



SPECIAL TOWN COUNCIL MEETING STAFF REPORT

MEETING DATE: May 22, 2024
PREPARED FOR: Mayor and Town Council
PREPARED BY: Heather Abrams, Town Manager
SUBJECT: Authorize the Town Manager to Prepare and Submit the Fiscal Year 24-25 Work Plan to Marin County for the Use of the Town’s Measure A Park Funds

RECOMMENDATION

Authorize the Town Manager to prepare and submit the FY24-25 work plan for Measure A funds to the County of Marin based on the approved allocations.

DISCUSSION

Measure A is the one-quarter of one-percent sales tax approved by Marin County voters in 2012 and reauthorized in 2022. As a condition of receiving the funds, the Town must submit a work plan to the County of Marin detailing the proposed uses of the funds. Each year the Town’s Measure A Advisory Committee (Committee) meets to recommend allocations for the upcoming year.

The Measure A Advisory Committee met on May 7, 2024, to discuss the allocation of funds including the carryover of funds from previous years. For FY24-25, the County estimates Fairfax will receive approximately \$70,873.04 in Measure A sales tax revenue. The Table below shows a total allocation of \$223,931 in carry-over from previous years and \$70,873.04 in new funds available for FY24-25.

	Project/Program	Current Allocation			Current Year	Proposed
		Carryover	Estimated	Carryover	Proposed	Allocation
		Available	Expenditures	Available	Allocation	w. Carryover
		FY23-24		FY24-25		
73-673	Parkland/Open Space Acquisition (Wall)	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 100,000
51-841	Maint/Repair Ped Trail Improvements	50,000	(6,300)	43,700	6,300	\$ 50,000
51-820	Women’s Club Improvements (Garden Upgrade/ Replace Side Doors)	50,000	-	50,000		\$ 50,000
51-841	Wall Property Rehabilitation/Maintenance				50,000	\$ 50,000
51-841	Platform/Lighting for Parkade Art	5,000		5,000	3,000	\$ 8,000
	Peri Park Creek Bank Restoration	45,231	(20,000)	25,231	4,769	\$ 30,000
	Privacy Screen Ball Field				6,804	\$ 6,804
	Unallocated				(70,873)	
	Totals	\$ 250,231	\$ (26,300)	\$ 223,931	\$ (0)	\$ 294,804

The column labeled “Estimated Expenditures” reflects the estimated year end expenditures for a project. Specifically, the Pedestrian Trail Improvements was for trail maintenance and materials used to build the steps for Maple Trail, Peri Park Creek Bank Restorations was for the new split rail and signage near the creek.

The column labeled "Carry-Over Available" represents the funding allocated to a project in a previous year(s), but not spent in FY23-24. The County requires the Town to reallocate carryover funds each year.

The column labeled "Current Year Proposed Allocation" includes the continuation or increase in allocation of items also allocated in FY23-24, and the estimate of approximately \$70,873.04 in new money for FY24-25.

The column labeled "Proposed Recommended Allocation w/Carryover" includes the new allocation for funding for FY24-25 plus any carryover funding from previous years. When necessary, the Committee recommends that funds unspent for projects in previous years continue to be carried over to the new fiscal year for those projects.

In addition to funding on-going projects, the Committee also added two new projects:

- Wall Property Rehabilitation/Maintenance
- Privacy Screen Ball Field

Should any project be delayed, canceled, or have priorities changed, the Council may reallocate funds at any time by amending its work plan and submitting it to the County for approval.

The Measure A Advisory Committee consists of:

- 2 Town Councilmembers: Councilmembers Coler and Blash
- 2 Fairfax Open Space members: Joe Franaszek
- Fairfax Parks and Rec Commission representative: Lisa Hillstrom

FISCAL IMPACT

No impact to the General Fund because the projects are funded with Measure A Park funds. The approval of the workplan is required by the County before it releases the Measure A funds to the Town.

ATTACHMENT

None