

TOWN OF FAIRFAX

2024 - 2025 Operating and Capital Improvement ADOPTED Budget



MAYOR

Barbara Coler

VICE MAYOR

Lisel Blash

COUNCIL MEMBERS

Bruce Ackerman

Stephanie Hellman

Chance Cutrano

**ADOPTED BUDGET
FISCAL YEAR 2024-2025
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RESOLUTION 24-36

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRFAX ADOPTING THE TOWN OF FAIRFAX OPERATING AND CAPITAL IMPROVEMENT BUDGETS FOR FISCAL YEAR JULY 1, 2024, THROUGH JUNE 30, 2025, AND PROVIDING FOR THE APPROPRIATION OF EXPENDITURES IN SAID BUDGETS AND REPEALING ALL RESOLUTIONS IN CONFLICT HEREWITH

WHEREAS, the Town Council of the Town of Fairfax has reviewed the proposed Operating Budget for FY 2024-25 and Capital Improvement Program for FY 2024-25 and has held such public hearings as are necessary prior to adoption of the Final Budget; and

WHEREAS, the Town Council finds that the 2024-25 Capital Improvement Plan is consistent with the Town of Fairfax 2010-2030 General Plan; and

WHEREAS, the Town shall adopt a position classification and compensation plan covering all positions per CalPERS requirements;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Fairfax finds as follows:

1. "The Town of Fairfax 2024-25 Operating and Capital Improvement Adopted Budget" presented by the Town Manager is hereby approved and adopted and incorporated herein by reference.
2. That the total General Fund Operating Budget is \$14,138,836 and is hereby appropriated for Department expenses as follows:

| | |
|---------------------------------|----------------------|
| Town Council | \$ 439,028 |
| General Administration | 1,237,941 |
| Development Services | 1,374,502 |
| Public Safety | 7,991,385 |
| Public Works | 1,333,154 |
| Recreation & Community Services | 281,461 |
| Parks & Facility Maintenance | 364,973 |
| Non-Departmental | <u>1,116,392</u> |
| TOTAL OPERATING BUDGET | \$ 14,138,836 |

3. That \$1,813,838 is hereby appropriated for the retirement fund, special non-general fund programs and replacement funds.
4. That \$3,034,249 is hereby appropriated for Capital Improvement Programs (CIP) for Fiscal Year 2024-25.
5. The allocation of Measure A funds from the Transportation Authority of Marin as shown in the Fiscal Year 2024-25 CIP is adopted as part of the budget approval.


The foregoing Resolution was duly passed and adopted at a meeting of the Town Council of the Town of Fairfax held in said Town on the 29th day of May 2024 by the following vote:

AYES: Ackerman, Hellman, Cutrano, Blash, Coler
NOES: None
ABSENT: None



Barbara Coler, Mayor

ATTEST:



Christine Foster, Deputy Town Clerk



Town of Fairfax

Adopted Operating & Capital Budgets

Fiscal Year 2024-2025

May 29, 2024

Town of Fairfax Adopted Operating and Capital Budgets for Fiscal Year 2024-2025

Dear Mayor and Town Council:

The Draft FY24-25 Operating and Capital Budget is presented here for the May 22, 2024, budget workshop.

The adopted overall Town budget is approximately \$19M, including:

- \$14.5M for General Fund operations
- \$1.33M for Debt Service and other special funds
- \$3.03M for Capital Improvement Projects

Overall, this budget reflects an emphasis on completing projects needed to keep the town functioning well. The adopted operating budget has increased marginally over the last year due to programs and on-going staff needs. The adopted capital budget has been reduced from last year, reflecting the completion of road projects supported by one-time reserve funds. Despite the decrease in capital allocation, some paving and road stabilization projects are planned for the upcoming year.

The town is projected to end FY 23-24 with 41.7% reserve. For FY 24-25, the adopted budget anticipates reserves being 25.5%, which is above the 25% reserve policy established by Council. Staff believes this represents prudent savings, while also providing much needed services.

Regarding the American Rescue Plan Act (ARPA) funding, the Town has received approximately \$1.8 million, which are placed in Federal Stimulus (Fund 25) in the Budget. ARPA funds are not included as part of the General Fund expenses so as not to skew the Town's operating budget. As shown on the detail for Fund 25, the Town has until December 31, 2024, to obligate funds and until December 31, 2026, to spend. At the budget workshop and previous meetings, the Council discussed using the ARPA funds for a significant qualifying project that will comply with Federal contracting and reporting standards: storm water project. The concept is to use this one-time ARPA funding to provide relief from flooding for which Fairfax is famous and which has caused significant concerns for residents, damage to town hall and damage to downtown in previous storms. The Council have the opportunity to approve this storm water project this coming year and to officially approve the use of ARPA funds for this purpose. The Town was not required to specify the use of funds prior to receiving the monies.

REVENUES

For FY 24-25, overall General Fund revenues are projected to be approximately 4.8% higher than the FY 23-24 budget, when you adjust for sales tax projections. Fairfax frequently compares the adopted budget to the previously adopted budget, for a more apples-to-apples comparison.

Pages 1A and 1B of the budget show the comparison of general fund revenues between the adopted FY 23-24 budget and the adopted FY 24-25 budget. Below are the highlights.

Overall *property taxes* are expected to increase by 6.2% (approx. \$330,800). Some items of note are:

- Revenues from the Marin Wildfire Prevention Authority (MWPA) reflect the local share of the tax (\$104,710) which is consistent with the prior year's budget.
- It should be noted that property tax is based on assessed value as of January 20 and staff's calculations based on Marin County projections.

Sales taxes are projected to grow 3.4% from the FY 23-24 adopted budget (approximately \$67,000).

User taxes consist of the town's 4.0% utility user tax (UUT) and the 10% TOT (i.e., Hotel tax). Fairfax is projecting to receive more than the prior year (approximately 11.1% change). This can be seen by reviewing the information on page 1A. The town is projecting an additional TOT revenue from short term rentals and an additional \$60,000 from UUT.

Franchise Fees include fees the Town receives for garbage, Pacific Gas & Electric, and cable, which are projected to increase approximately .5% from last year.

Fines and licenses are projected to increase approximately 2.8%, based on actual receipts.

Rental and Maintenance fees for Town facilities are projected to increase by \$7,800.

Investment Earnings are expected to be 66.7% higher than last year's budget, though actual earnings are expected to be less than actual earnings in FY 23-24.

Charge for Current Services are the revenues the Town receives for its services such as dispatch services for the Town of Ross and Community College of Marin, and recreation activities. These revenues reflect an increase in the use of Town facilities for recreation classes and partnerships.

OTHER GENERAL AND SPECIAL FUNDS

The other major funds which contribute revenues towards operating expenses include:

Building & Planning (Fund 04) - Revenues (\$740,000) are projected to be \$115,000 higher than budgeted for FY 23-24. This is a reasonable projection; actual FY 20-21, actual FY 21-22, actual FY 22-23, and actual FY 23-24 were all above the previously adopted conservative revenue for Building and Planning. It is somewhat difficult to project these revenues as they are dependent on residential and commercial permit requests.

Retirement Fund (Fund 06) - Revenues are from a Pension Obligation Parcel Tax which was established in the 1960's. Property owners pay \$.091 per \$100 of assessed valuation. This revenue is to be approximately \$2.12M. These funds can only be used for retirement-related costs.

Special Police (Fund 07) - This is the annual COPS grant received from the State. The Town is projected to receive \$230,000 this year. This tracks well with the amounts received in previous years.

Measure F - Municipal Services Tax (Fund 20) - This is the special municipal service tax of \$215 per residential & commercial unit. It can be used for public safety, youth/senior programs, capital projects, and wildfire prevention activities. The estimated amount of approximately \$786,000 reflects a \$18,280 increase from last year as the rate increases \$5 per unit annually.

Gas Tax (Fund 21) - Gas tax revenue collected by the State is distributed to cities/towns based on population. Gas tax can be used for road maintenance/repair and capital projects. The FY 24-25 budget projects over \$409,000 an approximate 6.9% increase in Gas Tax based on State projections, which primarily finances capital projects.

Overall, the above funds combine to contribute approximately \$2.87M to cover General Fund operating expenses and capital improvements.

EXPENDITURES

General Fund operational expenses are estimated to be approximately \$816,800 higher (6.1%) than the adopted FY 23-24 budget. The "Appropriations Budget Comparison Table" (Table) on page 1C shows a comparison between the Adopted FY 23-24 budget and the Adopted FY 24-25 budget by department/division.

Below is a summary of the comparison by departmental categories.

The *Climate and Environment Department* has decreased appropriations by approximately \$16,000. The projects displayed with allocated funding are well aligned with the Climate Action Committee's (CAC) recommendations, and reflect actual project implementation last year, plus, the current vacancy in Climate Department Staff.

Development Services is the Planning and Building Services Department. Housing Element and related Planning consulting projects represent a significant expense in FY 21-22, FY 22-23, and FY 23-24. The expenses, though not every year, are routine and cyclical, based on State requirements for updates. The expenses have been reduced for FY 24-25 to reflect the project will be returning to implementation mode, rather than update mode.

Public Safety consists of Police, Ross Valley Fire Department (RVFD), and Disaster Preparedness. The Police budget reflects an increase (9.6%) related to the costs associated with 2022 updated labor agreements that provide Cost of Living Adjustments (COLAs) and associated benefits costs. The Town's contribution to the Fire Department JPA will increase by approximately \$410,200 (13.6%) for The Town's share of annual costs. In the Building Improvement Budget (Fund 05-905) \$150,000 is allocated in FY 24-25 for design toward remodeling of the Fairfax station required to accommodate three people on an engine. The design costs are not included in the Town's annual contribution cost.

Public Works Street Maintenance budget has been increased by \$55,600 (2.4%).

Recreation and Community Services reflects program costs. Please note that as of FY 23-24, this department no longer includes the shared Climate Action staff with San Anselmo (this expense was moved to Climate and Environment), nor the Communications position that was previously moved to Town Clerk and is unfilled. In FY 22-23, the Council approved a Deputy Clerk/Administrative Analyst position that is managing the Town Newsletter and providing critical support in the Clerk's office.

Parks & Facility Maintenance reflects some needed on-going maintenance, janitorial costs for cleaning of Town rental facilities 5 days/week and includes disinfecting Town facilities. Expenses charged to this department are fully allocated to other General Fund departments.

CAPITAL IMPROVEMENT PROGRAM (CIP)

The adopted FY24-25 CIP budget is approximately 3.03M, including:

- \$905,000 is for road maintenance and improvement projects,
- \$1,434,000 for bridges,
- \$245,000 for sidewalk repair including the downtown area,
- \$135,200 for storm water repairs and improvements (ARPA funded),
- \$315,000 for facilities, parks, and trail and town facility improvements.

SPECIAL THANKS

I would like to specifically thank the Finance Department, including Finance Director Michael Vivrette, Accountants Elena Gataulina and Janet Garvin; and Deputy Clerk/Administrative Analyst Christine Foster for their work on this year's budget.

I greatly appreciated the Council's, community's, and staff's support for all the Town's many important services to the community.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'H. Abrams', written in a cursive style.

Heather Abrams, Town Manager

Town of Fairfax

2024-25 Operating Budget

ALL FUNDS FY24 PROJECTED

ALL FUNDS FY25 ADOPTED BUDGET

FUND SUMMARY

5/24/24 4:08 PM

| | AUDIT BAL 30-Jun-23 | FY 2023-24 Revenues | FY 2023-24 Approp | FY 2023-24 Transfers | PROJECTED 30-Jun-24 | FY 23/24 ACTIVITY | BALANCE 30-Jun-24 | FY 2024-25 Revenues | FY 2024-25 Approp | FY 2024-25 Transfers | ADOPTED 30-Jun-25 | FY 24/25 ACTIVITY |
|---------------------------------------|------------------------|------------------------|----------------------|-------------------------|------------------------|----------------------|----------------------|------------------------|----------------------|-------------------------|----------------------|----------------------|
| GENERAL FUNDS | | | | | | | | | | | | |
| 01 General Fund | 4,648,738 | 9,403,781 | (12,647,532) | 2,156,274 | 3,561,262 | (1,087,477) | 3,561,262 | 9,273,310 | (14,138,836) | 3,327,800 | 2,023,536 | (1,537,726) |
| 02 Dry Period Fund | 1,000,000 | | - | - | 1,000,000 | - | 1,000,000 | - | - | - | 1,000,000 | - |
| 03 Equipment Replacement Fund | 243,355 | | (116,472) | 100,000 | 226,882 | (16,472) | 226,882 | - | (169,000) | 100,000 | 157,882 | (69,000) |
| 04 Building & Planning Fund | 152,017 | 747,087 | - | (800,000) | 99,105 | (52,913) | 99,105 | 740,900 | - | (750,000) | 90,005 | (9,100) |
| 05 Building Improvement Fund | 167,956 | | (114,420) | 125,000 | 178,536 | 10,580 | 178,536 | - | (197,000) | 125,000 | 106,536 | (72,000) |
| 06 Retirement Fund | 178,557 | 2,074,072 | - | (2,000,000) | 252,629 | 74,072 | 252,629 | 2,125,242 | - | (2,000,000) | 377,870 | 125,242 |
| 08 Office Equip Replacement Fund | 57,344 | | (24,254) | 30,000 | 63,090 | 5,746 | 63,090 | - | (37,500) | - | 25,590 | (37,500) |
| Total General Funds | 6,447,967 | 12,224,941 | (12,902,678) | (388,726) | 5,381,504 | (1,066,463) | 5,381,504 | 12,139,452 | (14,542,336) | 802,800 | 3,781,419 | (1,609,085) |
| | | | | | 41.7% | | | | | | 26.0% | |
| SPECIAL REVENUE FUNDS | | | | | | | | | | | | |
| 07 Special Police Fund | 9,722 | 228,269 | - | (200,000) | 37,992 | 28,269 | 37,992 | 230,000 | - | (250,000) | 17,992 | (20,000) |
| 12 Fairfax Festival Fund | (33,390) | 77,620 | (76,800) | - | (32,570) | 820 | (32,570) | 77,500 | (76,800) | - | (31,870) | 700 |
| 20 Measure F - Municipal Svs Tax Fund | 53,663 | 767,760 | - | (790,000) | 31,423 | (22,240) | 31,423 | 786,040 | - | (790,000) | 27,463 | (3,960) |
| 21 Gas Tax Fund | 190,362 | 393,455 | - | (405,000) | 178,817 | (11,545) | 178,817 | 409,352 | - | (518,770) | 69,399 | (109,418) |
| 22 Measure A/AA - Transportation | 150,642 | 255,001 | - | (255,001) | 150,642 | - | 150,642 | 190,624 | - | (300,000) | 41,266 | (109,376) |
| 23 Measure A - Parks | 126,833 | 75,816 | - | (6,300) | 196,349 | 69,516 | 196,349 | 75,816 | - | (138,000) | 134,165 | (62,184) |
| 25 Federal Stimulus Funds | 1,766,049 | | - | (177,714) | 1,588,335 | (177,714) | 1,588,335 | - | - | (90,000) | 1,498,335 | (90,000) |
| Total Special Revenue Funds | 497,832 | 1,797,922 | (76,800) | (1,656,301) | 562,652 | 64,821 | 2,150,988 | 1,769,332 | (76,800) | (2,086,770) | 1,756,750 | (394,238) |
| DEBT SERVICE FUNDS | | | | | | | | | | | | |
| 44-45 Measure K - Debt Service | 547,999 | 524,325 | (599,803) | - | 472,521 | (75,478) | 472,521 | 544,300 | (615,227) | - | 401,595 | (70,927) |
| 48 Lease Agreement | 4,409 | 668,198 | (668,198) | - | 4,409 | - | 4,409 | 714,312 | (714,312) | - | 4,409 | - |
| Total Debt Service Funds | 552,408 | 1,192,523 | (1,268,001) | - | 476,930 | (75,478) | 476,930 | 1,258,612 | (1,329,539) | - | 406,004 | (70,927) |
| CAPITAL PROJECTS | | | | | | | | | | | | |
| 51 Capital Projects - Grants | 78,202 | 531,345 | (1,104,507) | 599,015 | 104,055 | 25,853 | 104,055 | 1,511,590 | (2,239,249) | 696,770 | 73,166 | (30,889) |
| 52 Capital Projects - Storm Recovery | (902,311) | 467,371 | (34,654) | 470,000 | 406 | 902,717 | 406 | - | - | - | 406 | - |
| 53 Capital Projects - Town | (229,101) | | (914,484) | 1,153,200 | 9,615 | 238,716 | 9,615 | 225,000 | (795,000) | 583,200 | 22,815 | 13,200 |
| Total Capital Projects Funds | (1,053,210) | 998,716 | (2,053,645) | 2,222,215 | 114,076 | 1,167,286 | 114,076 | 1,736,590 | (3,034,249) | 1,279,970 | 96,387 | (17,689) |
| FIDUCIARY FUNDS | | | | | | | | | | | | |
| 73 Open Space | 58,178 | 3,256 | (12,526) | 526 | 49,434 | (8,744) | 49,434 | 2,000 | (4,000) | 4,000 | 51,434 | 2,000 |
| Total Fiduciary Funds | 58,178 | 3,256 | (12,526) | 526 | 49,434 | (8,744) | 49,434 | 2,000 | (4,000) | 4,000 | 51,434 | 2,000 |
| TOTALS | 8,269,224 | 16,217,358 | (16,313,650) | - | 8,172,932 | (96,292) | 8,172,932 | 16,905,986 | (18,986,923) | - | 6,091,994 | (2,080,938) |





Town of Fairfax

2024-25 Operating Budget

INTERFUND TRANSFERS

| SUMMARY ALL FUNDS | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|-------------------|------------|------------|------------|------------|------------|
| | Actual | Actual | ADOPTED | Projected | ADOPTED |

TRANSFERS TO:

| | | | | | |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|
| 01 General Fund | 3,270,000 | 3,785,000 | 3,376,800 | 3,871,800 | 3,921,800 |
| 03 Equipment Replacement | 100,000 | 125,000 | 100,000 | 100,000 | 100,000 |
| 05 Communications Fund | 90,000 | 125,000 | 125,000 | 125,000 | 125,000 |
| 08 Office Equipment Replacement | 80,000 | 80,000 | 30,000 | 30,000 | - |
| 12 Fairfax Festival | - | - | - | - | - |
| 51 CIP - Grants | 233,751 | 247,502 | 493,294 | 599,015 | 606,770 |
| 52 CIP - Storm | - | 178,352 | 170,000 | 470,000 | - |
| 53 CIP - Town | 520,000 | 101,137 | 1,363,200 | 1,153,200 | 583,200 |
| 73 Open Space | 3,319 | 3,571 | 4,000 | 526 | 4,000 |
| | 4,297,070 | 4,645,562 | 5,662,294 | 6,349,541 | 5,340,770 |

TRANSFERS FROM:

| | | | | | |
|---------------------------------------|------------------|------------------|------------------|------------------|------------------|
| 01 General Fund | 588,319 | 598,464 | 1,277,063 | 1,715,526 | 594,000 |
| 04 Building & Planning | 500,000 | 800,000 | 600,000 | 800,000 | 750,000 |
| 06 Retirement Fund | 1,800,000 | 2,000,000 | 1,700,000 | 2,000,000 | 2,000,000 |
| 07 Special Police Services | 190,000 | 190,000 | 200,000 | 200,000 | 250,000 |
| 12 Fairfax Festival | 5,000 | - | 5,000 | - | - |
| 20 Measure F - Municipal Services Tax | 725,000 | 699,353 | 790,000 | 790,000 | 790,000 |
| 21 Gas Tax | 478,347 | 184,039 | 405,000 | 405,000 | 518,770 |
| 22 Measure A/AA - Transportation | - | 153,706 | 535,000 | 255,001 | 300,000 |
| 23 Measure A - Parks | 10,404 | 20,000 | 150,231 | 6,300 | 138,000 |
| 25 Federal Stimulus | | | | 177,714 | |
| | 4,297,070 | 4,645,562 | 5,662,294 | 6,349,541 | 5,340,770 |
| | - | - | - | - | - |

NOTES:

See Fund sheets for detail of transfers



Town of Fairfax
2024-25 Operating Budget

GENERAL FUND

| REVENUE BUDGET COMPARISON | | FY 2023-24 ADOPTED | FY 2024-25 ADOPTED | BUDGET DIFFERENCE | |
|---|--------------------------------|-----------------------|-----------------------|-------------------|--------------|
| | | | | ▲\$ | ▲% |
| 01-010-101 | Property Taxes - Secured | 3,450,000 | 3,570,000 | 120,000 | 3.5% |
| 01-010-102 | Property Taxes - Unsecured | 65,000 | 70,000 | 5,000 | 7.7% |
| 01-010-103 | Property Taxes - Prior | 5,000 | 5,000 | - | 0.0% |
| 01-010-104 | Real Estate Transfer Tax | 70,000 | 40,000 | (30,000) | -42.9% |
| 01-010-110 | Supplemental Property Taxes | 100,000 | 63,000 | (37,000) | -37.0% |
| 01-010-112 | ERAF Excess Distribution | 625,000 | 630,000 | 5,000 | 0.8% |
| 01-010-113 | Storm Run-Off Fee | 53,200 | 53,200 | - | 0.0% |
| 01-010-xxx | MWPA Wildfire Tax | 104,710 | 104,710 | - | 0.0% |
| 01-010-117 | Property Tax In-Lieu of VLF | 900,000 | 900,000 | - | 0.0% |
| | Total Property Taxes | 5,372,910 | 5,435,910 | 63,000 | 1.2% |
| 01-010-106 | Sales Tax ("Bradley Burns") | 800,000 | 860,000 | 60,000 | 7.5% |
| 01-010-111 | 1/2 cent Sales Tax - Prop. 172 | 123,690 | 120,000 | (3,690) | -3.0% |
| 01-010-118 | 3/4 cent Sales Tax - Measure C | 1,044,000 | 1,055,000 | 11,000 | 1.1% |
| 01-010-118 | 1/2 cent Sales Tax - Measure D | - | - | - | - |
| | Total Sales Taxes | 1,967,690 | 2,035,000 | 67,310 | 3.4% |
| 01-010-108 | Utility Users Tax - Telecom | 60,000 | 50,000 | (10,000) | -16.7% |
| 01-010-109 | Utility Users Tax - Energy | 300,000 | 350,000 | 50,000 | 16.7% |
| 01-010-114 | Hotel Users Tax | 18,000 | 20,000 | 2,000 | 11.1% |
| | Total User Taxes | 378,000 | 420,000 | 42,000 | 11.1% |
| 01-020-201 | Garbage | 260,000 | 260,000 | - | 0.0% |
| 01-020-202 | Gas & Electric | 80,000 | 85,000 | 5,000 | 6.3% |
| 01-020-203 | Cable | 128,477 | 126,000 | (2,477) | -1.9% |
| | Total Franchise Fees | 468,477 | 471,000 | 2,523 | 0.5% |
| 01 - GENERAL FUND TAXES & FEES | | 8,187,077 | 8,361,910 | 174,833 | 2.1% |



Town of Fairfax

2024-25 Operating Budget

GENERAL FUND

| REVENUE BUDGET COMPARISON | FY 2023-24 | FY 2024-25 | BUDGET DIFFERENCE | |
|--|------------------|------------------|-------------------|---------------|
| | ADOPTED | ADOPTED | ▲\$ | ▲% |
| 01-030-301 Business Licenses | 100,000 | 120,000 | 20,000 | 20.0% |
| 01-040-401 Vehicle Code Fines | 20,000 | 20,000 | - | 0.0% |
| 01-040-402 Parking & Other Fines | 60,000 | 45,000 | (15,000) | -25.0% |
| Total Fines & Licenses | 180,000 | 185,000 | 5,000 | 2.8% |
| 01-050-501 Rents - Women's Club and Other | 10,000 | 15,000 | 5,000 | 50.0% |
| 01-050-504 Rents - Pavilion weddings etc | 2,000 | 0 | (2,000) | -100.0% |
| 01-050-506 Rents - Pavilion - Other | 2,000 | 4,000 | 2,000 | 100.0% |
| 01-050-507 Janitor.Maint fees | 200 | 3,000 | 2,800 | 1400.0% |
| Total Rental & Maintenance Fees | 14,200 | 22,000 | 7,800 | 54.9% |
| 01-050-500 Interest Earnings - Bank | 1,300 | 1,300 | - | 0.0% |
| 01-050-502 Interest Earnings - LAIF | 120,000 | 200,000 | 80,000 | 66.7% |
| Total Investment Earnings | 121,300 | 201,300 | 80,000 | 66.0% |
| 01-060-602 Motor Vehicle License Fees | 0 | - | - | - |
| 01-060-607 Homeowner's Property Tax Rebates (HOPTR) | 12,450 | 12,600 | 150 | 1.2% |
| 01-060-614 State Aid | 0 | 0 | - | - |
| 01-060-615 Police Training Reimbursement (POST) | 9,000 | 7,000 | (2,000) | -22.2% |
| 01-060-xxx Planning/Public Works Grants | 0 | 85,000 | 85,000 | - |
| 01-060-699 Other & Miscellaneous Revenues & WC | 15,000 | 15,000 | - | 0.0% |
| 01-070-702 Environmental Grants | 81,000 | 130,000 | 49,000 | 60.5% |
| Total Revenues From Other Agencies | 117,450 | 249,600 | 132,150 | 112.5% |
| 01-080-802 Sale Of Maps & Publications/Copies | 1,500 | 1,500 | - | 0.0% |
| 01-080-803 Special Police Services (includes booking fees) | 6,820 | 7,000 | 180 | 2.6% |
| 01-080-804 Police Dispatch Services | 127,000 | 139,000 | 12,000 | 9.4% |
| 01-080-814 Miscellaneous - General | 17,000 | 17,000 | - | 0.0% |
| 01-080-903 General Recreation | 4,000 | 4,000 | - | 0.0% |
| 01-090-508 Recreation Rentals | 6,000 | 6,000 | - | 0.0% |
| 01-090-790 Recreation Fundraising | 14,000 | 14,000 | - | 0.0% |
| 01-090-822 Recreation Summer Camp Fees | 15,420 | 15,000 | (420) | -2.7% |
| 01-090-904 Recreation Classes & Partnerships | 40,000 | 50,000 | 10,000 | 25.0% |
| Total Charges For Current Services | 231,740 | 253,500 | 21,760 | 9.4% |
| 01 - GENERAL FUND TAXES & FEES | 8,187,077 | 8,361,910 | 174,833 | 2.1% |
| 01 - GENERAL FUND TOTAL | 8,851,767 | 9,273,310 | 421,543 | 4.8% |

104.8%



Town of Fairfax

2024-25 Operating Budget

GENERAL FUND

| APPROPRIATIONS BUDGET COMPARISON | FY 2023-24 ADOPTED | FY 2024-25 ADOPTED | BUDGET DIFFERENCE | |
|--|-----------------------|-----------------------|-------------------|--------------|
| | | | ▲\$ | ▲% |
| 111 Town Council | 29,019 | 32,159 | 3,140 | 10.8% |
| 112 Town Treasurer | 4,475 | 4,069 | (406) | -9.1% |
| 116 Independent Auditor | 66,338 | 62,800 | (3,538) | -5.3% |
| 121 Town Attorney | 325,000 | 340,000 | 15,000 | 4.6% |
| Total Town Council | 424,832 | 439,028 | 14,196 | 3.3% |
| 211 Town Manager | 274,142 | 292,641 | 18,499 | 6.7% |
| 221 Town Clerk | 367,745 | 360,167 | (7,578) | -2.1% |
| 222 Elections | - | 13,400 | 13,400 | |
| 231 Personnel | 196,712 | 154,095 | (42,618) | -21.7% |
| 241 Finance | 404,214 | 417,638 | 13,424 | 3.3% |
| Total General Administration | 1,242,813 | 1,237,941 | (4,872) | -0.4% |
| 311 Planning | 1,045,728 | 1,019,264 | (26,464) | -2.5% |
| 321 Building Inspection & Permits | 262,335 | 355,238 | 92,903 | 35.4% |
| Total Development Services | 1,308,063 | 1,374,502 | 66,439 | 5.1% |
| 411 Police | 4,276,678 | 4,626,770 | 350,092 | 8.2% |
| 418 Disaster Preparedness | 24,000 | 9,138 | (14,862) | -61.9% |
| 421 Ross Valley Fire Service | 2,954,275 | 3,355,476 | 401,201 | 13.6% |
| Total Public Safety | 7,254,953 | 7,991,385 | 736,432 | 10.2% |
| 510 Public Works Administration | 368,468 | 343,790 | (24,678) | -6.7% |
| 511 Street Maintenance | 521,957 | 583,397 | 61,440 | 11.8% |
| 512 Street Lighting & Traffic Signals | 125,000 | 160,000 | 35,000 | 28.0% |
| 514 Climate & Environment | 262,106 | 245,967 | (16,139) | -6.2% |
| Total Public Works | 2,299,920 | 1,333,154 | 55,623 | 2.4% |
| 616 Community Services | 48,776 | - | (48,776) | -100.0% |
| 617 Recreation | 75,955 | 139,044 | 63,089 | 83.1% |
| 621 Fairfax Recreation | 122,227 | 120,069 | (2,157) | -1.8% |
| 622 Summer Camps | 13,642 | 22,347 | 8,706 | 63.8% |
| Total Recreation & Community Services | 260,599 | 281,461 | 20,862 | 8.0% |
| 611 Park Maintenance | 281,055 | 297,734 | 16,678 | 5.9% |
| 625 Rental Facilities-WC & Ballfield | 71,664 | 67,240 | (4,425) | -6.2% |
| 911 Building Maintenance | - | - | | |
| Total Parks & Facility Maintenance | 352,720 | 364,973 | 12,254 | 3.5% |
| 715 Non Departmental | 1,260,695 | 1,116,392 | (144,303) | -11.4% |
| TOTAL GENERAL FUND APPROPRIATIONS | 13,382,206 | 14,138,836 | 756,630 | 5.7% |



Town of Fairfax

2024-25 Operating Budget

GENERAL FUND - FUNCTIONAL REVENUES

PROGRAM REVENUES

STATEMENT OF ACTIVITIES

| FY 2024-25 ADOPTED | FUND 1,3,5 FINES/FEES | FUND 4 BLDG & PLAN | FUND 6 RETIREMENT | FUND 7 COPS | FUND 20 MEAS F | FUND 21 GAS TAX | NET EXPENSE |
|-----------------------|--------------------------|-----------------------|----------------------|----------------|-------------------|--------------------|----------------|
|-----------------------|--------------------------|-----------------------|----------------------|----------------|-------------------|--------------------|----------------|

GOVERNMENT ACTIVITIES:

| | | | | | | | |
|-------------------------------------|-------------------|----------------|----------------|------------------|----------------|----------------|--------------------|
| 100 TOWN COUNCIL | 439,028 | | | 2,760 | | | (436,268) |
| 200 GENERAL ADMINISTRATION | 1,275,441 | | | 94,718 | | | (1,180,722) |
| 300 DEVELOPMENT SERVICES | 1,374,502 | | 740,900 | 144,367 | | | (489,235) |
| 411 POLICE | 4,795,770 | 338,000 | | 1,017,890 | 250,000 | 395,000 | (2,794,881) |
| 421 FIRE & DISASTER PREP | 3,514,614 | | | 592,557 | | 292,300 | (2,629,757) |
| 500 PUBLIC WORKS | 1,134,187 | 85,000 | | 78,962 | | 195,000 | (775,225) |
| 514 CLIMATE & ENVIRONMENT | 245,967 | 130,000 | | 9,742 | | | (106,225) |
| 600 RECREATION & COMMUNITY SERVICES | 281,461 | | | 26,828 | | 39,500 | (215,133) |
| 600 PARKS & FACILITY MAINTENANCE | 364,973 | 89,000 | | 30,631 | | | (245,342) |
| 700 NON DEPARTMENTAL | 1,116,392 | | | 126,786 | | | (989,606) |
| SUBTOTAL APPROPRIATIONS | 14,542,336 | 642,000 | 740,900 | 2,125,242 | 250,000 | 726,800 | (9,862,395) |

GENERAL REVENUES

| | |
|-------------------------------|------------------|
| PROPERTY TAXES | 5,435,910 |
| SALES TAXES | 1,915,000 |
| USER FEES (UUT/TOT) | 420,000 |
| FRANCHISE FEES | 471,000 |
| FINES & LICENSES | 120,000 |
| RENTS & INTEREST | 223,300 |
| REVENUES FROM OTHER AGENCIES | 27,600 |
| CHARGES FOR CURRENT SERVICES | 18,500 |
| TOTAL GENERAL REVENUES | 8,631,310 |

NET TRANSFERS

| | |
|--------------------------|------------------|
| CIP FUNDS & OPEN SPACE | 369,000 |
| CHANGE TO NET POSITION | (1,600,085) |
| NET POSITION - BEGINNING | 5,381,504 |
| NET POSITION - ENDING | <u>3,781,419</u> |



Town of Fairfax
2024-25 Operating Budget

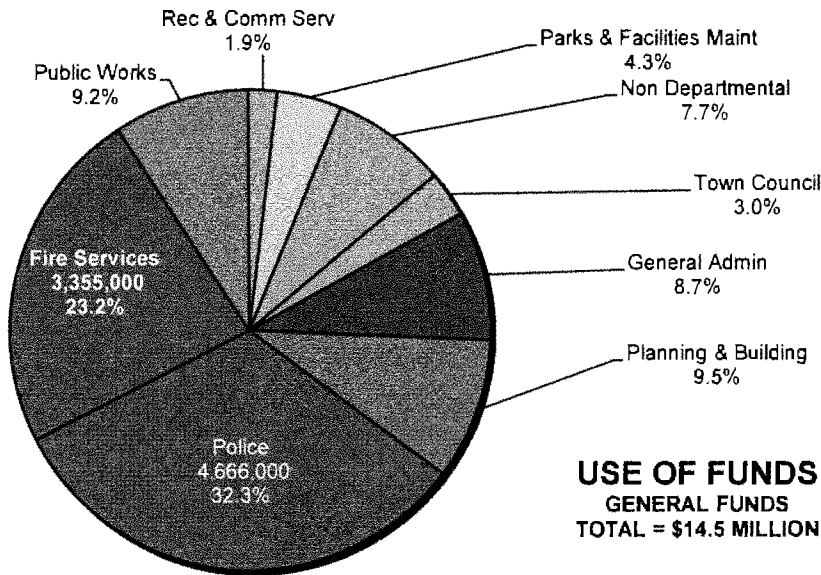
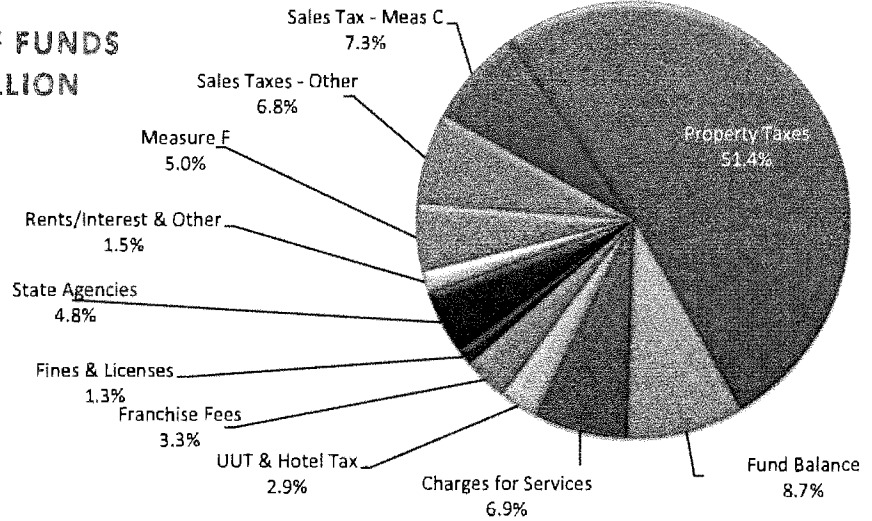
APPROPRIATIONS - ALL FUNDS

| FUND SUMMARY | General Government | Development Services | Public Safety | Public Works & Streets | Parks/Rec & Facility | Non Departmental | FY 2024-25 ADOPTED |
|--|---------------------------|-----------------------------|----------------------|-----------------------------------|---------------------------------|-------------------------|---------------------------|
| <small>5/24/24 11:02 AM</small> | | | | | | | |
| GENERAL FUNDS | | | | | | | |
| 01 General Fund | 1,676,969 | 1,374,502 | 7,991,385 | 1,333,154 | 646,434 | 1,116,392 | 14,138,836 |
| 02 Dry Period Fund | - | - | - | - | - | - | - |
| 03 Equipment Replacement Fund | - | - | 169,000 | - | - | - | 169,000 |
| 04 Building & Planning Fund | - | - | - | - | - | - | - |
| 05 Communication Equip Replace Fund | - | - | - | - | - | 197,000 | 197,000 |
| 06 Retirement Fund | - | - | - | - | - | - | - |
| 08 Office Equip Replacement Fund | 37,500 | - | - | - | - | - | 37,500 |
| Total General Funds | 1,714,469 | 1,374,502 | 8,160,385 | 1,333,154 | 646,434 | 1,313,392 | 14,542,336 |
| SPECIAL REVENUE FUNDS | | | | | | | |
| 07 Special Police Fund | - | - | - | - | - | - | - |
| 12 Fairfax Festival Fund | - | - | - | - | 76,800 | - | 76,800 |
| 20 Measure F - Municipal Svs Tax Fund | - | - | - | - | - | - | - |
| 21 Gas Tax Fund | - | - | - | - | - | - | - |
| 22 Measure A - Transportation | - | - | - | - | - | - | - |
| 23 Measure A - Parks | - | - | - | - | - | - | - |
| Total Special Revenue Funds | - | - | - | - | 76,800 | - | 76,800 |
| DEBT SERVICE FUNDS | | | | | | | |
| 43-45 Measure K - Debt Service | - | - | - | 615,227 | - | - | 615,227 |
| 48 Lease Agreement | - | - | - | - | - | 714,312 | 714,312 |
| Total Debt Service Funds | - | - | - | 615,227 | - | 714,312 | 1,329,539 |
| CAPITAL PROJECTS | | | | | | | |
| 51 Capital Projects - Grants | - | - | - | 2,239,249 | - | - | 2,239,249 |
| 52 Disaster Fund | - | - | - | - | - | - | - |
| 53 Capital Projects - Town | - | - | - | 795,000 | - | - | 795,000 |
| Total Capital Projects Funds | - | - | - | 3,034,249 | - | - | 3,034,249 |
| FIDUCIARY FUNDS | | | | | | | |
| 73 Open Space | - | - | - | - | 4,000 | - | 4,000 |
| Total Fiduciary Funds | - | - | - | - | 4,000 | - | 4,000 |
| TOTAL APPROPRIATIONS - ALL FUNDS | 1,714,469 | 1,374,502 | 8,160,385 | 4,982,629 | 727,234 | 2,027,704 | 18,986,924 |
| Percent of Total Appropriations (with CIP) | 9.0% | 7.2% | 43.0% | 26.2% | 3.8% | 10.7% | 100.0% |
| Percent of Total Appropriations (NO CIP) | 10.7% | 8.6% | 51.2% | 31.2% | 4.6% | 12.7% | 84.0% |

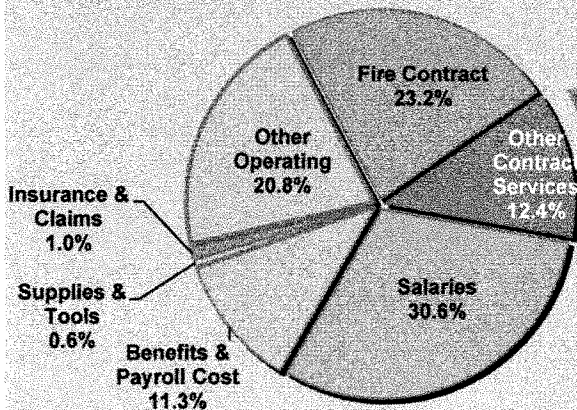


GENERAL FUND AT A GLANCE

SOURCES OF FUNDS
\$14.5 MILLION

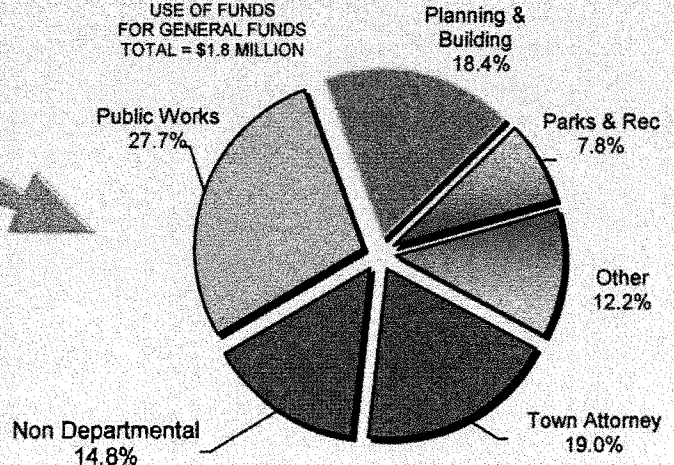


EXPENDITURES BY CATEGORY
USE OF FUNDS
FOR GENERAL FUNDS



OTHER CONTRACT SERVICES

USE OF FUNDS
FOR GENERAL FUNDS
TOTAL = \$1.8 MILLION





Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
DEPT

The General Fund is the primary fund for day-to-day operations. It is the largest portion of the budget and is used to account for all financial resources except those required to be accounted for in another fund.

