



# Town of Fairfax Town Council Regular Meeting

Wednesday, May 1, 2024 | 6:30 p.m.  
Fairfax Women's Club, 46 Park Road, Fairfax CA  
and [Zoom Webinar ID 880 3100 1183](#)

Preceded by a Special Meeting at 6:00 p.m.  
to Conduct Interviews and Consider Appointments

Preceded by a Special Meeting in Closed Session at 4:30 p.m.  
at the Community Center, 14 Park Road, Fairfax CA

## Agenda

### PUBLIC PARTICIPATION NOTICE

This meeting will be held in person and virtually on Zoom. It will also be broadcast on Channels 27 and 99 and livestreamed on <https://www.townoffairfax.org/watch-live-2/> and <https://www.cmcm.tv/27>.

#### In-person and remote participation:

- Women's Club at 46 Park Road, Fairfax
- Join the Zoom webinar <https://us02web.zoom.us/j/88031001183>
- Dial in to Zoom's telephone number +1(669) 900-9128 or +1(346) 248-7799 and press \*9 to provide verbal public comment. Zoom Webinar ID 880 3100 1183.

#### Public Comment:

- Email written comments to the [Town Council](#) before 3:00 p.m. to be posted online. Emails received after the cutoff time will be posted online and made part of the record the next business day.
- You may also provide comments in-person and over Zoom during the meeting. For Zoom, use the 'raise hand' feature to provide verbal public comment.
- Speakers are limited to two (2) minutes.

### **Special Closed Session at 4:30 pm, Fairfax Town Hall, 142 Bolinas Road**

**4:30 PM – CALL TO ORDER – ROLL CALL – APPROVAL OF AGENDA – PUBLIC COMMENT**

ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:

1. CONFERENCE WITH LABOR NEGOTIATORS  
Govt Code Section 54957.6  
Employee Organization: Fairfax Police Officers Association, Service Employees Union International ('SEIU') Local 1021; Unrepresented Employee Units  
Agency Representatives: Town Manager, Town Finance Director, Town Attorney
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Govt Code Section 54956.9(d)(2) & (e)(1)  
One Case

Reconvene In Open Session

**Special Meeting to Conduct Interviews and Consider Appointments at 6:00 p.m.**

Fairfax Women’s Club

1. Interview and consider appointments for the Parks and Recreation Commission – *Deputy Town Clerk Christine Foster*

**Regular Meeting at 6:30 p.m.**

Hybrid meeting at the Fairfax Women’s Club and via [Zoom](#)

**6:30 PM – CALL TO ORDER – PLEDGE OF ALLEGIANCE**

ROLL CALL

APPROVAL OF AGENDA

**LAND ACKNOWLEDGEMENT**

The Fairfax Town Council acknowledges that we are located on the un-ceded ancestral lands of the Coast Miwok people of present-day Marin County. We honor with gratitude the land itself, and all of its ancestors: past, present, and emerging.

**MEETING PROTOCOL**

The Mayor shall maintain order at the meetings. The Council and the audience are expected to refrain from using profane language and/or ridiculing the character or motives of council members, staff, or members of the public and to maintain the standards of tolerance and civility. Please turn off all cellular phones or place them in silent mode.

The Town Council will review the agenda at 10:00 P.M. to ascertain which items, if any, will be continued to another meeting. Any matter not started by 11:30 P.M. will be continued to an adjourned or regular council meeting unless the Council votes to suspend this rule.

**REPORT OUT ON CLOSED SESSION**

**PRESENTATIONS**

1. Police Department Presentations – *Mayor Coler and Police Chief Rico Tabaranza*
  - a. Oath of Office for Police Service Technician Patterson-Burch
  - b. Oath of Office for Officer Malik Carter
  - c. Promotion of Lieutenant William Cade
  - d. Appointment of Detective Shelby Jones
  - e. Commendations for Detective Jones and Officer Carter
  - f. Adopt National Public Safety Telecommunicators Week Proclamation

**OPEN TIME FOR PUBLIC EXPRESSION (Up to 30 minutes)**

This is the time to address the Council on matters not on the agenda. All comments are limited to two (2) minutes. The Council is not permitted to take action and state law strictly limits the right of the Council to discuss any unagendized item. (Gov. Code §54954.2). If there are still raised hands after 30 minutes, Open Time will be continued to the end of the agenda.

