted to take action on any matter not on the agenda, unless it determines that an emergency exists, or that the need to take action arose following posting of the agenda. Each speaker is limited to three minutes and a spokesperson for an organization is limited to five minutes.)* None.
5. **Hillside Pipeline Trail Public Access** (status update and discussion). Jack Judkins has checked with resident Laurie Berliner about this issue. There has been a discussion regarding determination whether there is a public access way to the Hillside Pipeline Trail. FOSC members Jack Judkins and Diego Gonzalez are planning to make a site visit.
6. **Town-owned open space property still mistakenly zoned as residential zoning:** Chance Cutrano, FOSC liaison from Town Council (status update and discussion). Cutrano reported that the Town's staff and attorney are working to present some strategies for establishing Open Space zones while increased housing mandates are explored.
7. **Treasurer's Report:** Diego Gonzalez communicated with Town Finance Director Michael Vivrette. For the first half of the fiscal year (July 1 thru December 31, 2021), FOSC received revenue of about \$8,700 from calendar sales – including about \$3,500 thru PayPal. After paying the calendar production costs, there was a net income of about \$7,000. The FOSC non-Measure A account has a balance of about \$50,000. Chance Cutrano reported that the separate Measure A account for FOSC has a balance of about \$87,500.
8. **Fairfax Library Garden / Patio Project and FOSC Donation:** Michael Ardito (status discussion and final approval). FOSC voted final approval to donate \$500 (including \$250 from the matching challenge) to purchase the large-size paver stone for the Fairfax Library garden / patio project. The four-line inscription will be: Town of Fairfax, Open Space, Committee, Since 2004. Michael will follow-up with the necessary paperwork to complete the FOSC purchase.
9. **Update on Bio-Blitz / Earth Day events:** Heather Duplaisir (discussion and possible action). Please see the next agenda item regarding the Bio-Blitz as part of the City Nature Challenge. Michael agreed to reach out to former Town Council Member John Reed to invite him to lead some future hikes in Town as well as join our upcoming Bio-Blitz. Regarding the Earth Day events in Fairfax, FOSC will participate at the Bolinas Park on Saturday afternoon, April 23.
10. **City Nature Challenge on April 29 to May 2:** Heather Duplaisir (discussion and possible action). Heather outlined her proposal to have FOSC join the international City Nature Challenge on Saturday, April 30 and possibly partner with One Tam. We would use the iNaturalist application on smart devices. To invite members of the community to participate, there will be outreach in news

outlets and social media. The two-hour event may conclude with lunch at a nearby location such as Split Rock. This event participation was approved by vote of FOSC members.

- 11. Future Plans for FOSC Participation in 2022 Fairfax Festival** (discussion and possible actions). Michael Ardito distributed to FOSC members by email some options for participating in the Fairfax Festival. Our information booth could conceivably be in Bolinas Park near the Town's booth or near the ball field area. This item will be discussed again at our next FOSC meeting. Geoffrey Bolt mentioned a possible FOSC float for the parade with school children as bumble bees.
- 12. High School Environmental Science Projects** (student status reports). There are about a dozen environmental science projects by students at Archie Williams High School that will be part of a community report on Wednesday, May 19 from 6 to 8 p.m. The student groups were requested to address a real environmental problem. For example, our youth member Dylann Cullinane is working on an invasive broom pull at Sky Ranch / Bald Hill on Saturday, April 16. There is a link to a community survey that Dylann shared on the Zoom chat. Diego Gonzalez reported that the Fairfax Library has some extractigators for invasive broom pulling that can be checked out for this event.
- 13. FOSC Annual Goals Status for 2021-22, Progress Reports and Assignments from FOSC Committees / Subcommittees** (discussion, possible actions and reassignments): Acquisitions; Governance; Stewardship; Community Outreach & Fundraising. We will revisit our list of annual goals at our May 2022 meeting. Jack urged FOSC to prioritize our annual goals and activities for next year. Meanwhile, Jack Judkins reported that the Governance Subcommittee is working on a FOSC "welcome" brochure for new residents and a more detailed booklet or folder as an orientation/guidebook for new FOSC members. The target date for completion is by the end of this fiscal year on June 30. Regarding the Stewardship Subcommittee, Diego reported that goals are to develop a workplan for Town-owned properties by visiting them one-by-one for assessments on a rolling basis. Chris Borjian has resigned from his Subcommittee assignments due to his limited bandwidth for serving at this time. Geoffrey Bolt, the newest FOSC member has joined three Subcommittees: Measure A; Stewardship; and Community Outreach & Fundraising.
- 14. Update on FOSC Social Media Accounts** (discussion and possible action). Help is needed to reactive our social media accounts on Facebook, Twitter and Instagram. Passwords were last known to exist with the former FOSC chair who moved out of Fairfax several years ago.
- 15. FOSC Outreach, Merchandise, Storage of Materials, Photo Survey Project, and Nature Walks** (discussion and possible actions). FOSC approved up to \$750 for Heather Duplaisir to order more FOSC T-shirts (long-sleeve and short-sleeve) to be resupply our inventory prior to our upcoming outreach events. Michael Ardito moved for approval and Diego Gonzalez seconded the motion that was approved unanimously.
- 16. Reports of activities from partner agencies** such as San Anselmo Open Space Committee (SAOSC); Marin Conservation League's Parks and Open Space Committee; Together Bay Area; One Tam: FOSC representatives (discussion). No updates for this meeting.
- 17. FOSC Agenda Request Form and Walk-Thru:** This item was postponed. Diego Gonzalez will guide us with this process at our April meeting.
- 18. Approval of FOSC Meeting Minutes from February 2022** (discussion and possible approval action): Michael Ardito requested that the February 2022 minutes be put on the agenda for the April meeting.
- 19. Next Regular FOSC Meeting on Tuesday, April 26, 2022 (possibly hybrid at Fairfax Women's Club):** Quorum Check, Future Agenda Items (discussion and possible actions): Michael Ardito
- 20. FOSC Member Reports on Non-Agenda Items** (no discussions or actions). Michael Ardito reminded the other FOSC members (except Geoffrey Bolt and Dylann Cullinane) that our annual Form 700 financial reporting was due to the Town Clerk by April 1. Jack Judkins reported that he is paying attention to the announcements for Coastal Commission grants of \$500 million over the next three years.
- 21. Adjournment was at 9:35 p.m.**