The General Fund is one of seven funds (01,02,03,04,05,06,08) cumulatively referred to as the "General Funds".

| FUND SUMMARY | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|-------------------------------------|-----------------------------|-----------------------------|------------------------------|--------------------------------|------------------------------|
| BEGINNING FUND BAL | 4,366,296 | 4,647,598 | | 4,598,617 | 3,511,140 |
| REVENUES | | | | | |
| PROPERTY TAXES | 5,235,268 | 5,471,214 | 5,372,910 | 5,633,008 | 5,435,910 |
| SALES TAXES | 2,037,809 | 2,018,620 | 1,967,690 | 2,027,300 | 2,035,000 |
| USER FEES (UUT/TOT) | 430,200 | 470,091 | 378,000 | 420,284 | 420,000 |
| FRANCHISE FEES | 457,184 | 472,843 | 468,477 | 466,267 | 471,000 |
| FINES & LICENSES | 171,219 | 172,888 | 180,000 | 156,807 | 185,000 |
| RENTS & INTEREST | 44,918 | 178,428 | 135,500 | 262,671 | 223,300 |
| REVENUES FROM OTHER AGENCIES | 58,191 | 87,417 | 117,450 | 193,544 | 249,600 |
| CHARGES FOR CURRENT SERVICES | 141,332 | 181,754 | 231,740 | 243,900 | 253,500 |
| SUBTOTAL REVENUES | 8,576,122 | 9,053,254 | 8,851,767 | 9,403,781 | 9,273,310 |
| APPROPRIATIONS | | | | | |
| 100 TOWN COUNCIL | 548,768 | 393,796 | 424,832 | 549,654 | 439,028 |
| 200 GENERAL ADMINISTRATION | 895,505 | 1,058,061 | 1,242,813 | 1,181,650 | 1,237,941 |
| 300 DEVELOPMENT SERVICES | 949,401 | 1,407,716 | 1,308,063 | 1,251,651 | 1,374,502 |
| 400 PUBLIC SAFETY | 6,170,757 | 6,591,917 | 7,254,953 | 7,078,862 | 7,991,385 |
| 500 PUBLIC WORKS | 941,132 | 1,282,340 | 1,277,531 | 1,022,389 | 1,333,154 |
| 600 RECREATION & COMMUNITY SERVICES | 345,756 | 260,387 | 260,599 | 258,731 | 281,461 |
| 600 PARKS & FACILITY MAINTENANCE | 344,776 | 362,713 | 352,720 | 376,403 | 364,973 |
| 700 NON DEPARTMENTAL | 780,406 | 931,841 | 1,260,695 | 928,191 | 1,116,392 |
| SUBTOTAL APPROPRIATIONS | 10,976,500 | 12,288,771 | 13,382,206 | 12,647,532 | 14,138,836 |
| TRANSFERS | | | | | |
| TRANSFERS TO 01-GENERAL FUND | 3,270,000 | 3,785,000 | 3,376,800 | 3,871,800 | 3,921,800 |
| TRANSFERS FROM 01-GENERAL FUND | (588,319) | (598,464) | (1,277,063) | (1,715,526) | (594,000) |
| SUBTOTAL TRANSFER | 2,681,681 | 3,186,536 | 2,099,737 | 2,156,274 | 3,327,800 |
| NET DEPARTMENT ACTIVITY | 281,302 | (48,981) | (2,430,702) | (1,087,477) | (1,537,726) |
| ENDING FUND BAL | 4,647,598 | 4,598,617 | | 3,511,140 | 1,973,414 |
| COMPONENTS OF FUND BALANCE: | | | | | |
| Undesignated | 4,647,598 | 4,598,617 | | 3,511,140 | 1,973,414 |

NOTES:



Town of Fairfax

2024-25 Operating Budget

GENERAL FUND

The Town's General Fund accounts for all unrestricted revenues and pays for the day-to-day operating costs of traditional municipal services like police, fire, planning, public works maintenance and administrative support services.

| REVENUE DETAIL | | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|---|--------------------------------|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
| 01-010-101 | Property Taxes - Secured | 3,121,562 | 3,332,217 | 3,450,000 | 3,560,387 | 3,570,000 |
| 01-010-102 | Property Taxes - Unsecured | 50,177 | 63,525 | 65,000 | 73,938 | 70,000 |
| 01-010-103 | Property Taxes - Prior | 10,232 | 2,983 | 5,000 | 7,061 | 5,000 |
| 01-010-104 | Real Estate Transfer Tax | 95,099 | 75,187 | 70,000 | 43,830 | 40,000 |
| 01-010-110 | Supplemental Property Taxes | 107,569 | 127,942 | 100,000 | 62,816 | 63,000 |
| 01-010-112 | ERAF Excess Distribution | 690,674 | 654,883 | 625,000 | 665,386 | 630,000 |
| 01-010-113 | Storm Run-Off Fee | 53,612 | 53,544 | 53,200 | 53,200 | 53,200 |
| 01-010-119 | MWPA Wildfire Tax | 196,013 | 191,924 | 104,710 | 125,023 | 104,710 |
| 01-010-117 | Property Tax In-Lieu of VLF | 910,329 | 969,009 | 900,000 | 1,041,367 | 900,000 |
| | Total Property Taxes | 5,235,268 | 5,471,214 | 5,372,910 | 5,633,008 | 5,435,910 |
| 01-010-106 | Sales Tax ("Bradley Burns") | 863,204 | 869,766 | 800,000 | 858,000 | 860,000 |
| 01-010-111 | 1/2 cent Sales Tax - Prop. 172 | 84,043 | 84,235 | 123,690 | 116,300 | 120,000 |
| 01-010-118 | 3/4 cent Sales Tax - Measure C | 1,090,561 | 1,064,620 | 1,044,000 | 1,053,000 | 1,055,000 |
| | Total Sales Taxes | 2,037,809 | 2,018,620 | 1,967,690 | 2,027,300 | 2,035,000 |
| 01-010-108 | Utility Users Tax - Telecom | 57,363 | 45,117 | 60,000 | 55,290 | 50,000 |
| 01-010-109 | Utility Users Tax - Energy | 355,008 | 408,048 | 300,000 | 348,046 | 350,000 |
| 01-010-114 | Hotel Users Tax | 17,830 | 16,926 | 18,000 | 16,948 | 20,000 |
| | Total User Taxes | 430,200 | 470,091 | 378,000 | 420,284 | 420,000 |
| 01-020-201 | Garbage | 251,337 | 266,027 | 260,000 | 258,537 | 260,000 |
| 01-020-202 | Gas & Electric | 79,652 | 91,290 | 80,000 | 82,730 | 85,000 |
| 01-020-203 | Cable | 126,196 | 115,526 | 128,477 | 125,000 | 126,000 |
| | Total Franchise Fees | 457,184 | 472,843 | 468,477 | 466,267 | 471,000 |
| 01 - GENERAL FUND TAXES & FEES | | 8,160,461 | 8,432,768 | 8,187,077 | 8,546,860 | 8,361,910 |

NOTES:

Secured & Unsecured Property Taxes - Homes, businesses, and other taxable real and personal property are subject to levy of property taxes. The fixed statutory rate is 1% of assessed valuation. Assessed value is based on the 1975 property values with subsequent increases limited to 2% or CPI growth, whichever is less. Property tax is the biggest revenue source for the General Fund. Includes Marin Wildfire Prevention Authority (MWPA) tax of \$104,710 for local efforts.

Real Estate Transfer Tax - The city levies a \$0.55 fee for each \$1,000 value of real property transferred in the City; the County Recorder imposes these fees and remits them to the City. Estimates are based on historical experience.

Sales taxes are the General Fund's second largest revenue source. The Town's 1% Bradley Burns Sales Tax is levied on all merchandise. These funds are received directly from the State on a monthly basis. Measure D is the five year 1/2 cent sales tax passed in November, 2012 and expired April 2017. Measure C is the 10 yr renewal and increase of the add-on sales tax from 1/2 cent to 3/4 cent. Revenue estimates are based on projections from Avenu, the Town's sales tax consultant.

Franchise Fees - Garbage, Gas & Electric, Cable: The Town receives franchise fees from various public utilities and other corporations who furnish gas, electric, water, Cable TV, refuse or similar services to citizens living within town boundaries.



Town of Fairfax
2024-25 Operating Budget

GENERAL FUND

| REVENUE DETAIL | | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|--|---|------------------|------------------|------------------|------------------|------------------|
| | | Actual | Actual | ADOPTED | Projected | ADOPTED |
| 01-030-301 | Business Licenses | 102,108 | 132,071 | 100,000 | 120,250 | 120,000 |
| 01-040-401 | Vehicle Code Fines | 21,739 | 12,664 | 20,000 | 3,751 | 20,000 |
| 01-040-402 | Parking & Other Fines | 47,372 | 28,153 | 60,000 | 32,806 | 45,000 |
| Total Fines & Licenses | | 171,219 | 172,888 | 180,000 | 156,807 | 185,000 |
| 01-050-501 | Rents - Women's Club and Other | 10,597 | 13,814 | 10,000 | 15,159 | 15,000 |
| 01-050-504 | Rents - Pavilion weddings etc | 0 | 0 | 2,000 | 0 | 0 |
| 01-050-506 | Rents - Pavilion - Other | 6,155 | 7,810 | 2,000 | 2,460 | 4,000 |
| 01-050-507 | Janitor.Maint fees | 200 | 2,220 | 200 | 2,813 | 3,000 |
| Total Rental & Maintenance Fees | | 16,952 | 23,844 | 14,200 | 20,432 | 22,000 |
| 01-050-500 | Interest Earnings - Bank | 0 | 0 | 1,300 | 1,300 | 1,300 |
| 01-050-502 | Interest Earnings - LAIF | 27,966 | 154,584 | 120,000 | 240,939 | 200,000 |
| Total Investment Earnings | | 27,966 | 154,584 | 121,300 | 242,239 | 201,300 |
| 01-060-607 | Homeowner's Property Tax Rebates (HOPTR) | 12,664 | 12,579 | 12,450 | 12,450 | 12,600 |
| 01-060-614 | State Aid | 160 | 33 | - | 0 | - |
| 01-060-615 | Police Training Reimbursement (POST) | 4,262 | 3,661 | 9,000 | 2,094 | 7,000 |
| 01-060-619 | Planning/Public Works Grants | - | 20,000 | - | 160,000 | 85,000 |
| 01-060-699 | Other & Miscellaneous Revenues & WC | 8,242 | 22,309 | 15,000 | 15,000 | 15,000 |
| 01-070-702 | Environmental Grants (e.g., ZWM, CalRecycle) | 32,863 | 28,835 | 81,000 | 4,000 | 130,000 |
| Total Revenues From Other Agencies | | 58,191 | 87,417 | 117,450 | 193,544 | 249,600 |
| 01-080-802 | Sale Of Maps & Publications/Copies | 2,053 | 1,011 | 1,500 | 1,500 | 1,500 |
| 01-080-803 | Special Police Services (includes booking fees) | 5,883 | 6,579 | 6,820 | 6,820 | 7,000 |
| 01-080-804 | Police Dispatch Services | 56,000 | 114,000 | 127,000 | 127,000 | 139,000 |
| 01-080-814 | Miscellaneous - General | 7,110 | 11,227 | 17,000 | 17,000 | 17,000 |
| 01-080-903 | General Recreation | 0 | 275 | 4,000 | 4,000 | 4,000 |
| 01-090-508 | Recreation Rentals | 165 | 3,620 | 6,000 | 6,000 | 6,000 |
| 01-090-790 | Recreation Fundraising | 3,586 | 1,400 | 14,000 | 14,000 | 14,000 |
| 01-090-822 | Recreation Summer Camp Fees | (602) | (3,227) | 15,420 | 15,420 | 15,000 |
| 01-090-904 | Recreation Classes & Partnerships | 67,137 | 46,869 | 40,000 | 52,160 | 50,000 |
| Total Charges For Current Services | | 141,332 | 181,754 | 231,740 | 243,900 | 253,500 |
| 01 - GENERAL FUND TAXES & FEES | | 8,160,461 | 8,432,768 | 8,187,077 | 8,546,860 | 8,361,910 |
| 01 - GENERAL FUND TOTAL | | 8,576,122 | 9,053,254 | 8,851,767 | 9,403,781 | 9,273,310 |

Business Licenses - For the privilege of doing business within Town Limits, all businesses are assessed a business license fee in accordance with Municipal Code. The Town charges business license tax in accordance with the provisions of Government Code 37101.

Police Dispatch Services - The Town provides dispatch services to the Town of Ross and the College of Marin under an Intergovernmental Service Sharing agreement.



Town of Fairfax

2024-25 Operating Budget

GENERAL FUND

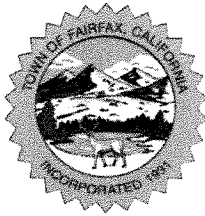
| APPROPRIATIONS SUMMARY | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Actual | Actual | ADOPTED | Projected | ADOPTED |
| 111 Town Council | 28,177 | 32,097 | 29,019 | 38,017 | 32,159 |
| 112 Town Treasurer | 3,718 | 4,197 | 4,475 | 4,080 | 4,069 |
| 116 Independent Auditor | 59,103 | 55,187 | 66,338 | 60,338 | 62,800 |
| 121 Town Attorney | 457,771 | 302,315 | 325,000 | 447,218 | 340,000 |
| Total Town Council | 548,768 | 393,796 | 424,832 | 549,654 | 439,028 |
| 211 Town Manager | 222,550 | 240,893 | 274,142 | 285,938 | 292,641 |
| 221 Town Clerk | 201,535 | 284,367 | 367,745 | 343,892 | 360,167 |
| 222 Elections | - | 7,800 | - | 811 | 13,400 |
| 231 Personnel | 125,094 | 161,695 | 196,712 | 185,785 | 154,095 |
| 241 Finance | 346,326 | 363,306 | 404,214 | 365,224 | 417,638 |
| Total General Administration | 895,505 | 1,058,061 | 1,242,813 | 1,181,650 | 1,237,941 |
| 311 Planning | 711,132 | 1,144,208 | 1,045,728 | 956,792 | 1,019,264 |
| 321 Building Inspection & Permits | 238,269 | 263,508 | 262,335 | 294,859 | 355,238 |
| Total Development Services | 949,401 | 1,407,716 | 1,308,063 | 1,251,651 | 1,374,502 |
| 411 Police | 3,295,817 | 3,872,103 | 4,276,678 | 3,978,035 | 4,626,770 |
| 418 Disaster Preparedness | 140,225 | 3,770 | 24,000 | 9,874 | 9,138 |
| 421 Ross Valley Fire Service | 2,734,716 | 2,716,044 | 2,954,275 | 3,090,952 | 3,355,476 |
| Total Public Safety | 6,170,757 | 6,591,917 | 7,254,953 | 7,078,862 | 7,991,385 |
| 510 Public Works Administration | 396,832 | 480,737 | 368,468 | 345,937 | 343,790 |
| 511 Street Maintenance | 424,801 | 483,460 | 521,957 | 426,026 | 583,397 |
| 512 Street Lighting & Traffic Signals | 119,499 | 185,072 | 125,000 | 151,503 | 160,000 |
| 514 Climate & Environment | - | 133,071 | 262,106 | 98,923 | 245,967 |
| Total Public Works | 941,132 | 1,282,340 | 1,277,531 | 1,022,389 | 1,333,154 |
| 616 Community Services | 72,098 | 44,496 | 48,776 | 41,564 | - |
| 617 Recreation | 64,412 | 69,057 | 75,955 | 71,242 | 139,044 |
| 621 Fairfax Recreation | 200,705 | 135,414 | 122,227 | 135,563 | 120,069 |
| 622 Summer Camps | 8,541 | 11,419 | 13,642 | 10,362 | 22,347 |
| Total Recreation & Community Services | 345,756 | 260,387 | 260,599 | 258,731 | 281,461 |
| 611 Park Maintenance | 268,723 | 287,087 | 281,055 | 309,420 | 297,734 |
| 625 Rental Facilities-WC & Ballfield | 76,053 | 75,626 | 71,664 | 66,983 | 67,240 |
| 911 Building Maintenance | (0) | (0) | - | - | - |
| Total Parks & Facility Maintenance | 344,776 | 362,713 | 352,720 | 376,403 | 364,973 |
| 715 Non Departmental | 780,406 | 931,841 | 1,260,695 | 928,191 | 1,116,392 |
| TOTAL GENERAL FUND APPROPRIATIONS | 10,976,500 | 12,288,771 | 13,382,206 | 12,647,532 | 14,138,836 |



Town of Fairfax
2024-25 Operating Budget

GENERAL FUND

| APPROPRIATIONS by Object | | Salaries & Wages | Benefits & Payroll Cost | Retirement | Professional Services | Supplies & Tools | Other Operating | FY 2024-25 ADOPTED |
|--|--|-----------------------------|------------------------------------|-------------------|------------------------------|-----------------------------|------------------------|---------------------------|
| 111 | Town Council | 18,000 | 1,056 | 2,851 | 2,426 | 100 | 7,726 | 32,159 |
| 112 | Town Treasurer | 3,600 | 181 | 288 | - | - | - | 4,069 |
| 116 | Independent Auditor | - | - | - | 62,800 | - | - | 62,800 |
| 121 | Town Attorney | - | - | - | 340,000 | - | - | 340,000 |
| 10 | Total Town Council | 21,600 | 1,237 | 3,139 | 405,226 | 100 | 7,726 | 439,028 |
| 211 | Town Manager | 191,620 | 51,896 | 28,194 | 500 | 700 | 19,731 | 292,641 |
| 221 | Town Clerk | 259,521 | 55,046 | 19,980 | 17,900 | 300 | 7,420 | 360,167 |
| 222 | Elections | - | - | - | 10,000 | - | 3,400 | 13,400 |
| 231 | Personnel | 111,858 | 28,313 | 8,524 | 5,000 | 400 | - | 154,095 |
| 241 | Finance | 246,731 | 73,515 | 33,088 | 50,000 | 3,000 | 11,304 | 417,638 |
| 20 | Total General Administration | 809,730 | 208,771 | 89,786 | 83,400 | 4,400 | 41,854 | 1,237,941 |
| 311 | Planning | 520,894 | 131,155 | 100,071 | 245,538 | 3,859 | 17,747 | 1,019,264 |
| 321 | Building Inspection & Permits | 163,756 | 48,419 | 42,774 | 85,000 | 1,200 | 14,089 | 355,238 |
| 30 | Total Development Services | 684,650 | 179,574 | 142,845 | 330,538 | 5,059 | 31,836 | 1,374,502 |
| 411 | Police | 2,209,887 | 946,248 | 1,034,897 | 70,000 | 16,000 | 349,739 | 4,626,770 |
| 418 | Disaster Preparedness | - | - | - | - | 116 | 9,023 | 9,138 |
| 421 | Ross Valley Fire Service | - | - | - | 3,355,476 | - | - | 3,355,476 |
| 40 | Total Public Safety | 2,209,887 | 946,248 | 1,034,897 | 3,425,476 | 16,115 | 358,761 | 7,991,385 |
| 510 | Public Works Administration | 182,400 | 35,205 | 32,347 | 48,000 | 1,374 | 44,464 | 343,790 |
| 511 | Street Maintenance | 183,665 | 58,289 | 44,080 | 215,000 | 35,500 | 46,863 | 583,397 |
| 512 | Street Lighting & Traffic Signals | - | - | - | 50,000 | - | 110,000 | 160,000 |
| 514 | Climate & Environment | 34,305 | 17,503 | 7,672 | 184,487 | 1,000 | 1,000 | 245,967 |
| 50 | Total Public Works | 400,370 | 110,997 | 84,098 | 497,487 | 37,874 | 202,327 | 1,333,154 |
| 616 | Community Services | - | - | - | - | - | - | - |
| 617 | Recreation | 90,517 | 7,794 | 21,083 | 13,500 | - | 6,150 | 139,044 |
| 621 | Fairfax Recreation | 50,496 | 3,943 | 4,131 | 30,000 | 4,000 | 27,500 | 120,069 |
| 622 | Summer Camps | 11,468 | 720 | 160 | 9,000 | 1,000 | 0 | 22,347 |
| 60 | Total Recreation & Community Services | 152,481 | 12,456 | 25,374 | 52,500 | 5,000 | 33,650 | 281,461 |
| 611 | Park Maintenance | 130,165 | 58,403 | 29,127 | 40,000 | 10,500 | 29,538 | 297,734 |
| 625 | Rental Facilities-WC & Ballfield | 18,642 | 10,374 | 1,525 | - | 2,000 | 34,699 | 67,240 |
| 911 | Building Maintenance | - | - | - | 48,000 | 7,500 | (55,500) | - |
| 61 | Total Parks & Facility Maintenance | 148,807 | 68,777 | 30,652 | 88,000 | 20,000 | 8,737 | 364,973 |
| 715 | Non Departmental | - | 107,732 | - | 265,950 | 1,000 | 741,710 | 1,116,392 |
| 71 | | | | | | | | |
| TOTAL GENERAL FUND APPROPRIATIONS | | 4,427,526 | 1,635,793 | 1,410,791 | 5,148,577 | 89,549 | 1,426,601 | 14,138,836 |
| | | 31.3% | 11.6% | 10.0% | 36.4% | 0.6% | 10.1% | 100.0% |



Town Manager

About the Town Manager

Town Governance Structure

Fairfax operates under a Council-Manager form of government. The Town Manager collaborates closely with the five elected Town Council Members, who annually select a Mayor and Vice-Mayor from the Council Members.

Role and Responsibilities

The Town Manager is responsible for the day-to-day operations of the Town government. The Town Manager executes policies enacted by the Town Council and prepares the annual budget for their approval. In addition to managing Town functions such as Police, Public Works, Finance, Planning and Building, and Recreation, the Town Manager participates in various joint power authorities (JPAs), including the Ross Valley Fire Department and the Marin Hazardous and Solid Waste JPA.

Functions

The Town Manager oversees a wide range of responsibilities, including but not limited to managing Town services, representing Fairfax in regional decision-making bodies, and serving as the Town's Risk Manager, and Human Resources Manager.

Personnel

- 1 Town Manager appointed by the Town Council
- .25 Administrative Support Staff

Total = 1.25 FTE benefited employees

Town Manager Achievements

1. **Leadership and Management:**

- Provided supervision for nine direct reports, including all department directors.
- Hired key personnel: Deputy Town Clerk, Planning Director, Housing Specialist, Public Works Maintenance Worker, and upgraded Assistant Planner to full time.

2. **Governance and Administration:**

- Assisted Council with the adoption of ordinances and resolutions.
- Oversaw day-to-day budget and expenditures.
- Reviewed or created more than 205 detailed staff reports at 24 Council Meetings.

3. **Policy and Program Implementation:**

- Spearheaded implementation of Town policies, procedures, and programs.
- Led shared services initiatives and participated in regional efforts to deliver Town services efficiently and effectively.

Town Manager Goals & Objectives

1. **Personnel Management and Staff Productivity:**

- Hire a Climate Action Coordinator and a Deputy Clerk/Assistant to the Town Manager.
- Continue organizational analysis, considering new technologies and space planning, to maximize staff productivity.

2. **Infrastructure Development:**

- Complete road maintenance and repair projects.
- Complete bridge projects scheduled for 2025 and 2026.

3. **Policy and Governance:**

- Update Council, Committee, and Personnel Policies and Practices to ensure compliance and efficiency.

4. **Strategic Support:**

- Support Council's Strategic Goals with analysis, implementation, and communication to ensure alignment and progress towards overall objectives.

Adopted Town Council Goals

Address Our Housing Needs

Enhance housing affordability and stability through policies like the Housing Element, rent protections, and inclusionary zoning.

Climate Action and Decarbonization Leadership

Commit to significant reductions in greenhouse gas emissions from transportation and buildings and improve waste management practices.

Disaster Preparedness and Resiliency

Strengthen systems for emergency preparedness and improve infrastructure resilience against natural disasters.

Invest in Aging Infrastructure

Prioritize the repair and maintenance of critical infrastructure, including roads, bridges, and public facilities.

Strengthen the Town Organization

Focus on staff development, retention, and the incorporation of technology to improve service delivery.

Commitment to Diversity, Equity, and Inclusion (DEI)

Enhance DEI practices across all town operations and community engagements.



Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 111 TOWN COUNCIL

ACTIVITY DESCRIPTION

The Town Council consists of five representatives elected at large by the citizens of Fairfax. Town Council is the policy-making legislative body of the Town and is responsible to the community for all programs and services it provides. The Council reviews proposals to meet community needs and initiates action for new programs. The Council also determines the ability of the Town to provide financing for various programs and services. The Council appoints various members of the community to commissions, boards and committees. The Council acts to influence local, regional and state policies favorable to the Town, through various organizations.

DEPARTMENT SUMMARY

| FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|

PERSONNEL

| | | | | | |
|----------------------------|---------------|---------------|---------------|---------------|---------------|
| 401 REGULAR SALARIES | | | | | |
| 411 REG PART-TIME SALARIES | | | | | |
| 415 ACCRUED LEAVE CASHOUT | | | | | |
| 421 TEMP EMPLOYEES | 17,250 | 18,764 | 18,000 | 18,000 | 18,000 |
| 492 WORKERS COMP | 681 | 706 | 706 | 854 | 636 |
| 493 RETIREMENT | 930 | 929 | 832 | 832 | 859 |
| 494 MEDICARE | 226 | 255 | 236 | 236 | 241 |
| 496 PERS UAL/SIDEFUND | 1,579 | 1,906 | 1,900 | 2,019 | 2,171 |
| SUBTOTAL PERSONNEL | 20,666 | 22,559 | 21,674 | 21,941 | 21,907 |

OPERATING EXPENSES

| | | | | | |
|---------------------------|----------|--------------|--------------|--------------|---------------|
| 813 OFFICE SUPPLIES | | 72 | 105 | - | 100 |
| 815 PRINTING | 98 | - | 105 | 4,624 | 100 |
| 822 PROFESSIONAL SERVICES | SEE NOTE | 4,972 | 3,082 | 2,310 | 2,678 |
| 842 SPECIAL DEPT SUPPLIES | | 871 | 840 | 525 | 1,579 |
| 861 BUS.MEET/CONF. | SEE NOTE | 1,047 | 5,531 | 2,775 | 3,557 |
| 862 DUES & SUBSCRIPTIONS | SEE NOTE | - | 14 | 525 | 2,792 |
| 890 MISCELLANEOUS | | 523 | - | 1,000 | 847 |
| SUBTOTAL OPERATING | | 7,511 | 9,538 | 7,345 | 16,077 |

TOTAL DEPARTMENT APPROPRIATION 28,177 32,097 29,019 38,017 32,159

Allocation of Positions:

COUNCILMEMBERS/MAYOR 5.00 5.00 5.00 5.00 5.00

Total Full Time Equivalent Employees 5.00 5.00 5.00 5.00 5.00

NOTES: 822 Includes State Lobbyist - Calif League of Cities
 861 LOCC - New Councilmember orientation / MCCMC events
 862 Zoom (for meetings)



Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 112 TOWN TREASURER

ACTIVITY DESCRIPTION

The Treasurer is elected to provide assistance to the Town Council and Town staff regarding the Town's investments and assist in reviewing the overall management of the Town's finances and annual audit. Resolution 2571 adopted by the Council on August 6, 2008 established additional duties and authorized compensation for the Town Treasurer of \$300 per month.

| | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|--|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
|--|----------------------|----------------------|-----------------------|-------------------------|-----------------------|

PERSONNEL

| | | | | | |
|----------------------------|--------------|--------------|--------------|--------------|--------------|
| 401 REGULAR SALARIES | | - | | - | |
| 411 REG PART-TIME SALARIES | | - | | - | |
| 415 ACCRUED LEAVE CASHOUT | | - | | - | |
| 421 TEMP EMPLOYEES | 3,450 | 3,750 | 3,600 | 3,600 | 3,600 |
| 461 OVERTIME | - | | | - | - |
| 491 HEALTH INSURANCE | - | | | - | - |
| 492 WORKERS COMP | 48 | 144 | 114 | 144 | 127 |
| 493 RETIREMENT | 170 | 235 | 288 | 288 | 294 |
| 494 MEDICARE | 51 | 68 | 48 | 48 | 48 |
| 495 FICA/PTS | - | - | | - | |
| SUBTOTAL PERSONNEL | 3,718 | 4,197 | 4,050 | 4,080 | 4,069 |

OPERATING EXPENSES

| | | | | | |
|------------------------------|----------|----------|------------|----------|----------|
| 636 OFFICE EQUIP REPLACEMENT | - | - | - | - | - |
| 711 OFFICE EQUIP MAINT. | - | - | - | - | - |
| 731 BLDG-GROUNDS MAINT. | - | - | - | - | - |
| 801 WATER | - | - | - | - | - |
| 804 TELEPHONE | - | - | - | - | - |
| 811 POSTAGE | - | - | - | - | - |
| 813 OFFICE SUPPLIES | - | - | 100 | - | - |
| 815 PRINTING | - | - | - | - | - |
| 822 PROFESSIONAL SERVICES | - | - | - | - | - |
| 842 SPECIAL DEPT SUPPLIES | - | - | - | - | - |
| 861 BUS.MEET/CONF. | - | - | 125 | - | - |
| 862 DUES & SUBSCRIPTIONS | - | - | 200 | - | - |
| SUBTOTAL OPERATING | - | - | 425 | - | - |

TOTAL DEPARTMENT APPROPRIATION 3,718 4,197 4,475 4,080 4,069

Allocation of Positions:

TOWN TREASURER 1.00 1.00 1.00 1.00 1.00

Total Full Time Equivalent Employees 1.00 1.00 1.00 1.00 1.00

| |
|---------------|
| NOTES: |
| |
| |
| |
| |
| |



Town Attorney

The Town has retained the municipal law firm of Best Best & Krieger (BBK) to provide Town Attorney services. One designated member of the law firm serves as the Town Attorney. The Town Attorney coordinates provision of the Town's legal services using law firm personnel.

Department Achievements

1. **Legal Drafting and Review:**
 - Drafted or reviewed/revised ordinances, resolutions, and staff reports.
 - Assisted with modifications to just cause eviction and rent stabilization ordinances.
2. **Legal Counsel and Advice:**
 - Provided assistance to the Town Manager and Staff in all Departments.
 - Provided advice to the Town Council and Planning Commission on legislative and adjudicatory matters.
 - Assisted with referendum and initiative measures.
 - Provided advice and assistance with employment law and pension matters.
3. **Legal Compliance and Updates:**
 - Responded to a record number of requests under the Public Records Act.
 - Provided updates on new laws and regulations.
4. **Litigation and Legal Representation:**
 - Handled litigation and threatened litigation against the Town.
 - Assisted with Housing Element and General Plan Update, including environmental review (CEQA).

Department Goals & Objectives

1. **Legal Code Compliance:**
 - Complete revisions to the Town Code to bring it into compliance with current law.
2. **General Plan and Zoning Support:**
 - Assist staff and consultants with the adoption of the General Plan Update, including necessary rezonings to implement the Update.
3. **Ongoing Assistance:**
 - Continue providing assistance with ongoing accomplishments, such as legal counsel to Town Manager and Staff, drafting and reviewing ordinances and resolutions, and providing updates on laws and regulations.
4. **Litigation and Representation:**
 - Continue providing representation for litigation matters involving the Town.
5. **Election Support:**
 - Aid with election issues, including initiatives or referendums, and preparation for the next General Municipal Election.



Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 211 TOWN MANAGER

ACTIVITY DESCRIPTION

The Town Manager is responsible for carrying out Town Council policy and directing all Town departments. Specific responsibilities include preparation of the annual budget, representing the Town in negotiations with employee groups, advising the Council on the financial condition and needs of the Town. The Town Manager prepares the agenda for each Town Council meeting and reviews and approves all staff reports in the agenda packet, attends all council meetings. The Manager serves as Human Resource Director, and participates in various regional efforts including the Ross Valley Fire Department JPA.

DEPARTMENT SUMMARY

| FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|------------|------------|------------|------------|------------|
| Actual | Actual | ADOPTED | Projected | ADOPTED |

PERSONNEL

| | | | | | |
|---------------------------|----------------|----------------|----------------|----------------|----------------|
| 401 REGULAR SALARIES | 130,011 | 151,460 | 180,244 | 188,396 | 191,620 |
| 415 ACCRUED LEAVE CASHOUT | 27,961 | | 7,593 | 11,625 | 8,097 |
| 461 OVERTIME | 15,230 | | | - | |
| 491 HEALTH INSURANCE | 10,429 | 21,684 | 25,245 | 25,245 | 28,020 |
| 492 WORKERS COMP | 5,543 | 7,448 | 7,773 | 7,773 | 7,226 |
| 493 RETIREMENT | 7,802 | 21,200 | 21,094 | 21,094 | 22,729 |
| 494 MEDICARE | 2,480 | 2,137 | 2,574 | 2,574 | 2,735 |
| 496 PERS UAL/SIDEFUND | 5,884 | 7,093 | 7,100 | 7,100 | 8,091 |
| 611 ALLOWANCES | 1,943 | 4,100 | 3,192 | 3,192 | 3,192 |
| SUBTOTAL PERSONNEL | 207,282 | 215,122 | 254,815 | 266,999 | 271,710 |

OPERATING EXPENSES

| | | | | | |
|------------------------------|---------------|---------------|---------------|---------------|---------------|
| 636 OFFICE EQUIP REPLACEMENT | - | - | | - | |
| 711 OFFICE EQUIP MAINT. | - | - | | - | |
| 731 BLDG-GROUNDS MAINT. | 4,404 | 4,873 | 2,927 | 2,770 | 2,731 |
| 801 WATER | 632 | 1,435 | 1,600 | 814 | 1,600 |
| 802 POWER | 1,246 | 1,437 | 1,700 | 1,151 | 1,700 |
| 804 TELEPHONE | 2,123 | 2,300 | 2,100 | 2,433 | 2,100 |
| 811 POSTAGE | 488 | 706 | 600 | 519 | 600 |
| 813 OFFICE SUPPLIES | 1,390 | 478 | 700 | 1,254 | 700 |
| 822 PROFESSIONAL SERVICES | - | 6,670 | 5,000 | - | 500 |
| 861 BUS.MEET/CONF. | 975 | 3,520 | 1,700 | 6,401 | 7,000 |
| 862 DUES & SUBSCRIPTIONS | 4,010 | 4,351 | 3,000 | 3,596 | 4,000 |
| SUBTOTAL OPERATING | 15,268 | 25,771 | 19,327 | 18,939 | 20,931 |

SEE NOTE

TOTAL DEPARTMENT APPROPRIATION

222,550 240,893 274,142 285,938 292,641

Allocation of Positions:

| | | | | | |
|-----------------------------|------|------|------|------|------|
| TOWN MANAGER | 0.60 | 0.60 | 0.70 | 0.70 | 0.70 |
| INTERIM TOWN MANAGER | - | - | - | - | - |
| ADMINISTRATIVE ASSISTANT II | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |

Total Full Time Equivalent Employees

0.85 0.85 0.95 0.95 0.95

NOTES:

862 ICMA/CMMF/+
 822 Consulting services



Town Clerk & Elections Department

About the Clerk's Office

In the vibrant community of Fairfax, the Town Clerk holds a unique position as an elected official directly accountable to the voters. Mandated by the Government Code, the Town Clerk's responsibilities encompass a diverse array of vital tasks essential to the smooth functioning of local governance.

From overseeing elections to accurate recording, publishing, and filing Town Council proceedings, the Town Clerk serves as the custodian of official records, ensuring transparency and accountability in government operations. Additionally, the Clerk plays a crucial role in authenticating official documents on behalf of the Town, maintaining the Town Code, and fulfilling public records requests.

Beyond these core duties, the Town Clerk/Elections Department shoulders the responsibility of managing various communication channels, including the Town website, newsletters, publications, and social media platforms. Additionally, the Clerk's Office supports the technology needs of employees with an integrated IT program; the department strives to foster robust engagement and connectivity within the community.

Comprising two dedicated staff members—the Town Clerk/Deputy Town Clerk/Assistant to the Town Manager and the Deputy Town Clerk/Administrative Analyst—the department operates with efficiency and professionalism, serving as a vital nexus between the local government and the residents of Fairfax.

Department Achievements

Town Council Meetings and Communications

1. Hosted and supported 24 Town Council meetings.
 - Prepared and posted 205 agenda items.
2. Published various newsletters and notifications:
 - 24 regular town newsletters
 - 5 special edition newsletters
 - 3 Recreation newsletters
 - 24 Town Council agendas
 - 16 Planning Commission agendas
 - 13 Public hearing notices
3. Website
 - 158 news posts
 - 133 Council, and Boards and Commission meetings posted
 - Implemented Google Analytics for better reporting

Records Management and Legislative Support

4. Managed and responded to approximately 101 Public Records Requests.
5. Processed 12 Adopted Ordinances and 46 Adopted Resolutions.
6. Contracted with a consultant to update the Town's records retention schedule.

Personnel and Training

7. Successfully contracted with a new Minutes Clerk.
8. Provided IT support for staff including:
 - Onboarding of three new staff members.
 - Coordinated procurement of new workstation equipment.
9. Coordinated mandated employee training for staff, council, boards, and commissions members.

Technological Innovations

10. Implemented pilot customer relationship management software for:
 - Tracking public records requests.
 - Managing claims.
 - Handling boards and commissions applications.

Department Goals & Objectives

Implement SharePoint Organization-Wide:

1. Collaborate with tech support to deploy SharePoint across all departments.

Enhance Information Accessibility:

2. Establish a public access portal to centralize town records for easy access by the public.

Improve Website Content and Accessibility:

3. Conduct audits and reviews of website content in collaboration with departments.
4. Update information and enhance accessibility for end users.

Elections:

5. Execute the November 2024 Election by meeting all mandated filing deadlines, onboarding and supporting candidates, and collaborating with the County Elections Office.
6. Adopt and implement electronic filing options for campaign and elections-related forms to streamline processes.

Pilot Customer Relationship Management (CRM) Platform:

7. Continue piloting a CRM platform to streamline, track, and respond to public requests efficiently.



Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 221 TOWN CLERK

ACTIVITY DESCRIPTION

The Town Clerk's office is responsible for local elections; recording, publication, filing, indexing, and safekeeping of Town Council proceedings; preparation of Council meeting agendas and packets; updating and maintaining the Town Code; preparing, publishing, and posting legal notices; recording and certifying ordinances and resolutions; serving as custodian of and certifying official Town records; filling public records requests; serving as filing officer for economic interest and campaign disclosure statements under the Political Reform Act; and administering the Oath of Office. This department is also responsible for the Town website and newsletter. The Town Clerk is an elected position without compensation. As of May 2023, the department is comprised of two staff positions: the Deputy Town Clerk/Assistant to the Town Manager and the Deputy Town Clerk/Admin Analyst.

