



FAIRFAX TOWN COUNCIL MEETING STAFF REPORT

MEETING DATE: June 5, 2024
PREPARED FOR: Mayor and Town Council
PREPARED BY: Christine Foster, Deputy Town Clerk
SUBJECT: Interview and Consider Appointment of Applicant to Serve on the Fairfax Planning Commission

RECOMMENDATIONS

Interview applicant Surane Gunasekara and consider their appointment to the Fairfax Planning Commission to fill an unexpired term to May 31, 2028.

DISCUSSION

The Planning Commission serves as an advisory body to the Town Council on planning policies and regulations. The Commission is responsible for bringing a broad variety of expertise and experience in reviewing:

- Planning applications
- Fairfax ordinances
- The Town General Plan and Housing Element.

There is currently one vacancy on the Planning Commission. The term of this vacant position is a full four-year term. The Town began soliciting for Planning Commission applications in April by advertising the vacancies on the Town's website and in several newsletters.

FISCAL IMPACT

None.

ATTACHMENT

Application (redacted)

age 1

Q1

Contact information

- Name Surane Gunasekara
- Address [REDACTED]
- City/Town Fairfax,
- ZIP/Postal Code 94930
- Email Address [REDACTED]
- Phone Number [REDACTED]

Q2

Which committee or commission are you applying for?

- Planning Commission

Page 2: Emergency Preparedness Committee Positions

Q3

Which position on the Emergency Preparedness Committee are you applying for?

Respondent skipped this question

Page 3

Q4

What is the date of the meeting you attended prior to completing your application?

- Date / Time 04/18/2024

Q5

Why are you interested in serving on a board or commission?

Having lived in Fairfax for many years, I feel my serving on the Planning commission is act of community service and a way of giving back to this little town which I love.

Q6

How long have you lived in Fairfax?

21+

Q7

What relevant work or life experience do you have for the board or commission you're applying for?

I graduated with a 5 year undergraduate degree in architecture in 1996 followed by a master's degree in sustainable environmental design in 2006. I have been practicing in the field for over 30 years and I am well versed in the impact the built environment has on both the macro and micro scales in the placers we live in. I am also a second generation architect.

Q8

What is your vision for the Town of Fairfax?

My vision of Fairfax is to maintain its unique character of being a small town while also addressing sustainable and sensitive growth while avoiding being another Mill Valley.

Q9

Describe possible areas in which you may have a conflict of interest with the Town.

As a designer, If one of my projects are being reviewed by the commission, I will recuse myself from that potion of the hearing.

Q10

How did you hear about this vacancy?

- Friend