

Town of Fairfax

Minutes of  
Fairfax Parks and Recreation Commission  
Monday, April 8, 2024  
5:00 p.m.-9:00 pm  
Community Center  
16 Park Road  
Women's Club  
46 Park Road

PARC Commissioners in attendance: Sisi Parry-Hansen, Lisa Hillstrom, Lita Zigounakis, Rachel Fischbein. Staff in attendance: Maria Baird, Recreation & Community Services Manager, Michael Vivrette, Finance Director. Mayor Barbara Coler, Others in attendance: Jody Timms, Jon Elkin, Minjad Low

The meeting was called to order at 5:00 p.m.

The minutes of the March 11<sup>th</sup> meeting were approved.

**New Business**

1. **Overview of Town budget & Measure F-** Michael Vivrette, Finance Director, presented a general overview of how the Town's budget works. He explained the General Fund, Special Revenue Fund (which can only be used for special purposes), Measure F Municipal Sales Tax Fund (which was approved by the voters), Gas Tax, Measure A (County funds), and Federal Stimulus funds (from President Biden for infrastructure). Overall the Town's budget is \$1.8 million.
2. **Onboarding/welcome packet for new members** -Lisa Hillstrom distributed a third draft of the document she has prepared as Vice-Chair, with the purpose of welcoming new members to PARC. (See attached). The group discussed the packet and made additional changes. The document will continue to be a working document that will be revised as necessary. The document includes a Guide to Outdoor Events in Fairfax, a Resolution Adopting a Policy on the Placement of Public Art in Fairfax, a Memorial Bench Policy, among other policies that PARC has adopted.
3. **Goals & Objectives for 2024** – The group continued their discussion of Goals & Objectives for the current year. These include improving the Art in the Parkade base, collaborating with the Artists-in-Residents on art projects, considering outdoor stationary fitness equipment, and considering additional recreation uses for parks.
4. **“Mayor for a Day”**-proposal to conduct outreach for White Hill Middle School students to earn opportunity to serve as “Mayor” at an upcoming Town Council meeting. Mayor Barbara Coler attended the meeting to request that PARC reach out to the school to help solicit students that will qualify. She would like to take the student who is selected to dinner prior to the meeting, along with their parents, so she can brief them on how the meetings go.

She also suggested that the assignment be a simple one page summary on why they would they would like to be Mayor. One idea was to work with the specific classes that focus on government/leadership. Maria will reach out to the principal and staff at White Hill Middle School to see how to best proceed. **ACTION ITEM: Sisi made a motion to support “Mayor for a Day”; Lisa seconded, all Commissioners voted in favor.**

5. **Application for Earth Day event on Saturday, April 20, 2024 in Bolinas Park**-Jody Timms of the Climate Action Committee attended the meeting to request sponsorship of the subject event. It is scheduled from 10-1 for informational tabling. There will be music and art that will continue from 1-3, that will be monitored by Susan Pascal Beran, as Artist-in-Resident. Jody is anticipating attendance to be around 50-75. **ACTION ITEM: Lisa made a motion to approve the event; Sisi seconded, all Commissioners voted in favor.**
6. **Consideration of dog park in Fairfax**- Jon Elkin attended the meeting to express his interest in creating a dog park in Fairfax. Maria and Sisi explained that this project had come up previously in 2017 and 2019, and a suitable location was not identified at that time. Jon gave a power point presentation, and suggested two new locations for consideration. One is in Peri Park adjacent to the bocce ball courts. The other area is on White Hill Middle School property near the track field. Jon plans to start a petition in support of a dog park, and bring it to the May Town Council meeting once he has obtained the necessary signatures.
7. **Next meeting**- The next meeting will take place on May 13th.