DEPARTMENT SUMMARY

| FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|

PERSONNEL

| | | | | | |
|----------------------------|----------------|----------------|----------------|----------------|----------------|
| 401 REGULAR SALARIES | 124,006 | 165,229 | 249,754 | 200,629 | 252,125 |
| 411 REG PART-TIME SALARIES | - | 15,674 | | - | |
| 415 ACCRUED LEAVE CASHOUT | 2,484 | | 7,371 | 22,142 | 7,396 |
| 421 TEMP EMPLOYEES | - | - | | - | |
| 461 OVERTIME | | | | 5,568 | |
| 491 HEALTH INSURANCE | 28,283 | 27,534 | 50,054 | 50,054 | 40,704 |
| 492 WORKERS COMP | 7,158 | 8,199 | 8,199 | 8,199 | 9,241 |
| 493 RETIREMENT | 9,570 | 13,923 | 19,980 | 19,980 | 20,624 |
| 494 MEDICARE | 1,768 | 2,502 | 3,465 | 3,465 | 3,497 |
| 496 PERS UAL/SIDEFUND | - | - | - | - | - |
| 611 ALLOWANCES | 920 | 1,200 | 960 | 960 | 960 |
| SUBTOTAL PERSONNEL | 174,190 | 234,261 | 339,783 | 310,998 | 334,547 |

OPERATING EXPENSES

| | | | | | |
|------------------------------|---------------|---------------|---------------|---------------|---------------|
| 636 OFFICE EQUIP REPLACEMENT | - | - | - | - | - |
| 731 BLDG-GROUNDS MAINT. | 4,443 | 3,946 | 2,946 | 2,946 | 2,768 |
| 801 WATER | - | - | - | - | - |
| 804 TELEPHONE | 826 | 834 | 910 | 931 | 910 |
| 811 POSTAGE | 488 | 706 | 551 | 525 | 538 |
| 813 OFFICE SUPPLIES | 898 | 555 | 990 | 695 | 990 |
| 814 LEGAL ADS | 648 | 323 | 441 | 220 | 714 |
| 821 OUTSIDE SERVICES | 5,565 | 6,663 | 5,513 | 2,821 | 7,900 |
| 822 PROFESSIONAL SERVICES | 14,242 | 36,717 | 15,000 | 21,287 | 10,000 |
| 842 SPECIAL DEPT SUPPLIES | 185 | 311 | 110 | 418 | 300 |
| 861 BUS.MEET/CONF. | 51 | 16 | 1,000 | 2,673 | 1,000 |
| 862 DUES & SUBSCRIPTIONS | - | 35 | 500 | 378 | 500 |
| SUBTOTAL OPERATING | 27,345 | 50,107 | 27,961 | 32,894 | 25,620 |

SEE NOTE
SEE NOTE

TOTAL DEPARTMENT APPROPRIATION

| | | | | |
|----------------|----------------|----------------|----------------|----------------|
| 201,535 | 284,367 | 367,745 | 343,892 | 360,167 |
|----------------|----------------|----------------|----------------|----------------|

Allocation of Positions:

| | | | | | |
|---------------------------------------|------|------|------|------|------|
| DEPUTY TOWN CLERK / ASST TO TOWN MGR | 0.75 | 1.00 | 1.00 | 0.50 | 1.00 |
| MARKETING & COMMUNICATIONS SPECIALIST | | 0.50 | 0.50 | 0.10 | |
| DEPUTY TOWN CLERK/ADMIN ANALYST | 0.25 | | | 1.00 | 1.00 |

Total Full Time Equivalent Employees

| | | | | |
|------|------|------|------|------|
| 1.00 | 1.50 | 1.50 | 1.60 | 2.00 |
|------|------|------|------|------|

NOTES:

- 821 Website platform (Proud City); Constant Contact
- 822 Town Code updates; Minutes Clerk



Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 231 PERSONNEL

ACTIVITY DESCRIPTION

Personnel cost include contractual Human Resources (HR); legal and consulting services and other costs such as recruitment, testing, physical & psychological exams as required.

DEPARTMENT SUMMARY

| FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|

PERSONNEL

| | | | | | |
|----------------------------|---------------|---------------|----------------|----------------|----------------|
| 401 REGULAR SALARIES | 32,665 | 37,783 | 98,699 | 85,142 | 107,628 |
| 411 REG PART-TIME SALARIES | 13,764 | 14,938 | 12,495 | 14,506 | |
| 415 ACCRUED LEAVE CASHOUT | 5,345 | 731 | 3,991 | 3,919 | 4,230 |
| 421 TEMP EMPLOYEES | - | - | - | - | |
| 461 OVERTIME | 2,327 | - | - | - | |
| 491 HEALTH INSURANCE | 3,669 | 4,974 | 11,875 | 11,196 | 17,544 |
| 492 WORKERS COMP | 1,837 | 4,020 | 4,199 | 4,199 | 3,992 |
| 493 RETIREMENT | 3,556 | 6,064 | 11,102 | 8,524 | 12,166 |
| 494 MEDICARE | 775 | 739 | 1,391 | 911 | 1,511 |
| 495 FICA/PTS | - | - | - | - | |
| 496 PERS UAL/SIDEFUND | 1,540 | - | - | - | - |
| 611 ALLOWANCES | 340 | 744 | 1,564 | 1,660 | 1,624 |
| SUBTOTAL PERSONNEL | 65,819 | 69,993 | 145,316 | 130,055 | 148,695 |

OPERATING EXPENSES

| | | | | | | |
|------------------------------|----------|---------------|---------------|---------------|---------------|--------------|
| 636 OFFICE EQUIP REPLACEMENT | - | - | - | - | - | |
| 711 OFFICE EQUIP MAINT. | - | - | - | - | - | |
| 731 BLDG-GROUNDS MAINT. | - | - | - | - | - | |
| 801 WATER | - | - | - | - | - | |
| 804 TELEPHONE | - | - | - | - | - | |
| 811 POSTAGE | - | - | - | - | - | |
| 813 OFFICE SUPPLIES | - | - | - | - | - | |
| 814 LEGAL ADS | - | - | - | - | - | |
| 815 PRINTING | - | - | - | - | - | |
| 821 OUTSIDE SERVICES | SEE NOTE | 58,898 | 40,734 | 25,000 | 55,084 | 5,000 |
| 822 PROFESSIONAL SERVICES | | - | 50,850 | 26,000 | 414 | - |
| 842 SPECIAL DEPT SUPPLIES | SEE NOTE | 377 | 118 | 396 | 108 | 400 |
| 861 BUS.MEET/CONF. | | - | - | - | - | - |
| 862 DUES & SUBSCRIPTIONS | | - | - | - | 124 | - |
| 890 MISCELLANEOUS | | - | - | - | - | - |
| SUBTOTAL OPERATING | | 59,275 | 91,702 | 51,396 | 55,730 | 5,400 |

TOTAL DEPARTMENT APPROPRIATION

| | | | | |
|----------------|----------------|----------------|----------------|----------------|
| 125,094 | 161,695 | 196,712 | 185,785 | 154,095 |
|----------------|----------------|----------------|----------------|----------------|

Allocation of Positions:

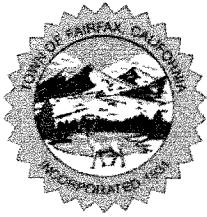
| | | | | | |
|----------------------|------|------|------|------|------|
| TOWN MANAGER | 0.10 | 0.10 | 0.30 | 0.30 | 0.30 |
| FINANCE DIRECTOR | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 |
| ACCOUNTANT II | | | | | 0.10 |
| PART-TIME ACCOUNTANT | 0.10 | 0.10 | 0.10 | 0.10 | |

Total Full Time Equivalent Employees

| | | | | |
|-------------|-------------|-------------|-------------|-------------|
| 0.30 | 0.30 | 0.50 | 0.50 | 0.50 |
|-------------|-------------|-------------|-------------|-------------|

NOTES:

- 821 Preemployment services, Special attorney fees & HR Consultant
- 822 Recruiting for key staff positions
- 842 Staff recognition



Finance Department

Department Achievements

Budgeting and Financial Reporting

1. Budget Documents for FY23-24

- Completed three documents spanning 125 pages each, accommodating additional departments while staying within Gann limitations and reserve goals.

2. Financial Audits

- Completed and presented audit of FY22 financial statements with a "clean" opinion.
- Anticipated no changes in the 2023 audit, maintaining a consistent record of financial integrity.

Personnel and Process Management

3. Personnel Transactions

- Processed more hiring/termination transactions due to higher employee turnover compared to the prior year.

4. Accounts Payable Efficiency

- Managed 5.2% more Accounts Payable checks in FY23 compared to FY22 without additional personnel.

5. PERS Reporting

- Transitioned from monthly to biweekly reporting for PERS, improving efficiency and accuracy.

Process Improvements

6. Electronic 1099 Filing

- Switched from manual processing of 1099 forms to electronic filing with the IRS, streamlining the process and reducing errors.

7. Financial Controls for Events

- Collaborated with Fairfax Festival organizers to enhance financial controls for the 2023 Festival.

Collaborations and Partnerships

8. Short-Term Rental Tracking System

- Partnered with Planning personnel to implement a short-term rental tracking system, including an online application and payment process with a successor vendor.

9. MOU Renegotiation

- Will be renegotiating multiyear Memorandums of Understanding (MOUs) with three bargaining units, ensuring fair and sustainable agreements for the upcoming fiscal year.

Emergency Response and Reporting

10. Collaboration with Public Works and FEMA

- Worked closely with Public Works and FEMA personnel to ensure timely reporting for storm projects and COVID-related expenses, facilitating reimbursement and maintaining financial transparency.

Department Goals & Objectives

Transparency Enhancement

1. **Website Enhancement:**

- Collaborate with the Deputy Town Clerk to update the Finance Department website exhibits and improve information linkage for enhanced transparency.

Software Implementation and Training

2. **Tyler Incode Accounting Software:**

- Continue implementing the Tyler Incode accounting software program across all departments.
- Expand access and provide end-user training in various modules including cash receipts, fixed assets, permits, project accounting, CAFR software for financial reports, and budgeting.
- Assess existing applications for usefulness and eliminate unused modules to streamline operations.

Human Resources and Succession Planning

3. **Staff Retention and Succession Planning:**

- Develop and implement strategies for staff retention and succession planning within the Finance and Personnel Department to ensure continuity and efficiency.

Document Management

4. **Electronic Document Management:**

- Continue with the electronic document management system for current and historical documents.
- Aim to archive documents and make them easily accessible for research and public information purposes.

Budget and Financial Reporting Enhancement

5. **Budget Restructuring:**

- Continue restructuring the budget to create a cohesive and articulate document.
- Incorporate five-year Capital Improvement projections and additional exhibits for demographics and personnel to enhance clarity and planning.

Revenue Generation and Cost Saving Measures

6. **Research and Exploration:**

- Continue researching new revenue streams and cost-saving measures to strengthen the financial position of the Town.

Business License Applications

7. **Web-Based Application Exploration:**

- Explore the feasibility of implementing web-based business license applications to streamline processes and improve accessibility for businesses.

Personnel Policy Update

8. **Personnel Rules Update:**

- Continue updating personnel rules in collaboration with the Town Manager to ensure alignment with current practices and regulations.



Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 241 FINANCE

ACTIVITY DESCRIPTION

The Finance Department is responsible for all the Town financial and accounting operations, payables, receivables, retirement, payroll, and managing portions of the insurance requirements for the town. They oversee business license collection, prepare monthly revenue & expenditure reports, and maintain the fixed asset inventories on an annual basis. The department prepares financial reports mandated by the State, the County of Marin, and other agencies. The Finance Department also prepares and oversees the budget process and the annual audit.

DEPARTMENT SUMMARY

| FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|------------|------------|------------|------------|------------|
| Actual | Actual | ADOPTED | Projected | ADOPTED |

PERSONNEL

| | | | | | |
|----------------------------|----------------|----------------|----------------|----------------|----------------|
| 401 REGULAR SALARIES | 122,848 | 139,882 | 158,583 | 137,104 | 238,769 |
| 411 REG PART-TIME SALARIES | 67,202 | 72,934 | 77,174 | 70,821 | |
| 415 ACCRUED LEAVE CASHOUT | 6,163 | 6,578 | 6,634 | 7,955 | 6,833 |
| 421 TEMP EMPLOYEES | 2,892 | 2,879 | 5,000 | 1,031 | 7,962 |
| 491 HEALTH INSURANCE | 25,265 | 24,770 | 27,434 | 26,484 | 51,654 |
| 492 WORKERS COMP | 7,972 | 9,347 | 7,652 | 7,652 | 8,862 |
| 493 RETIREMENT | 19,591 | 22,090 | 24,234 | 23,981 | 26,510 |
| 494 MEDICARE | 2,865 | 3,091 | 3,234 | 3,026 | 3,354 |
| 495 FICA/PTS | - | - | 1,011 | - | 548 |
| 496 PERS UAL/SIDEFUND | 13,744 | 5,766 | 5,772 | 5,772 | 6,578 |
| 611 ALLOWANCES | 1,305 | 1,419 | 1,964 | 1,340 | 2,264 |
| SUBTOTAL PERSONNEL | 269,847 | 288,756 | 318,692 | 285,166 | 353,334 |

SEE NOTE

OPERATING EXPENSES

| | | | | | |
|---------------------------|---------------|---------------|---------------|---------------|---------------|
| 711 OFFICE EQUIP MAINT. | | | - | - | - |
| 731 BLDG-GROUNDS MAINT. | 4,443 | 3,946 | 2,397 | 2,788 | 2,768 |
| 804 TELEPHONE | 826 | 834 | 900 | 931 | 900 |
| 811 POSTAGE | 488 | 1,039 | 1,100 | 519 | 1,100 |
| 813 OFFICE SUPPLIES | 2,619 | 2,420 | 3,000 | 2,127 | 3,000 |
| 821 OUTSIDE SERVICES | 2,156 | 2,992 | 9,450 | 7,941 | 5,000 |
| 822 PROFESSIONAL SERVICES | 64,696 | 62,265 | 65,000 | 64,934 | 45,000 |
| 861 BUS.MEET/CONF. | 475 | 156 | 525 | 49 | 500 |
| 862 DUES & SUBSCRIPTIONS | 715 | 580 | 1,050 | 767 | 1,200 |
| 890 MISCELLANEOUS | 62 | 318 | 2,100 | - | 2,000 |
| SUBTOTAL OPERATING | 76,479 | 74,550 | 85,522 | 80,058 | 64,304 |

SEE NOTE

SEE NOTE

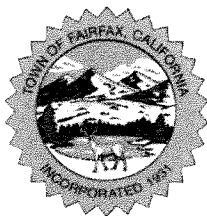
TOTAL DEPARTMENT APPROPRIATION

346,326 363,306 404,214 365,224 417,638

Allocation of Positions:

| | | | | | |
|---|-------------|-------------|-------------|-------------|-------------|
| FINANCE DIRECTOR | 0.90 | 0.90 | 0.90 | 0.90 | 0.90 |
| ACCOUNTANT II | | | | | 0.90 |
| PART-TIME ACCOUNTANTS | 0.50 | 0.70 | 0.70 | 0.70 | 0.20 |
| PART-TIME OFFICE ASST | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 |
| Total Full Time Equivalent Employees | 1.50 | 1.70 | 1.70 | 1.70 | 2.10 |

| | |
|--------|--|
| NOTES: | 421 Special projects |
| | 821 Bank charges/analysis, GASB 34 compliance, tax audits, actuarial study, CPA review, Accounting software assistance; Gann consultant |
| | 822 Merchant fees, bank analysis; Contract revenue analysis (sales & property tax; TOT) Software licenses; GovInvest (GASB 75 actuarial) |



Planning & Building Services Department

Department Achievements

The Planning & Building Services Department had a busy 2023, with a consistent flow of planning entitlement and building permit applications. The department also managed the 2023-31 Housing Element project and the related updates to the zoning ordinance. The following is a detailed summary of accomplishments.

Housing Element and Related Projects

1. Housing Element Adoption:

- Adopted the 2023-2031 Housing Element and submitted it for review by the California Housing and Community Development Department (HCD).
- Received certification from the state of California.

2. Zoning Code Amendments:

- Completed various zoning code amendments to comply with HCD requirements, including new ADU regulations, inclusionary housing requirements, and workforce housing overlay adoption.

Planning Commission Activity

3. Review and Recommendations:

- Conducted study sessions and hearings on the Housing Element and related zoning code amendments, making recommendations to the Town Council.

4. Entitlement Processing:

- Processed numerous entitlements, including use permits, variances, design reviews, hill area residential developments, encroachment permits, excavation permits, and tree permits.

5. Building Permits:

- Issued 502 building permits, marking an increase from the previous year, with a total valuation of \$16,443,496.00.

Department Goals & Objectives

Building Staff Capacity

1. **Building Official Recruitment**

- Recruit a new Building Official to fill an upcoming vacancy due to retirement.
- Consider the addition of a Building Inspector job description in case a credentialed building official cannot be found.
- Release an RFQ for building services to provide temporary, as needed, building services support.

Housing Element Implementation

2. **Updating General Plan**

- Land use and town center elements will be updated to be consistent with Housing Element.
- Public safety element should be update consistent with State Law

3. **Website Updates**

- Implement housing element programs that require housing related information to be available on the web site.
- Reorganize website to feature housing related information in one location.

4. **Affordable housing developer outreach:**

- Create a list of affordable housing developers for outreach
- Showcase available sites in Fairfax
- Actively market Town owned parcels (e.g. Forrest Avenue) for potential affordable housing.

5. **Accessory Dwelling Units:**

- Work with the ADU Center to provide resources for residents
- Develop standard plans for Fairfax to speed up the approval process for residents (required by state law).

Strategic Municipal Code Updates

6. **Housing Related Code Updates:**

- Continue to monitor evolving California housing laws and update code as necessary.

7. **Development Processing:**

- Identify ways to simplify and streamline development processing and consider code amendments.

8. **Dark Sky Code Updates:**

- Initiating updates to the municipal code to promote dark sky-friendly policies and procedures, including regulations for streetlights and private property lighting.

Rent Stabilization Program

9. **Implement Hearing Process:**

- Provide warmline for rent control related questions.
- Prepare materials related to the hearing process related to rent increases.
- Investigate software purchases to aid in the implementation of the program.



Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 311 PLANNING

ACTIVITY DESCRIPTION

The Department of Building & Planning Services provides staff services to the public at the front counter at Town Hall, to the Town Council, Planning Commission/Design Review Board, related to the creation and implementation of planning and land use policies and regulations in Fairfax. Department staff also oversees the contracted work of a Town Civil Engineer, the work of a planning consultant and sub-consultants assisting in the General Plan-related work programs and/or the Zoning Ordinance update as well as special environmental review (CEQA) tasks. The Planning Division processes "entitlement" permit applications, and oversees the enforcement of Town ordinances that govern the development and use of property within the community.

DEPARTMENT SUMMARY

| FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|------------|------------|------------|------------|------------|
| Actual | Actual | ADOPTED | Projected | ADOPTED |

PERSONNEL

| | | | | | |
|----------------------------|----------------|----------------|----------------|----------------|----------------|
| 401 REGULAR SALARIES | 171,237 | 231,859 | 386,998 | 384,796 | 520,894 |
| 411 REG PART-TIME SALARIES | 103,706 | 50,339 | 2,400 | 2,080 | |
| 415 ACCRUED LEAVE CASHOUT | 19,328 | 6,449 | 15,354 | 11,207 | 23,749 |
| 421 TEMP EMPLOYEES | - | 160 | | 213 | |
| 491 HEALTH INSURANCE | 50,502 | 35,068 | 69,626 | 42,615 | 76,817 |
| 492 WORKERS COMP. | 6,524 | 12,880 | 12,880 | 12,880 | 19,404 |
| 493 RETIREMENT | 30,398 | 21,424 | 40,890 | 40,381 | 52,464 |
| 494 MEDICARE | 4,069 | 4,817 | 5,443 | 6,248 | 7,344 |
| 495 FICA/PTS | - | - | - | - | - |
| 496 PERS UAL/SIDEFUND | 35,973 | 43,377 | 43,408 | 43,408 | 47,607 |
| 611 ALLOWANCES | 8,498 | 1,250 | 1,920 | 1,993 | 3,840 |
| SUBTOTAL PERSONNEL | 430,235 | 407,623 | 578,919 | 545,822 | 752,119 |

OPERATING EXPENSES

| | | | | | |
|---------------------------|----------------|----------------|----------------|----------------|----------------|
| 731 BLDG-GROUNDS MAINT. | 4,618 | 4,059 | 2,968 | 3,135 | 2,836 |
| 802 POWER | 623 | 719 | 496 | 449 | 521 |
| 804 TELEPHONE | 1,798 | 1,933 | 1,654 | 1,823 | 1,737 |
| 811 POSTAGE | 745 | 863 | 2,205 | 556 | 1,000 |
| 812 REPRODUCTION | - | - | 11,025 | - | - |
| 813 OFFICE SUPPLIES | 2,808 | 1,029 | 2,205 | 2,862 | 2,205 |
| 814 LEGAL ADS | 262 | 1,687 | 1,654 | 2,039 | 1,654 |
| 815 PRINTING | 1,726 | 61 | 2,205 | - | - |
| 821 OUTSIDE SERVICES | 266,083 | 722,140 | 416,000 | 369,593 | 229,000 |
| 822 PROFESSIONAL SERVICES | 4,639 | 2,438 | 16,538 | 28,013 | 16,538 |
| 842 SPECIAL DEPT SUPPLIES | 4 | 298 | 1,654 | 496 | 1,654 |
| 861 BUS.MEET/CONF. | 1,092 | | 2,205 | 196 | 7,500 |
| 862 DUES & SUBSCRIPTIONS | (3,500) | 1,358 | 6,000 | 1,810 | 2,500 |
| SUBTOTAL OPERATING | 280,897 | 736,584 | 466,809 | 410,971 | 267,144 |

TOTAL DEPARTMENT APPROPRIATION

711,132 1,144,208 1,045,728 956,792 1,019,264

Allocation of Positions:

| | | | | | |
|---|-------------|-------------|-------------|-------------|-------------|
| PLANNING & BUILDING DIRECTOR | 0.80 | 1.00 | 1.00 | 1.00 | 1.00 |
| PRINCIPAL PLANNER | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| ASSOCIATE PLANNER | | | | 1.00 | 2.00 |
| ASSISTANT PLANNER | 0.50 | 0.50 | 2.00 | 1.00 | |
| ADMIN ASSISTANT II | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
| INTERIM PLANNING DIRECTOR | 0.50 | | | | |
| Total Full Time Equivalent Employees | 3.05 | 2.75 | 4.25 | 4.25 | 4.25 |

NOTES:

814 Housing Element & zone changes updates
 821 Includes outside services for HE update, ODDS, Inclusionary Hsg, and ADUs; electronic updates
 Short term Rental software (Deckard)
 822 Televis, Zoom Planning Commission & Housing Element mtgs, GIS; Plan Comm minutes clerk
 862 Marin Maps



Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 321 BUILDING INSPECTION & PERMITS

ACTIVITY DESCRIPTION

The Building Inspection Division provides "building" permits for construction activity and and code enforcement related to the California Building Code.

DEPARTMENT SUMMARY

| FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|

PERSONNEL

| | | | | | |
|---------------------------|----------------|----------------|----------------|----------------|----------------|
| 401 REGULAR SALARIES | 107,945 | 121,704 | 123,849 | 142,669 | 163,756 |
| 415 ACCRUED LEAVE CASHOUT | 4,617 | 4,984 | 4,969 | 4,969 | 6,825 |
| 491 HEALTH INSURANCE | 22,302 | 24,535 | 25,089 | 28,924 | 32,299 |
| 492 WORKERS COMP. | 5,006 | 4,902 | 4,079 | 4,079 | 6,032 |
| 493 RETIREMENT | 13,364 | 15,408 | 17,587 | 20,260 | 23,368 |
| 494 MEDICARE | 1,583 | 1,779 | 1,724 | 1,721 | 2,283 |
| 496 PERS UAL/SIDEFUND | 14,112 | 17,016 | 17,029 | 16,706 | 19,406 |
| 611 ALLOWANCES | 4,190 | 1,625 | 720 | 733 | 980 |
| SUBTOTAL PERSONNEL | 173,118 | 191,953 | 195,046 | 220,061 | 254,949 |

OPERATING EXPENSES

| | | | | | |
|---------------------------|---------------|---------------|---------------|---------------|----------------|
| 711 OFFICE EQUIP MAINT. | - | - | 321 | - | 321 |
| 722 VEHICLE MAINTENANCE | 4,531 | 2,855 | 3,500 | 9,423 | 3,500 |
| 731 BLDG-GROUNDS MAINT. | 4,478 | 3,974 | 2,968 | 3,120 | 2,968 |
| 802 POWER | 623 | 719 | 900 | 448 | 900 |
| 804 TELEPHONE | 1,798 | 1,933 | 1,800 | 1,836 | 1,800 |
| 811 POSTAGE | 509 | 731 | 600 | 556 | 600 |
| 813 OFFICE SUPPLIES | 1,311 | 1,054 | 1,200 | 523 | 1,200 |
| 821 OUTSIDE SERVICES | 46,101 | 57,302 | 50,000 | 57,340 | 80,000 |
| 822 PROFESSIONAL SERVICES | 2,778 | 2,640 | 5,000 | 1,553 | 5,000 |
| 861 BUS.MEET/CONF. | 399 | - | 500 | - | 1,000 |
| 862 DUES & SUBSCRIPTIONS | 2,623 | 348 | 500 | - | 3,000 |
| SUBTOTAL OPERATING | 65,151 | 71,555 | 67,289 | 74,799 | 100,289 |

TOTAL DEPARTMENT APPROPRIATION

| | | | | |
|----------------|----------------|----------------|----------------|----------------|
| 238,269 | 263,508 | 262,335 | 294,859 | 355,238 |
|----------------|----------------|----------------|----------------|----------------|

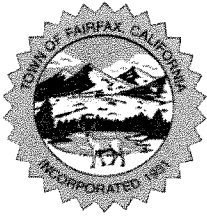
Allocation of Positions:

| | | | | | |
|--------------------|------|------|------|------|------|
| BUILDING OFFICIAL | 0.75 | 0.75 | 0.75 | 0.75 | 1.00 |
| ADMIN ASSISTANT II | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |

Total Full Time Equivalent Employees

| | | | | |
|-------------|-------------|-------------|-------------|-------------|
| 1.00 | 1.00 | 1.00 | 1.00 | 1.25 |
|-------------|-------------|-------------|-------------|-------------|

| | |
|--------|---|
| NOTES: | 722 Fuel & upkeep on Building Official Vehicle |
| | 821 Coastland Engineering plan check, Town Engineer |
| | 822 Janitorial allocation; scanning building plans /relief building inspector |
| | 861 Building official/ICBO meetings |
| | 862 Professional membership renewals for Building Official |



Police Department

About the Police Department

The Fairfax Police Department (FPD) is proud to serve the Fairfax community. From overseeing criminal investigations and apprehensions to executing comprehensive crime prevention and traffic enforcement initiatives, the FPD remains steadfast in its commitment to safeguarding the residents of Fairfax. Our dedicated officers work tirelessly to ensure the safety of our streets, while also administering parking enforcement and conducting vital public safety awareness programs.

In addition to these core functions, the FPD operates a state-of-the-art computer-aided 9-1-1 dispatch center, providing essential emergency services not only to Fairfax but also to the neighboring communities of Ross and the College of Marin. Our staffed police lobby stands as a beacon of accessibility, open to the public 24 hours a day, offering support and assistance whenever needed.

Behind the scenes, the FPD manages a host of critical functions, including comprehensive records management, information technology services, property and evidence management, and special event coordination.

Additionally, we play a key role in emergency management, personnel services, and ABC evaluations. With a commitment to professionalism and efficiency, we ensure the safety and security of Fairfax residents while upholding the highest standards of service.

Mission

Preventing Crime; Enforcing laws; Resolving community problems; Improving the quality of life.

Personnel

The department is budgeted for 17 full-time positions. 11 sworn Police Officers and 6 non-sworn employees (5 dispatchers and 1 Police Service Technician), and 7 part time employees. (1 Police Reserve, 1 Police Services Technician, and 5 part time dispatchers)

The department is comprised of the following full and part time Classifications which in this fiscal year are intended to be filled as follows:

- 1 Police Chief
- 1 Lieutenant
- 2 Sergeants
- 0 Corporal
- 5 Patrol Officers
- 1 Frozen Police Officer position (unfilled since 10/2005)
- 5 Dispatchers
- 1 Police Service Technician
- 1 reserve Police Officer (part time /hourly as needed)
- 5 reserve Dispatchers (part time/hourly as needed)
- 1 Police Services Technician (part time hourly)
- 0 Police Cadet (part time hourly)

Total: 15 full time employees (FTE's), two (2) vacant positions
7 part time reserve employees

Financial Support

The Fairfax Police Department by nature through our services to the community generates approximately \$2.6 million in revenue that is allocated to the Town General Fund and other Town Accounts.

Department Achievements

Personnel and Leadership

1. Leadership Appointments:

- Filled the Lieutenant of Police position with a qualified internal candidate.
- Appointment of a new Police Detective.

Collaborations and Shared Services

2. Patrol Support for Ross Police Department:

- Provided patrol support through shared services Memorandum of Understanding (MOU).

Specialized Units and Training

3. Specialized Investigative Unit (SIU):

- Successfully implemented and applied the SIU for investigative purposes.

4. Training Compliance:

- Completed POST Mandated training for all full-time and part-time personnel.

Employee Support and Wellness Initiatives

5. Peer Support Team:

- Created a Fairfax Police Department Peer Support Team.

6. Wellness Toolkit:

- Partnered with Cordico to provide a mobile phone 24-hour Wellness Toolkit for all employees and Town Staff.

7. Grant Funding for Officer Safety and Wellness:

- Secured a \$6,000 grant from the Board of State and Community Corrections (BSCC) for Officer Safety and Wellness.

Technological Upgrades and Infrastructure Improvements

8. Radio Communication Upgrades:

- Continuing implementation of the Next Gen Marin Emergency Radio Authority (MERA) project for FPD and Public Works.

9. Camera and Streaming Platform Upgrades:

- Upgraded Fairfax PD Creek Camera and implemented a new streaming platform.

10. 911 Dispatch System Enhancement:

- a. Continued migration to the New 9-1-1 Dispatch Online Phone System, fully funded by State 911 funding.

11. Text-to-911 Implementation:

- a. Continued migration to Rapid Deploy Text to 9-1-1 solution.

12. Transparency and Reporting:

- a. Continued RIPA Reporting to the Department of Justice (DOJ) and efforts to enhance transparency through the RIPA Dashboard on the FPD Website.

Environmental and Sustainability Efforts

13. Vehicle Fleet Upgrades:

- Continued upgrading Police Vehicle Fleet to low emissions Hybrid/EV options.

Department Goals & Objectives

Operational Enhancements

1. **100-Year Anniversary Celebration Preparation:**

- Prepare for the 100-year Anniversary Celebration of the Fairfax Police Department in 2025 to commemorate the department's legacy and service to the community.

2. **Upgrade Mobile Data Terminal (MDT):**

- Upgrade the Mobile Data Terminal (MDT) for the patrol vehicle fleet to improve communication and data access capabilities for officers.

Technological Upgrades

3. **Transition to iRIMS 6 Platform:**

- Transition from the iRIMS 4 platform to iRIMS 6 (mobile CAD) to comply with newly updated Department of Justice (DOJ) data security requirements and enhance operational efficiency.

Training and Wellness Initiatives

4. **Expand Training Opportunities:**

- Expand training opportunities to include Peace Officer Wellness programs to promote the physical and mental well-being of officers.
- Obtain additional grant funding to support training initiatives and professional development.

Staffing and Recruitment

5. **Staffing Goals:**

- Strive to meet full staffing levels within the department to ensure operational effectiveness and community safety.
- Seek to secure hiring incentives and retention incentives for qualified employees to attract and retain talented personnel.

Collaborative Partnerships

6. **Dispatching Contracts Negotiation:**

- Negotiate new multi-year dispatching contracts with the Ross Police Department and the College of Marin Police Department to ensure efficient emergency response services.
- Continue serving the Town of Ross with supplemental Patrol and Supervisory needs per operational Memorandum of Understanding (MOU).

Crime Mitigation and Investigation

7. **Partnership with SIU:**

- Continue partnership with the Marin County Sheriff's Office Specialized Investigative Unit (SIU) to address local major crimes and mitigate increasing crime trends.

Compliance and Reporting

8. **POST Compliance and Reporting:**

- Successfully pass all Peace Officer Standards and Training (POST) background and training audits to maintain compliance with regulatory standards.

- Complete POST mandated training for all employees to ensure continuous professional development and competency.

Technological Integration

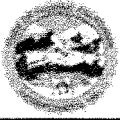
9. **Emergency Radio and Dispatch System Implementation:**

- Continue implementing the Next Gen Marin Emergency Radio Authority (MERA) project for Fairfax PD and Public Works to enhance communication capabilities.
- Continue implementing the New 9-1-1 Dispatch Online Phone System, fully funded by State 911 funding, to improve emergency response efficiency.

Fleet Upgrades

10. **Vehicle Fleet Upgrades:**

- Continue to upgrade the Police Vehicle Fleet to low emissions Hybrid/EV options to promote sustainability and reduce environmental impact.



Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 411 POLICE

ACTIVITY DESCRIPTION

The police department has the overall responsibility for all criminal investigations, criminal apprehension, crime prevention, traffic enforcement and safety, parking enforcement and related programs, public safety awareness programs, computer aided 911 dispatch center, which also serves the communities of Ross and the College of Marin. We operate a staffed police lobby open to public 24 hours a day; comprehensive records management; information technology within the police network; property and evidence management; special event management; ABC evaluations and approvals; emergency management/disaster planning; personnel services, including payroll management, recruitment and departmental training.

DEPARTMENT SUMMARY

| FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|------------|------------|------------|------------|------------|
| Actual | Actual | ADOPTED | Projected | ADOPTED |

PERSONNEL

| | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|
| 401 REGULAR SALARIES | 361,943 | 480,876 | 544,715 | 450,000 | 572,658 |
| 402 SAFETY SALARIES | 1,154,586 | 1,308,293 | 1,502,226 | 1,300,000 | 1,507,229 |
| 415 ACCRUED LEAVE PAYOUT | 32,757 | 23,341 | 70,000 | 60,000 | 70,000 |
| 421 TEMP EMPLOYEES | 128,733 | 143,097 | 120,000 | 170,000 | 130,000 |
| 461 OVERTIME | 145,874 | 210,387 | 200,000 | 295,000 | 210,000 |
| 481 HOLIDAY PAY | 85,517 | 113,147 | 107,111 | 107,000 | 110,923 |
| 491 HEALTH INSURANCE | 237,850 | 260,859 | 325,484 | 255,000 | 423,772 |
| 492 WORKERS COMP. | 69,942 | 85,337 | 90,389 | 90,389 | 82,855 |
| 493 RETIREMENT | 220,601 | 264,069 | 320,716 | 270,000 | 336,160 |
| 494 MEDICARE | 27,460 | 30,345 | 32,261 | 29,000 | 32,698 |
| 495 FICA/PTS | - | - | - | - | - |
| 496 PERS UAL/SIDEFUND | 452,876 | 558,522 | 554,037 | 554,037 | 698,737 |
| 497 OVERTIME REIMB | - | (34,681) | (6,000) | (6,000) | (6,000) |
| 498 TUITION REIMB | 7,345 | 2,140 | 16,000 | - | 16,000 |
| 499 OTHER | 62,650 | 62,650 | - | - | - |
| 611 ALLOWANCES | 3,680 | 4,800 | 6,000 | 6,510 | 6,000 |
| SUBTOTAL PERSONNEL | 2,991,814 | 3,513,183 | 3,882,939 | 3,580,936 | 4,191,032 |

SEE NOTE

SEE NOTE

SEE NOTE

Allocation of Positions:

| | | | | | |
|----------------------------|------|------|------|------|------|
| POLICE CHIEF | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| POLICE LIEUTENANT | - | - | - | 1.00 | 1.00 |
| SERGEANT | 3.00 | 3.00 | 3.00 | 2.00 | 2.00 |
| CORPORAL | 2.00 | 2.00 | 1.00 | - | - |
| POLICE OFFICER | 4.00 | 4.00 | 6.00 | 5.00 | 7.00 |
| DISPATCHER | 4.00 | 4.00 | 5.00 | 5.00 | 5.00 |
| POLICE SERVICES TECH / CSO | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

Total Full Time Equivalent Employees

| | | | | |
|--------------|--------------|--------------|--------------|--------------|
| 17.00 | 17.00 | 17.00 | 15.00 | 17.00 |
|--------------|--------------|--------------|--------------|--------------|

| | | | | | |
|-------------------------|------|------|------|------|------|
| DISPATCHER, RESERVE | 4.00 | 4.00 | 2.00 | 5.00 | 5.00 |
| POLICE OFFICER, RESERVE | 2.00 | 2.00 | 1.00 | 1.00 | 1.00 |
| POLICE CADET | 1.00 | 1.00 | 2.00 | - | - |

NOTES:

- 491 Includes additional Insurance for new positions and increased rates
- 496 See Fund 6 for details; The Town refinanced the UAL which resulted in significant reduction in interest costs.
- 497 Reimbursible Overtime - Fairfax Festival and various special events



Town of Fairfax

2024-25 Operating Budget

FUND **01 GENERAL FUND**
ACTIVITY **411 POLICE**

| DEPARTMENT SUMMARY | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Actual | Actual | ADOPTED | Projected | ADOPTED |

OPERATING EXPENSES

| | | | | | | | |
|---------------------------|----------------------------|----------|----------------|----------------|----------------|----------------|----------------|
| 631 | COMM EQUIP REPLACE | | 585 | 1,488 | 7,000 | 4,000 | 7,000 |
| 711 | OFFICE EQUIP MAINTENANCE | | 1,484 | - | 1,500 | 1,500 | 1,500 |
| 712 | COMPUTER EQUIP MAINTENANCE | SEE NOTE | 43,900 | 53,552 | 72,000 | 65,000 | 72,000 |
| 721 | FIELD EQUIP MAINTENANCE | | 467 | | 1,000 | 1,000 | 1,000 |
| 722 | VEHICLE MAINTENANCE | | 27,843 | 43,555 | 30,000 | 56,000 | 40,000 |
| 723 | COMMUNICATION EQUIP MAINT | | 1,374 | 4,215 | 3,000 | 4,000 | 3,000 |
| 725 | MERA DEBT SERVICE | SEE NOTE | 3,659 | | - | - | - |
| 726 | MERA MEMBERSHIP FEE | | 38,882 | 43,995 | 44,089 | 44,089 | 44,089 |
| 731 | BLDG-GROUNDS MAINTENANCE | | 35,590 | 33,383 | 26,000 | 18,760 | 26,000 |
| 801 | WATER | | 2,155 | 3,148 | 1,900 | 2,400 | 1,900 |
| 802 | POWER | | 2,491 | 2,874 | 2,000 | 2,000 | 2,000 |
| 804 | TELEPHONE | SEE NOTE | 26,695 | 35,815 | 35,000 | 22,000 | 35,000 |
| 806 | FUEL | | 23,025 | 14,802 | 24,000 | 22,000 | 24,000 |
| 811 | POSTAGE | | 1,387 | 1,798 | 2,000 | 2,000 | 2,000 |
| 812 | REPRODUCTION | | 3,403 | 1,338 | 4,000 | 3,500 | 4,000 |
| 813 | OFFICE SUPPLIES | | 2,161 | 1,690 | 3,000 | 3,000 | 3,000 |
| 815 | PRINTING | | 3,252 | 1,325 | 4,000 | 4,000 | 4,000 |
| 822 | PROFESSIONAL SERVICES | SEE NOTE | 26,884 | 35,230 | 55,000 | 55,000 | 70,000 |
| 841 | SMALL TOOLS | | 93 | 611 | 500 | 500 | 500 |
| 842 | SPECIAL DEPT SUPPLIES | | 11,868 | 12,343 | 12,500 | 12,500 | 12,500 |
| 851 | UNIFORM | | 19,790 | 31,043 | 19,850 | 19,850 | 22,850 |
| 861 | BUS.MEET/CONF. | | 1,980 | 1,309 | 5,000 | 4,000 | 5,000 |
| 862 | DUES & SUBSCRIPTIONS | | 8,979 | 9,934 | 11,400 | 9,000 | 11,400 |
| 883 | P.O.S.T. | SEE NOTE | 15,604 | 25,471 | 26,000 | 39,000 | 40,000 |
| 889 | BOOKING FEES | | 452 | - | 3,000 | 2,000 | 3,000 |
| SUBTOTAL OPERATING | | | 304,003 | 358,919 | 393,739 | 397,099 | 435,738 |

TOTAL DEPARTMENT APPROPRIATION **3,295,817** **3,872,103** **4,276,678** **3,978,035** **4,626,770**

| | |
|---------------|---|
| NOTES: | 712 Includes Records Management System maintenance contract and maintenance and repair of extensive in-house and mobile computer network and body cams. |
| | 725 Marin Emergency Radio Authority (MERA) - Costs are split with Public Works Dept 511 Note: MERA system debt paid off in FY21. |
| | 804 Increase of \$5,000 in pre MERA fiber system installation. Increase \$15,000 for modifications to interview room recording upgrade. |
| | 822 Firing range costs, blood analysis, website maintenance, evidence room alarm security, routine janitorial services, and the Prandi Childrens Center (forensic interview for child victims of violent crimes). External Investigation professional services; Body cam maint; AXON software |
| | 883 Police Officer Standards Training (POST) - Partially state reimbursed (SEE 01-060-615) |



Town of Fairfax

2024-25 Operating Budget

| | |
|-----------------|------------------------------------|
| FUND | 01 GENERAL FUND |
| ACTIVITY | 418 DISASTER PREP & EOC |

ACTIVITY DESCRIPTION

The Disaster Council (DC) was created by resolution and was activated as a result of the 2005/06 flood. The Mayor reconvenes the DC as needed. It is charged with reviewing the Town policies and procedures for emergencies and providing outreach and education to the residents & businesses of Fairfax. The Council is made up of representatives of local public safety agencies including the Sheriff's Office of Emergency Services (OES), and disaster relief agencies such as the American Red Cross. The Emergency Operations Center (EOC) is located in the Firehouse and is manned by key Town staff in the event of declared emergencies.