## **REGULAR AGENDA**

2. Receive Update on Housing Element Program Implementation – *Housing Specialist/Associate Planner Bryn McKillop*
3. Introduce, Waive First Reading, and Read by Title Only an Ordinance Adding a Chapter Called "Electronic Filing System," to the Town of Fairfax Municipal Code Approving Electronic and Paper Methods of Filing Campaign Finance Disclosure Statements – *Deputy Town Clerk Christine Foster*
4. Adopt a Resolution Authorizing the Display of Rainbow Flags during Pride Month June 2024 and Authorize Staff to Maintain the Rainbow Crosswalk – *Town Manager Heather Abrams*

## **CONSENT CALENDAR**

*The Council may approve the entire consent calendar with one action (vote). In the alternative, items on the Consent Calendar may be removed by any Town Council or staff member for separate discussion and vote. Public comment for items on the Consent Calendar happens once, rather than after each individual item. During the public comment period on Consent items, speakers may comment on any items from this section of the agenda. Each speaker will have up to two minutes and may only speak once.*

5. Receive Financial Statement and Disbursement Reports for March 2024 – *Finance Director, Michael Vivrette*
6. Approve minutes for the March 29 and April 1, 2024, Town Council meetings – *Deputy Town Clerk Christine Foster*
7. Receive written report on Councilmembers' assignments, committees, and activities in April 2024 – *Deputy Town Clerk Christine Foster*
8. Adopt Town Council Goals and Objectives for Fiscal Year 2024-25 – *Town Manager Heather Abrams*
9. Receive Quarterly Treasurer's Report – *Town Treasurer Janet Garvin*
10. Receive Quarterly Recreation Report – *Recreation Manager Anne Mannes*
11. Notification of Citizens Disaster Council Meeting for 2024 and Consent of Attendee List – *Town Manager Heather Abrams*
12. Adoption of Resolution amending the Flag Display Policy to specifically include the display of banners on Town light poles – *Town Attorney Janet Coleson*
13. Adopt a Resolution Approving and Sponsoring Street Closure Fairfax Festival Street – *Deputy Town Clerk Christine Foster*
14. Renew Ordinance No. 862 Authorizing the Special or Military Equipment Use Policy and Equipment Inventory for the Fairfax Police Department, and Accept the Annual Report on Use of Military Equipment in 2022, Pursuant to California Assembly Bill 481 – *Police Chief Rico Tabaranza*

15. Reappoint Kristen Amlie to the Marin County Commission on Aging – *Deputy Town Clerk Christine Foster*
16. Adopt Jewish American Heritage Month Proclamation – *Mayor Coler*
17. Adopt Asian Pacific American Heritage Month Proclamation – *Mayor Coler*
18. Adopt Affordable Housing Month Proclamation – *Vice Mayor Blash*
19. Adopt Professional Municipal Clerks Week Proclamation – *Town Manager Heather Abrams*

### **COUNCIL REPORTS AND COMMENTS**

(Brief announcements and reports on Councilmember assignments, committees, and activities, including reports from meetings attended at Town expense.)

### **FUTURE AGENDA ITEMS**

### **TOWN MANAGER'S REPORT**

### **ADJOURNMENT**

*In memory of Kevin Carroll, Allen Louis Bernes, Rick Addicks, and Roy Giorgi Sr,*

If any of the matters described above is challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting.

If you need an accommodation to attend or participate in this meeting due to disability, please contact the Deputy Town Clerk prior to the meeting: (415) 453-1584 or [cfoster@townoffairfax.org](mailto:cfoster@townoffairfax.org).

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection [www.townoffairfax.org](http://www.townoffairfax.org).

Meetings are broadcast, recorded, and uploaded to the Town's website.

This meeting notice was posted in accordance with Government Code section 54954.2(a)(1) on or before April 26, 2024.