DEPARTMENT SUMMARY

| FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|------------|------------|------------|------------|------------|
| Actual | Actual | ADOPTED | Projected | ADOPTED |

PERSONNEL

- 411 REGULAR PT SALARIES
- 492 WORKERS COMP
- 493 RETIREMENT
- 494 MEDICARE
- 496 PERS UAL/SIDEFUND

| | | | | |
|--|--|--|---|--|
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

SUBTOTAL PERSONNEL

- - - - -

OPERATING EXPENSES

- 804 TELEPHONE
- 811 POSTAGE
- 813 OFFICE SUPPLIES
- 821 OUTSIDE SERVICES
- 842 SPECIAL DEPT SUPPLIES
- 881 SPECIAL SERVICES

SEE NOTE
SEE NOTE
SEE NOTE

| | | | | |
|--|-------|-------|-------|-------|
| | | | - | |
| | - | - | - | |
| | - | - | - | |
| | - | 110 | - | 116 |
| | 4,004 | 3,770 | 9,265 | 2,353 |
| | - | - | 1,103 | 3,921 |
| | 3,000 | | 3,600 | 3,600 |

SUBTOTAL OPERATING

140,225 3,770 24,000 9,874 9,138

TOTAL DEPARTMENT APPROPRIATION

140,225 3,770 24,000 9,874 9,138

Allocation of Positions:

| | | | | | |
|---|-------------|-------------|-------------|-------------|-------------|
| Total Full Time Equivalent Employees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|---|-------------|-------------|-------------|-------------|-------------|

NOTES:

821 Marin County Sheriff OES (\$4,300); disaster preparedness materials (\$5,000)

842 Update data equipment in EOC

881 Agility Insurance Recovery \$3,600/yr. In event Town facilities become inoperable due to disaster, insurance provider will bring in trailer with equipment (e.g, computers) for Town Hall to get up and running again.



Ross Valley Fire Department

About the Ross Valley Fire Department

Since its inception on July 1, 1982, the Ross Valley Fire Department (RVFD) has stood as a beacon of safety and protection for the communities of Fairfax, San Anselmo, Sleepy Hollow, and Ross. Governed by a joint powers agreement (JPA), RVFD operates under a collaborative framework, uniting the strengths and resources of multiple jurisdictions to deliver exceptional fire protection services.

Evolution of the JPA

Over the years, the RVFD has seen significant growth and evolution in its composition and responsibilities. In 2010, the Sleepy Hollow Fire Protection District joined the JPA as a full member, solidifying their commitment to serving all areas within its jurisdiction. This expansion necessitated a reevaluation of budgetary allocations, resulting in equitable percentage shares for Fairfax, San Anselmo, and Sleepy Hollow.

In 2012, the Town of Ross became the newest member of our collaborative partnership, further enhancing our collective capabilities and coverage area. With the addition of Ross, our department's budget shares were readjusted to reflect the contributions of all four member agencies, ensuring fair and proportional distribution of resources.

Organizational Structure

The governance of RVFD is overseen by a Board of Directors including two representatives from each member agency. The Executive Officer, a position held in rotation by the Town Managers of the participating towns, provides leadership and strategic direction to the RVFD. Reporting directly to the Board of Directors, the Executive Officer and Fire Chief work in tandem to uphold the mission and values of the RVFD.

Personnel and Service Delivery

Committed to ensuring the highest standards of service, the RVFD operates with a dedicated team of full-time employees. The RVFD consists of a Fire Chief, chiefs, captains, engineers, administrative staff, and fire inspectors. The team seamlessly responds to emergencies, conducts fire inspections, and delivers educational outreach programs to our communities.

San Anselmo currently provides financial services to the JPA under a service agreement, enabling streamlined administrative support and fiscal management.

The Ross Valley Fire Department is steadfast in its commitment to protecting and serving our communities with integrity, professionalism, and unwavering dedication. RVFD stands as a testament to the power of collaboration and collective action in safeguarding the well-being of all residents within our jurisdiction.

2024 - 2025 Budget

The Ross Valley Fire Department operating budget for FY 2024-25 will be presented at its Board Meeting on the evening of May 8, 2024. The budget is primarily funded through member contributions, outside revenues in the form of contracts for service provided to County of Marin, fees for service related to plan checks and inspections, and reimbursement by Ross Valley Paramedic Authority for costs associated with paramedic services.

Each Town's contribution to the JPA will increase significantly this FY. The Town's contributions include the annual base contribution plus prior obligations of the JPA before Ross joined. The Fire budget also includes annual facility maintenance costs. This cost is not included in the Town's annual contribution to the JPA.

Additional information regarding the Ross Valley Department is available at www.rossvalleyfire.org.



Public Works Department

About the Public Works Department

Since August 2022, our Public Works Director has led our department in improving Fairfax's infrastructure and services. With a full-time Director and 0.25 FTE Building Inspector, supported by an engineering consultant, we manage capital projects, respond to maintenance needs, and oversee plan reviews and encroachment permits.

Responsibilities and Focus Areas

The Public Works Director coordinates the Capital Improvement Projects program, enhancing roads, parks, and community spaces for safety and sustainability. Additionally, we promptly address maintenance issues like potholes and sidewalk repairs to ensure our town's functionality and safety.

Commitment to Excellence

As we move forward, our commitment to excellence and innovation remains unwavering. Through collaboration and proactive engagement, we continue to build a resilient community for all Fairfax residents.

Department Achievements

Completed Projects

1. Completed Road Improvement Project:
 - Scenic Road and Porteous Ave: Approximately \$750K.
 - Center (portion from Pastori to Town limits): Slurry sealed in collaboration with San Anselmo.
2. Canyon Road Retaining Wall Replacement Project: Approximately \$450K.
3. Preliminary Storm Drain system identification: Part of overall mapping project.

Ongoing Projects and Planning

4. Engaged design services for various storm drain improvement projects.
5. Created and presented Five-Year Plan for Streets and Roads Improvement program.
6. Continuing design work and discussion for Station 21 Fire Station interior renovation.
7. Working on retaining wall repair at multiple locations.
8. Upgrading the Pavilion for new kitchen and electrical load.

Infrastructure Maintenance and Management

9. Sidewalk Assessment and Maintenance:
 - Contractor hired to assess and grind Town sidewalks: Approximately \$170K.
 - Notices issued for unsafe sidewalk conditions.
10. Creek Cleaning at Bothin Creek: Approximately \$30K.
11. Street Sweeping Services Agreement with Marin Sanitary Service.
12. Additional Services agreement for repaving Park Road.
13. Pothole Repair:

- Purchased and placed 15,000 pounds of cold patch asphalt.
- Repaired approximately 150 large potholes and numerous smaller ones.

Grants and Financial Management

11. Submitted RAISE grant for Bolinas Road.
12. Successful applications for TFCA and TDA grant funding: Anticipated \$340K.
13. Completed and submitted requests for reimbursement for Storm Events of 23/24 with FEMA: Anticipated return \$60-90K.

Personnel and Hiring

13. Hired new Maintenance Worker Guy Norenus for DPW Staff.

Collaboration and Community Engagement

14. Coordinated efforts with various agencies and officials for grant applications and project submissions.
15. Completed Fairfax's Local Hazard Mitigation Plan.
16. Completed investigations required for NEPA/CEQA for bridge projects.

Department Goals & Objectives

Infrastructure and Facility Improvement

1. **Town Campus Microgrid System:**
 - Continue working to implement the Town Campus microgrid system for resiliency and energy savings.
2. **Storm Drainage Improvement:**
 - Complete storm drainage improvement projects, including Kent/SFD, Rockridge/Iron Springs, and Park Road.
 - Continue mapping the existing storm drainage system for better management and maintenance.

Facility Renovations and Upgrades

3. **Station 21 Interior Renovations:**
 - Prepare plans and specifications for Station 21 interior renovations and issue Request for Bids to enhance operational efficiency and firefighter comfort.
4. **EV Chargers Installation:**
 - Install EV chargers for Police Department and Public Works use to promote sustainability and support electric vehicle infrastructure.

Public Safety and Infrastructure Maintenance

5. **Sidewalk Maintenance:**
 - Perform additional sidewalk trip hazard surveys for remaining sidewalks not originally part of the survey to ensure pedestrian safety.
6. **Streets and Roads Improvement:**
 - Complete the 2024 Streets and Roads Improvement project to enhance road conditions and safety.
 - Prepare plans and specifications for the 2025 Streets and Roads Improvement project based on 5 Year Plan projections.

Collaborative Projects and Initiatives

7. **Bolinas Road Incline Improvement:**
 - Continuing work with the County of Marin on the Bolinas Road Incline improvement project to enhance roadway safety and accessibility.
8. **Peri Park and Fairfax Creek Resiliency:**
 - Continue work on Peri Park and Fairfax Creek flood resiliency projects to mitigate flood risks and enhance community safety.

9. Sir Francis Drake Collaboration

10. Continued work with Transportation Authority of Marin and Safe Routes to School

Community Infrastructure Enhancement

9. Sidewalk Improvement Projects:

- Prepare Plans and Specifications for Bank, Broadway and a portion of Claus Road sidewalk improvement projects with funding from the Transportation Development Act (TDA) and Transportation Fund for Clean Air (TFCA) to improve pedestrian accessibility and safety.

10. LED Streetlights Conversion:

- Convert remaining High-Pressure Sodium (HPS) streetlights to LED in downtown and other areas to improve energy efficiency and lighting quality.

Collaborations and Maintenance

11. CalTrans Bridge Projects:

- Continue working with CalTrans on Fairfax Bridge Projects, including Meadow Way, Creek Road, Azalea, and Marin, along with other necessary maintenance to ensure infrastructure safety.

12. Facility Condition Evaluation:

- Perform Facility Condition Evaluation for Town-Owned properties and facilities to prioritize maintenance and improvement projects.

Community Amenities

13. Park Installations:

- Install Drinking Fountains at Peri Park and other locations to provide convenient access to water for park users.

14. Pavilion Kitchen Installation:

- Complete Pavilion Kitchen Installation and electrical service upgrades to enhance community event capabilities and facilities.



Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 510 PUBLIC WORKS ADMIN

ACTIVITY DESCRIPTION

Administration is responsible for oversight of all maintenance divisions, encroachment permits, contract administration, and capital projects. Staff participates in community and multiple joint-agency coordination efforts including neighborhood traffic calming, MCSTOPPP, MarinMap, ICLEI and others. Staff is responsible for writing grant proposals and submitting required documentation and invoices, and corresponding with FEMA and Caltrans.

DEPARTMENT SUMMARY

| FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|

PERSONNEL

| | | | | | | |
|----------------------------|-----------|----------------|----------------|----------------|----------------|----------------|
| 401 REGULAR SALARIES | SEE NOTES | 222,414 | 275,878 | 184,735 | 181,972 | 182,400 |
| 411 REG PART-TIME SALARIES | | - | - | - | - | - |
| 415 ACCRUED LEAVE CASHOUT | | 17,280 | 2,697 | 8,869 | 6,956 | - |
| 421 TEMP EMPLOYEES | | - | - | - | - | - |
| 461 OVERTIME | | 35,759 | 7,854 | - | - | - |
| 491 HEALTH INSURANCE | | 12,345 | 36,651 | 24,155 | 19,073 | 24,920 |
| 492 WORKERS COMP. | | 3,677 | 9,162 | 5,991 | 5,991 | 6,834 |
| 493 RETIREMENT | | 10,863 | 34,312 | 24,633 | 28,071 | 24,190 |
| 494 MEDICARE | | 3,924 | 3,167 | 2,617 | 2,938 | 2,587 |
| 495 FICA/PTS | | - | - | - | - | - |
| 496 PERS UAL/SIDEFUND | | 5,931 | 7,151 | 7,157 | 7,157 | 8,157 |
| 611 ALLOWANCES | | 2,022 | 2,788 | 960 | 1,329 | 864 |
| SUBTOTAL PERSONNEL | | 314,215 | 379,660 | 259,117 | 253,487 | 249,952 |

OPERATING EXPENSES

| | | | | | | |
|------------------------------|-----------|---------------|----------------|----------------|---------------|---------------|
| 711 OFFICE EQUIP MAINTENANCE | | - | - | - | - | - |
| 731 BLDG-GROUNDS MAINTENANCE | | 673 | 1,698 | 594 | 625 | 564 |
| 804 TELEPHONE | | 558 | - | - | - | - |
| 811 POSTAGE | | 488 | 802 | 800 | 556 | 800 |
| 813 OFFICE SUPPLIES | | 303 | 670 | 357 | 300 | 374 |
| 815 PRINTING | | - | - | - | - | - |
| 821 OUTSIDE SERVICES | SEE NOTES | 15,339 | 45,978 | 50,000 | 25,470 | 30,000 |
| 822 PROFESSIONAL SERVICES | SEE NOTES | 14,864 | 15,497 | 18,000 | 21,869 | 18,000 |
| 823 STORMWATER POLLUTION | SEE NOTES | 31,548 | 34,943 | 36,000 | 40,507 | 40,000 |
| 842 SPECIAL DEPT SUPPLIES | | 1,199 | 133 | 1,000 | 500 | 1,000 |
| 861 MTGS/TRAVEL | | - | - | 500 | 2,302 | 1,000 |
| 890 MISCELLANEOUS | SEE NOTES | 17,645 | 1,358 | 2,100 | 320 | 2,100 |
| SUBTOTAL OPERATING | | 82,617 | 101,078 | 109,351 | 92,450 | 93,838 |

TOTAL DEPARTMENT APPROPRIATION 396,832 480,737 368,468 345,937 343,790

Allocation of Positions:

| | | | | | | |
|-----------------------------------|------|------|------|------|------|------|
| PUBLIC WORKS DIRECTOR | | | 1.00 | 1.00 | 0.90 | 0.90 |
| INTERIM PW DIRECTOR | 1.00 | - | - | - | - | - |
| CONSULTING ENGINEER/PROJ MGR (PT) | 0.42 | 0.42 | 0.42 | - | - | - |
| BUILDING OFFICIAL/PW MANAGER | 0.25 | 0.25 | 0.25 | 0.10 | - | - |

Total Full Time Equivalent Employees 1.67 1.67 1.67 1.00 0.90

| | |
|--------|---|
| NOTES: | 401 For FY21-22, the full cost of a DPW director is allocated to DPW admin; est. costs \$185k |
| | 821 Consulting PW Project Mgr, Outside Eng services; MTC-PTAP (\$3,000), IWOQ, StreetSaver |
| | 822 one-half Fairfax share of annual Marin Map (\$3,000); Congestion Mgmt Fee (TAM) |
| | 823 MCSTOPPP Fee (\$25,000) , SWRCB Fee (\$7,000) |
| | 890 PW Office clean up/renovation |



Town of Fairfax

2024-25 Operating Budget

| | |
|-----------------|--|
| FUND | 01 GENERAL FUND |
| ACTIVITY | 511 STREET MAINT & PUBLIC WORKS |

ACTIVITY DESCRIPTION

The street maintenance division is responsible for preventive maintenance of storm water systems, traffic signs, streets, sidewalk and bike path maintenance. Routine activities include responding to citizen requests, patching pot holes, sweeping the downtown area and changing advertising and banners weekly, and repainting the street markings and lane lines annually. Many hours are spent responding to emergency flooding and felled trees during the winter months while summer months are used to freshen up the town.

DEPARTMENT SUMMARY

| FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|------------|------------|------------|------------|------------|
| Actual | Actual | ADOPTED | Projected | ADOPTED |

PERSONNEL

| | | | | | |
|---------------------------|----------------|----------------|----------------|----------------|----------------|
| 401 REGULAR SALARIES | 159,754 | 165,672 | 203,690 | 128,058 | 183,665 |
| 415 ACCRUED LEAVE CASHOUT | 3,377 | 4,624 | 9,563 | - | 3,642 |
| 461 OVERTIME | 2,588 | 4,087 | 4,000 | 5,981 | 5,000 |
| 491 HEALTH INSURANCE | 32,756 | 34,254 | 38,318 | 38,318 | 38,684 |
| 492 WORKERS COMP. | 5,810 | 7,298 | 6,576 | 9,864 | 6,850 |
| 493 RETIREMENT | 19,021 | 20,278 | 27,799 | 17,478 | 21,055 |
| 494 MEDICARE | 2,418 | 2,584 | 2,873 | 1,796 | 2,592 |
| 495 FICA/PTS | - | - | - | - | - |
| 496 PERS UAL/SIDEFUND | 16,743 | 20,187 | 20,204 | 20,204 | 23,025 |
| 499 OTHER PAYMENTS | 7,875 | 7,875 | - | - | - |
| 611 ALLOWANCES | 1,394 | 1,456 | 1,521 | 2,009 | 1,521 |
| SUBTOTAL PERSONNEL | 251,736 | 268,316 | 314,543 | 223,707 | 286,034 |

OPERATING EXPENSES

| | | | | | |
|-------------------------------|----------------|----------------|----------------|----------------|----------------|
| 641 EQUIPMENT RENTAL | 26 | - | 500 | - | 500 |
| 721 FIELD EQUIP MAINTENANCE | - | - | 500 | - | 500 |
| 722 VEHICLE MAINTENANCE | 14,448 | 10,843 | 15,000 | 3,833 | 10,000 |
| 723 COMMUNICATION EQUIP MAINT | 411 | - | - | - | - |
| 725 MERA DEBT SERVICE | 846 | - | - | - | - |
| 726 MERA MEMBERSHIP FEE | 8,997 | 10,164 | 10,201 | 12,732 | 10,201 |
| 731 BLDG-GROUNDS MAINTENANCE | 76 | 1,242 | 573 | 1,031 | 522 |
| 802 POWER | - | - | - | - | - |
| 803 DUMP FEES | 886 | - | 500 | - | 500 |
| 804 TELEPHONE | 1,242 | 1,538 | 1,400 | 1,647 | 1,400 |
| 806 FUEL | 20,749 | 12,536 | 20,000 | 18,218 | 20,000 |
| 813 OFFICE SUPPLIES | 48 | - | 500 | 669 | 500 |
| 821 OUTSIDE SERVICES | 89,468 | 145,074 | 120,000 | 129,671 | 215,000 |
| 841 SMALL TOOLS | 1,481 | 340 | 1,500 | - | 1,500 |
| 842 SPECIAL DEPT SUPPLIES | 33,036 | 31,866 | 35,000 | 31,583 | 35,000 |
| 851 UNIFORM | 1,350 | 1,540 | 1,540 | 2,937 | 1,540 |
| 861 TRAVEL/TOLLS | - | - | 200 | - | 200 |
| SUBTOTAL OPERATING | 173,065 | 215,144 | 207,414 | 202,319 | 297,363 |

TOTAL DEPARTMENT APPROPRIATION

| | | | | | |
|--|----------------|----------------|----------------|----------------|----------------|
| | 424,801 | 483,460 | 521,957 | 426,026 | 583,397 |
|--|----------------|----------------|----------------|----------------|----------------|

Allocation of Positions:

| | | | | | |
|---------------------------|------|------|------|------|------|
| PUBLIC WORKS DIRECTOR | | | 0.10 | 0.10 | 0.10 |
| SENIOR MAINTENANCE WORKER | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| MAINT. WORKER III | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| MAINT. WORKER I | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |

Total Full Time Equivalent Employees

| | | | | | |
|--|-------------|-------------|-------------|-------------|-------------|
| | 2.25 | 2.25 | 2.35 | 2.35 | 2.35 |
|--|-------------|-------------|-------------|-------------|-------------|

| | | | | | |
|--|--|--|--|--|--|
| NOTES: 497 Overtime charged to Festival Fund for annual festival. | | | | | |
| Maint Worker I - 50% of full-time worker + part-timer | | | | | |
| 821 Outside labor for right-of-way clearing & Biennial street markings; Engineering Services; tree trimming inhouse contract services for maint of pavement sections (digouts), retaining walls, drainage, Center Blvd maint | | | | | |
| FY25 includes \$85,000 for Bike /Ped Masterplan Update offset by grant from TDA/TFCA | | | | | |
| 842 Maint materials including pipe, asphalt, concrete and hardware; required Hazardous Materials response, street signs, and paint for curbs, crosswalks, street markings, replacing barricades etc... | | | | | |



Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 512 STREET LIGHTING

ACTIVITY DESCRIPTION

Provides for the ongoing operation, PG&E payments, and maintenance of street lights & traffic signals through contractual services. The Marin General Services Authority has a master contract for street light maintenance. The Town replaced all residential cobrahead lights with LED streetlights. The energy savings from the new LED fixtures will finance the replacement lights under the PG&E financing program. The Town will also save in maintenance costs.

DEPARTMENT SUMMARY

| FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|

PERSONNEL

- 401 REGULAR SALARIES
- 415 ACCRUED LEAVE CASHOUT
- 421 TEMP. EMPLOYEES
- 461 OVERTIME
- 491 HEALTH INSURANCE
- 492 WORKERS COMP.
- 493 RETIREMENT
- 494 MEDICARE

| | | | | |
|--|--|--|--|--|
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| | | | | |

SUBTOTAL PERSONNEL

- - - - -

OPERATING EXPENSES

- 802 POWER SEE NOTE
- 821 OUTSIDE SERVICES SEE NOTE
- 822 PROFESSIONAL SERVICES SEE NOTE

| | | | | |
|--------|--------|--------|---------|---------|
| 82,880 | 96,743 | 85,000 | 111,096 | 110,000 |
| 32,119 | 72,654 | 30,000 | 35,393 | 40,000 |
| 4,500 | 15,675 | 10,000 | 5,014 | 10,000 |

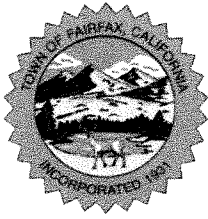
SUBTOTAL OPERATING

119,499 185,072 125,000 151,503 160,000

TOTAL DEPARTMENT APPROPRIATION

119,499 185,072 125,000 151,503 160,000

| | |
|---------------|--|
| NOTES: | 802 Street lighting and signal charges by PG&E |
| | 821 Contract with MGSA and DC Electric to provide maintenance of light poles for traffic signal maintenance costs, respectively. |
| | Basic agreement: Streetlights, traffic |
| | 822 Additional costs to repair traffic signals and crosswalk systems |
| | Planning for Street light conversion (\$55,000) - future project |



Climate & Environment Department

About Climate & Environment

The Climate and Environment Department is dedicated to advancing environmental sustainability and resilience within our community. Comprising a half-time Climate Action Coordinator and a Climate Action Fellow position, shared with the Town of San Anselmo, our department combines efforts to create full-time roles focused on addressing climate challenges.

Collaborative Approach

Our team collaborates closely with the Climate Action Committee (CAC), external partners such as the Marin Climate & Energy Partnership (MCEP), and other Town staff to coordinate and prioritize climate and environmental initiatives. Together, we identify funding sources and leverage resources to drive meaningful action towards a more sustainable future for all.

Department Achievements

Policy Initiatives

- 1. Fleet Zero-Emissions Vehicle Resolution:**
 - Adopted policy guidelines for transitioning the fleet to zero-emission vehicles.
- 2. Gas Station Ordinance:**
 - Adopted ordinance to prohibit new and expanded gas stations within the town.
- 3. Proclamation for Electric Vehicles (EVs):**
 - Adopted proclamation in support of bidirectional charging for EVs and procurement of bidirectional EVs and charging equipment when practicable.
- 4. Single-Use Foodware Ordinance:**
 - Supported implementation of the single use foodware ordinance.

Programs and Partnerships

- 5. Residential Electrification Program:**
 - Partnered with ReadySetReplace/Carbon Free Homes to launch a program assisting homeowners in installing electric appliances.
- 6. Electric Landscape Equipment Rebate Program:**
 - Implemented program to encourage the use of electric landscaping equipment.

Events and Community Engagement

- 7. EV & E-bike Show:**
 - Hosted event in partnership with the Town of San Anselmo and Ride and Drive Clean.
- 8. Climate Action Workshops and Green Home Tour:**
 - Promoted Resilient Neighborhoods Climate Action Workshops and the Marin Green Home Tour.



Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 514 CLIMATE & ENVIRONMENT

ACTIVITY DESCRIPTION

The Climate & Environment Department oversees the implementation and monitoring of the Town's Climate Action Plan (CAP). This includes the development of policies and programs that work towards meeting the CAP goals for greenhouse gas (GHG) emissions reductions and that provide community resiliency through climate adaptation strategies. Department staff work with the Climate Action Committee (CAC), external partners such as the Marin Climate & Energy Partnership (MCEP), and other Town staff on coordination and prioritization of climate and environmental initiatives, as well as identify and apply for funding sources for these initiatives.

DEPARTMENT SUMMARY

| FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|

PERSONNEL

| | | | | | |
|---------------------------|----------|----------|---------------|---------------|---------------|
| 401 REGULAR SALARIES | SEE NOTE | 73,902 | 104,061 | 72,335 | 93,785 |
| 415 ACCRUED LEAVE CASHOUT | | 4,986 | 5,003 | 4,986 | |
| 491 HEALTH INSURANCE | | 16,499 | 12,516 | 10,077 | 11,539 |
| 492 WORKERS COMP | | 3,250 | 3,250 | 3,250 | 3,925 |
| 493 RETIREMENT | | 6,634 | 8,325 | 5,787 | 7,672 |
| 494 MEDICARE | | 1,163 | 1,122 | 1,044 | 1,238 |
| 611 ALLOWANCES | | 960 | 960 | 680 | 800 |
| LESS: REIMBURSEMENT | | (41,259) | (67,619) | (49,079) | (59,480) |
| SUBTOTAL PERSONNEL | | - | 66,136 | 67,619 | 49,079 |

OPERATING EXPENSES

| | | | | | |
|----------------------------|----------|--------|---------|--------|---------|
| 813 OFFICE SUPPLIES | | - | 500 | - | 500 |
| 821 OUTSIDE SERVICES | SEE NOTE | 34,544 | 85,737 | 35,000 | 60,737 |
| 822 PROGRAM IMPLEMENTATION | SEE NOTE | 31,670 | 106,750 | 13,299 | 123,750 |
| 842 SPECIAL DEPT SUPPLIES | | 324 | 500 | 920 | 500 |
| 861 MEETING/CONF & TRAVEL | | 398 | 1,000 | 625 | 1,000 |

SUBTOTAL OPERATING - **66,935** **194,487** **49,844** **186,487**

TOTAL DEPARTMENT APPROPRIATION - **133,071** **262,106** **98,923** **245,967**

Allocation of Positions:

CLIMATE ACTION COORDINATOR - 0.50 0.50 0.50

Total Full Time Equivalent Employees 0.50 0.50 0.50

| | |
|---------------|---|
| NOTES: | This activity was included in Dept 616 previously |
| 401 | This position is shared with the Town of San Anselmo for three years. Fairfax will be reimbursed for 50% |
| 821 | Outside Services includes: |
| | \$40,000 - Assistance with implementation of Solar APP+ (funded by CalAPP Grant) |
| | \$20,737 - Assistance with SB 1383 implementation (carryover from FY 2022-23; funded by CalRecycle SB 1383 Local Assistance Grant) |
| 822 | Program Implementation includes: |
| | \$100,000 MTC Local public EV fleet electrification planning grant |
| | \$ 2,000 - Electric landscape equipment rebate program (carryover from FY 2022-23) |
| | \$ 5,750 - EV & E-bike show (\$5K); Marin Green Home Tour sponsorship |
| | \$15,000 - Streetlight EV charging pilot (approximately \$13,000 available in TAM & MCE rebates) |
| | \$ 1,000 - Outreach materials (\$2,400 carryover from FY 2022-23) includes "no-idleing" & sequestration and and water conservation projects as budget permits |



Parks Maintenance

About Parks Maintenance

The Parks Maintenance division plays a crucial role in preserving and enhancing the natural beauty and recreational amenities of our community. Our dedicated team, consisting of one Senior Maintenance Worker and 0.25 Maintenance Worker, works to maintain all Town-owned parks, including Peri, Bolinas, "Doc" Edgar, and Frank Lawrence.

Additionally, we oversee the upkeep of parking lots and landscaped areas, ensuring they remain safe and inviting spaces for residents and visitors alike.

Responsibilities and Activities

Our staff diligently carries out various tasks, from routine maintenance to repairing park equipment as needed. We also provide essential support for Town-sponsored events such as the Fairfax Festival, contributing to the success and enjoyment of these community gatherings. Furthermore, the Parks Maintenance team assists the Streets Division whenever required, embodying a spirit of collaboration and teamwork within the Public Works Department.

*Accomplishments, goals, and objectives are listed under the Public Works Department.



Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 611 PARK MAINTENANCE

ACTIVITY DESCRIPTION

The Park Maintenance Division responsibilities include the oversight of the Town-owned parks including Peri Park, Bolinas Park, and several pocket parks in the neighborhoods. This department is responsible for turf maintenance, irrigation management, weed abatement, trash removal and general clean-up of the downtown.

DEPARTMENT SUMMARY

| FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|

PERSONNEL

| | | | | | |
|----------------------------|----------------|----------------|----------------|----------------|----------------|
| 401 REGULAR SALARIES | 105,714 | 120,979 | 124,594 | 124,349 | 130,165 |
| 411 REG PART-TIME SALARIES | - | - | - | - | - |
| 415 ACCRUED LEAVE CASHOUT | 3,792 | 8,381 | 5,791 | 3,566 | 4,051 |
| 461 OVERTIME | 2,533 | 2,952 | - | 3,090 | - |
| 491 HEALTH INSURANCE | 36,986 | 40,377 | 40,685 | 41,776 | 46,313 |
| 492 WORKERS COMP. | 3,869 | 4,892 | 4,024 | 5,589 | 4,852 |
| 493 RETIREMENT | 11,734 | 13,770 | 15,616 | 15,540 | 16,365 |
| 494 MEDICARE | 1,610 | 1,926 | 1,758 | 1,817 | 1,836 |
| 495 FICA/PTS | - | - | - | - | - |
| 496 PERS UAL/SIDEFUND | 9,280 | 11,192 | 11,199 | 10,986 | 12,762 |
| 611 ALLOWANCES | 5,988 | 5,250 | 1,350 | 921 | 1,350 |
| SUBTOTAL PERSONNEL | 181,505 | 209,719 | 205,017 | 207,634 | 217,696 |

OPERATING EXPENSES

| | | | | | |
|---------------------------|---------------|---------------|---------------|----------------|---------------|
| 641 EQUIPMENT RENTAL | 333 | - | 900 | - | 900 |
| 721 FIELD EQUIP MAINT. | - | - | 500 | - | 500 |
| 722 VEHICLE MAINTENANCE | 452 | 583 | 500 | 15,521 | 500 |
| 801 WATER | 47,514 | 30,987 | 25,000 | 31,171 | 25,000 |
| 802 POWER | 1,196 | 2,020 | 2,000 | 1,052 | 2,000 |
| 821 OUTSIDE SERVICES | 25,834 | 28,347 | 32,000 | 47,523 | 40,000 |
| 841 SMALL TOOLS | 3,172 | 4,227 | 4,500 | - | 2,500 |
| 842 SPECIAL DEPT SUPPLIES | 7,883 | 10,566 | 10,000 | 5,881 | 8,000 |
| 851 UNIFORM | 834 | 638 | 638 | 638 | 638 |
| 881 SPECIAL SERVICES | - | - | - | - | - |
| SUBTOTAL OPERATING | 87,218 | 77,368 | 76,038 | 101,786 | 80,038 |

TOTAL DEPARTMENT APPROPRIATION

268,723 287,087 281,055 309,420 297,734

Allocation of Positions:

| | | | | | |
|---------------------------|------|------|------|------|------|
| SENIOR MAINTENANCE WORKER | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| MAINT. WORKER I | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |

Total Full Time Equivalent Employees

1.50 1.50 1.50 1.50 1.50

NOTES: 821 Tree trimming and replacement of sidewalk trees.
 Maintenance of Peri park redwoods
 Trail Maintenance



Recreation & Community Services Department

About Us

Personnel

Our department consists of dedicated part-time hourly staff, including:

- 1 Recreation and Community Service (RCS) Manager (0.7 FTE)
- 1 Events & Volunteers (E&V) Coordinator (0.5 FTE)

This totals 1.2 FTE hourly/part-time employees.

Our purpose

The Fairfax Recreation and Community Services Department unites the efforts of town staff members who are committed to enhancing community services, providing diverse classes, and organizing engaging events.

Roles and Responsibilities

The RCS Manager plays a pivotal role in overseeing various aspects of the department, including classes, Pavilion rentals, park projects, and recreational programs for youth and seniors. Meanwhile, the E&V Coordinator focuses on the seamless coordination of town events and activities, along with supporting the Parks and Recreation Commission (PARC) initiatives.

Through the combined efforts of our team, Fairfax Recreation has significantly enhanced local community services, optimized the utilization of our buildings and parks, and bolstered revenue for the Town of Fairfax.

Financial Support

Thanks to the support from Measure F and the General Fund, we have been able to establish high-quality and affordable events and programs that cater to the diverse needs of our community.

Department Achievements

Program Development and Outreach

1. Seasonal Recreational Guides:

- Developed and oversaw distribution to all Fairfax households and out-of-town households.

2. Age Friendly Fairfax Initiative:

- Created and delivered 90+ gift baskets to 23 residents.

3. Partnership Programs:

- Maintained existing partnerships and established 6 new collaborations benefiting the town.

4. Artist in Residence Collaborative Projects:

- Supported and managed various artistic endeavors.

Reporting and Financials

1. Quarterly Reports:

- Provided all quarterly reports to Town Council.

Classes and Events

1. Classes and Events Management:

- Maintained and enhanced over 50 classes and events for all age groups, including summer camps.

2. Annual Fairfax Craft Faire:

- Hosted with over 45 vendors, including 8 youth crafters.

3. Special Events:

- Hosted town-wide picnic with over 500 attendees.
- Organized menorah lighting ceremony and Alice in Wonderland tea party.
- Organized Spring Egg Hunt for 300 children.
- Hosted various activities such as receptions, mural painting, and sign development.

Facility Enhancements and Art Installations

1. Art Installations:

- Oversaw the development of new signs and painting of murals.
- Approved various mural projects and art installations.

2. PARC Achievements:

- Approved summer music concerts, memorial benches, and sponsored events.

Summer Camps and Fee-Based Classes

1. Summer Camps:

- Organized various camps including Skate, Tennis, Spanish, Basketball, Soccer, Art and Nature, and Counselor in Training Program.

2. Fee-Based Classes:

- Offered a range of classes such as Chi Gong, Full Body Fitness, Adult Basketball, etc.
- Introduced new programs like Soulful Yoga, Braveheart Soccer, etc.

Donation-Based and Partnership Programs

1. Donation-Based Programs:

- Offered donation-based programs like Valentine's Playshop, Outdoor Yoga, etc.

2. Partnership Programs:

- Collaborated with organizations for birthday party rentals and other activities.

Department Goals & Objectives

Community Engagement and Support

1. **Volunteer Recruitment:**
 - Recruit more volunteers to help support PARC-sponsored events to enhance community engagement and event effectiveness.
2. **Develop Content, Produce, and Distribute Seasonal Guides:**
 - Produce and distribute two seasonal guides for the community.
3. **Maintain Year-Round Programming:**
 - Offer year-round programming with both in-person and online options, including summer camps for all ages from babies, toddlers, school-aged youth, tweens, teens, adults, and older adults.
4. **Support Age Friendly Fairfax:**
 - Continue to support Age Friendly Fairfax with 90+ events, classes, and meeting attendance.
5. **Manage and Support Events and Partnerships:**
 - Continue to manage and support the growing list of events and partnerships, both traditional and new, in Fairfax.

Fundraising and Resource Expansion

6. **Fundraising Exploration:**
 - Explore fundraising opportunities for PARC to increase bandwidth and resources for organizing events and community programs.
7. **Research and Apply for Grants:**
 - Focus on youth and arts programming grants to enhance funding opportunities.
8. **Increase Revenue:**
 - Expand fee-for-service classes, events, and participate in a fee study for facility rentals.

Cultural and Artistic Enhancement

9. **Mural Expansion:**
 - Pursue additional mural sites for artists in the community to promote cultural vibrancy and public art appreciation.
10. **Artist in residence Collaborative Management**
 - Increase the budget for Art Walk, Pop Up events, and more. Oversee the RFP in January 2025, including application process and interviews.

Facility and Park Development

11. **Peri Park Master Plan:**
 - Develop a Master Plan for Peri Park with the assistance of a consultant to optimize park usage, facilities, and amenities for community members.
12. **Art in the Parkade Enhancement:**
 - Improve the Art in the Parkade installation site with lighting and signage to enhance visibility and aesthetic appeal for showcasing community art.



Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 617 RECREATION EVENTS

ACTIVITY DESCRIPTION

The Recreation Department provides recreational activities and events for the citizens of Fairfax. Staff works with the Parks & Recreation Commission (PARC) on programs and projects such as the Peri Park renovation and Artist Collaboration. Special Events include music festivals, the Spring Egg hunt, Town Picnic, Holiday craft faire, and more. **THIS DEPARTMENT NOW INCLUDES DEPT 616**

DEPARTMENT SUMMARY

| FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|

PERSONNEL

| | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|---------------------------|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
| 401 REGULAR SALARIES | 15,592 | 18,016 | 25,734 | 18,201 | 65,355 |
| 411 REGULAR PT SALARIES | 22,188 | 27,164 | 19,553 | 25,239 | 25,162 |
| 415 ACCRUED LEAVE CASHOUT | - | - | - | - | - |
| 491 HEALTH INSURANCE | 3,339 | 4,266 | 4,835 | 4,461 | 2,672 |
| 492 WORKERS COMP | 1,511 | 1,804 | 1,804 | 1,941 | 3,194 |
| 493 RETIREMENT | 4,480 | 5,649 | 6,743 | 6,168 | 12,038 |
| 494 MEDICARE | 536 | 633 | 604 | 592 | 1,208 |
| 496 PERS UAL/SIDEFUND | 2,745 | 5,193 | 5,182 | 3,670 | 9,045 |
| 611 ALLOWANCES | 2,913 | 1,188 | 300 | 213 | 720 |
| SUBTOTAL PERSONNEL | 53,303 | 63,913 | 64,755 | 60,485 | 119,394 |

SEE NOTE

OPERATING EXPENSES

| | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|-------------------------------|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
| 811 POSTAGE | - | - | - | - | - |
| 813 OFFICE SUPPLIES | - | - | - | - | - |
| 821 OUTSIDE SERVICES | - | 44 | - | - | - |
| 878 FFX ARTS & CULTURE COLLAB | 7,664 | 3,755 | 10,000 | 9,712 | 13,500 |
| 881 SPECIAL SERVICES | 3,444 | 1,345 | 1,200 | 1,045 | 6,150 |
| SUBTOTAL OPERATING | 11,108 | 5,145 | 11,200 | 10,757 | 19,650 |

SEE NOTE

SEE NOTE

TOTAL DEPARTMENT APPROPRIATION

| | | | | |
|---------------|---------------|---------------|---------------|----------------|
| 64,412 | 69,057 | 75,955 | 71,242 | 139,044 |
|---------------|---------------|---------------|---------------|----------------|

Allocation of Positions (FTE):

| | | | | | |
|--------------------------------|------|------|------|------|------|
| RECREATION & COMM SERV MANAGER | 0.21 | 0.21 | 0.14 | 0.14 | 0.14 |
| COMMUNITY SERVICES COORDINATOR | | | 0.25 | 0.25 | 0.50 |
| ADMIN ASST II | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |

Total Full Time Equivalent Employees

| | | | | |
|------|------|------|------|------|
| 0.55 | 0.46 | 0.64 | 0.64 | 0.89 |
|------|------|------|------|------|

NOTES:

| | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 PROPOSED |
|---|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| 401 This department now includes Dept 616 | | | | | |
| 878 Fairfax Arts & Culture Collaborative | | | | | |
| - Artist in Residence (3) | 4,000 | | 4,500 | 4,500 | 4,500 |
| - Fairfax Theater Co | 3,177 | | 3,500 | 3,500 | 5,000 |
| - Art Collaboration Activities | 487 | | 3,500 | 3,000 | 4,000 |
| 881 Special Services | | | | | |
| - Spring Egg Hunt | | | 400 | 798 | 750 |
| - Alice in Wonderland Tea | | | 400 | - | 400 |
| - Town Picnic | | | | 2,630 | 2,500 |
| - Special Events (includes Food pantry/Comm Garden) | | | 400 | 2,100 | 2,500 |

Recreation program costs are offset by participant fees charged in 01-080-903



Town of Fairfax

2024-25 Operating Budget

| | |
|-----------------|--|
| FUND | 01 GENERAL FUND |
| ACTIVITY | 621 RECREATION CLASSES/ACTIVITIES |

ACTIVITY DESCRIPTION

Fairfax Recreation and Community Services Department (formerly FOCAS and Volunteers) is a department formed in 2011 (after the split from San Anselmo) that brings together and better coordinates the resources of town staff who all focus on community services, classes, recreational activities, events and committee work for the town/community. Fairfax Recreation and Community Services's (RCS) mission is to improve community services and activities for youth, adults, and seniors as well as enhance utilization of Town buildings and parks within budgetary resources.

DEPARTMENT SUMMARY

| | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|--|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
|--|----------------------|----------------------|-----------------------|-------------------------|-----------------------|

PERSONNEL

| | | | | | |
|---------------------------|----------------|---------------|---------------|---------------|---------------|
| 411 REGULAR PT SALARIES | 133,057 | 74,164 | 56,907 | 72,664 | 50,496 |
| 415 ACCRUED LEAVE CASHOUT | - | - | - | | - |
| 491 HEALTH/LIFE INS | 3,040 | 1,385 | 1,050 | 1,500 | 1,050 |
| 492 WORKERS COMP. | 2,336 | 2,940 | 1,808 | 1,808 | 1,794 |
| 493 RETIREMENT | 10,285 | 5,875 | 4,553 | 5,813 | 4,131 |
| 494 MEDICARE | 1,907 | 1,027 | 765 | 975 | 679 |
| 495 FICA/PTS | - | - | - | - | - |
| 611 ALLOWANCES | 8,150 | 650 | 420 | 590 | 420 |
| SUBTOTAL PERSONNEL | 158,775 | 86,041 | 65,502 | 83,350 | 58,569 |

OPERATING EXPENSES

| | | | | | |
|---------------------------|---------------|---------------|---------------|---------------|---------------|
| 804 TELEPHONE | 2,266 | 892 | 900 | 680 | 900 |
| 805 CABLE | - | - | - | - | - |
| 821 OUTSIDE SERVICES | 8,155 | 18,307 | 20,000 | 23,520 | 25,000 |
| 822 PROFESSIONAL SERVICES | 178 | 135 | - | - | - |
| 842 SPECIAL DEPT SUPPLIES | 5,002 | 3,551 | 4,000 | 4,285 | 4,000 |
| 843 SENIOR PROGRAMS | 18,890 | 19,704 | 25,000 | 18,301 | 25,000 |
| 861 MEETING/CONF & TRAVEL | - | - | 225 | - | - |
| 881 SPECIAL SERVICES | 5,840 | 5,151 | 5,000 | 4,549 | 5,000 |
| 890 MISCELLANEOUS | 1,597 | 1,633 | 1,600 | 878 | 1,600 |
| SUBTOTAL OPERATING | 41,929 | 49,373 | 56,725 | 52,214 | 61,500 |

TOTAL DEPARTMENT APPROPRIATION

| | | | | | |
|--|---------|---------|---------|---------|---------|
| | 200,705 | 135,414 | 122,227 | 135,563 | 120,069 |
|--|---------|---------|---------|---------|---------|

Allocation of Positions (FTE) :

| | | | | | |
|--------------------------------------|------|------|------|------|------|
| REC & COMM SERVICES MANAGER | 0.80 | 0.44 | 0.49 | 0.49 | 0.49 |
| MARKETING & COMMUNICATION SPECIALIST | 0.50 | 0.50 | 0.20 | 0.20 | - |

Total Full Time Equivalent Employees

| | | | | | |
|--|------|------|------|------|------|
| | 1.30 | 0.63 | 0.69 | 0.69 | 0.49 |
|--|------|------|------|------|------|

NOTES:

- 821 Includes class/program instructors for newborn, toddlers, and school aged/teens.
Instructors are compensated based on a 70/30 split of class revenues.
Classes are held outdoors, at Womens Club & Pavilion, and online
Recreation programs are offset by participant fees charged in 01-090-904 & fundraising 01-090-790
- 843 Senior programs are free to participants with priority to Fairfax residents (through Special Purpose Tax)



Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 622 SUMMER CAMPS

ACTIVITY DESCRIPTION

Summer Camps in Fairfax started with one week of Camp Earth in 2009 and expanded to Camp Fairfax offering consecutive weeks towards the end of summer. Since then, it has expanded to include summer camps all summer long with a variety of offerings, such as, Skate Camp, Art and Nature, Spanish, Counselor in Training program and more.

DEPARTMENT SUMMARY

| FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|

PERSONNEL

| | | | | | |
|---------------------------|----------|--------------|--------------|----------|---------------|
| 411 REGULAR PT SALARIES | | 4,321 | 4,130 | - | 11,468 |
| 492 WORKERS COMP. | | 183 | - | - | - |
| 494 MEDICARE | | 60 | 75 | - | 159 |
| 495 FICA/PTS | | 310 | 192 | - | 160 |
| 492 WORKERS COMP. | | | - | - | 561 |
| SUBTOTAL PERSONNEL | - | 4,874 | 4,397 | - | 12,347 |

OPERATING EXPENSES

| | | | | | |
|---------------------------|----------|--------------|--------------|--------------|---------------|
| 821 OUTSIDE SERVICES | SEE NOTE | | - | - | 9,000 |
| 822 PROFESSIONAL SERVICES | | 6,448 | 4,935 | 8,245 | 8,059 |
| 842 SPECIAL DEPT SUPPLIES | | 2,093 | 1,610 | 1,000 | 1,000 |
| 890 MISCELLANEOUS | | - | - | - | - |
| SUBTOTAL OPERATING | | 8,541 | 6,545 | 9,245 | 10,362 |

TOTAL DEPARTMENT APPROPRIATION

8,541 11,419 13,642 10,362 22,347

Allocation of Positions:

| | | | | | |
|--------------------------------|--|--|------|------|------|
| RECREATION & COMM SERV MANAGER | | | 0.07 | 0.07 | 0.07 |
| SUMMER CAMP COUNCILORS | | | 0.10 | - | - |

Total Full Time Equivalent Employees

0.17 0.07 0.07

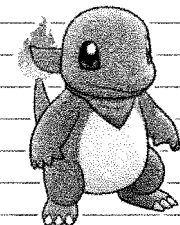
NOTES:

821 Expenses are offset by tuition fees and donations.

Summer Camp staffing, RCS Manager, Camp Director, Counselors and Specialty teachers.

Recreation program costs are offset by participant fees charged in 01-090-822

| | |
|---|------------------|
| Tennis Camp: 4 campers @ \$225 | 900 |
| Basketball Camp (2) 24 campers @ \$450 | 10,800 |
| Art and Nature Camp: 6 campers @ \$250 | 1,500 |
| Spanish Camp: 4 campers @ \$350 | 1,400 |
| CiT (Councilor in Training) Program 8 CiT @ \$300 | 900 |
| | \$ 15,500 |





Town of Fairfax

2024-25 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 625 RENTAL FACILITIES

ACTIVITY DESCRIPTION

Formerly separated in two departments: 625-Rental Facilities-Women's Club & Ballpark and 626-Rental Facilities-Pavilion
This division is responsible for the care and maintenance of the Women's Club, Ballfield and Pavilion.
Duties include setting up for all Town meetings including the Town Council and Planning Commission.

DEPARTMENT SUMMARY

| FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|------------|------------|------------|------------|------------|
| Actual | Actual | ADOPTED | Projected | ADOPTED |

PERSONNEL

| | | | | | |
|---------------------------|---------------|---------------|---------------|---------------|---------------|
| 401 REGULAR SALARIES | 15,120 | 16,869 | 17,228 | 17,756 | 18,642 |
| 421 TEMP LABOR | - | - | | - | |
| 415 ACCRUED LEAVE CASHOUT | - | - | 828 | - | 896 |
| 461 OVERTIME | 330 | 615 | | 617 | |
| 491 HEALTH INSURANCE | 6,316 | 7,118 | 6,803 | 9,220 | 8,287 |
| 492 WORKERS COMP. | 572 | 703 | 580 | 806 | 701 |
| 493 RETIREMENT | 1,168 | 1,336 | 1,378 | 1,421 | 1,525 |
| 494 MEDICARE | 215 | 248 | 245 | 242 | 265 |
| 611 ALLOWANCES | 1,094 | 1,106 | 225 | 251 | 225 |
| SUBTOTAL PERSONNEL | 24,815 | 27,995 | 27,287 | 30,312 | 30,541 |

OPERATING EXPENSES

| | | | | | | |
|---------------------------|----------|---------------|---------------|---------------|---------------|---------------|
| 731 BLDG-GROUNDS MAINT. | SEE NOTE | 43,353 | 38,298 | 28,321 | 29,779 | 26,643 |
| 801 WATER | | 1,445 | 2,237 | 1,600 | 1,161 | 1,600 |
| 802 POWER | | 802 | 2,799 | 2,500 | 612 | 2,500 |
| 803 SANITARY | | 2,545 | - | 3,400 | 2,600 | 3,400 |
| 804 TELEPHONE | | 491 | 596 | 450 | 559 | 450 |
| 821 OUTSIDE SERVICES | | - | - | 500 | - | |
| 822 PROFESSIONAL SERVICES | SEE NOTE | - | - | 5,500 | - | |
| 841 SMALL TOOLS | | - | - | | - | |
| 842 SPECIAL DEPT SUPPLIES | SEE NOTE | 2,496 | 3,594 | 2,000 | 1,828 | 2,000 |
| 851 UNIFORM | | 106 | 106 | 106 | 133 | 106 |
| SUBTOTAL OPERATING | | 51,238 | 47,632 | 44,377 | 36,672 | 36,699 |

TOTAL DEPARTMENT APPROPRIATION

| | | | | | |
|--|--------|--------|--------|--------|--------|
| | 76,053 | 75,626 | 71,664 | 66,983 | 67,240 |
|--|--------|--------|--------|--------|--------|

Allocation of Positions:

| | | | | | |
|-----------------|------|------|------|------|------|
| MAINT. WORKER I | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
|-----------------|------|------|------|------|------|

Total Full Time Equivalent Employees

| | | | | | |
|--|------|------|------|------|------|
| | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
|--|------|------|------|------|------|

NOTES:

- 731 Increased janitorial costs due to Covid-19 and increase from 3 days to 5 days per week service
- 822 Includes alarm, pest control. Janitor moved to 731 (alloc from 911)
- 842 Supplies necessary for the upkeep of the rental buildings including cleaning supplies.
Repainting and exterior repairs - Includes landscaping



Town of Fairfax

2024-25 Operating Budget

| | |
|-----------------|-----------------------------|
| FUND | 01 GENERAL FUND |
| ACTIVITY | 715 NON DEPARTMENTAL |

ACTIVITY DESCRIPTION

This activity is to cover General Fund expenditures for items not funded directly by other departments.

DEPARTMENT SUMMARY

| | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|---|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
| PERSONNEL | | | | | |
| 491 RETIREE HEALTH BENEFITS SEE NOTE | 82,204 | 79,722 | 89,372 | 89,372 | 93,841 |
| 492 WORKERS COMP ADJ | 34,752 | 14,982 | | 18,394 | |
| 493 RETIREMENT/PARS | | | 13,230 | - | 13,892 |
| SUBTOTAL PERSONNEL | 116,956 | 94,704 | 102,602 | 107,766 | 107,732 |
| OPERATING EXPENSES | | | | | |
| 822 PROFESSIONAL SERVICES SEE NOTE | 178,144 | 338,841 | 251,266 | 179,682 | 265,950 |
| 842 SPECIAL DEPT SUPPLIES | 663 | 980 | 4,410 | 817 | 1,000 |
| 871 LIAB & PROP INSURANCE SEE NOTE | 243,737 | 302,368 | 346,577 | 339,372 | 355,710 |
| 881 SPECIAL SERVICES SEE NOTE | 3,748 | 2,135 | 105,840 | 105,840 | 61,000 |
| 890 MISCELLANEOUS SEE NOTE | 4,442 | 19,660 | 150,000 | 2,045 | 25,000 |
| 891 CLAIMS - WC / SETTLEMENTS SEE NOTE | 18,583 | 55,023 | 150,000 | 42,669 | 150,000 |
| 895 COUNTY LOANS | 114,133 | 118,130 | - | - | - |
| 896 CERTB/OPEB | 100,000 | - | 150,000 | 150,000 | 150,000 |
| SUBTOTAL OPERATING | 663,450 | 837,137 | 1,158,093 | 820,425 | 1,008,660 |
| TOTAL DEPARTMENT APPROPRIATION | 780,406 | 931,841 | 1,260,695 | 928,191 | 1,116,392 |

| NOTES: | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|---|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
| 822 ASSOC OF BAY AREA GOVTS (ABAG) | 2,459 | 2,603 | 2,603 | 2,863 | 2,863 |
| COMMUNITY MEDIA OF MARIN (CMCM) (WEBCAST) | 5,748 | 8,955 | 9,000 | 7,822 | 14,000 |
| COUNTY OF MARIN MIDAS ACCOUNT (ETHERNET) | 16,760 | 15,887 | 16,716 | 17,078 | 16,716 |
| COUNTYWIDE HOMELESS PROGRAM (SAN RAFAEL) | 11,781 | 11,781 | 11,781 | 11,781 | 16,000 |
| FAIRFAX CHAMBER OF COMMERCE | | | 500 | 5,000 | 5,000 |
| LEAGUE OF CALIFORNIA CITIES (MEMBERSHIP) | 4,912 | 5,049 | 5,000 | 5,190 | 5,200 |
| MARIN COUNTY TAX COLLECTOR (LAFCO) | 4,770 | 5,415 | 8,000 | 5,542 | 6,085 |
| MARIN COUNTY TRANSIT DIST (YELLOW BUS) | | 66,000 | 35,500 | 35,500 | 36,920 |
| MARIN GENERAL SERVICES (Humane Society, General, Mediation) | 104,003 | 200,672 | 133,166 | 58,550 | 133,166 |
| MARIN IT, INC (IT MAINT & EQUIP) | 23,080 | 19,552 | 24,000 | 28,210 | 25,000 |
| OTHER (FY 20-21 Small Business Rec.Fund MARILINK.Inc) | 4,630 | 2,927 | 5,000 | 2,145 | 5,000 |
| | 178,143 | 338,841 | 251,266 | 179,682 | 265,950 |

491 includes CalPERS PEMHCA payments and OPEB retiree payments

871 Insurance is provided through Bay Cities Joint Powers Insurance Agency. FY24 Premiums shown net of \$45K from reserves includes BCJPIA (\$322,996) and FEMA flood insurance (\$36,314)

881 for chipper & pickup services; vegetation management; lower income grants
Portion of costs are offset by MSS franchise agreement which provides \$10,000/yr (debris boxes)

890 Includes funding for Compensation study and equity adjustments

891 Allocation for Worker's Comp claims and settlements



Town of Fairfax

2024-25 Operating Budget

FUND 02 DRY PERIOD
DEPT 715 MISCELLANEOUS

The Dry Period fund is a reserve account of the General Fund used to provide for emergencies or economic downturns. Town policy (Resolution 11-9 adopted 3/2/11) is to maintain a reserve balance 25% of General Funds expenditures. Council identified the optimal balance to be \$1,000,000. This reserve is part of the overall reserves for General Funds. Use of this fund requires Town Council approval.

| FUND SUMMARY | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|--------------------------------------|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
| BEGINNING FUND BAL | 1,000,000 | 1,000,000 | | 1,000,000 | 1,000,000 |
| REVENUES | | | | | |
| 050 502 INVESTMENT EARNINGS | | | | - | |
| SUBTOTAL REVENUES | - | - | - | - | - |
| APPROPRIATIONS | | | | | |
| | | | | - | |
| SUBTOTAL APPROPRIATIONS | - | - | - | - | - |
| TRANSFERS | | | | | |
| 725 901 TSFR TO 01-GENERAL FUND | | | | - | |
| 100 931 TSFR FROM 01-GENERAL FUND | | | | - | |
| SUBTOTAL TRANSFER | - | - | - | - | - |
| NET DEPARTMENT ACTIVITY | - | - | - | - | - |
| ENDING FUND BAL | 1,000,000 | 1,000,000 | | 1,000,000 | 1,000,000 |
| COMPONENTS OF FUND BALANCE: | | | | | |

NOTES:

| CALCULATION OF GENERAL FUND RESERVE BALANCE | | | | | |
|--|--------------------------|--------------|------------------|--------------|--------------------|
| General Funds Appropriations | | | 14,542,336 | | 100.0% |
| Fund # | Description | | | Approp. | |
| 02 | Dry Period Reserve | Undesignated | 1,000,000 | | 6.9% |
| 01 | General Fund | Undesignated | 2,023,536 | | 13.9% |
| 03 | Equipment Replacement | Designated | 157,882 | | 1.1% |
| 04 | Building & Planning Fees | Designated | 90,005 | | 0.6% |
| 05 | Building Reserve | Designated | 106,536 | | 0.7% |
| 06 | Retirement | Designated | 377,870 | | 2.6% |
| 08 | Office Equipment | Designated | 25,590 | | 0.2% |
| Total General Fund Reserves | | | 3,781,419 | | 26.0% |
| | | | | Designated | 757,884 5.2% |
| | | | | Undesignated | 3,023,536 20.8% |
| Designated means identified for future, specific use | | | | | |



Town of Fairfax

2024-25 Operating Budget

FUND **03** FIELD EQUIP/VEHICLE REPLACEMENT
DEPT **923** EQUIP REPLACEMENT

The Field Equipment/Vehicle Replacement fund is a component of the General Fund used to provide financing for major equipment purchases and leases. Fund Balance represents reserves for future equipment/vehicle purchases.

In FY19, Fund 05 - Communications Equip Replacement has been rolled into this fund

In 2007, the Town received \$249,000 in Clean Renewable Energy Bonds (CREBS) to install Solar Panels at the Pavilion capable of generating 25 kW AC. Estimated energy savings were \$1,888 per year for the 25 year life.

| FUND SUMMARY | | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|--------------------------------|----------|-----------------------------|-----------------------------|------------------------------|--------------------------------|------------------------------|
| BEGINNING FUND BAL | | 194,074 | 327,899 | | 243,355 | 226,882 |
| REVENUES | | | | | | |
| 090 901 SALE OF ASSETS | | 44,322 | 28,000 | | - | |
| SUBTOTAL REVENUES | | 44,322 | 28,000 | - | - | - |
| APPROPRIATIONS | | | | | | |
| 903 920 SOLAR PANEL LEASE | SEE NOTE | 16,600 | 16,600 | | - | - |
| 923 921 FIELD EQUIPMENT | SEE NOTE | (6,102) | 220,944 | 150,000 | 116,472 | 169,000 |
| SUBTOTAL APPROPRIATIONS | | 10,498 | 237,544 | 150,000 | 116,472 | 169,000 |
| TRANSFERS | | | | | | |
| 100 931 TSFR FROM 01-GEN FUND | SEE NOTE | 100,000 | 125,000 | 100,000 | 100,000 | 100,000 |
| SUBTOTAL TRANSFER | | 100,000 | 125,000 | 100,000 | 100,000 | 100,000 |
| NET DEPARTMENT ACTIVITY | | 133,824 | (84,544) | (50,000) | (16,472) | (69,000) |
| ENDING FUND BAL | | 327,899 | 243,355 | | 226,882 | 157,882 |

COMPONENTS OF FUND BALANCE:

VEHICLE REPLACEMENT RESERVE

157,882

| NOTES: | FY 2021-22 | FY 2022-23 | FY24 BUD | FY 2023-24 | FY25 BUD |
|---|-------------------|-------------------|-----------------|-------------------|-----------------|
| 996 FY09 SOLAR PANEL LEASE | 16,600 | 16,600 | | | |
| 921 FIELD EQUIPMENT | | 14,283 | | | |
| RADIO | | | | | |
| MOBILE COMPUTING | | | | CARRYOVER | 30,000 |
| Note Maintenance costs for equipment is charged to the specific department using the equipment. | | | | | |
| VEHICLES | | | | | |
| FY23 POLICE CAR (2) | | 129,147 | | | |
| FY24 FLEET ELECTRIFICATION | | | 150,000 | | |
| FY24 POLICE CAR (EV) | | | | CARRYOVER | 64,000 |
| FY25 POLICE CAR (EV) | | | | | 75,000 |
| REPLACE GAS POWERED EQ | | 60,914 | | | |
| TOTAL | 16,600 | 220,944 | 150,000 | - | 169,000 |
| 931 Vehicle replacement reserve to (1) replace vehicles subject to environmental legislation; and (2) police vehicles | | | | | |



Town of Fairfax

2024-25 Operating Budget

FUND 04 BUILDING & PLANNING
DEPT 715 MISCELLANEOUS

The Building & Planning Fund is used to collect all Building and Planning fees for transfer to the General Fund

| FUND SUMMARY | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|---|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
| BEGINNING FUND BAL | 60,018 | 249,551 | | 152,017 | 99,105 |
| REVENUES | | | | | |
| 030 311 BUILDING PERMITS | 157,400 | 182,365 | 170,000 | 208,381 | 210,000 |
| 030 312 GENERAL PLAN MAINTENANCE FEES | 6,929 | 7,208 | 6,000 | 8,303 | 8,000 |
| 030 313 TECHNOLOGY IMPROVEMENT FEES | 9,252 | 9,488 | 8,500 | 10,485 | 10,000 |
| 030 314 ENCROACHMENT FEES | - | - | - | 933 | - |
| 030 315 HOUSING INSPECTIONS | 50,396 | 27,015 | 46,000 | 18,511 | 20,000 |
| 030 316 STATE GREEN FEES | 724 | 846 | 750 | 813 | 800 |
| 030 317 SEISMIC FEES | 1,690 | 1,912 | 1,450 | 1,884 | 2,000 |
| 030 318 PLAN RETENTION | 577 | 252 | 300 | 32 | 100 |
| 030 319 STREET UTILITY ENCROACHMENT PERMITS | 87,393 | 102,173 | 72,000 | 109,985 | 100,000 |
| 030 320 ROAD IMPACT FEES | 190,358 | 190,577 | 177,000 | 197,841 | 200,000 |
| 030 321 INFRASTRUCTURE IMPROV FEES | 9,252 | 9,487 | 8,500 | 10,465 | 10,000 |
| TOTAL PERMITS AND FEES | 513,970 | 531,323 | 490,500 | 567,633 | 560,900 |
| 080 801 ZONING & FILING FEES | 82,780 | 118,559 | 55,000 | 98,116 | 100,000 |
| 080 805 BUILDING PLAN CHECK FEES | 67,833 | 30,432 | 50,000 | 71,195 | 70,000 |
| 080 806 ENGINEERING PLAN CHECKS | 24,950 | 9,153 | 30,000 | 7,310 | 10,000 |
| 080 814 MISCELLANEOUS | - | 13,000 | - | 2,833 | - |
| TOTAL CURRENT CHARGES | 175,563 | 171,144 | 135,000 | 179,455 | 180,000 |
| SUBTOTAL REVENUES | 689,533 | 702,466 | 625,500 | 747,087 | 740,900 |
| APPROPRIATIONS | | | | | |
| | - | - | - | - | - |
| SUBTOTAL APPROPRIATIONS | - | - | - | - | - |
| TRANSFERS | | | | | |
| 725 971 TSFR TO 01-GENERAL FUND | (500,000) | (800,000) | (600,000) | (800,000) | (750,000) |
| SUBTOTAL TRANSFER | (500,000) | (800,000) | (600,000) | (800,000) | (750,000) |
| NET DEPARTMENT ACTIVITY | 189,533 | (97,534) | 25,500 | (52,913) | (9,100) |
| ENDING FUND BAL | 249,551 | 152,017 | | 99,105 | 90,005 |
| COMPONENTS OF FUND BALANCE: | | | | | |
| UNRESERVED | 32,897 | 97,132 | | 43,220 | 34,120 |
| RESERVED - PLANNING DEPOSITS | 148,063 | 54,885 | | 55,885 | 55,885 |

| | | | | | |
|---|--|--|--|--|--|
| NOTES: | | | | | |
| Reserves are for economic downturns and deposits from developers. | | | | | |
| Victory Village reimbursement agreement defers \$210,000 of revenues for five years | | | | | |
| Street Opening is encroachment permits for road work (e.g., PG&E, utilities) | | | | | |



Town of Fairfax

2024-25 Operating Budget

FUND 05 BUILDING IMPROVEMENT
DEPT 905 TOWN FACILITY IMPROVEMENT

Formerly the Communication Equipment Replacement fund, which has been consolidated with Fund 05-Field Equipment. The Building Improvement Fund is a component of the General Fund used to provide financing for major improvements to Town Facilities including Town Hall, Police Department, Fire Department, Community Center and the Women's Club.

| FUND SUMMARY | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|--------------|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
|--------------|----------------------|----------------------|-----------------------|-------------------------|-----------------------|

| | | | | | |
|---------------------------|--------|--------|--|---------|---------|
| BEGINNING FUND BAL | 66,421 | 87,816 | | 167,956 | 178,536 |
|---------------------------|--------|--------|--|---------|---------|

REVENUES

| | | | | | |
|-----------------------------|---|---|---|---|---|
| 050 502 INVESTMENT EARNINGS | | | | - | |
| SUBTOTAL REVENUES | - | - | - | - | - |

APPROPRIATIONS

| | | | | | |
|--------------------------------------|---------------|---------------|----------------|----------------|----------------|
| 924 921 FIELD EQUIPMENT | | 436 | | | |
| 905 932 ENERGY IMPROVEMENTS SEE NOTE | | 4,500 | 75,000 | 8,434 | |
| 905 821 OUTSIDE SERVICES SEE NOTE | 22,230 | 39,925 | 175,000 | 105,986 | 197,000 |
| SUBTOTAL APPROPRIATIONS | 22,230 | 44,861 | 250,000 | 114,420 | 197,000 |

TRANSFERS

| | | | | | |
|--|---------------|----------------|----------------|----------------|----------------|
| 725 971 TSFR TO 03-EQUIPMENT REPLACEMENT | | | | | |
| 100 931 TSFR FROM 01-GENERAL FUND | 90,000 | 125,000 | 125,000 | 125,000 | 125,000 |
| SUBTOTAL TRANSFER | 90,000 | 125,000 | 125,000 | 125,000 | 125,000 |

| | | | | | |
|--------------------------------|---------------|---------------|-----------------|---------------|-----------------|
| NET DEPARTMENT ACTIVITY | 21,395 | 80,139 | (25,000) | 10,580 | (72,000) |
|--------------------------------|---------------|---------------|-----------------|---------------|-----------------|

| | | | | | |
|------------------------|--------|---------|--|---------|---------|
| ENDING FUND BAL | 87,816 | 167,956 | | 178,536 | 106,536 |
|------------------------|--------|---------|--|---------|---------|

COMPONENTS OF FUND BALANCE:

| | |
|-------------------------------------|---------|
| DESIGNATED FOR BUILDING IMPROVEMENT | |
| UNDESIGNATED | 106,536 |

| | TOTAL | FY25 |
|--|----------------|----------------|
| CURRENT PROJECTS: | | |
| FIRE STATION MODIFICATIONS | 600,000 | 150,000 |
| FACILITIES ASSESSMENT | 35,000 | 35,000 |
| UPGRADE PHONES - REPLACE CENTRIX WITH HOSTED VoIP | 12,000 | 12,000 |
| COMMUNITY CENTER UPGRADE/SEWER LINES | 80,000 | - |
| TOWN HALL - OFFICE MODIFICATIONS | 70,000 | - |
| WOMEN'S CLUB/TOWN HALL ELECTRIFICATION & ENERGY IMPROVEMENTS | 50,000 | now cip |
| PAVILION MICROGRID DESIGN & DEVELOPMENT (moved to dept 514) | 25,000 | see 514 |
| TOTALS | 872,000 | 197,000 |

| |
|---|
| NOTES: |
| 821 Firestation -modify to accomodate 3 on an engine of all genders; satelite EOC ; kitchen modifications |
| |
| |
| |



Town of Fairfax

2024-25 Operating Budget

FUND 06 RETIREMENT
DEPT 715 MISCELLANEOUS

The Retirement Fund is the repository for retirement funds collected from the Pension Obligation Parcel Tax. The Pension Obligation Tax of \$.091 per \$100 of Assessed Valuation was established in the 1960's. Proceeds are transferred as needed to the General Fund to offset retirement expenses. The Town participates in the California Public Employee Retirement System (PERS) and has two plans: Safety, for sworn Police and Fire and Miscellaneous for those working over half time. To address rising pension costs, the Town adopted a second lower tier for employees hired after July 1, 2009. In 2012, The state created a third lower tier (PEPRA) for employees hired after January 1, 2013. As of FY14, Town employees contribute their full employee share of pension ranging from 6.5% to 9% of salary. As of FY18, Tier 1 Safety employees are contributing 1/3 (3% of 9%) of employer share of cost

| FUND SUMMARY | | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|--------------------------------|------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | | Actual | Actual | ADOPTED | Projected | ADOPTED |
| BEGINNING FUND BAL | | 130,996 | 186,265 | | 178,557 | 252,629 |
| REVENUES | | | | | | |
| 010 101 | PROPERTY TAX - CURRENT SEC | 1,767,853 | 1,893,157 | 2,004,900 | 2,015,858 | 2,088,631 |
| 010 102 | PROPERTY TAX - CURRENT UNSEC | 5,814 | 13,087 | | 21,325 | - |
| 010 103 | PROPERTY TAX - PRIOR YEARS | 7,259 | | | 1,553 | - |
| 010 110 | SUPPLEMENTAL PROPERTY TAX | 56,827 | 68,129 | 65,900 | 25,275 | 26,187 |
| 050 500 | MISC INTEREST | 11,080 | 6,937 | | - | |
| 050 607 | SECURED HOPTR | 6,436 | 10,982 | 10,600 | 10,061 | 10,424 |
| SUBTOTAL REVENUES | | 1,855,269 | 1,992,292 | 2,081,400 | 2,074,072 | 2,125,242 |
| | | incr (decr) | | | | |
| TRANSFERS | | | | | | |
| 725 971 | TSFR TO 01-GENERAL FUND | (1,800,000) | (2,000,000) | (1,700,000) | (2,000,000) | (2,000,000) |
| SUBTOTAL TRANSFER | | (1,800,000) | (2,000,000) | (1,700,000) | (2,000,000) | (2,000,000) |
| NET DEPARTMENT ACTIVITY | | 55,269 | (7,708) | 381,400 | 74,072 | 125,242 |
| ENDING FUND BAL | | 186,265 | 178,557 | | 252,629 | 377,870 |

Retirement Costs - Recap by Department

| | ALLOCATION | FY25 | | | TOTAL | |
|-----------------------------------|------------|----------------|----------------|----------------|----------------|------------------|
| | | UAL PAYMT | REFI PMT | ER PERS | | |
| 111 Town Council | 0.29% | 135 | 2,037 | 589 | 2,760 | |
| 112 Town Treasurer | 0.00% | - | - | 294 | 294 | |
| 211 Town Manager | 1.06% | 501 | 7,590 | 22,729 | 30,820 | |
| 221 Town Clerk | 0.00% | - | - | 20,624 | 20,624 | |
| 231 Personnel | 0.00% | - | - | 11,787 | 11,787 | |
| 241 Finance | 0.86% | 408 | 6,171 | 24,615 | 31,193 | |
| 311 Planning & Building Services | 6.50% | 3,065 | 46,404 | 52,123 | 101,592 | |
| 321 Building Inspection & Permits | 2.55% | 1,202 | 18,204 | 23,368 | 42,774 | |
| 411 Police | 81.79% | 114,536 | 584,201 | 319,153 | 1,017,890 | |
| 510 Public Works Administration | 1.07% | 505 | 7,651 | 25,536 | 33,693 | |
| 511 Street Maintenance | 3.02% | 1,427 | 21,598 | 22,244 | 45,269 | |
| 514 Climate & Environment | 0.00% | - | - | 9,742 | 9,742 | |
| 611 Park Maintenance | 1.68% | 791 | 11,971 | 17,279 | 30,041 | |
| 616 Community Services | 0.41% | 194 | 2,931 | 4,070 | 7,194 | |
| 617 Recreation - Events | 0.78% | 367 | 5,554 | 7,968 | 13,889 | |
| 621 Recreation - Class/Activities | 0.00% | - | - | 4,131 | 4,131 | |
| 622 Summer Camp | 0.00% | - | - | 590 | 590 | |
| 625 Rental - Womens Club | 0.00% | - | - | 1,614 | 1,614 | |
| Subtotal Retirement | | 100.00% | 123,130 | 714,312 | 568,456 | 1,405,898 |
| 421 Ross Fire * | | | 359,416 | - | 233,141 | 592,557 |
| Total Retirement | | | 482,546 | 714,312 | 801,597 | 1,998,455 |

NOTES:

421 Ross Fire Contribution calculated from Town share of JPA costs (23.3%)
 The Town also contributes retirement funds to the PARS Benefit Trust



Town of Fairfax

2024-25 Operating Budget

FUND **07 SPECIAL POLICE**
DEPT **715 MISCELLANEOUS**

The Special Police Fund is the repository for special police revenues which are transferred to the General Fund to offset related police expenses.
 COPS (Citizens' Option for Public Safety) is part of the state SLESF (Supplemental Law Enforcement Services Fund).

| FUND SUMMARY | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|-----------------------------------|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | ADOPTED | Projected | ADOPTED |
| BEGINNING FUND BAL | 51,527 | 30,625 | | 9,722 | 37,992 |
| REVENUES | | | | | |
| 070 733 COPS GRANT | 169,098 | 169,098 | 170,000 | 228,269 | 230,000 |
| SUBTOTAL REVENUES | 169,098 | 169,098 | 170,000 | 228,269 | 230,000 |
| APPROPRIATIONS | | | | | |
| 741 842 SPECIAL DEPT SUPPLIES | | | | | |
| SUBTOTAL APPROPRIATIONS | - | - | - | - | - |
| TRANSFERS | | | | | |
| 725 971 TSFR TO 01-GENERAL FUND | (190,000) | (190,000) | (200,000) | (200,000) | (250,000) |
| 100 931 TSFR FROM 01-GENERAL FUND | | | | | |
| SUBTOTAL TRANSFER | (190,000) | (190,000) | (200,000) | (200,000) | (250,000) |
| NET DEPARTMENT ACTIVITY | (20,902) | (20,902) | (30,000) | 28,269 | (20,000) |
| ENDING FUND BAL | 30,625 | 9,722 | | 37,992 | 17,992 |

COMPONENTS OF FUND BALANCE:

| |
|--|
| NOTES: |
| COPS funds are distributed by the state to counties and used by Fairfax to help fund current filled positions. |
| |
| |
| |



Town of Fairfax

2024-25 Operating Budget

FUND 08 OFFICE EQUIP REPLACEMENT
DEPT 928 OFFICE EQUIP REPLACEMENT

The Office Equipment Replacement fund is a component of the General Fund used to provide financing for major office equipment purchase, computers, and software licenses.

| FUND SUMMARY | | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|------------------------------------|----------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | Actual | Actual | ADOPTED | Projected | ADOPTED |
| BEGINNING FUND BAL | | (13,618) | 41,239 | | 57,344 | 63,090 |
| REVENUES | | | | | | |
| 050 502 INVESTMENT EARNINGS | | | | | - | |
| SUBTOTAL REVENUES | | - | - | - | - | - |
| APPROPRIATIONS | | | | | | |
| 822 PROFESSIONAL SERVICES | SEE NOTE | 16,540 | 19,104 | 25,000 | - | 10,000 |
| 911 OFFICE EQUIPMENT | SEE NOTE | 5,891 | 42,391 | 10,000 | 21,854 | 25,000 |
| 912 FINANCIAL SOFTWARE | SEE NOTE | 2,713 | 2,400 | 3,500 | 2,400 | 2,500 |
| SUBTOTAL APPROPRIATIONS | | 25,143 | 63,895 | 38,500 | 24,254 | 37,500 |
| TRANSFERS | | | | | | |
| 725 971 TSFR TO 01-GENERAL FUND | | | | | | |
| 100 931 TSFR FROM 01-GENERAL FUND | | 80,000 | 80,000 | 30,000 | 30,000 | |
| SUBTOTAL TRANSFER | | 80,000 | 80,000 | 30,000 | 30,000 | - |
| NET DEPARTMENT ACTIVITY | | 54,857 | 16,105 | (8,500) | 5,746 | (37,500) |
| ENDING FUND BAL | | 41,239 | 57,344 | | 63,090 | 25,590 |
| COMPONENTS OF FUND BALANCE: | | | | | | |
| COMPUTER/SOFTWARE | | | | | | - |
| UNDESIGNATED | | 41,239 | 57,344 | | 63,090 | 25,590 |

NOTES:

- 822 Copier service contract & charges
- 911 Copier leases /Docstar license; Computer & Software replacement & updates
- 912 Tyler Incode Saas (Software as a service) Financial Software



Town of Fairfax

2024-25 Operating Budget

FUND 12 FAIRFAX FESTIVAL
DEPT 623 FAIRFAX FESTIVAL

The Fairfax Festival fund is a special revenue fund which raises funds to support the production of the annual festival. The Fairfax Festival reimburses all Police and Public Works overtime associated with Festival activities. The festival was not held in FY20 and FY21 due to COVID.

| FUND SUMMARY | | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|-----------------------------------|----------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | Actual | Actual | ADOPTED | Projected | ADOPTED |
| BEGINNING FUND BAL | | (19,485) | (34,040) | | (33,390) | (32,570) |
| REVENUES | | | | | | |
| 090 882 FESTIVAL REVENUE | SEE NOTE | 53,550 | | | | |
| 090 823 SPONSORS | | - | 16,500 | 3,000 | 16,500 | 16,500 |
| 090 824 VENDORS/BOOTH | | - | 39,975 | 35,000 | 39,975 | 40,000 |
| 090 825 MERCHANDISE SALES | SEE NOTE | | 21,145 | 3,000 | 21,145 | 21,000 |
| 070 699 OTHER | | | | | - | |
| SUBTOTAL REVENUES | | 53,550 | 77,620 | 41,000 | 77,620 | 77,500 |
| APPROPRIATIONS | | | | | | |
| 497 OVERTIME REIMB | SEE NOTE | - | - | 5,000 | - | - |
| 814 ADVERTISING | | 1,928 | 1,300 | 2,500 | 1,300 | 1,300 |
| 815 PRINTING | SEE NOTE | - | - | 300 | - | - |
| 821 OUTSIDE SERVICES | SEE NOTE | 17,963 | 22,157 | 2,500 | 22,000 | 22,000 |
| 822 PROFESSIONAL SERVICES | | 5,528 | 5,460 | 7,000 | 5,500 | 5,500 |
| 882 FAIRFAX FESTIVAL - OTHER | | 28,058 | 35,258 | 4,000 | 35,000 | 35,000 |
| 890 MISCELLANEOUS | | 9,628 | 12,795 | 10,400 | 13,000 | 13,000 |
| SUBTOTAL APPROPRIATIONS | | 63,105 | 76,970 | 31,700 | 76,800 | 76,800 |
| TRANSFERS | | | | | | |
| 725 971 TSFR TO 01-GENERAL FUND | | (5,000) | | (5,000) | - | |
| 100 931 TSFR FROM 01-GENERAL FUND | | | | | - | |
| SUBTOTAL TRANSFER | | (5,000) | - | (5,000) | - | - |
| NET DEPARTMENT ACTIVITY | | (14,555) | 650 | 4,300 | 820 | 700 |
| ENDING FUND BAL | | (34,040) | (33,390) | | (32,570) | (31,870) |

NOTES:

- 825 Shirts, food & drinks
- 497 Reimburse Town for Police & Public Works overtime
- 815 Posters/Tee shirts
- 821 Music, Performers, Website
- 890 Equipment rental, BMI, ASCAP



Town of Fairfax

2024-25 Operating Budget

FUND **20 MEASURE F - MUNICIPAL SERVICES**
DEPT **715 MISCELLANEOUS**

Measure F "Municipal Services Tax" is a voter approved Municipal Services tax providing funding for:

- (1) extended 24/7 staffing of Police and Fire department,
- (2) Provides funding for Public Works projects,
- (3) providing matching funds for state and federal grants,
- (4) revitalizing Youth & Senior Programs, and
- (5) Provide for Wildfire Prevention efforts and Pedestrian Evacuation Trails.

Passed in November 2019, Measure F is an eleven-year tax effective July 2020 initially assessing \$195 per unit.

After the first year, there is a modest increase of \$5 per year. The tax rate for FY25 is \$215 per unit

The tax replaces Measure J, expired June 2020. Oversight of Measure F expenditures is by a citizen committee.

| FUND SUMMARY | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|--|-----------------------------|-----------------------------|------------------------------|--------------------------------|------------------------------|
| BEGINNING FUND BAL | 6,588 | 7,266 | | 53,663 | 31,423 |
| REVENUES | | | | | |
| 010 120 MUNICIPAL SERVICES TAX | 725,678 | 745,750 | 767,760 | 767,760 | 786,040 |
| SUBTOTAL REVENUES | 725,678 | 745,750 | 767,760 | 767,760 | 786,040 |
| APPROPRIATIONS | | | | | |
| 715 996 DEBT SERVICE | | | | - | |
| SUBTOTAL APPROPRIATIONS | - | - | - | - | - |
| TRANSFERS | | | | | |
| 725 971 TSFR TO FUND 01 - GENERAL FUND | (665,000) | (675,000) | (726,800) | (726,800) | (726,800) |
| 725 951 TSFR TO FUND 51 - CIP GRANTS | (30,000) | (9,757) | (30,000) | (30,000) | (30,000) |
| 725 953 TSFR TO FUND 53 - CIP TOWN | (30,000) | (14,596) | (33,200) | (33,200) | (33,200) |
| SUBTOTAL TRANSFER | (725,000) | (699,353) | (790,000) | (790,000) | (790,000) |
| NET DEPARTMENT ACTIVITY | 678 | 46,397 | (22,240) | (22,240) | (3,960) |
| ENDING FUND BAL | 7,266 | 53,663 | | 31,423 | 27,463 |
| ALLOCATION OF REVENUES: | | | | | |
| 50% POLICE SERVICES | 358,000 | 368,000 | 395,000 | 395,000 | 395,000 |
| 37% FIRE SERVICES | 269,000 | 269,000 | 292,300 | 292,300 | 292,300 |
| 5% YOUTH & SENIOR PROGRAMS | 38,000 | 38,000 | 39,500 | 39,500 | 39,500 |
| 0% PUBLIC WORKS IMPROVEMENTS | 30,000 | | | | |
| 4% WILDFIRE PREVENTION/TRAIL IMPROV | 30,000 | | 30,000 | 30,000 | 30,000 |
| 8% MATCHING FUNDS FOR GRANTS | - | 24,353 | 33,200 | 33,200 | 33,200 |
| 104% TOTAL | 725,000 | 699,353 | 790,000 | 790,000 | 790,000 |

DESIGNATION OF FUND BALANCE:

NOTES:

Measure F funds are transferred and spent from other funds



Town of Fairfax

2024-25 Operating Budget

FUND 21 GAS TAX
DEPT 715 MISCELLANEOUS

This fund is required by State law to account for gas tax revenues received from the State and expended for construction and maintenance of City streets. Gas tax is collected by the state through taxes on fuel sales and distributed to local agencies monthly on a per capita basis. Cities receive 15.9% of the tax collected, which is currently 30 cents per gallon,

| FUND SUMMARY | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|--------------|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
|--------------|----------------------|----------------------|-----------------------|-------------------------|-----------------------|

| | | | | | |
|---------------------------|---------|--------|--|---------|---------|
| BEGINNING FUND BAL | 171,609 | 12,917 | | 190,362 | 178,817 |
|---------------------------|---------|--------|--|---------|---------|

REVENUES

| | | | | | |
|--|---------|---------|---------|---------|---------|
| 060 611 Gas Tax - Section 2103 (Prop 42) SEE NOTE | 55,539 | 60,155 | 75,212 | 66,819 | 67,399 |
| 060 604 Gas Tax - Section 2106 | 28,731 | 28,922 | 35,884 | 33,606 | 34,189 |
| 060 605 Gas Tax - Section 2107 | 44,998 | 61,381 | 59,823 | 63,109 | 64,397 |
| 060 606 Gas Tax - Section 2107.5 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 060 608 Gas Tax - Section 2105 | 38,154 | 42,905 | 49,805 | 46,204 | 47,121 |
| 060 610 Gas Tax - Road Main & Rehab SEE NOTE | 150,233 | 166,121 | 170,914 | 181,717 | 194,246 |

| | | | | | |
|-----------------------|----------------|----------------|----------------|----------------|----------------|
| TOTAL REVENUES | 319,655 | 361,484 | 393,638 | 393,455 | 409,352 |
|-----------------------|----------------|----------------|----------------|----------------|----------------|

APPROPRIATIONS

| | | | | | |
|--|---|---|---|---|---|
| | - | - | - | - | - |
|--|---|---|---|---|---|

SUBTOTAL

TRANSFERS

| | | | | | |
|--|-----------|-----------|-----------|-----------|-----------|
| 725 971 TSFR TO FUND 01 - GENERAL FUND | (110,000) | (120,000) | (145,000) | (145,000) | (195,000) |
| 725 951 TSFR TO FUND 51 - CIP GRANTS | (193,347) | (64,039) | (60,000) | (60,000) | (73,770) |
| 725 953 TSFR TO FUND 53 - CIP TOWN | (175,000) | | (200,000) | (200,000) | (250,000) |

| | | | | | |
|-----------------|------------------|------------------|------------------|------------------|------------------|
| SUBTOTAL | (478,347) | (184,039) | (405,000) | (405,000) | (518,770) |
|-----------------|------------------|------------------|------------------|------------------|------------------|

| | | | | | |
|--------------------------------|-----------|---------|----------|----------|-----------|
| NET DEPARTMENT ACTIVITY | (158,692) | 177,445 | (11,362) | (11,545) | (109,418) |
|--------------------------------|-----------|---------|----------|----------|-----------|

| | | | | | |
|------------------------|--------|---------|--|---------|--------|
| ENDING FUND BAL | 12,917 | 190,362 | | 178,817 | 69,399 |
|------------------------|--------|---------|--|---------|--------|

| FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
|----------------------|----------------------|-----------------------|-------------------------|-----------------------|

GAS TAX - CIP APPROPRIATIONS

| | | | | | | |
|----|-----------------------------------|---------|--------|---------|---------|---------|
| 51 | 810 SS&R SELECTED STREETS | 100,000 | 64,039 | 20,000 | 20,000 | 20,000 |
| 51 | 813 SS&R SEL ROADS (SCENIC@RIDGE) | | | | | |
| 51 | 856 MEADOW WAY BRIDGE | 66,967 | | 40,000 | 40,000 | 53,770 |
| 51 | 871 SPRUCE, MARIN, CANYON | 26,380 | | | | |
| 53 | 804 SIDEWALK REPLACE/REPAIR | | | | | |
| 53 | 887 STREET RESUFACING & REPAIR | 175,000 | | 200,000 | 200,000 | 250,000 |
| 53 | 894 PARKADE | | | | | |
| | | 368,347 | 64,039 | 260,000 | 260,000 | 323,770 |

NOTES:

NOTE 1 Revenue projections provided by California Transportation Commission for SB 1



Town of Fairfax

2024-25 Operating Budget

FUND 22 MEASURE A/AA- TRANSPORTATION
DEPT 715 MISCELLANEOUS

Measure A/AA transportation funds are generated from a 20 year 1/2 cent sales tax passed in Nov. 2004 and 2018. The Transportation Authority of Marin (TAM) administers the tax. TAM is a joint powers agency (JPA) consisting of the 11 cities and towns in the County of Marin. Additional funding was added in November 2010 with the passing of Measure B which added \$10 per vehicle to the annual Vehicle Licence Fee to fund transportation programs. Funds are allocated to Town based 50% on road miles and 50% on population.

| FUND SUMMARY | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|--|------------------------------|------------------------------|-------------------------------|---------------------------------|-------------------------------|
| BEGINNING FUND BAL | 161,128 | 304,348 | | 150,642 | 150,642 |
| REVENUES | | | | | |
| 060 920 MEASURE A&B FUNDS | 143,220 | | 200,000 | 255,001 | 190,624 |
| SUBTOTAL REVENUES | 143,220 | - | 200,000 | 255,001 | 190,624 |
| APPROPRIATIONS | | | | | |
| 715 893 VARIOUS | | | | | |
| SUBTOTAL APPROPRIATIONS | - | - | - | - | - |
| TRANSFERS | | | | | |
| 725 951 TSFR TO FUND 51 - CIP GRANTS | | (153,706) | (185,000) | (255,001) | |
| 725 953 TSFR TO FUND 53 - CIP TOWN | | | (350,000) | | (300,000) |
| 725 971 TSFR TO FUND 01 - GENERAL FUND | | | | | |
| SUBTOTAL TRANSFER | - | (153,706) | (535,000) | (255,001) | (300,000) |
| NET DEPARTMENT ACTIVITY | 143,220 | (153,706) | (335,000) | - | (109,376) |
| ENDING FUND BAL | 304,348 | 150,642 | | 150,642 | 41,266 |

| | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|--|------------------------------|------------------------------|-------------------------------|---------------------------------|-------------------------------|
| MEASURE A TRANSPORTATION - APPROPRIATIONS | | | | | |
| 51 810 SS&R SELECTED ROADS | 78,050 | | | - | |
| 51 813 SS&R SCENIC RD | 134,830 | 134,820 | | | |
| 51 816 CANYON RD STABILIZATION | 81,360 | 12,958 | 185,000 | 186,245 | |
| 53 825 AZALEA SFD INTERSECTIO | | | 250,000 | | |
| 53 887 STREET RESURFACING & REPAIR | | | 100,000 | 68,756 | 300,000 |
| | 294,240 | 147,778 | 535,000 | 255,001 | 300,000 |

NOTES:

Funds are transferred to Capital Improvement funds for expenditure

Measure A expenses will be charged directly to Measure A funds and transferred to CIP



Town of Fairfax

2024-25 Operating Budget

FUND **23 MEASURE A - PARKS**
DEPT **715 MISCELLANEOUS**

Measure A funds are generated from a 1/4 cent sales tax passed in November 2012 to care for Marin's existing parks and open spaces, support regional community parks projects and programs, and further farmland preservation. 15% of the revenue generated is available to the cities and towns to enhance and manage their parks, nature preserves, recreation programs, and vegetation to reduce wildfire risk. A Measure A committee consisting of councilmembers and representatives of FOSC, PARC and the Volunteer Board make annual workplan recommendations to the council for the use of funds. The council must approve and submit a workplan to the county each year.

| FUND SUMMARY | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|--------------|------------|------------|------------|------------|------------|
| | Actual | Actual | ADOPTED | Projected | ADOPTED |

| | | | | | |
|---------------------------|-------|--------|--|---------|---------|
| BEGINNING FUND BAL | 7,242 | 66,686 | | 126,833 | 196,349 |
|---------------------------|-------|--------|--|---------|---------|

REVENUES

| | | | | | |
|-------------------------|--------|--------|--------|--------|--------|
| 060 920 MEASURE A FUNDS | 69,848 | 80,147 | 70,873 | 75,816 | 75,816 |
|-------------------------|--------|--------|--------|--------|--------|

| | | | | | |
|--------------------------|---------------|---------------|---------------|---------------|---------------|
| SUBTOTAL REVENUES | 69,848 | 80,147 | 70,873 | 75,816 | 75,816 |
|--------------------------|---------------|---------------|---------------|---------------|---------------|

APPROPRIATIONS

| | | | | | |
|-----------------|--|--|--|--|--|
| 715 893 VARIOUS | | | | | |
|-----------------|--|--|--|--|--|

| | | | | | |
|--------------------------------|----------|----------|----------|----------|----------|
| SUBTOTAL APPROPRIATIONS | - | - | - | - | - |
|--------------------------------|----------|----------|----------|----------|----------|

TRANSFERS

| | | | | | |
|--|--|--|--|--|--|
| 100 941 TSFR FROM FUND 51 - CIP GRANTS | | | | | |
|--|--|--|--|--|--|

| | | | | | |
|-------------------------------------|----------|----------|-----------|---------|-----------|
| 725 951 TSFR TO FUND 51 - CIP GRANT | (10,404) | (20,000) | (150,231) | (6,300) | (138,000) |
|-------------------------------------|----------|----------|-----------|---------|-----------|

| | | | | | |
|--------------------------------------|--|--|--|--|--|
| 725 972 TSFR TO FUND 73 - OPEN SPACE | | | | | |
|--------------------------------------|--|--|--|--|--|

| | | | | | |
|--------------------------|-----------------|-----------------|------------------|----------------|------------------|
| SUBTOTAL TRANSFER | (10,404) | (20,000) | (150,231) | (6,300) | (138,000) |
|--------------------------|-----------------|-----------------|------------------|----------------|------------------|

| | | | | | |
|--------------------------------|---------------|---------------|-----------------|---------------|-----------------|
| NET DEPARTMENT ACTIVITY | 59,444 | 60,147 | (79,358) | 69,516 | (62,184) |
|--------------------------------|---------------|---------------|-----------------|---------------|-----------------|

| | | | | | |
|------------------------|---------------|----------------|--|----------------|----------------|
| ENDING FUND BAL | 66,686 | 126,833 | | 196,349 | 134,165 |
|------------------------|---------------|----------------|--|----------------|----------------|

| | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|--|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
|--|----------------------|----------------------|-----------------------|-------------------------|-----------------------|

MEASURE A PARKS - APPROPRIATIONS

| | | | | | |
|----------------------------------|--|-------|--------|--|--------|
| 51-820 RENOVATION OF WOMENS CLUB | | 9,152 | 50,000 | | 50,000 |
|----------------------------------|--|-------|--------|--|--------|

| | | | | | |
|-----------------------------------|--------|-------|--------|-------|--------|
| 51-841 TRAIL REPAIR & IMPROVEMENT | 10,404 | 6,200 | 50,000 | 6,300 | 50,000 |
|-----------------------------------|--------|-------|--------|-------|--------|

| | | | | | |
|---|--|--|-------|--|-------|
| 51-841 PLATFORM/LIGHTING FOR PUBLIC ART | | | 5,000 | | 8,000 |
|---|--|--|-------|--|-------|

| | | | | | |
|-------------------------------------|--|--------|--|--|--|
| 51-841 REPLC OF PERI PARK EQUIPMENT | | 21,182 | | | |
|-------------------------------------|--|--------|--|--|--|

| | | | | | |
|---------------------------------|--|--|--------|--|--------|
| PERI PARK CREEKBANK RESTORATION | | | 45,231 | | 30,000 |
|---------------------------------|--|--|--------|--|--------|

| | | | | | |
|-----------------------|---------------|---------------|----------------|--------------|----------------|
| APPROPRIATIONS | 10,404 | 36,534 | 150,231 | 6,300 | 138,000 |
|-----------------------|---------------|---------------|----------------|--------------|----------------|

ADDITIONAL APPROVED WORKPLAN ITEMS:

| | | | | | |
|-----------------------------|--------|--|--|--|--|
| 51-841 PERI PARK PUMP TRACK | 10,000 | | | | |
|-----------------------------|--------|--|--|--|--|

| | | | | | |
|-------------------------------------|--------|--|--|--|--|
| 51-841 REPLC OF PERI PARK EQUIPMENT | 19,371 | | | | |
|-------------------------------------|--------|--|--|--|--|

| | | | | | |
|--|-------|--|--|--|--|
| 51-841 PERI PARK PLAYGROUND & SWING REPL | 6,000 | | | | |
|--|-------|--|--|--|--|

| | | | | | |
|----------------------------------|--|--|--|--|-------|
| 51-841 BALL FIELD PRIVACY SCREEN | | | | | 6,804 |
|----------------------------------|--|--|--|--|-------|

| | | | | | |
|---|--------|--|---------|--|---------|
| 73-673 PARKLAND ACQUISITION (WALL PROP) | 87,500 | | 100,000 | | 100,000 |
|---|--------|--|---------|--|---------|

| | | | | | |
|-----------------------------------|--|--|--|--|--------|
| 73-673 PARKLAND REHAB (WALL PROP) | | | | | 50,000 |
|-----------------------------------|--|--|--|--|--------|

| | | | | | |
|--|----------------|---------------|----------------|--------------|----------------|
| | 196,745 | 36,534 | 250,231 | 6,300 | 294,804 |
|--|----------------|---------------|----------------|--------------|----------------|

NOTES: The County requires that Measure A funds be spent from within a single fund and not transferred to different funds for expenditure on a project. For example, the funds allocated to open space/parkland acquisition cannot be transferred to the Open Space Fund. The funds must remain in Fund 23 until expended.

Funding for Pavilion was reallocated to pay for Peri Park playground equipment

*** See Appendix for Measure A Parks annual workplan



Town of Fairfax

2024-25 Operating Budget

FUND **25 FEDERAL STIMULUS FUNDS**
DEPT **715 MISCELLANEOUS**

Funding of approx. \$1.8 million in Federal assistance from the American Rescue Plan Act (ARPA). Eligible uses include, but are not limited to, business & renter assistance; water & sewer infrastructure, equity programs, reimbursement for loss Town revenue, and homelessness. The funds do NOT need to be allocated prior to receiving the funds from the State (State distributes funds on behalf of the Feds). However, the Town can only use the funds for eligible expenses. Funds must be obligated by Dec 31, 2024 (3 yrs) and spent by Dec 31, 2026 (5 yrs). The funds are distributed by the State in two even tranches: July 2021 and July 2022.

| FUND SUMMARY | | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|--|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | Actual | Actual | ADOPTED | Projected | ADOPTED |
| BEGINNING FUND BAL | | - | 866,338 | | 1,766,049 | 1,588,335 |
| REVENUES | | | | | | |
| 070 711 FEDERAL/STATE GRANT REVENUE | | 899,711 | 899,711 | | | |
| SUBTOTAL REVENUES | | 899,711 | 899,711 | - | - | - |
| APPROPRIATIONS | | | | | | |
| 715 893 VARIOUS | | 33,373 | | | | - |
| SUBTOTAL APPROPRIATIONS | | 33,373 | - | - | - | - |
| TRANSFERS | | | | | | |
| 725 951 TSFR TO FUND 51 - CIP GRANT | | | | (150,000) | (177,714) | (90,000) |
| SUBTOTAL TRANSFER | | - | - | (150,000) | (177,714) | (90,000) |
| NET DEPARTMENT ACTIVITY | | 866,338 | 899,711 | (150,000) | (177,714) | (90,000) |
| ENDING FUND BAL | | 866,338 | 1,766,049 | | 1,588,335 | 1,498,335 |
| FEDERAL STIMULUS FUNDS - APPROPRIATIONS | | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
| | | Actual | Actual | ADOPTED | Projected | ADOPTED |
| Countywide Homeless voucher program (3-5 yr funding) | | | 33,373 | | | |
| 51-827 STORM WATER IMPROVEMENTS | | | | 1,700,000 | 177,714 | 90,000 |
| | | - | 33,373 | | 177,714 | 90,000 |

NOTES:
 REVENUES ARE CLASSED AS "DEFERRED / UNEARNED" UNTIL SPENT



Town of Fairfax

2024-25 Operating Budget

FUND 44-46 DEBT SERVICE MEASURE K

DEPT 716 DEBT SERVICE

The Measure K Debt service fund exists to handle the debt payments on the Measure K General Obligation bonds issued between FY2000-2006 to fund capital improvements to community facilities, streets, and storm drains within the Town. Borrowed funds were spent from the Fund 54 Measure K capital Improvement fund. Revenues are raised property taxes designated for debt service at a rate adopted by council annually sufficient to pay principal and interest on the bond issues. The 2000 series bonds were refinanced in 2008 which provided \$158,050 of additional project funds. The 2002 series bonds were refunded in 2012 which provided \$193,726 of additional capital for Measure K street purposes. The Town refunded the 2006 issue in May, 2016 reducing debt service (interest) costs to ratepayers (See Fund 46). The rate charged to ratepayers was .0225 per \$100 of Assessed valuation (AV) in FY23-24. The rate in FY24-25 will be .0225 per \$100 of AV.

| FUND SUMMARY | | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|--|------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| | | Actual | Actual | ADOPTED | Projected | ADOPTED |
| BEGINNING FUND BAL | | 640,035 | 596,867 | | 547,999 | 472,521 |
| REVENUES | | | | | | |
| 010 101 | PROPERTY TAX - CURRENT SEC | 481,584 | 510,608 | 475,379 | 497,268 | 517,200 |
| 010 102 | PROPERTY TAX - CURRENT UNSEC | 3,244 | 3,813 | 6,480 | 6,933 | 7,500 |
| 010 103 | PROPERTY TAX - PRIOR YEARS | 562 | - | - | - | - |
| 010 110 | SUPPLEMENTAL PROPERTY TAX | 38,021 | 18,172 | 16,290 | 17,380 | 16,900 |
| 050 607 | SECURED HOPTR | 3,226 | 3,018 | 2,610 | 2,743 | 2,700 |
| SUBTOTAL REVENUES | | 526,636 | 535,611 | 500,759 | 524,325 | 544,300 |
| APPROPRIATIONS | | | | | | |
| FUND 44 - 2008 GENERAL OBLIGATION REFUNDING BONDS | | | | | | |
| 716 995 | PRINCIPAL | 157,100 | 171,800 | 191,300 | 191,300 | 210,800 |
| 716 996 | INTEREST | 50,949 | 41,411 | 30,881 | 30,881 | 19,220 |
| | | 208,049 | 213,211 | 222,181 | 222,181 | 230,020 |
| FUND 45 - 2012 GENERAL OBLIGATION REFUNDING BONDS | | | | | | |
| 716 995 | PRINCIPAL | 186,400 | 198,100 | 214,400 | 214,400 | 224,900 |
| 716 996 | INTEREST | 44,285 | 38,614 | 32,530 | 32,530 | 26,050 |
| | | 230,685 | 236,714 | 246,930 | 246,930 | 250,950 |
| FUND 46 - 2016 GENERAL OBLIGATION BONDS | | | | | | |
| 716 995 | PRINCIPAL | 110,000 | 111,000 | 113,000 | 113,000 | 119,000 |
| 716 996 | INTEREST | 16,065 | 13,745 | 11,393 | 11,393 | 8,957 |
| | | 126,065 | 124,745 | 124,393 | 124,393 | 127,957 |
| ADMIN FEES | | | | | | |
| 821 | CONTRACT SERVICES | 1,800 | 3,600 | 2,700 | 2,700 | 2,700 |
| 871 | INSURANCE & FEES | 3,205 | 6,210 | 3,600 | 3,600 | 3,600 |
| SUBTOTAL APPROPRIATIONS | | 569,804 | 584,479 | 599,803 | 599,803 | 615,227 |
| NET DEPARTMENT ACTIVITY | | (43,168) | (48,868) | (99,044) | (75,478) | (70,927) |
| ENDING FUND BAL | | 596,867 | 547,999 | | 472,521 | 401,595 |

| NOTES: | Summary of the Town's portion of Measure K Debt Service Payments | Original Issue | Final Payment | Principal Balance | | |
|--|--|----------------|---------------|---------------------|---------------------|---------------------|
| | | | | 6/30/2023 | 6/30/2024 | 6/30/2025 |
| Fund 44 | 2008 Refunding General Obligation Bonds | \$ 1,977,600 | 8/1/2025 | \$ 627,300 | \$ 436,000 | \$ 225,200 |
| Fund 45 | 2012 Refunding General Obligation Bonds | \$ 2,772,800 | 8/1/2027 | \$ 995,500 | \$ 770,600 | \$ 545,700 |
| Fund 46 | 2016 General Obligation Bonds | \$ 1,239,000 | 8/1/2027 | \$ 486,000 | \$ 367,000 | \$ 248,000 |
| TOTALS | | | | \$ 2,108,800 | \$ 1,573,600 | \$ 1,018,900 |
| 821 Disclosure & dissemination compliance services (Urban Futures) | | | | | | |



Town of Fairfax

2024-25 Operating Budget

FUND 48 LEASE AGREEMENT
DEPT 716 DEBT SERVICE

On January 18, 2017, the Town entered into a lease financing agreement with Capital One Public Funding, LLC to refinance a significant portion of its Unfunded Accrued Liability (UAL) owed to CalPERS for Miscellaneous and Safety pensions. The Lease was in the amount of **\$3,860,000** which covered payoff in full of the Town's Retirement Side Funds and Pre-2013 UAL for both Miscellaneous and Safety employees. The lease was refinanced September 29, 2020 with the existing lease holder, which waived all prepayment provisions and agreed to add \$6,460,955 of additional UAL to lease debt increasing the issue to **\$9,402,000**. The refinanced UAL included the balances of the three highest PERS tiers, Public Safety Tiers 1&2, and Miscellaneous Employees Tier 1 at June 30, 2021. The "Taxable Lease Revenue Bond, Series 2020" holds an all-in interest cost of 3.66% resulting in an estimated total cash flow savings of \$4,280,615 and maturing on August 1, 2036. By comparison, the refinanced lease issue had an interest rate of 5.4% and the UAL with CalPERS was 7.0%. The issue began paying semi-annual principal and interest payments on February 1, 2021 and will continue 15 years to 7/15/36.

| FUND SUMMARY | | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|--------------------------------|---------------------------|----------------|----------------|----------------|----------------|----------------|
| | | Actual | Actual | ADOPTED | Projected | ADOPTED |
| BEGINNING FUND BAL | | 4,409 | 4,409 | | 4,409 | 4,409 |
| REVENUES | | | | | | |
| 090 | INTERDEPARTMENTAL CHARGES | 553,738 | 624,923 | 668,198 | 668,198 | 714,312 |
| SUBTOTAL REVENUES | | 481,182 | 624,923 | 668,198 | 668,198 | 714,312 |
| APPROPRIATIONS | | | | | | |
| 716 994 | DEBT ISSUE/ADMIN | 2,100 | | | | |
| 716 997 | LEASE PAYMENT | 551,639 | 624,923 | 668,198 | 668,198 | 714,312 |
| SUBTOTAL APPROPRIATIONS | | 481,182 | 624,923 | 668,198 | 668,198 | 714,312 |
| TRANSFERS | | | | | | |
| 100 931 | TSFR FROM 01-GENERAL FUND | | | | | |
| SUBTOTAL TRANSFER | | - | - | - | - | - |
| NET DEPARTMENT ACTIVITY | | - | - | - | - | - |
| ENDING FUND BAL | | 4,409 | 4,409 | | 4,409 | 4,409 |

ALLOCATION OF LEASE PAYMENT TO DEPARTMENTS (496)

PRIOR

| | | | | |
|-------------------------------------|-------------------------------|---------|--------|---------|
| 01 - 111 | Town Council | 1,905 | 0.29% | 2,037 |
| 01 - 211 | Town Manager | 7,100 | 1.06% | 7,590 |
| 01 - 241 | Finance | 5,772 | 0.86% | 6,171 |
| 01 - 311 | Planning & Building Services | 43,408 | 6.50% | 46,404 |
| 01 - 321 | Building Inspection & Permits | 17,029 | 2.55% | 18,204 |
| 01 - 411 | Police | 546,487 | 81.79% | 584,201 |
| 01 - 510 | Public Works Administration | 7,157 | 1.07% | 7,651 |
| 01 - 511 | Street Maintenance | 20,204 | 3.02% | 21,598 |
| 01 - 611 | Park Maintenance | 11,199 | 1.68% | 11,971 |
| 01 - 616 | Volunteers for Fairfax | 2,741 | 0.41% | 2,931 |
| 01 - 617 | Recreation | 5,196 | 0.78% | 5,554 |
| UAL/Side Fund charge to departments | | 668,198 | | 714,312 |

NOTES:

Allocation based on prior year Side Fund expense percentage
 See the debt service exhibit in the APPENDIX



Town of Fairfax

2024-25 Operating Budget

FUND 51 CIP - GRANTS
DEPT CAPITAL PROJECTS

This activity encompasses the costs of capital projects partially or fully funded by federal and state grants.
 Additional funding is provided by transfers from Measure A - Parks & Transportation, Measure F and Gas Tax funds.

| FUND SUMMARY | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|---|-----------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | ADOPTED | Projected | ADOPTED |
| BEGINNING FUND BAL | 985,480 | 916,665 | | 78,202 | 104,055 |
| REVENUES | | | | | |
| 070 695 COUNTY | | | - | | - |
| 070 864 STATE PARK BOND REVENUE | | | 177,952 | - | 177,952 |
| 070 711 FEDERAL/STATE GRANT REVENUE | 238,155 | 19,683 | - | 511,662 | - |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | 167,651 | 481,028 | 1,408,220 | | 1,329,832 |
| 070 600 FED/STATE FINANCING | | | 3,806 | 19,683 | 3,806 |
| 070 699 OTHER | | | | | |
| SUBTOTAL REVENUES | 405,806 | 500,711 | 1,589,978 | 531,345 | 1,511,590 |
| APPROPRIATIONS | | | | | |
| 821 OUTSIDE SERVICES | | | - | | - |
| 825 ENVIRONMENTAL & PERMITS | | | 84,106 | | 38,806 |
| 826 ENGINEERING & DESIGN | | | 1,553,435 | | 1,215,212 |
| 827 CONSTRUCTION | | | 835,500 | | 985,231 |
| OTHER | | | 15,000 | | - |
| SUBTOTAL APPROPRIATIONS | 708,372 | 1,586,676 | 2,488,041 | 1,104,507 | 2,239,249 |
| TRANSFERS | | | | | |
| 100 931 TSFR FROM FUND 01 - GENERAL FUND | - | - | 68,063 | 70,000 | 365,000 |
| 100 941 TSFR FROM FUND 20 - MEASURE F | 30,000 | 9,757 | 30,000 | 30,000 | 30,000 |
| 100 942 TSFR FROM FUND 21 - GAS TAX | 193,347 | 64,039 | 60,000 | 60,000 | 73,770 |
| 100 956 TSFR FROM FUND 22 - MEAS A TRANS | - | 153,706 | 185,000 | 255,001 | - |
| 100 957 TSFR FROM FUND 23 - MEAS A PARK | 10,404 | 20,000 | 150,231 | 6,300 | 138,000 |
| 100 961 TSFR FROM FUND 25 - FEDERAL STIM | - | - | 150,000 | 177,714 | 90,000 |
| 725 TSFR TO FUND 23 - MEAS A PARK | | | | - | |
| SUBTOTAL TRANSFER | 233,751 | 247,502 | 643,294 | 599,015 | 696,770 |
| NET DEPARTMENT ACTIVITY | (68,815) | (838,463) | (254,769) | 25,853 | (30,889) |
| ENDING FUND BAL | 916,665 | 78,202 | | 104,055 | 73,166 |
| ALLOCATION OF APPROPRIATIONS: | | | | | |
| 51- 521 PAVILION KITCHEN | 2,876 | 3,913 | 285,635 | 29,101 | 230,000 |
| 51- 810 ST RESURF & REPAIR - SELECTED SFD | 735 | 25,239 | 20,000 | 33,892 | 20,000 |
| 51- 813 ST RESURF & REPAIR - 378 SCENIC RD | 755 | 153,706 | | | - |
| 51- 816 ST RESURF & REPAIR - 145 CANYON RD STAB | 21,878 | 20,226 | 185,000 | 632,002 | 5,000 |
| 51- 820 WOMENS CLUB REHABILITATION | 7,700 | | 50,000 | | 50,000 |
| 51- 821 PAVILION FLOOR/KITCHEN | 2,975 | 4,124 | | | |
| 51- 825 2378 SFD ROAD STAB | | | 50,000 | 50,000 | - |
| 51- 826 78 WREDEN | | 228,432 | | | |
| 51- 827 STORM WATER IMPROVEMENTS | 1,875 | 56,465 | 150,000 | 177,714 | 90,000 |
| 51- 829 195 PINE ST | 34,653 | 579,456 | | | |
| 51- 828 45 CANYON CRK BANK REPAIR | | | | 804 | |
| 51- 841 MISC PARK & TRAIL IMPROVEMENTS | 10,404 | 29,757 | 85,000 | 6,300 | 85,000 |
| 51- 843 AZALEA AVENUE BRIDGE | 58,456 | 92,235 | 303,806 | 20,960 | 303,806 |
| 51- 845 103 ROCCA | | 2,216 | 150,000 | 15,047 | 250,000 |
| 51- 856 MEADOW WAY BRIDGE | 390,053 | 301,116 | 776,600 | 80,368 | 698,212 |
| 51- 871 BPMP - SPRUCE, MARIN, CANYON BRIDGE | 18,390 | 30,984 | 242,000 | 20,220 | 242,000 |
| 51- 873 CREEK ROAD BRIDGE | 51,638 | 41,231 | 190,000 | 38,099 | 190,000 |
| 51- 890 PERI PARK CREEKSIDE RESTORATION | | | | | 45,231 |
| 51- 909 PAVILION SEISMIC RETROFIT | 105,985 | 17,576 | | | |
| 51- OTHER | | | | | 30,000 |
| Totals | 708,372 | 1,586,676 | 2,488,041 | 1,104,507 | 2,239,249 |



Town of Fairfax

2024-25 Operating Budget

FUND 52 CIP - STORM RECOVERY
DEPT CAPITAL PROJECTS

This activity encompasses the costs of capital projects partially or fully funded by federal and state grants.

| FUND SUMMARY | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|--|------------------|------------------|----------------|----------------|------------|
| | Actual | Actual | ADOPTED | Projected | ADOPTED |
| BEGINNING FUND BAL | (567,728) | (905,042) | | (902,311) | 406 |
| REVENUES | | | | | |
| 070 600 FEDERAL/STATE GRANT REVENUE | 188,878 | - | - | 467,371 | - |
| 070 695 COUNTY | | | | - | |
| 070 720 FEMA | | | | - | |
| OTHER/OES | | | | - | |
| SUBTOTAL REVENUES | 188,878 | - | - | 467,371 | - |
| APPROPRIATIONS | | | | | |
| 821 OUTSIDE SERVICES | | | | | |
| 822 PROFESSIONAL SERVICES | | | | | |
| 825 ENVIRONMENTAL & PERMITS | | | | | - |
| 826 ENGINEERING & DESIGN | | | 100,000 | | - |
| 827 CONSTRUCTION | | | 5,000 | | - |
| 828 CONSTRUCTION ENGINEERING | | | 65,000 | | - |
| 699 OTHER | | | | | - |
| SUBTOTAL APPROPRIATIONS | 526,192 | 175,621 | 170,000 | 34,654 | - |
| TRANSFERS | | | | | |
| 100 941 TSFR FROM FUND 01 - GENERAL FUND | | 178,352 | 170,000 | 470,000 | |
| 100 941 TSFR FROM FUND 20 - MEASURE F | - | - | - | - | - |
| 100 941 TSFR FROM FUND 53 - CIP TOWN | - | - | - | - | - |
| SUBTOTAL TRANSFER | - | 178,352 | 170,000 | 470,000 | - |
| NET DEPARTMENT ACTIVITY | (337,314) | 2,731 | - | 902,717 | - |
| ENDING FUND BAL | (905,042) | (902,311) | | 406 | 406 |
| ALLOCATION OF APPROPRIATIONS: | | | | | |
| 52- 534 HEADWALL SCOUR (6 Bridge Ct) | 30,438 | | 170,000 | 709 | |
| 52- 556 STORMS JAN/FEB 2019 | | | | - | |
| 52- 564 78 WREDEN | | | | - | |
| 52- 566 378 SCENIC | | | | - | |
| 52- 815 COVID MEASURES | 56,970 | 52,897 | | 33,945 | |
| 52- 825 AZALEA @ SFD (NOW FUND 53) | 438,784 | | | - | |
| 52- 881 STORMS 2023 | | 122,724 | | | |
| Totals | 526,192 | 175,621 | 170,000 | 34,654 | - |

NOTES: Projects reference FEMA categories and projects; Upwards of 90% FHWA funding
 FEMA pays 75% of eligible costs - Cal-OES pays 75% of remaining 25% - Town pays approx. 6.5%



Town of Fairfax

2024-25 Operating Budget

FUND 53 CIP - TOWN
DEPT CAPITAL PROJECTS

This activity encompasses the costs of capital projects funded by Town General Fund revenue
 Additional sources include Measure A (TAM Transportation tax) and Measure F.

| FUND SUMMARY | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2024-25 |
|--------------|------------|------------|------------|------------|------------|
| | Actual | Actual | ADOPTED | Projected | ADOPTED |

| | | | | | |
|---------------------------|-----------|-----------|--|-----------|-------|
| BEGINNING FUND BAL | (818,604) | (227,461) | | (229,101) | 9,615 |
|---------------------------|-----------|-----------|--|-----------|-------|

REVENUES

| | | | | | |
|-------------------------------------|----------------|---------------|----------|----------|----------------|
| 070 695 COUNTY | | | - | - | - |
| 060 920 MEASURE A TAM TRANSP TAX | - | - | - | - | - |
| 070 711 FEDERAL/STATE GRANT REVENUE | 254,975 | | - | - | 225,000 |
| 070 699 OTHER SEE NOTE | | 10,000 | - | - | - |
| SUBTOTAL REVENUES | 254,975 | 10,000 | - | - | 225,000 |

APPROPRIATIONS

| | | | | | |
|--------------------------------|----------------|----------------|------------------|----------------|----------------|
| 821 OUTSIDE SERVICES | DETAIL | DETAIL | - | DETAIL | - |
| 825 ENVIRONMENTAL & PERMITS | IN NOTES | IN NOTES | - | IN NOTES | - |
| 826 ENGINEERING & DESIGN | | | 150,000 | 24,209 | 100,000 |
| 827 CONSTRUCTION | | | 1,310,000 | 890,275 | 695,000 |
| 828 CONSTRUCTION ENGINEERING | | | - | - | - |
| 814 OTHER | | | - | - | - |
| SUBTOTAL APPROPRIATIONS | 183,832 | 112,777 | 1,460,000 | 914,484 | 795,000 |

TRANSFERS

| | | | | | |
|--|----------------|----------------|------------------|------------------|----------------|
| 100 931 TSFR FROM FUND 01 - GENERAL FUND | 315,000 | 86,541 | 780,000 | 920,000 | |
| 100 941 TSFR FROM FUND 20 - MEASURE F | 30,000 | 14,596 | 33,200 | 33,200 | 33,200 |
| 100 942 TSFR FROM FUND 21 - GAS TAX | 175,000 | | 200,000 | 200,000 | 250,000 |
| 100 946 TSFR FROM FUND 22 - MEAS A TRANS | - | - | 350,000 | - | 300,000 |
| 100 949 TSFR FROM FUND 51 - CIP GRANTS | - | - | - | - | - |
| 725 952 TSFR TO FUND 53 - CIP STORM | | | - | - | - |
| SUBTOTAL TRANSFER | 520,000 | 101,137 | 1,363,200 | 1,153,200 | 583,200 |

NET DEPARTMENT ACTIVITY

| | | | | |
|----------------|----------------|-----------------|----------------|---------------|
| 591,143 | (1,640) | (96,800) | 238,716 | 13,200 |
|----------------|----------------|-----------------|----------------|---------------|

ENDING FUND BAL

| | | | | |
|-----------|-----------|--|-------|--------|
| (227,461) | (229,101) | | 9,615 | 22,815 |
|-----------|-----------|--|-------|--------|

ALLOCATION OF APPROPRIATIONS:

| | | | | | |
|---|----------------|----------------|------------------|----------------|----------------|
| 53- 804 SIDEWALK REPLACE/REPAIR & TREE TRIM | 13,048 | 4,000 | 20,000 | 168,778 | 20,000 |
| 53- 825 AZALEA/SDF INTERSECTION | 10,445 | | 250,000 | - | - |
| 53- 830 DOWNTOWN IMPROVEMENTS | 32,340 | 10,596 | 190,000 | | 225,000 |
| 53- 887 STREET RESURFACING/REPAIR | 110,814 | 98,181 | 1,000,000 | 745,706 | 550,000 |
| 53- 894 PARKADE IMPROVEMENTS | 17,185 | | - | - | - |
| Totals | 183,832 | 112,777 | 1,460,000 | 914,484 | 795,000 |

NOTES:

699 In-kind contribution (Staff Time)



Town of Fairfax

2024-25 Operating Budget

FUND 73 OPEN SPACE
DEPT 673 OPEN SPACE

The Open Space Fund was established in June 2004. It is a fiduciary type fund whose activities are managed by the Open Space Committee.

| FUND SUMMARY | FY 2021-22 Actual | FY 2022-23 Actual | FY 2023-24 ADOPTED | FY 2023-24 Projected | FY 2024-25 ADOPTED |
|-------------------------------------|----------------------|----------------------|-----------------------|-------------------------|-----------------------|
| BEGINNING FUND BAL | 46,045 | 54,773 | | 58,178 | 49,434 |
| REVENUES | | | | | |
| 070 815 COUNTY OPEN SPACE GRANT | | | | | |
| 070 816 DONATIONS | 8,728 | 3,405 | 2,000 | 3,256 | 2,000 |
| 070 923 COUNTY MEASURE A PARK | | | | | |
| SUBTOTAL REVENUES | 8,728 | 3,405 | 2,000 | 3,256 | 2,000 |
| APPROPRIATIONS | | | | | |
| COMMITTEE | | | | | |
| 811 POSTAGE | | | 2,000 | | |
| 879 FUNDRAISING COST | 3,319 | 3,571 | 2,000 | 526 | 4,000 |
| 890 MISCELLANEOUS | - | - | - | | - |
| 931 BLDGS & LAND | | | | 12,000 | |
| SUBTOTAL APPROPRIATIONS | 3,319 | 3,571 | 4,000 | 12,526 | 4,000 |
| TRANSFERS | | | | | |
| 100 931 TSFR FROM GENERAL FUND | | | | | |
| 100 TSFR FROM FUND 23 - MEAS A PARK | 3,319 | 3,571 | 4,000 | 526 | 4,000 |
| 100 699 LOAN FROM GENERAL FUND | | | | | |
| SUBTOTAL TRANSFER | 3,319 | 3,571 | 4,000 | 526 | 4,000 |
| NET DEPARTMENT ACTIVITY | 8,728 | 3,405 | 2,000 | (8,744) | 2,000 |
| ENDING FUND BAL | 54,773 | 58,178 | | 49,434 | 51,434 |

ALLOCATION OF FUND BALANCE:

| | | | | |
|------------------------------------|---------------|---------------|---------------|---------------|
| | | | - | - |
| Designated for Capital Acquisition | 300 | 300 | 10,000 | 10,000 |
| Undesignated Balance | 54,473 | 57,878 | 39,434 | 41,434 |
| | 54,773 | 58,178 | 49,434 | 51,434 |

Property Acquisitions

| | |
|--|------------|
| 2005 Melvin Property (APN:# 197-070-05) | \$ 200,000 |
| 2009 Tax Default (Toyon) (APN:# 03-673-931) | 6,100 |
| 2013 Upper Ridgeway (APN # 001-193-07) | 48,283 |
| 2014 Sky ranch (contribution) | 60,000 |
| 2022 Pellolio Parcel (APN#003-163-14) | donated |
| 2024 Upper Hawthorn Canyon (adj Wall property) | 12,000 |

NOTES:

931 Previous policy has been that budget not spent during the fiscal year was then allocated to the FOSC fund balance and another \$4,000 is budgeted for the next year. This has been revised so that the Town will replenish the funds used each year, but the unused funds will not rollover into the FOSC fund balance

The Measure A committee has allocated \$100,000 of Measure A park funds for open space acquisition in FY24 and \$50,000 for restoration of the Wall property in FY24

TOWN OF FAIRFAX

FY2024-25 TO FY2028-29

ADOPTED Five Year Capital Improvement Program



MAYOR
Barbara Coler

VICE MAYOR
Lisel Blash

COUNCIL MEMBERS
Bruce Ackerman
Stephanie Hellman
Chance Cutrano

TOWN OF FAIRFAX

CAPITAL IMPROVEMENT PROGRAM BUDGET FY 2023/24

| Account No: | EXPENDITURES | | | ----- FUNDING SOURCE ----- | | | | | | | |
|-------------|--|--------------------|------------------------------|-----------------------------|----------------------------------|-------------------|------------------------------------|----------------------|-------------------------|-------------------|-----------------|
| | PROJECT | FY24 Project Phase | Estimated FY23 Project Costs | Gen Fund (Meas C) Transfers | Fund 20 Meas F Match Grant Funds | Fund 21 Gas Tax | Fund 22 Meas A/B TAM Transport Tax | Fund 23 Meas A Parks | Federal / State Funding | State Park Bond | Other Financing |
| 51-521 | PAVILION KITCHEN | Design & Const | 285,635 | 107,683 | | | | - | | 177,952 | |
| 51-810 | SR&R - BOLINAS/SFD | Design & Const | 20,000 | - | - | 20,000 | - | | | | - |
| 51-816 | SR&R - 145 CANYON RD STABILIZE | Design & Const | 185,000 | - | | - | 185,000 | | | | |
| 51-820 | PARK FACILITY IMPR: WC REHAB | Design & Const | 50,000 | - | - | | | 50,000 | | | |
| 51-824 | ROAD STABILIZATION - 2678 SFD | Design & Const | | | | | | | | | |
| 51-827 | STORMWATER IMPROVEMENTS | Design & Const | 150,000 | - | - | - | - | - | 150,000 | | - |
| 51-841 | MISC PARK & TRAIL IMPROVEMENTS | Design & Const | 85,000 | - | 30,000 | | | 55,000 | | | - |
| 51-843 | AZALEA AVENUE BRIDGE | Design & Const | 303,806 | - | | | | | 300,000 | | 3,806 |
| 51-845 | 103 ROCCA | Design & Const | 150,000 | 150,000 | | | | | - | | - |
| 51-856 | MEADOW WAY BRIDGE | Design & Const | 776,600 | 13,770 | - | 40,000 | - | | 722,830 | | - |
| 51-871 | BRIDGE PREVENTIVE MAINT PROG -SPRUCE, MARIN CANYON BRIDGES | Design & Const | 242,000 | 36,610 | | - | - | - | 205,390 | | - |
| 51-873 | CREEK ROAD BRIDGE | Design & Const | 190,000 | 10,000 | | | | | 180,000 | | |
| 51-890 | PERI PARK CREEKSIDE RESTORATION | Design & Const | 45,231 | - | - | - | - | 45,231 | - | - | |
| 52-534 | HEADWALL - 6 BRIDGE CT | Design & Const | 170,000 | 170,000 | | | | | | | |
| 53-804 | SIDEWALK REPLACE & REPAIR | Annual Program | 20,000 | 10,000 | 10,000 | - | | | | | |
| 53-825 | AZALEA AVE @ SFD | Design & Const | 250,000 | - | | | 250,000 | | | | |
| 53-830 | DOWNTOWN SIDEWALK IMPROVEMENTS | Design & Const | 190,000 | 170,000 | 20,000 | - | - | | | | - |
| 53-887 | STREET RESURFACING & REPAIR | Annual Program | 1,000,000 | 700,000 | - | 200,000 | 100,000 | | | | - |
| | TOTALS | | \$ 4,113,272 | \$ 1,368,063 | \$ 60,000 | \$ 260,000 | \$ 535,000 | \$ 150,231 | \$ 1,558,220 | \$ 177,952 | \$ 3,806 |

TOWN OF FAIRFAX

CAPITAL IMPROVEMENT PROGRAM BUDGET FY 2024/25

| Account No: | EXPENDITURES | | | FUNDING SOURCE | | | | | | | |
|-------------|--|--------------------|------------------------------|-----------------------------|----------------------------------|-------------------|------------------------------------|----------------------|-------------------------|-------------------|-----------------|
| | PROJECT | FY25 Project Phase | Estimated FY25 Project Costs | Gen Fund (Meas C) Transfers | Fund 20 Meas F Match Grant Funds | Fund 21 Gas Tax | Fund 22 Meas A/B TAM Transport Tax | Fund 23 Meas A Parks | Federal / State Funding | State Park Bond | Other Financing |
| 51-521 | PAVILION KITCHEN | Design & Const | 230,000 | 52,048 | | | | - | | 177,952 | |
| 51-810 | SR&R - BOLINAS/SFD | Design & Const | 20,000 | - | - | 20,000 | - | | | | - |
| 51-816 | SR&R - 145 CANYON RD STABILIZE | Design & Const | 5,000 | 5,000 | | - | - | | | | |
| 51-820 | PARK FACILITY IMPR: WC REHAB | Design & Const | 50,000 | - | - | | 50,000 | | | | |
| 51-827 | STORMWATER IMPROVEMENTS | Design & Const | 90,000 | - | - | - | - | 90,000 | | | - |
| 51-841 | MISC PARK & TRAIL IMPROVEMENTS | Design & Const | 85,000 | - | 30,000 | | 55,000 | | | | - |
| 51-843 | AZALEA AVENUE BRIDGE | Design & Const | 303,806 | - | | | | 300,000 | | | 3,806 |
| 51-845 | 103 ROCCA RETAINING WALL | Design & Const | 250,000 | 250,000 | | | | - | | | - |
| 51-856 | MEADOW WAY BRIDGE | Design & Const | 698,212 | - | - | 53,770 | - | 644,442 | | | - |
| 51-871 | BRIDGE PREVENTIVE MAINT PROG -SPRUCE, MARIN CANYON BRIDGES | Design & Const | 242,000 | 36,610 | | - | - | 205,390 | | | - |
| 51-873 | CREEK ROAD BRIDGE | Design & Const | 190,000 | 10,000 | | | | 180,000 | | | |
| 51-890 | PERI PARK CREEKSIDE RESTORATION | Design & Const | 45,231 | - | - | - | - | 45,231 | - | - | |
| 51-828 | 46 CANYON RD STAB | Design & Const | 10,000 | 10,000 | | | | | | | |
| 51-XXX | 454 SCENIC ROAD STAB | Design & Const | 20,000 | 20,000 | | | | | | | |
| 53-804 | SIDEWALK REPLACE & REPAIR | Annual Program | 20,000 | 10,000 | 10,000 | - | | | | | |
| 53-830 | DOWNTOWN SIDEWALK IMPROVEMENTS | Design & Const | 225,000 | - | - | - | - | 225,000 | | | - |
| 53-887 | STREET RESURFACING & REPAIR | Annual Program | 550,000 | - | - | 250,000 | 300,000 | | | | - |
| | TOTALS | | \$ 3,034,249 | \$ 393,658 | \$ 40,000 | \$ 323,770 | \$ 300,000 | \$ 150,231 | \$ 1,644,832 | \$ 177,952 | \$ 3,806 |



Town of Fairfax
2024-25 Capital Budget

CAPITAL IMPROVEMENT DETAIL

| PROJ # | PROJECT NAME | APPROP | REVENUES | TRANSFERS | TRANSFER DETAIL | | | | | |
|---------------|---------------------------------|------------------|------------------|------------------|-----------------|---------------|----------------|----------------|----------------|---------------|
| | | | | | GF (01) | MEAS F (20) | GAS TX (21) | TRAN (22) | PARK (23) | FED STIM (25) |
| 51- 521 | PAVILION KITCHEN | 230,000 | 177,952 | 52,048 | 52,048 | - | - | - | - | - |
| 51- 810 | STREET R&R @ BOLINAS & SFD | 20,000 | - | 20,000 | - | - | 20,000 | - | - | - |
| 51- 816 | STREET R&R @ 145 CANYON | 5,000 | - | 5,000 | 5,000 | - | - | - | - | - |
| 51- 820 | WC REHAB PARK FAC | 50,000 | - | 50,000 | - | - | - | - | 50,000 | - |
| 51- 824 | ROAD STAB @ 2378 SFD | - | - | - | - | - | - | - | - | - |
| 51- 827 | STORMWATER IMPR | 90,000 | - | 90,000 | - | - | - | - | - | 90,000 |
| 51- 841 | MISC PARK & TRAIL | 85,000 | - | 85,000 | - | 30,000 | - | - | 55,000 | - |
| 51- 843 | AZALEA AVE BRIDGE | 303,806 | 303,806 | - | - | - | - | - | - | - |
| 51- 845 | ROAD STAB @ 103 ROCCA | 250,000 | - | 250,000 | 250,000 | - | - | - | - | - |
| 51- 856 | MEADOW BRIDGE | 698,212 | 644,442 | 53,770 | - | - | 53,770 | - | - | - |
| 51- 871 | BPMP SP/MAR/CAN BRIDGES | 242,000 | 205,390 | 36,610 | 36,610 | - | - | - | - | - |
| 51- 873 | CREEK RD BRIDGE | 190,000 | 180,000 | 10,000 | 10,000 | - | - | - | - | - |
| 51- 890 | PERI PARK CREEKSIDE RESTORATION | 45,231 | - | 45,231 | - | - | - | - | 45,231 | - |
| 51- 828 | 46 CANYON RD STAB | 10,000 | - | 10,000 | 10,000 | - | - | - | - | - |
| 51- XXX | 454 SCENIC RD STAB | 20,000 | - | 20,000 | 20,000 | - | - | - | - | - |
| 53- 804 | SIDEWALK R&R | 20,000 | - | 20,000 | 10,000 | 10,000 | - | - | - | - |
| 53- 830 | DOWNTOWN STREET/SIDEWALK R&R | 225,000 | 225,000 | - | - | - | - | - | - | - |
| 53- 887 | PAVEMNT MANG STREET R&R | 550,000 | - | 550,000 | - | - | 250,000 | 300,000 | - | - |
| TOTALS | | 3,034,249 | 1,736,590 | 1,297,659 | 393,658 | 40,000 | 323,770 | 300,000 | 150,231 | 90,000 |
| 51 | 2,239,249 | 1,511,590 | 727,659 | 383,658 | 30,000 | 73,770 | - | 150,231 | 90,000 | |
| 52 | - | - | - | - | - | - | - | - | - | |
| 53 | 795,000 | 225,000 | 570,000 | 10,000 | 10,000 | 250,000 | 300,000 | - | - | |
| T | 3,034,249 | 1,736,590 | 1,297,659 | 393,658 | 40,000 | 323,770 | 300,000 | 150,231 | 90,000 | |



Town of Fairfax

2024-25 Capital Budget

PROJECT 51-521 PAVILION KITCHEN

Design and build all electric energy efficient kitchen at Pavilion.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|----------------|----------|----------------|----------|----------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | 177,952 | | 177,952 | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER SEE NOTE | - | | - | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | 177,952 | - | 177,952 | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|---------------|----------------|----------|----------|----------|----------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | 29,101 | 29,101 | | | | | |
| 826 ENGINEERING & DESIGN | 30,000 | | 30,000 | | | | |
| 827 CONSTRUCTION | 215,000 | 15,000 | 200,000 | | | | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 274,101 | 44,101 | 230,000 | - | - | - | - |

TRANSFERS

| | | | | | | | |
|--|---------------|---------------|---------------|----------|----------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 96,149 | 44,101 | 52,048 | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 96,149 | 44,101 | 52,048 | - | - | - | - |

NET PROJECT ACTIVITY

- - - - -

| | |
|--------|--|
| NOTES: | Revenue from State Park and Rec per capita grant (Prop 68) |
| | Required match from Town \$44,488 |



Town of Fairfax

2024-25 Capital Budget

PROJECT 51-810 STREET RESURFACING & REPAIR SELECTED ST.- BOLINAS RD. & SIR FRANCIS DRAKE

Repaving and repair for selected streets in Town

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---------------|---------------|----------|----------|----------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | 60,000 | 60,000 | | | | | |
| OTHER SEE NOTE | - | | - | | | | |
| TO BE DETERMINED | | | | | | | |
| SUBTOTAL REVENUES | 60,000 | 60,000 | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|---------------|---------------|----------------|----------|----------|----------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 28,050 | | | 28,050 | | | |
| 827 CONSTRUCTION | 210,000 | 60,000 | 20,000 | 130,000 | | | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 238,050 | 60,000 | 20,000 | 158,050 | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|----------|---------------|----------------|----------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | - | | - | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | - | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | 100,000 | | 20,000 | 80,000 | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | 78,050 | | | 78,050 | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 178,050 | - | 20,000 | 158,050 | - | - | - |

NET PROJECT ACTIVITY

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| - | - | - | - | - | - | - | - |
|---|---|---|---|---|---|---|---|

| | |
|---------------|--|
| NOTES: | Portions of Bolinas Rd. from approx. Broadway south to the Town Limits. |
| | Portions of Sir Francis Drake from approx. Oak Manor Dr. west to the town limits |



Town of Fairfax
2024-25 Capital Budget

PROJECT 51-816 STREET RESURFACING & REPAIR
145 CANYON RD STABILIZATION

Stabilization of the roadway and existing retaining wall located approximately at 145 Canyon Road

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|------------------------|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
|------------------------|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER SEE NOTE | - | | | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|---------------|--------------|----------------|--------------|--------------|--------------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | 40,000 | 10,000 | 5,000 | 10,000 | 5,000 | 5,000 | 5,000 |
| 826 ENGINEERING & DESIGN | 20,000 | 10,000 | | 10,000 | | | |
| 827 CONSTRUCTION | 150,000 | | | 150,000 | | | |
| 828 CONSTRUCTION ENGINEERING | 15,000 | | | 15,000 | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 225,000 | 20,000 | 5,000 | 185,000 | 5,000 | 5,000 | 5,000 |

TRANSFERS

| | | | | | | | |
|--|----------------|---------------|--------------|----------------|--------------|--------------|--------------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 30,000 | 10,000 | 5,000 | | 5,000 | 5,000 | 5,000 |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | - | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | 195,000 | 10,000 | | 185,000 | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 225,000 | 20,000 | 5,000 | 185,000 | 5,000 | 5,000 | 5,000 |

NET PROJECT ACTIVITY

- - - - -

| | |
|---------------|-----------------------------------|
| NOTES: | Using FY19-20 TAM Measure A funds |
| | |
| | |



Town of Fairfax

2024-25 Capital Budget

PROJECT 51-820 PARK FACILITY IMPROVEMENTS

WOMEN'S CLUB REHABILITATION

Improvements to the Women's Club: 1) Improve lighting and 2) energy improvements to replace furnace and water heater.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|----------|----------|----------|----------|----------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER | - | | | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|---------------|--------------|---------------|----------|----------|----------|----------|
| 821 OUTSIDE SERVICES | - | | - | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | - | | | | | | |
| 827 CONSTRUCTION | 58,000 | 8,000 | 50,000 | | | | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 58,000 | 8,000 | 50,000 | - | - | - | - |

TRANSFERS

| | | | | | | | |
|--|---------------|--------------|---------------|----------|----------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 8,000 | 8,000 | | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | - | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | 50,000 | | 50,000 | | | | |
| SUBTOTAL TRANSFER | 58,000 | 8,000 | 50,000 | - | - | - | - |

NET PROJECT ACTIVITY

- - - - -

| |
|---|
| NOTES: MEASURE A - Park funds |
| Upgrades include roof, doors, landscaping |



Town of Fairfax

2024-25 Capital Budget

PROJECT 51-824 ROAD STABILIZATION 2378 SFD

In October 2021, rains caused a sinkhole on Sir Frances Drake. Emergency repairs were performed. Ongoing expenses are for investigation of the condition of the roadway condition and retaining wall.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|---|----------------|----------------|----------|----------------|----------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) COUNTY FINANCING LOAN | - | | | | | | |
| OTHER - FEMA SEE NOTE | 330,587 | 330,587 | - | | | | |
| TO BE DETERMINED | 120,000 | | | 120,000 | | | |
| SUBTOTAL REVENUES | 450,587 | 330,587 | - | 120,000 | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|---------------------------------------|----------------|----------------|----------|----------------|----------|----------|----------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 50,000 | | | 50,000 | | | |
| 827 CONSTRUCTION | 560,783 | 440,783 | | 120,000 | | | |
| 828 CONSTRUCTION ENGINEERING OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 610,783 | 440,783 | - | 170,000 | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|----------------|----------|---------------|----------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 160,196 | 110,196 | | 50,000 | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 160,196 | 110,196 | - | 50,000 | - | - | - |

NET PROJECT ACTIVITY

0 0 - - - -

| | |
|--------|--|
| NOTES: | Funded by Council emergency authorization March 2022 |
| | FEMA reimbursement expected for 75% |



Town of Fairfax

2024-25 Capital Budget

PROJECT 51-827 STORM WATER IMPROVEMENTS

(1) Stormwater mapping and inventory assessment. (2) Installation of pollution control devices on storm drain inserts per state requirements. Includes storm drain mapping at various locations

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | - | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER see note | - | | | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|------------------|---|---------------|----------------|----------------|---|---|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 150,000 | | 90,000 | 60,000 | | | |
| 827 CONSTRUCTION | 1,500,000 | | | 750,000 | 750,000 | | |
| 828 CONSTRUCTION ENGINEERING | 50,000 | | | | 50,000 | | |
| OTHER | - | | - | - | | | |
| SUBTOTAL APPROPRIATIONS | 1,700,000 | - | 90,000 | 810,000 | 800,000 | - | - |

TRANSFERS

| | | | | | | | |
|--|------------------|---|---------------|----------------|----------------|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | - | | | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| 100 TSFR FUND 25 - FEDERAL STIMULUS | 1,700,000 | | 90,000 | 810,000 | 800,000 | | |
| SUBTOTAL TRANSFER | 1,700,000 | - | 90,000 | 810,000 | 800,000 | - | - |

NET PROJECT ACTIVITY

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| - | - | - | - | - | - | - | - |
|---|---|---|---|---|---|---|---|

NOTES: Eligible infrastructure expense under the American Rescue Plan Act (ARPA).
Park Road \$52,000 Kent \$36,000



Town of Fairfax

2024-25 Capital Budget

PROJECT 51-841 MISC PARK & TRAIL IMPROVEMENTS

Park improvements & pedestrian trail improvements funded by Measure A Park & Measure F funding including park improvements.
 Projects include pedestrian trail repair.

| PROJECT SUMMARY | ESTIMATED | PRIOR YEARS | FY 2024-25 | FY 2025-26 | FY 2026-27 | FY 2027-28 | FY 2028-29 |
|-----------------|-----------|-------------|------------|------------|------------|------------|------------|
| | TOTAL | ACTUAL | ADOPTED | ESTIMATED | ESTIMATED | ESTIMATED | ESTIMATED |

REVENUES

| | | | | | | | |
|--------------------------------------|---------------|---------------|----------|----------|----------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | 58,000 | 58,000 | - | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER [AARP Grant] | - | | - | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | 58,000 | 58,000 | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|----------------|---------------|---------------|---------------|---------------|---------------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | - | | | | | | |
| 827 CONSTRUCTION | 459,000 | 174,000 | 85,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | - | | | | |
| SUBTOTAL APPROPRIATIONS | 459,000 | 174,000 | 85,000 | 50,000 | 50,000 | 50,000 | 50,000 |

TRANSFERS

| | | | | | | | |
|--|----------------|----------------|---------------|---------------|---------------|---------------|---------------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | - | | | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | 186,000 | 36,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | 215,000 | 80,000 | 55,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| SUBTOTAL TRANSFER | 401,000 | 116,000 | 85,000 | 50,000 | 50,000 | 50,000 | 50,000 |

NET PROJECT ACTIVITY

- - - - -

| | |
|---------------|--|
| NOTES: | For trail maintenance/repair: funded by Measure Park and Measure F. See FUND 23 for funding detail on park improvements for the use of Measure A Park funds (approx. \$89,000). |
|---------------|--|



Town of Fairfax

2024-25 Capital Budget

PROJECT 51-843 AZALEA AVENUE BRIDGE

The Azalea Avenue Bridge is eligible for replacement under the Federal Highway Bridge Program (HBP) administered by CalTrans. The total project costs and funding includes construction, ROW, and design costs. Phase I design will include preliminary environmental assessments, community outreach, conceptual design, and cost estimates. Phase II is engineering design and ROW. Overall Ph I&II would be complete in 18-24 months. The project is 100% funded by State and Federal grants with the exception of CEQA costs. The County of Marin will cover up to \$60,000 of the Town's CEQA and other out-of-pocket expenses.

| PROJECT SUMMARY | ESTIMATED | PRIOR YEARS | FY 2024-25 | FY 2025-26 | FY 2026-27 | FY 2027-28 | FY 2028-29 |
|-----------------|-----------|-------------|------------|------------|------------|------------|------------|
| | TOTAL | ACTUAL | ADOPTED | ESTIMATED | ESTIMATED | ESTIMATED | ESTIMATED |

REVENUES

| | | | | | | | |
|--------------------------------------|------------------|----------------|----------------|----------------|------------------|------------------|--|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | - | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | 5,515,080 | 716,460 | 300,000 | 300,000 | 2,198,620 | 2,000,000 | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER | 41,806 | 28,000 | 3,806 | 10,000 | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | 5,556,886 | 744,460 | 303,806 | 310,000 | 2,198,620 | 2,000,000 | |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|------------------|----------------|----------------|----------------|------------------|------------------|--|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | 41,806 | 28,000 | 3,806 | 10,000 | | | |
| 826 ENGINEERING & DESIGN | 1,515,080 | 716,460 | 300,000 | 300,000 | 198,620 | | |
| 827 CONSTRUCTION | 4,000,000 | | - | | 2,000,000 | 2,000,000 | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 5,556,886 | 744,460 | 303,806 | 310,000 | 2,198,620 | 2,000,000 | |

TRANSFERS

| | | | | | | | |
|--|----------|----------|----------|----------|----------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | - | | | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | - | - | - | - | - | - | - |

NET PROJECT ACTIVITY

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| - | - | - | - | - | - | - | - |
|---|---|---|---|---|---|---|---|

NOTES: Engineering & design costs include NEPA. Environmental & permits is for CEQA costs.
 The County Flood Zone 9 (shown as "other" revenue) will reimburse up to \$60,000 for costs (e.g., CEQA) not eligible for HBP funding.



Town of Fairfax

2024-25 Capital Budget

PROJECT 51-845 ROAD STABILIZATION
103 ROCCA AVE

Roadway settlement . Inclinator has been installed

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|------------------------|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
|------------------------|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | | | | | | | |
| OTHER SEE NOTE | - | | - | | | | |
| TO BE DETERMINED | | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|---|----------------|---|---|---|---|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 50,000 | | 50,000 | | | | |
| 827 CONSTRUCTION | 200,000 | | 200,000 | | | | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 250,000 | - | 250,000 | - | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|---|----------------|---|---|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 250,000 | | 250,000 | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 250,000 | - | 250,000 | - | - | - | - |

NET PROJECT ACTIVITY

- - - - -

| | |
|---------------|--|
| NOTES: | Funding for geotech consultation re: development of stabilization options and eventual design of preferred option. |
| | Outside services includes topo/ROW survey. |



Town of Fairfax

2024-25 Capital Budget

PROJECT 51-856 MEADOW WAY BRIDGE

The Meadow Way Bridge project is the replacement of the dilapidated existing bridge with a new concrete bridge. The project is funded by the Federal Highway Bridge Program (HBP) administered by Caltrans. The HBP covers 88.5% of design and environmental costs except for CEQA related costs. HBP covers 100% of right-of-way, construction and construction management costs. Caltrans approved NEPA in October 2019. The Town approved the Initial Study/Mitigated Negative Declaration for CEQA in June 2020.

| PROJECT SUMMARY | ESTIMATED | PRIOR YEARS | FY 2024-25 | FY 2025-26 | FY 2026-27 | FY 2027-28 | FY 2028-29 |
|-----------------|-----------|-------------|------------|------------|------------|------------|------------|
| | TOTAL | ACTUAL | ADOPTED | ESTIMATED | ESTIMATED | ESTIMATED | ESTIMATED |

REVENUES

| | | | | | | | |
|--------------------------------------|------------------|------------------|----------------|------------------|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | 6,291,504 | 1,447,062 | 644,442 | 4,200,000 | | | |
| COUNTY FINANCING LOAN | 28,000 | 28,000 | | | | | |
| OTHER | - | | - | | | | |
| TO BE DETERMINED | - | | - | | | | |
| SUBTOTAL REVENUES | 6,319,504 | 1,475,062 | 644,442 | 4,200,000 | - | - | - |

SEE NOTE

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|------------------|------------------|----------------|------------------|---|---|---|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | 194,000 | 184,000 | 10,000 | | | | |
| 826 ENGINEERING & DESIGN | 1,927,600 | 1,624,388 | 303,212 | | | | |
| 827 CONSTRUCTION | 4,585,000 | | 385,000 | 4,200,000 | | | |
| 828 CONSTRUCTION ENGINEERING | - | | | - | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 6,706,600 | 1,808,388 | 698,212 | 4,200,000 | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|----------------|---------------|---|---|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 265,165 | 265,165 | | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | 10,000 | 10,000 | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | 111,931 | 58,161 | 53,770 | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 387,096 | 333,326 | 53,770 | - | - | - | - |

NET PROJECT ACTIVITY

- - - - -

NOTES: Engineering & design costs include NEPA. Environmental & permits is for CEQA costs. CEQA costs are not covered by HBP funding.



Town of Fairfax

2024-25 Capital Budget

PROJECT 51-871 BRIDGE PREVENTIVE MAINTENANCE PROGRAM SPRUCE, MARIN, CANYON

This project is the repair of the Spruce, Marin and Canyon Rd bridges under the Federal Bridge Preventive Maintenance Program administered by Caltrans. The project has been funded for Phase I and all design work. Phase I includes preliminary engineering, environmental, and community outreach works for the project. The Federal BPMP program has a matching requirement of 11.5% and does not cover CEQA costs.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|------------------|----------------|----------------|----------------|----------------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | 88,628 | | - | 54,218 | 34,410 | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | 1,542,225 | 421,668 | 205,390 | 558,037 | 357,130 | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | 15,000 | 15,000 | | | | | |
| OTHER | - | | | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | 1,645,853 | 436,668 | 205,390 | 612,255 | 391,540 | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|------------------|----------------|----------------|----------------|----------------|----------|----------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | 48,600 | 28,600 | 10,000 | 10,000 | | | |
| 826 ENGINEERING & DESIGN | 908,637 | 476,300 | 232,000 | 200,337 | | | |
| 827 CONSTRUCTION | 833,400 | | | 430,000 | 403,400 | | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 1,790,637 | 504,900 | 242,000 | 640,337 | 403,400 | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|---------------|---------------|---------------|---------------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 137,672 | 61,120 | 36,610 | 28,082 | 11,860 | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | - | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | 7,112 | 7,112 | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 144,784 | 68,232 | 36,610 | 28,082 | 11,860 | - | - |

NET PROJECT ACTIVITY

- - - - -

NOTES: Engineering & design costs include NEPA. Environmental & permits is for CEQA costs



Town of Fairfax

2024-25 Capital Budget

PROJECT 51-873 CREEK ROAD BRIDGE

The Creek Road Bridge is eligible for seismic retrofit work under the Federal Highway Bridge Program (HBP) administered by Caltrans. The total project costs and funding includes construction and design costs. Design will take about 18-24 months to complete. The Creek Road Bridge is almost 100% covered by the HBP funding, but does not cover CEQA and a minor portion of preliminary design costs

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--|------------------|----------------|----------------|----------------|------------------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | 2,828,249 | 916,499 | 180,000 | 162,250 | 1,569,500 | - | |
| COUNTY FINANCING LOAN | 14,397 | 14,397 | | | | | |
| OTHER | - | | | | | | |
| TO BE DETERMINED see note | - | | | | | | |
| SUBTOTAL REVENUES | 2,842,646 | 930,896 | 180,000 | 162,250 | 1,569,500 | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|------------------|----------------|----------------|----------------|------------------|----------|----------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | 48,600 | 28,600 | 10,000 | 10,000 | | | |
| 826 ENGINEERING & DESIGN | 1,258,749 | 916,499 | 180,000 | 162,250 | | | |
| 827 CONSTRUCTION | 1,569,500 | | | | 1,569,500 | - | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 2,876,849 | 945,099 | 190,000 | 172,250 | 1,569,500 | - | - |

TRANSFERS

| | | | | | | | |
|--|---------------|---------------|---------------|---------------|----------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 34,203 | 14,203 | 10,000 | 10,000 | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | - | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | - | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 34,203 | 14,203 | 10,000 | 10,000 | - | - | - |

NET PROJECT ACTIVITY

- - - - -

NOTES: Engineering & design costs include NEPA. Environmental & permits is for CEQA costs



Town of Fairfax

2024-25 Capital Budget

PROJECT 51-890 PERI PARK CREEK STABILIZATION

Fairfax Creek & Peri Park erosion control; flood control, debris management

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|----------------|----------|----------|----------------|----------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | | | | | | | |
| OTHER | 790,000 | | - | 790,000 | | | |
| TO BE DETERMINED | | | | | | | |
| SUBTOTAL REVENUES | 790,000 | - | - | 790,000 | - | - | - |

SEE NOTE

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|------------------|----------|---------------|------------------|----------|----------|----------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 40,000 | | | 40,000 | | | |
| 827 CONSTRUCTION | 1,045,231 | | 45,231 | 1,000,000 | | | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 1,085,231 | - | 45,231 | 1,040,000 | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|----------|---------------|----------------|----------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 250,000 | | | 250,000 | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | 45,231 | | 45,231 | | | | |
| SUBTOTAL TRANSFER | 295,231 | - | 45,231 | 250,000 | - | - | - |

NET PROJECT ACTIVITY

- - - - -

| | |
|--------|---|
| NOTES: | Revenue funding being sought from Coastal Conservancy, FEMA, Local Hazard Mitigation Program (LHMP) |
| | |
| | |



Town of Fairfax

2024-25 Capital Budget

PROJECT 52-534 HEADWALL/CULVERT STABILIZATION 6 BRIDGE CT

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | | | | | | | |
| OTHER | - | | - | | | | |
| TO BE DETERMINED | | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

SEE NOTE

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|---------------|---|----------------|----------------|---|---|
| 821 OUTSIDE SERVICES | 7,500 | 7,500 | | | | | |
| 825 ENVIRONMENTAL & PERMITS | 100,000 | | | 100,000 | | | |
| 826 ENGINEERING & DESIGN | 15,000 | 10,000 | | 5,000 | | | |
| 827 CONSTRUCTION | 270,000 | 60,000 | | 65,000 | 145,000 | | |
| 828 CONSTRUCTION ENGINEERING | 25,000 | | | | 25,000 | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 417,500 | 77,500 | - | 170,000 | 170,000 | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|---------------|---|----------------|----------------|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 417,500 | 77,500 | | 170,000 | 170,000 | | |
| 100 941 TSFR FUND 20 - MEASURE F | | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | | | | | | | |
| SUBTOTAL TRANSFER | 417,500 | 77,500 | - | 170,000 | 170,000 | - | - |

NET PROJECT ACTIVITY

- - - - -

| | |
|--------|--|
| NOTES: | Phase 1 construction completed 2021 on emergency basis |
| | Phase 2 needs environmental permitting and 100% bid plans for construction |



Town of Fairfax

2024-25 Capital Budget

PROJECT 53-804 SIDEWALK REPLACEMENT & REPAIR

The Council created the sidewalk grant program beginning in FY15/16 to encourage residents to repair their sidewalks. The grant has changed over time. In FY22/23 the Town provided a \$1,000 grant and waiver of permit fees. In FY 23/24 the town will provide a \$2000 grant and waiver of permit fees.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER | - | | | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|----------------|---------------|---------------|---------------|---------------|---------------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | - | | | | | | |
| 827 CONSTRUCTION | 312,209 | 212,209 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 312,209 | 212,209 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |

SEE NOTE

TRANSFERS

| | | | | | | | |
|--|----------------|----------------|---------------|---------------|---------------|---------------|---------------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 262,209 | 212,209 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 100 941 TSFR FUND 20 - MEASURE F | 50,000 | | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 100 942 TSFR FUND 21 - GAS TAX | - | | - | - | | | - |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 312,209 | 212,209 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |

NET PROJECT ACTIVITY

- - - - -

NOTES:

827 - \$15,000 for misc sidewalk replacement & repair. \$25,000 for sidewalk & replacement program

| FISCAL YEAR | 17/18 | 18/19 | 19/20 | 20/21 | 21/22 | 22/23 | 23/24 |
|----------------------|----------|----------|----------|-----------|--------|----------|--------|
| NUMBER OF HOMEOWNERS | 6 | 6 | 5 | 4 | 4 | 1 | 9 |
| TOTAL REIMBURSED | \$ 4,000 | \$ 5,533 | \$ 4,500 | \$ 14,350 | 13,048 | \$ 1,000 | 15,300 |

Program approved by TC 9/2015



Town of Fairfax

2024-25 Capital Budget

PROJECT 53-825 AZALEA/SFD INTERSECTION

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | - | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER | - | | | | | | |
| TO BE DETERMINED see note | - | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|---|---|---|----------------|---|---|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 50,000 | | | | 50,000 | | |
| 827 CONSTRUCTION | 200,000 | | | | 200,000 | | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 250,000 | - | - | - | 250,000 | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|---|---|---|----------------|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | - | | | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | 250,000 | | | | 250,000 | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 250,000 | - | - | - | 250,000 | - | - |

NET PROJECT ACTIVITY

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| - | - | - | - | - | - | - | - |
|---|---|---|---|---|---|---|---|

NOTES:



Town of Fairfax

2024-25 Capital Budget

PROJECT 53-830 DOWNTOWN SIDEWALK IMPROVEMENTS

This project for ADA improvements in downtown including new sidewalk (e.g., north side of Sir Francis Drake between Taylor and Claus) and curb ramps.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|-----------------|--------------------|-----------------------|-----------------------|-------------------------|-------------------------|-------------------------|-------------------------|
|-----------------|--------------------|-----------------------|-----------------------|-------------------------|-------------------------|-------------------------|-------------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|----------------|----------|----------------|----------|----------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | - | - | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | 225,000 | | 225,000 | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER [AARP Grant] | - | - | - | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | 225,000 | - | 225,000 | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|----------------|----------------|----------------|---------------|---------------|---------------|
| 821 OUTSIDE SERVICES | - | | - | | - | - | - |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | - | | - | | | | |
| 827 CONSTRUCTION | 768,478 | 233,478 | 225,000 | 190,000 | 40,000 | 40,000 | 40,000 |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 768,478 | 233,478 | 225,000 | 190,000 | 40,000 | 40,000 | 40,000 |

TRANSFERS

| | | | | | | | |
|--|----------------|----------------|----------|----------------|---------------|---------------|---------------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 403,478 | 203,478 | | 170,000 | 10,000 | 10,000 | 10,000 |
| 100 941 TSFR FUND 20 - MEASURE F | 140,000 | 30,000 | | 20,000 | 30,000 | 30,000 | 30,000 |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 543,478 | 233,478 | - | 190,000 | 40,000 | 40,000 | 40,000 |

NET PROJECT ACTIVITY

- - - - -

NOTES:

827 Downtown sidewalk reconstruction and repair; the Council may allocate additional funding depending on the construction quotes received.

Financing from Transportation Fund for Clean Air (TFCA) & Transportation Development Act (TDA) and TAM (Bank & Broadway /Claus;

includes study \$6,000



Town of Fairfax

2024-25 Capital Budget

PROJECT 53-887 STREET RESURFACING & REPAIR

This project is for street repair based on the recommendations of the pavement management study. Detail is in the appendices.

The work will vary from maintenance (IE slurry seal at Napa & Dominga), repair of selected streets. Some of the work may be performed in-house.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---------------|---------------|----------|----------|----------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN SEE NOTE | - | | | | | | |
| OTHER SEE NOTE | 20,370 | 20,370 | | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | 20,370 | 20,370 | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|-----------------------------------|------------------|---------------|----------------|----------------|----------------|----------------|----------------|
| 821 OUTSIDE SERVICES SEE NOTE | - | | | - | - | - | - |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN SEE NOTE | 140,000 | | 100,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 827 CONSTRUCTION SEE NOTE | 1,330,370 | 20,370 | 450,000 | 590,000 | 90,000 | 90,000 | 90,000 |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 1,470,370 | 20,370 | 550,000 | 600,000 | 100,000 | 100,000 | 100,000 |

TRANSFERS

| | | | | | | | |
|--|------------------|----------|----------------|----------------|----------------|----------------|----------------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 500,000 | | | 500,000 | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | - | | | | |
| 100 942 TSFR FUND 21 - GAS TAX (SB1) | 650,000 | | 250,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | 300,000 | | 300,000 | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 1,450,000 | - | 550,000 | 600,000 | 100,000 | 100,000 | 100,000 |

NET PROJECT ACTIVITY

- - - - -

| | |
|--------|--|
| NOTES: | 821 - construction management services |
| | 826 - engineering design for street resurfacing work |
| | 827 - Includes preventive maintenance activities to improve average road quality rating (currently 63) - slurry seal |
| | See appendix for Pavement Management Plan |



Town of Fairfax
2024-25 Capital Budget

PROJECT 51-828 ROAD STABILIZATION
46 CANYON CREEK BANK REPAIR

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|------------------------|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
|------------------------|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | | | | | | | |
| OTHER | - | | - | | | | |
| TO BE DETERMINED | | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

SEE NOTE

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|---------------|---------------|---------------|---|---|---|---|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 20,000 | 10,000 | 10,000 | | | | |
| 827 CONSTRUCTION | 20,000 | 20,000 | | | | | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 40,000 | 30,000 | 10,000 | - | - | - | - |

TRANSFERS

| | | | | | | | |
|--|---------------|---------------|---------------|---|---|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 40,000 | 30,000 | 10,000 | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 40,000 | 30,000 | 10,000 | - | - | - | - |

NET PROJECT ACTIVITY

- - - - -

| | |
|---------------|---|
| NOTES: | Emergency repairs installed installed in 2019. Permanent repairs necessary. |
| | |
| | |



Town of Fairfax
2024-25 Capital Budget

PROJECT 51-___ ROAD STABILIZATION
111 FRUSTUCK AVE

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|------------------------|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
|------------------------|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | | | | | | | |
| OTHER SEE NOTE | - | | - | | | | |
| TO BE DETERMINED | | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|---------------|--------------|---------------|---------------|---|---|---|
| 821 OUTSIDE SERVICES | 4,600 | 4,600 | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 20,000 | 5,000 | 15,000 | | | | |
| 827 CONSTRUCTION | 50,000 | | | 50,000 | | | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 74,600 | 9,600 | 15,000 | 50,000 | - | - | - |

TRANSFERS

| | | | | | | | |
|--|---------------|--------------|---------------|---------------|---|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 74,600 | 9,600 | 15,000 | 50,000 | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 74,600 | 9,600 | 15,000 | 50,000 | - | - | - |

NET PROJECT ACTIVITY

- - - - -

| | |
|---------------|--|
| NOTES: | Funding for geotech consultation re: development of stabilization options and eventual design of preferred option. |
| | Outside services includes topo/ROW survey. |



Town of Fairfax
2024-25 Capital Budget

PROJECT 51-_____ SCENIC ROAD STABILIZATION
454 SCENIC RD

UNFUNDED

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|------------------------|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
|------------------------|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | | | | | | | |
| OTHER | - | | - | | | | |
| TO BE DETERMINED | | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

SEE NOTE

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|---------------|---------------|----------------|---|---|---|
| 821 OUTSIDE SERVICES | 7,500 | 7,500 | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 30,000 | 10,000 | 20,000 | | | | |
| 827 CONSTRUCTION | 150,000 | | | 150,000 | | | |
| 828 CONSTRUCTION ENGINEERING | 15,000 | | | 15,000 | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 202,500 | 17,500 | 20,000 | 165,000 | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|---------------|---------------|----------------|---|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 202,500 | 17,500 | 20,000 | 165,000 | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 202,500 | 17,500 | 20,000 | 165,000 | - | - | - |

NET PROJECT ACTIVITY

- - - - -

| | |
|---------------|---------------------------|
| NOTES: | Design partially complete |
| | |
| | |



Town of Fairfax

2024-25 Capital Budget

PROJECT 51-909 PAVILION SEISMIC RETROFIT

Funds for this project will be used to provide seismic retrofit improvements including ADA improvements at the Pavilion including restrooms and path of travel.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2024-25 ADOPTED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED | FY 2027-28 ESTIMATED | FY 2028-29 ESTIMATED |
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|--------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|------------------|----------------|----------|------------------|------------------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | 90,000 | 90,000 | - | - | - | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | - | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER FEMA | 3,195,391 | | | 1,881,000 | 1,314,391 | | |
| RESERVES | 200,000 | 20,000 | | 180,000 | - | | |
| SUBTOTAL REVENUES | 3,485,391 | 110,000 | - | 2,061,000 | 1,314,391 | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|------------------|----------------|----------|------------------|------------------|----------|----------|
| 821 OUTSIDE SERVICES | 110,000 | 110,000 | | - | - | | |
| 825 ENVIRONMENTAL & PERMITS | 24,000 | | | 24,000 | | | |
| 826 ENGINEERING & DESIGN | 356,446 | 262,421 | | 94,025 | - | | |
| 827 CONSTRUCTION | 3,362,100 | | | 1,609,579 | 1,752,521 | | |
| 828 CONSTRUCTION ENGINEERING | 249,075 | | | 249,075 | - | | |
| OTHER | 166,000 | | | 166,000 | | | |
| SUBTOTAL APPROPRIATIONS | 4,267,621 | 372,421 | - | 2,142,679 | 1,752,521 | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|----------------|----------|---------------|----------------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 782,230 | 262,421 | | 81,679 | 438,130 | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | - | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 782,230 | 262,421 | - | 81,679 | 438,130 | - | - |

NET PROJECT ACTIVITY

- - - (0) - - -

| | |
|---------------|--|
| NOTES: | Funding anticipated FEMA Grant of 1,881,100 approved in 2019 which expired. FEMA funds 25% of the eligible project costs |
| | Additional FEMA funds may be available in the future. |
| | Reserves includes funds transferred from Fund 54 - Pavilion Restoration. |

TOWN OF FAIRFAX

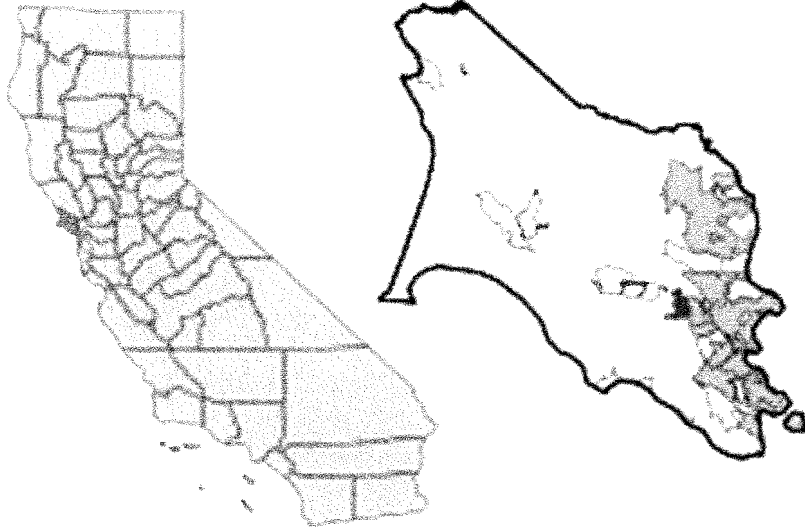
2024 - 2025 Operating and Capital Improvement ADOPTED Budget



Appendices

| Page | Description |
|------|---|
| A-1 | Town of Fairfax Demographics |
| A-2 | Town of Fairfax Organizational Chart |
| A-3 | Salary Schedule |
| A-4 | Allocation of Positions |
| A-5 | Debt Service Schedules |
| A-6 | Healthcare Rates |
| A-7 | Measure A Workplan |
| A-8 | Street Maintenance Projects |
| A-9 | Ordinances & Resolutions - May 2023 to May 2024 |

Town of Fairfax, California



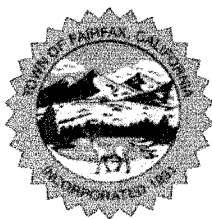
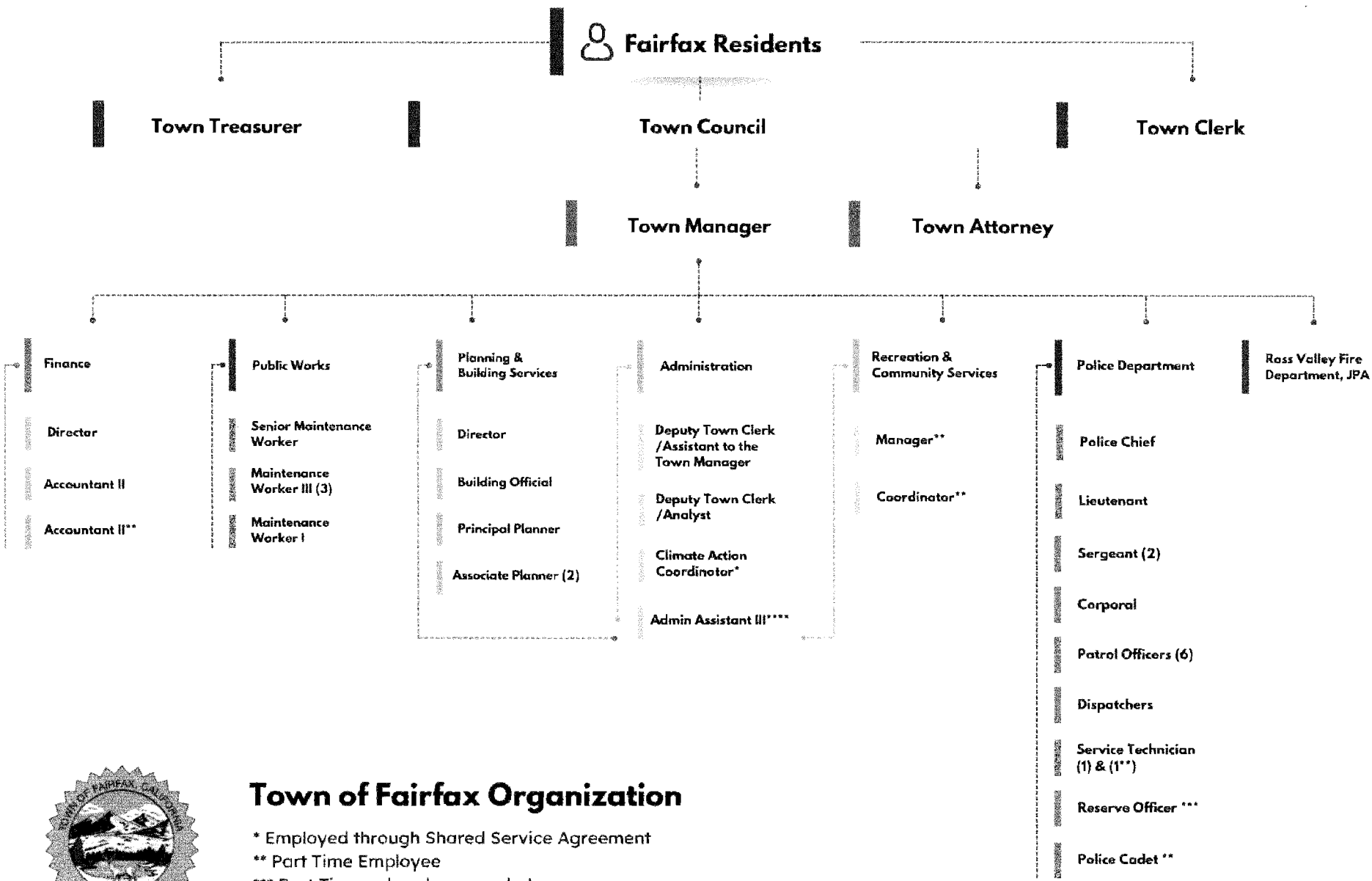
DEMOGRAPHICS

| | |
|---------------------------------------|--------------------------------------|
| Incorporated | March 2, 1931 |
| Area | 2.204 sq mi (5.707 km ²) |
| Elevation | 115 ft (35m) |
| Population (2022) | 7,354 |
| CA Dept of Finance (2021) | 7,418 |
| Registered Voters (11/03/2020) | 6,054 |
| (02/18/2023) | 5,877 |

CENSUS

| Census Year | 2020 | 2010 | 2000 |
|---------------------------------|-----------|-----------|----------|
| Population | 7,605 | 7,441 | 7,319 |
| Households | 3,326 | 3,379 | 3,238 |
| Average Household Size | 2.28 | 2.31 | 2.20 |
| Number of Families | 1,967 | 1,937 | 1,811 |
| Average Family Size | 2.75 | 2.87 | 2.76 |
| Household Average Income | \$119,166 | \$109,225 | \$58,465 |
| Average Age | 47.6 | 42.6 | 41.6 |

From the US Census Bureau <https://data.census.gov/cedsci/all?q=fairfax%20california>; Marin County Elections Department, Bay Area Census Data



Town of Fairfax Organization

- * Employed through Shared Service Agreement
- ** Part Time Employee
- *** Part Time or hourly as needed
- **** Full Time Employee Serving across multiple departments

EXHIBIT A

| REPRESENTED EMPLOYEES: | UNIT | MONTHLY | | ANNUAL | |
|--|----------|---------|--------|---------|---------|
| | | LOW | HIGH | LOW | HIGH |
| TOWN MANAGER | CONTRACT | 19,754 | 19,754 | 237,053 | 237,053 |
| PUBLIC WORKS DIRECTOR | MGMT | 14,335 | 16,594 | 172,019 | 199,130 |
| PLANNING & BUILDING DIRECTOR | MGMT | 13,561 | 15,698 | 162,727 | 188,374 |
| DEP TOWN CLERK/ASST TO THE TOWN MGR | MGMT | 11,036 | 12,776 | 132,436 | 153,312 |
| FINANCE DIRECTOR | MGMT | 11,036 | 12,776 | 132,436 | 153,312 |
| CHIEF BUILDING OFFICIAL/PW MGR | MGMT | 9,921 | 11,485 | 119,054 | 137,825 |
| BUILDING OFFICIAL (NEW) | MGMT | 11,661 | 13,500 | 139,932 | 162,000 |
| BUILDING INSPECTOR (NEW) | MGMT | 8,206 | 9,500 | 98,472 | 114,000 |
| PRINCIPAL PLANNER | MGMT | 9,429 | 10,915 | 113,151 | 130,981 |
| SENIOR PLANNER | MGMT | 8,480 | 9,816 | 101,759 | 117,791 |
| ASSOCIATE PLANNER | MGMT | 6,781 | 7,851 | 81,376 | 94,215 |
| ASSISTANT PLANNER | MGMT | 6,195 | 7,171 | 74,336 | 86,052 |
| CLIMATE ACTION COORDINATOR | MGMT | 8,057 | 9,327 | 96,688 | 111,929 |
| RECREATION AND COMMUNITY SERVICE MGR | MGMT | 7,802 | 9,032 | 93,622 | 108,389 |
| MANAGEMENT ANALYST | MGMT | 7,434 | 8,606 | 89,213 | 103,270 |
| MARKETING AND COMMUNICATION SPECIALIST | MGMT | 7,434 | 8,606 | 89,213 | 103,272 |
| ACCOUNTANT II | MGMT | 7,432 | 8,603 | 89,188 | 103,235 |
| ACCOUNTANT I | MGMT | 6,420 | 7,432 | 77,041 | 89,188 |
| COMMUNITY RESOURCES COORD | MGMT | 5,759 | 6,666 | 69,105 | 79,997 |
| DEP TOWN CLERK/ADMIN ANALYST | CONF | 6,812 | 8,694 | 81,744 | 104,328 |
| SENIOR MAINTENANCE WORKER | SEIU | 5,615 | 7,167 | 67,381 | 86,002 |
| MAINTENANCE WORKER III | SEIU | 5,009 | 6,393 | 60,108 | 76,711 |
| MAINTENANCE WORKER II | SEIU | 4,727 | 6,033 | 56,727 | 72,400 |
| MAINTENANCE WORKER I | SEIU | 4,500 | 5,743 | 54,002 | 68,914 |
| ADMINISTRATIVE ASSISTANT II | SEIU | 4,737 | 6,046 | 56,845 | 72,556 |
| ADMINISTRATIVE ASSISTANT | SEIU | 4,634 | 5,914 | 55,613 | 70,971 |
| POLICE CHIEF | CONTRACT | 15,906 | 15,906 | 190,877 | 190,877 |
| POLICE LIEUTENANT | POA | 10,172 | 12,982 | 122,063 | 155,786 |
| POLICE SERGEANT | POA | 8,387 | 10,705 | 100,649 | 128,457 |
| POLICE CORPORAL | POA | 7,402 | 9,447 | 88,828 | 113,370 |
| POLICE OFFICER | POA | 7,050 | 8,998 | 84,598 | 107,973 |
| POLICE SERVICES TECH/CSO | POA | 5,590 | 7,135 | 67,085 | 85,620 |
| DISPATCHER | POA | 5,590 | 7,135 | 67,085 | 85,620 |

OTHER PART-TIME EMPLOYEES:

| | HOURLY | |
|----------------------------|--------|-------|
| | LOW | HIGH |
| RET SPEC HELP SPECIAL PROJ | 58.10 | 74.15 |
| SUMMER CAMP COUNCILOR | 14.49 | 31.05 |
| POLICE CADET | 26.69 | 26.69 |
| FINANCE OFFICE ASSISTANT | 16.88 | 19.54 |

NOTE: Certain elected positions: (5) COUNCILMEMBERS and (1) TREASURER are paid \$300/mo
 Table includes all authorized positions including those which are frozen or vacant Salaries shown are "Base Wages" and
 * MOU contract negotiations are in process at this time which will affect rates at July 1, 2024

**TOWN OF FAIRFAX
ALLOCATION OF POSITIONS
FOR FISCAL YEAR 2024/25**

A-4

| | | | TOWN MGR | TOWN CLERK | PERSONNEL | FINANCE | PLAN/BLDG | BLDG INSP | POLICE | PW ADMIN | STREET MAINT | CLIMATE & ENV | PARK MAINT | VOLUNTEER | RECREATION | REC CLASSES | SUMMER CAMP | RENTALS | |
|-------------------------------------|--------|--------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | | | 211 | 221 | 231 | 241 | 311 | 321 | 411 | 510 | 511 | 514 | 611 | 616 | 617 | 621 | 622 | 625 | |
| FULL TIME EMPLOYEES: | | | FTE | UNIT | | | | | | | | | | | | | | | |
| TOWN MANAGER | note 1 | 1.00 | CONTR | 0.70 | | 0.30 | | | | | | | | | | | | | |
| ADMINISTRATIVE ASSISTANT II | | 1.00 | SEIU | 0.25 | | | 0.25 | 0.25 | | | | | | | 0.25 | | | | |
| DEP TOWN CLERK/ASST TO TOWN MGR | | 1.00 | MGMT | | 1.00 | | | | | | | | | | | | | | |
| DEP TOWN CLK/ADMIN ANALYST | | 1.00 | CONF | | 1.00 | | | | | | | | | | | | | | |
| FINANCE DIRECTOR | | 1.00 | MGMT | | | 0.10 | 0.90 | | | | | | | | | | | | |
| ACCOUNTANT II | | 1.00 | MGMT | | | 0.10 | 0.90 | | | | | | | | | | | | |
| PLANNING & BUILDING DIRECTOR | | 1.00 | MGMT | | | | | 1.00 | | | | | | | | | | | |
| PUBLIC WORKS DIRECTOR | | 1.00 | MGMT | | | | | | | 0.90 | 0.10 | | | | | | | | |
| CHIEF BUILDING OFFICIAL | | 1.00 | MGMT | | | | | 1.00 | | - | | | | | | | | | |
| PRINCIPAL PLANNER | | 1.00 | MGMT | | | | 1.00 | | | | | | | | | | | | |
| ASSOCIATE PLANNER | | 2.00 | MGMT | | | | 2.00 | | | | | | | | | | | | |
| CLIMATE ACTION COORDINATOR | | 0.50 | MGMT | | | | | | | | | 0.50 | | | | | | | |
| MAINTENANCE WORKER I | | 1.00 | SEIU | | | | | | | | 0.25 | | 0.50 | | | | | 0.25 | |
| MAINTENANCE WORKER III | | 1.00 | SEIU | | | | | | | | 1.00 | | | | | | | | |
| SENIOR MAINTENANCE WORKER | | 2.00 | SEIU | | | | | | | | 1.00 | | 1.00 | | | | | | |
| POLICE CHIEF | note 1 | 1.00 | CONTR | | | | | | 1.00 | | | | | | | | | | |
| POLICE LIEUTENANT | | 1.00 | POA | | | | | | 1.00 | | | | | | | | | | |
| POLICE SERGEANT | | 2.00 | POA | | | | | | 2.00 | | | | | | | | | | |
| POLICE CORPORAL | | - | POA | | | | | | - | | | | | | | | | | |
| POLICE OFFICER | | 7.00 | POA | | | | | | 7.00 | | | | | | | | | | |
| POLICE SERVICES TECH/CSO | | 1.00 | POA | | | | | | 1.00 | | | | | | | | | | |
| DISPATCHER | | 5.00 | POA | | | | | | 5.00 | | | | | | | | | | |
| TOTAL FULL TIME (FTE) | | 33.50 | | 0.95 | 2.00 | 0.50 | 1.80 | 4.25 | 1.25 | 17.00 | 0.90 | 2.35 | 0.50 | 1.50 | - | 0.25 | - | - | 0.25 |
| PART TIME EMPLOYEES: | | | | | | | | | | | | | | | | | | | |
| ACCOUNTANT II | | 0.20 | | | | 0.20 | | | | | | | | | | | | | |
| FINANCE OFFICE ASSISTANT | | 0.10 | | | | 0.10 | | | | | | | | | | | | | |
| DISPATCHER (5) | | 1.00 | | | | | | | 1.00 | | | | | | | | | | |
| RESERVE POLICE OFFICER (1) | | 0.25 | | | | | | | 0.25 | | | | | | | | | | |
| RECREATION & COMMUNITY SERVICES MGR | | 0.70 | | | | | | | | | | | | | 0.14 | 0.49 | 0.07 | | |
| EVENTS & VOLUNTEER COORDINATOR | | 0.50 | | | | | | | | | | | | | 0.50 | | | | |
| TOTAL PART TIME (FTE) | | 2.75 | | - | - | - | 0.30 | - | - | 1.25 | - | - | - | - | 0.64 | 0.49 | 0.07 | - | |
| TOTAL FTE | | 36.25 | | 0.95 | 2.00 | 0.50 | 2.10 | 4.25 | 1.25 | 18.25 | 0.90 | 2.35 | 0.50 | 1.50 | - | 0.89 | 0.49 | 0.07 | 0.25 |

NOTE: Does not include paid elected positions: COUNCILMEMBERS (5) TREASURER (1)

Table includes all authorized positions including those which are frozen or vacant

Salaries shown are "Base Wages" and do not include incentive, overtime, premium pay

note 1 - Employment Agreement

**TOWN OF FAIRFAX
DEBT SERVICE SCHEDULES**

1 2017 LEASE REVENUE BONDS (REFUNDING PERS SIDEFUND AND PRE-2013 UAL) \$3,860,000

| | PRINCIPAL | RATE | INTEREST | PAYMENT |
|---------------|---------------------------|-------------|-------------------|---------------------|
| FY17 | \$ 113,000 | 5.40% | \$ 85,113 | \$ 198,113 |
| FY18 | 254,000 | 5.40% | 198,909 | 452,909 |
| FY19 | 282,000 | 5.40% | 184,842 | 466,842 |
| FY20 | 312,000 | 5.40% | 169,182 | 481,182 |
| FY21 | 151,000 | 5.40% | 78,273 | 229,273 |
| | REFINANCED 9/29/20 | | | |
| TOTALS | \$ 1,112,000 | | \$ 716,319 | \$ 1,828,319 |

2 2020 LEASE REVENUE BONDS (REFINANCING 2017 LEASE AND UAL AT 6-30-21) \$9,402,000

| | PRINCIPAL | RATE | INTEREST | PAYMENT |
|---------------|---------------------|-------------|---------------------|----------------------|
| FY21 | \$ 185,000 | 3.45% | \$ 109,925 | \$ 294,925 |
| FY22 | 237,000 | 3.45% | 314,640 | 551,640 |
| FY23 | 320,000 | 3.45% | 305,101 | 625,101 |
| FY24 | 375,000 | 3.45% | 293,198 | 668,198 |
| FY25 | 435,000 | 3.45% | 279,312 | 714,312 |
| FY26 | 472,000 | 3.45% | 263,770 | 735,770 |
| FY27 | 515,000 | 3.45% | 246,848 | 761,848 |
| FY28 | 557,000 | 3.45% | 228,459 | 785,459 |
| FY29 | 601,000 | 3.45% | 208,587 | 809,587 |
| FY30 | 649,000 | 3.45% | 187,145 | 836,145 |
| FY31 | 699,000 | 3.45% | 164,013 | 863,013 |
| FY32 | 751,000 | 3.45% | 139,121 | 890,121 |
| FY33 | 766,000 | 3.45% | 113,091 | 879,091 |
| FY34 | 781,000 | 3.45% | 86,543 | 867,543 |
| FY35 | 777,000 | 3.45% | 59,806 | 836,806 |
| FY36 | 752,000 | 3.45% | 33,586 | 785,586 |
| FY37 | 530,000 | 3.45% | 9,143 | 539,143 |
| TOTALS | \$ 9,402,000 | | \$ 3,042,287 | \$ 12,444,287 |

TABLE F
TOWN OF FAIRFAX
HEALTHCARE RATES (MONTHLY)
2014 TO 2024

| | | # | 2014 | 2019 | 2023 | 2024 | ▲ chg 1 YR | ▲ chg 5 YR |
|---------------------------------------|---|---|----------|----------|----------|----------|---------------|---------------|
| KAISER (HMO) | | 1 | | | | | | |
| 1 | | 6 | 742.72 | 768.25 | 913.74 | 1,021.41 | 11.8% | 33.0% |
| 2 | | 4 | 1,485.44 | 1,536.50 | 1,827.48 | 2,042.82 | 11.8% | 33.0% |
| 3+ (BENCHMARK) | | 5 | 1,931.07 | 1,997.45 | 2,375.75 | 2,655.67 | 11.8% | 33.0% |
| PERS PLATINUM/CHOICE (PPO) | | | | | | | | |
| 1 | 4 | 2 | 690.77 | 866.27 | 1,200.12 | 1,314.27 | 9.5% | 51.7% |
| 2 | | 1 | 1,381.54 | 1,732.54 | 2,400.24 | 2,628.54 | 9.5% | 51.7% |
| 3+ | | 2 | 1,796.00 | 2,252.30 | 3,120.31 | 3,417.10 | 9.5% | 51.7% |
| BLUE SHIELD ACCESS + (HMO) | | | | | | | | |
| 1 | 3 | 1 | 836.59 | 970.90 | 1,035.21 | 1,076.84 | 4.0% | 10.9% |
| 2 | | 1 | 1,673.18 | 1,941.80 | 2,070.42 | 2,153.68 | 4.0% | 10.9% |
| 3+ | | 0 | 2,175.13 | 2,524.34 | 2,691.55 | 2,799.78 | 4.0% | 10.9% |
| PERS GOLD/SELECT (PPO) | | | | | | | | |
| 1 | 7 | | 661.52 | 543.19 | 825.61 | 914.82 | 10.8% | 68.4% |
| 2 | | | 1,323.04 | 1,086.38 | 1,651.22 | 1,829.64 | 10.8% | 68.4% |
| 3+ | | | 1,719.95 | 1,412.29 | 2,146.59 | 2,378.53 | 10.8% | 68.4% |
| PORAC (ASSOC) | | | | | | | | |
| 1 | 5 | | 634.00 | 774.00 | 825.00 | 931.00 | 12.8% | 20.3% |
| 2 | | | 1,186.00 | 1,623.00 | 1,875.00 | 2,117.00 | 12.9% | 30.4% |
| 3+ | | | 1,507.00 | 2,076.00 | 2,300.00 | 2,651.00 | 15.3% | 27.7% |
| PERS CARE (PPO) | | | | | | | | |
| 1 | 2 | | 720.04 | 1,131.68 | | | | |
| 2 | | | 1,440.08 | 2,263.36 | | | | |
| 3+ | | | 1,872.10 | 2,942.37 | | | | |
| ANTHEM BLUE CROSS TRADL (HMO) | | | | | | | | |
| 1 | 6 | | 728.41 | 1,111.13 | 1,210.71 | 1,339.70 | 10.7% | 44.8% |
| 2 | | | 1,456.82 | 2,222.26 | 2,421.42 | 2,679.40 | 10.7% | 44.8% |
| 3+ | | | 1,893.87 | 2,888.94 | 3,147.85 | 3,483.22 | 10.7% | 44.8% |
| ANTHEM BLUE CROSS SELECT (HMO) | | | | | | | | |
| 1 | | | 657.33 | 831.44 | 1,128.83 | 1,138.86 | 0.9% | 33.0% |
| 2 | | | 1,314.66 | 1,662.88 | 2,257.66 | 2,277.20 | 0.9% | 33.0% |
| 3+ | | | 1,709.06 | 2,161.74 | 2,934.96 | 2,961.04 | 0.9% | 33.0% |

MEASURE A WORKPLAN

Measure A is the one-quarter of one-percent sales tax originally approved by County voters in 2012 and approved again in June, 2022. As a condition of receiving the funds, the Town must submit a work plan to the County of Marin detailing the proposed uses of the funds.

Fairfax's Measure A Advisory Committee (Committee) meets annually to recommend allocations for the upcoming year. For FY24-25, the County estimates Fairfax will receive approximately \$70,873 in Measure A sales tax revenue in addition to the carryforward balance of \$223,931.

The Measure A Advisory Committee met in May 2024 to discuss the allocation of funds. Below is the Measure A Parks budget for FY24-25.

MEASURE A COMMITTEE RECOMMENDED ALLOCATION FOR FY 24-25

| Project/Program | A | | B | | C | | D | |
|---|---------------------|------------------------|-----------------------|---------------------|---------------------|--|------------------------|--|
| | Current Allocation | | Current Year Proposed | | Proposed Allocation | | Allocation w/Carryover | |
| | Carryover Available | Estimated Expenditures | Carryover Available | Proposed Allocation | w/Carryover | | | |
| | FY23-24 | | FY24-25 | | | | | |
| Parkland/Open Space Acquisition (Wall) | \$ 100,000 | \$ - | \$ 100,000 | \$ - | \$ 100,000 | | | |
| Maint/Repair Ped Trail Improvements | 50,000 | (6,300) | 43,700 | 6,300 | \$ 50,000 | | | |
| Women's Club Improvements (Garden Upgrade/ Replace Side Door) | 50,000 | - | 50,000 | | \$ 50,000 | | | |
| Wall Property Rehabilitation/Maintenance | | | | 50,000 | \$ 50,000 | | | |
| Platform/Lighting for Parkade Art | 5,000 | | 5,000 | 3,000 | \$ 8,000 | | | |
| Peri Park Creek Bank Restoration | 45,231 | (20,000) | 25,231 | 4,769 | \$ 30,000 | | | |
| Privacy Screen Ball Field | | | | 6,804 | \$ 6,804 | | | |
| Unallocated | | | | (70,873) | | | | |
| Totals | \$ 250,231 | \$ (26,300) | \$ 223,931 | \$ (0) | \$ 294,804 | | | |

Estimated Expenditures reflects the estimated year end expenditures for a project. Specifically, the Pedestrian Trail Improvements was for trail maintenance and materials used to build the steps for Maple Trail, Peri Park Creek Bank Restorations was for the new split rail and signage near the creek.

Carry-Over Available represents the funding allocated to a project in a previous year(s), but not spent in FY23-24. The County requires the Town to reallocate carryover funds each year.

Current Year Proposed Allocation includes the continuation or increase in allocation of items also allocated in FY23-24, and the estimate of approximately \$70,873.04 in new money for FY24-25.

Proposed Recommended Allocation w/Carryover includes the new allocation for funding for FY24-25 plus any carryover funding from previous years. When necessary, the Committee recommends that funds unspent for projects in previous years continue to be carried over to the new fiscal year for those projects.

ORDINANCES AND RESOLUTIONS

MAY 2023 TO MAY 2024

Ordinance Titles

- 879 An Ordinance of the Town Council of the Town of Fairfax Amending Title 2.12, "Town Manager", Section 2.12.070, "Powers and Duties" of the Fairfax Town Code, and Finding the Action Exempt from the California Environmental Quality Act (CEQA). Adopted June 7, 2023.
- 880 An Ordinance of the Town Council of the Town of Fairfax Adding Section 2.65 to Title 2 of the Fairfax Municipal Code Authorizing the Use of Electronic Signatures. Adopted July 12, 2023.
- 881 An Ordinance of the Town Council of The Town of Fairfax Adding Chapter 15.17 "Gate Safeguards" to Title 15 "Buildings and Construction" of the Fairfax Municipal Code. Adopted August 2, 2023.
- 882 An Ordinance of the Town Council of the Town of Fairfax Amending Chapter 5.54, Just Cause Evictions and Chapter 5.55, Rent Stabilization Program of Title 5 of the Fairfax Town Code. Adopted September 6, 2023.
- 883 An Ordinance of the Town Council of the Town of Fairfax Amending Sections 17.008.020, "Definitions," and 17.096.050, "Conditional Uses and Structures," and Adding a New Section 17.016.080, "Regulation of Filling (Service) Station Uses and Structures," to Title 17 of the Fairfax Municipal Code, and Finding the Action Exempt from CEQA. Adopted 11-01-23.
- 884 An Ordinance of the Town Council of the Town of Fairfax Adding Chapter 17.140 "Affordable Housing" to Title 17 "Zoning" of the Fairfax Municipal Code Related to Inclusionary Housing Requirements. Adopted 11-01-23.
- 885 An Ordinance of the Town Council of the Town of Fairfax Amending Title 17 (Zoning) and Title 15 (Buildings and Construction) Of The Fairfax Municipal Code By Adding the Following New Chapters: Chapter 17.010 (Rules of Measurement), Chapter 17.026 (Ministerial Approvals for Qualifying Housing Developments), Chapter 17.027 (Procedures for SB 330 Applications for Housing Developments), and Chapter 17.050 (Affordable Housing Density Bonus) and Amending the Following Chapters: Section 17.008.020 of Chapter 17.008 (Definitions), Chapter 17.020 (Design Review Regulations), Chapter 17.024 (Required Permits), Chapter 17.032 (Use Permits), Chapter 17.040 (General Zone Regulations), Chapter 17.044 (Exceptions Modifications and Waivers), Chapter 17.048 (Residential Accessory Dwelling Units and Junior Accessory Dwelling Units), Chapter 17.052 (Off-Street Parking and Loading Requirements),

Chapter 17.056 (Traffic Impact Permit), Chapter 17.076 (RS-7.5 Single-Family Residential Zone, Medium Density), Chapter 17.080 (RS-6 Single-Family Residential Zone, High Density), Chapter 17.084 (RD 5.5-7 Residential Zone, High Density), Chapter 17.088 (RM Multiple-Family Residential Zone), Chapter 17.090 (RM-S Multiple-Family Residential – Senior – Residential Zone), Chapter 116 (SF-RM Single-Family Residential Master Planned District), Chapter 17.136 (Floor Area), Chapter 17.138 (Regulations Applying In Multiple Zoning Districts), and Chapter 15.02 (Construction Codes) and Determining the Ordinance to be Exempt from CEQA. Adopted 11-01-23.

- 886 An Ordinance of The Town Council of The Town of Fairfax Amending Title 17 (Zoning) Of the Fairfax Municipal Code to Update the Following Chapters: Chapter 17.060 (Ridgeline Development), Chapter 17.072 (Hill Area Residential Development Overlay Zone), And Chapter 17.124 (Ur Upland Residential Zone) To Implement the General Plan Housing Element. 01-24-2024
- 887 An Ordinance of The Town Council of The Town of Fairfax Amending Title 17 (Zoning) Of the Fairfax Municipal Code to Amend Chapter 17.012 (Zones Established), Chapter 17.092 (CI Limited Commercial Zone), Chapter 17.096 (Ch Highway Commercial Zone), And Chapter 17.100 (Cc Central Commercial Zone) And Add Chapter 17.126 (Who Workforce Housing Overlay Zone) To Implement the General Plan Housing Element 02-07-2024.
- 888 An Ordinance of The Town Council of The Town of Fairfax Amending Chapter 5.55 "Rent Stabilization Program" Of Title 5 Of the Fairfax Municipal Code. 03-06-2024

Resolution Titles

- 24-01 A Resolution of The Town Council of The Town of Fairfax Dissolving and Terminating the Affordable Housing Advisory Committee. 1/10/2024
- 24-02 A Resolution of The Town Council of The Town of Fairfax Making a Supplemental Budget Appropriation in The Amount Of \$18,613.72, Authorizing Final Payment, Accepting the Work as Complete and Directing the Issuance of a Notice Of Completion For Fairfax Streets And Roads Improvement Project.
- 24-03 A Resolution of The Town Council of The Town of Fairfax Directing the Issuance of a Notice of Completion for the 145 Canyon Road Retaining Wall and Restabilization Project. 1/10/2024
- 24-04 A Resolution of The Town Council of The Town of Fairfax Directing the Issuance of a Notice of Completion for Sidewalk Improvement Project. 1/10/2024

- 24-05 A Resolution of The Town Council of The Town of Fairfax Authorizing the Town Manager to Purchase and Outfit One Building Official Vehicle for An Amount Not to Exceed \$40,000. 1/10/2024
- 24-06 A Resolution of The Town Council of The Town of Fairfax to Authorize a Request to The Metropolitan Transportation Commission for The Allocation of FY 2023/24 And 24/25 Transportation Development Act Article 3 Pedestrian/Bicycle Improvement Project Funding. 1/24/2024
- 24-07 A Resolution of The Town Council of The Town of Fairfax to Authorize a Request to The Metropolitan Transportation Commission for The Allocation of FY 2024/25 Transportation Development Act Article 3 Pedestrian/Bicycle Master Plan Project Funding. 1/24/2024
- 24-08 A Resolution of The Town Council of The Town of Fairfax to Donate \$25,000 To the Fairfax-San Anselmo Children's Center (FSACC) 501(C)(3) Solely for The Acquisition of The Property At 199 Porteous Avenue, Fairfax, Ca from The Ross Valley School District to Continue Its Use Solely as the FSACC. 2/7/2024
- 24-09 A Resolution of The Town Council of The Town of Fairfax Rescinding Resolution No. 09-24 And Adopting an Updated Town-Wide Records Retention Schedule. 2/7/2024
- 24-10 A Resolution of The Town Council of The Town of Fairfax Authorizing the Display of Chamber of Commerce Banners; Authorizing the Use of Staff Time for The Placement of Banners; And Authorizing the Town Manager to Pay for Printing of Authorized Banners. 2/7/2024
- 24-11 A Resolution of The Town Council of The Town of Fairfax Approving a Side Letter to the 2018-2022 FPOA Mou Only for CalPERS Compliance Purposes. 02-07-2024
- 24-12 A Resolution of The Town Council of The Town of Fairfax Amending Annual Salary Schedule for Fiscal Year 2023-24 To Reflect Salary Range Adjustments for The Town Manager and Chief of Police Positions. 2/7/2024
- 24-13 A Resolution of The Town Council of The Town of Fairfax Authorizing the Town Manager to Execute an Interagency Agreement to Provide Climate Action Coordinator Services to The Town of San Anselmo. 2/7/2024
- 24-14 A Resolution of The Town Council of The Town of Fairfax Authorizing the Temporary Closure of Certain Streets to Facilitate the Fairfax Little League Open Day Parade on March 9, 2024, And Approving Sponsorship of The Parade. 2/7/2024

- 24-15 A Resolution of The Town Council of The Town of Fairfax in Support of The Rebuilding American Infrastructure with Sustainability and Equity (Raise) Grant Application for The Bolinas Road Resiliency and Community Connection Project. 2/7/2024
- 24-16 A Resolution of The Town Council of The Town of Fairfax Revoking and Rescinding Planning Commission Resolution No. 2022-01 Including Approvals for A Hill Area Residential Development Permit, Design Review Permit, Excavation Permit, And Tree Removal Permit and A Minimum and Combined Side-Yard Setback and Retaining Wall Height Variance for A Residence Located At 79 Wood Lane (Application No. 21-17). 2/29/2024
- 24-17 A Resolution of The Town Council of The Town of Fairfax Establishing an Implementation Date Of April 5, 2024, For A Partial Implementation Of Rent Stabilization Provisions Including An Interim Petition Fee For Rent Increase Adjustments Above The Allowed Amount, A Simply Introductory Registration System And An Informational Telephone Line Pursuant To Chapter 5.55 (Rent Stabilization Program) Of The Town Code. 2/29/2024
- 24-18 A Resolution of The Town Council of The Town of Fairfax Accepting Fairfax Annual Progress Report for The General Plan and Housing Element Calendar Year (Cy) 2023. 3/6/2024
- 24-19 A Resolution of The Town Council of The Town of Fairfax Authorizing the Town Manager to Execute a Contract with FM3 For the Scientific Survey and Postcard Distributed to Town Residents in The Amount Of \$32,690. 3/6/2024
- 24-20 Resolution of The Town Council of The Town of Fairfax Authorizing the Town Manager to Purchase and Outfit One Police Department Vehicle (Ev) For an Amount Not to Exceed \$70,000. 3/6/2024
- 24-21 A Resolution of The Town Council of The Town of Fairfax Authorizing the Town Manager to Execute a Contract with Dc Electric for The Installation of Electrical Infrastructure for Electric Vehicle (Ev) Chargers for Use by Town Vehicles in The Amount Of \$27,743 And To Authorize The Town Manager To Purchase Two ChargePoint Ev Chargers In The Amount Of \$25,726 And Authorize Town Manager To Accept Anticipated Grant Reimbursement Of \$19,500. 3/6/2024
- 24-22 A Resolution of The Town Council of The Town of Fairfax Authorizing the Town Manager to Execute a Contract with John Boylan Engineering for The Rockridge Storm Drain Improvement Project in The Amount Of \$40,700 And Include a Contingency Of 10% For A Project Total Not to Exceed \$44,770. 3/6/2024
- 24-23 A Resolution of The Town Council of The Town of Fairfax Authorizing the Town Manager to Execute an Amendment to Professional Services Agreement With

CSW/St2 for The Rehabilitation and Improvement Project on Park Road in An Amount Not to Exceed \$32,280 For A Project Total Of \$62,030. 3/6/2024

- 24-24 A Resolution of The Town Council of The Town of Fairfax Rescinding Resolution No. 24-10 And Authorizing the Display of Revised Chamber of Commerce Banners; Authorizing the Use of Staff Time for The Placement of Banners; And Authorizing the Town Manager to Pay for Printing of Authorized Banners. 3/6/2024
- 24-25 A Resolution of The Town Council of The Town of Fairfax Denying the Appeal and Upholding the Planning Commission Action Approving a Conditional Use Permit, Application 19-10, Legalizing the Expansion Of The Bedroom Level Of The Residence And Denying The Requested Height Variance For The Unpermitted Ground Floor Level For The Residential Property At 80 Crest Road But Delaying Enforcement, Due To Hardship, Until The Property Transfers Ownership. 4/3/2024
- 24-26 A Resolution of The Town Council of The Town of Fairfax Updating the Climate Action Coordinator Job Description. 4/3/2024
- 24-27 A Resolution of The Town Council of The Town of Fairfax Authorizing the Town Manager to Execute and Pay for A Contract with Maggiora& Ghilotti for The Roadway Stabilization Project At 54 Pine Drive in An Amount Not to Exceed \$36,980, With an Additional Contingency Of 10%, For A Project Total Of \$40,678. 4/3/2024
- 24-28 A Resolution of The Town Council of The Town of Fairfax Adopting New Job Classifications for Building Official and Building Inspector and Amending Annual Salary Schedule for Fiscal Year 2023-24. 4/3/2024
- 24-29 A Resolution of The Town Council of The Town of Fairfax Authorizing Display of Rainbow Flags During the Month of June 2024. 05/01/2024
- 24-30 A Resolution of The Town Council of The Town of Fairfax Adopting a Flag and Banner Display Policy. 05/01/2024
- 24-31 A Resolution of The Town Council of The Town of Fairfax Authorizing Temporary Closure of Certain Streets and Portions Thereof, And the Closure of The Pavilion Parking Lot to The Public, To Allow a Parade on June 8, 2024, And A Town Festival, Including an Eco-Fest, On June 8 and 9, 2024. 05/01/2024