



# Town of Fairfax Town Council Regular Meeting

Wednesday, September 4, 2024 | 6:30 p.m.  
Fairfax Women's Club, 46 Park Road, Fairfax CA  
and [Zoom Webinar ID 831 0518 0735](#)

Preceded by a Special Meeting at 5:50 p.m.  
to Conduct Interviews and Consider Appointments

## Agenda

### PUBLIC PARTICIPATION NOTICE

This meeting will be held in person and virtually on Zoom. It will also be broadcast on Channels 27 and 99 and livestreamed on <https://www.townoffairfax.org/watch-live-2/> and <https://www.cmcm.tv/27>. Unless a member of the City Council is attending the meeting via teleconference pursuant to the provisions of AB 2449 (2022), if a technical error or outage occurs on the Zoom feed, the Town Council will continue the meeting in public at the Fairfax Women's Club.

#### In-person and remote participation:

- Women's Club at 46 Park Road, Fairfax
- Join the Zoom webinar <https://us02web.zoom.us/j/83105180735>
- Dial in to Zoom's telephone number +1(669) 900-9128 or +1(346) 248-7799 and press \*9 to provide verbal public comment. Zoom Webinar ID 880 3100 1183.

#### Public Comment:

- Email written comments to the [Town Council](#) before 3:00 p.m. to be posted online. Emails received after the cutoff time will be posted online and made part of the record the next business day.
- You may also provide comments in-person and over Zoom during the meeting. For Zoom, use the 'raise hand' feature to provide verbal public comment.
- Speakers are limited to two (2) minutes.

### **Special Meeting at 5:50 p.m. to conduct Interviews & Consider Appointments**

In-person at the Fairfax Women's Club

1. Conduct Interviews and Consider Appointments to the Parks & Recreation Commission and Climate Action Committee – Deputy Town Clerk Christine Foster

### **Regular Meeting at 6:30 p.m.**

Hybrid meeting at the Fairfax Women's Club and via [Zoom](#)

**6:30 PM – CALL TO ORDER – PLEDGE OF ALLEGIANCE**

ROLL CALL

APPROVAL OF AGENDA

**LAND ACKNOWLEDGEMENT**

The Fairfax Town Council acknowledges that we are located on the un-ceded ancestral lands of the Coast Miwok people of present-day Marin County. We honor with gratitude the land itself, and all of its ancestors: past, present, and emerging.

### **MEETING PROTOCOL**

The Mayor shall maintain order at the meetings. The Council and the audience are expected to refrain from using profane language and/or ridiculing the character or motives of council members, staff, or members of the public and to maintain the standards of tolerance and civility. Please turn off all cellular phones or place them in silent mode.

The Town Council will review the agenda at 10:00 P.M. to ascertain which items, if any, will be continued to another meeting. Any matter not started by 11:30 P.M. will be continued to an adjourned or regular council meeting unless the Council votes to suspend this rule.

### **OPEN TIME FOR PUBLIC EXPRESSION (Up to 30 minutes)**

This is the time to address the Council on matters not on the agenda. All comments are limited to two (2) minutes. The Council is not permitted to take action and state law strictly limits the right of the Council to discuss any unagendized item. (Gov. Code §54954.2). If there are still raised hands after 30 minutes, Open Time will be continued to the end of the agenda.

### **REGULAR AGENDA**

1. Adopt a Resolution to Accept an Assignment from Marin Open Space Trust ("MOST") of All Rights, Duties and Obligations Under a Purchase and Sale Agreement Between MOST and the Owner of the Vacant Property Commonly Known as the Wall Property ("Property") in Order to Preserve the Property as Permanent Open Space; Authorize the Town Manager to Provide \$100,000 in Town Measure "A" funds to MOST for Purchase of the Property and Execute a Deed Restriction in Favor of the County of Marin Open Space District in recognition of the County's grant of \$1 million in County Measure "A" Funds for Acquisition of the Property; and Authorize the Town Manager and/or Mayor to accept \$500,000 from MOST for the maintenance and rehabilitation of the Property; Authorize the Town Manager to Obtain and Pay for a Title Insurance Policy on the Property and Pay One-half of the Closing Costs for Acquisition of the Property; and Authorize the Town Manager and/or Mayor to Execute Any Other Necessary Document(s) Required and/or Perform Additional Steps Necessary to Complete the Acquisition of the Property – Town Manger Heather Abrams and Town Attorney Janet Coleson
2. Review and Discuss Fire Station 21 Construction Upgrades – Town Manager Heather Abrams and Ross Valley Fire Chief Dan Mahoney
3. Adopt a Resolution Rejecting All Bids for the 2024 Slurry Seal Project and Direct Staff to Re-Solicit for Bids – Director of Public Works Loren Umbertis
4. Adopt a Resolution awarding a contract with RWR Construction, Inc. for 103 Rocca Drive Roadway Stabilization and Retaining Wall project and Authorize Town Manager to Execute the Contract and Pay an amount not to exceed \$234,643, with an Additional Contingency of 10%, for a Project Total of \$258,107 – Director of Public Works Loren Umbertis

### **CONSENT CALENDAR (10 minutes approximately)**

*The Council may approve the entire consent calendar with one action (vote). In the alternative, items on the Consent Calendar may be removed by any Town Council or staff member for separate discussion and vote. Public comment for items on the Consent Calendar happens once, rather than after each individual item. During the public comment period on Consent items, speakers may comment on any items from this section of the agenda. Each speaker will have up to two minutes and may only speak once.*

5. Receive Financial Statement and Disbursement Reports for July 2024 – Finance Director, Michael Vivrette
6. Approve Minutes for the May 22 and May 29, 2024 Town Council meetings – Deputy Town Clerk, Christine Foster
7. Receive written report on Councilmembers' assignments, committees, and activities in August 2024 – Deputy Town Clerk Christine Foster
8. Adopt a Resolution Establishing Wages and Benefits for Management, Confidential and Part-time Employees for the Period of July 1, 2024, through June 30, 2027 – Town Manager Heather Abrams
9. Receive and replace revised Salary Table for Memorandum of Understanding (MOU) with the Service Employees International Union, Local 1021 (SEIU) for the Period of July 1, 2024, through June 30, 2026 – Finance Director Michael Vivrette
10. Adopt the 2024 Marin Countywide Local Road Safety Plan and Adopt Chapter 10 of 2024 Marin Countywide Local Road Safety Plan as the Town of Fairfax Local Road Safety Plan – Public Works Director Loren Umbertis
11. Adopt a Resolution Establishing the Regular Council Meeting Dates for the Months of January, July, and October in 2025, and confirm the 2025 Council Regular Meeting Calendar – Deputy Town Clerk Christine Foster
12. Receive Informational Report on Priority Conservation Areas (PCA) – Planning and Building Services Director Jeffrey Beiswenger
13. Adopt Resolution Authorizing the Temporary Closure of Dominga and Napa Avenues following the 2024 Halloween Parade on October 31, 2024 – Deputy Town Clerk Christine Foster
14. Adopt Cancer Awareness Month Proclamation – Mayor Coler
15. Adopt Biodiversity Day Proclamation – Mayor Coler
16. Adopt Hispanic Heritage Month Proclamation – Mayor Coler
17. Authorize the Mayor to Send a Commendation Letter to the Council on American-Islamic Relations, San Francisco Bay Area Office (CAIR-SFBA) – Deputy Town Clerk Christine Foster
18. Receive Notice of Amendments to the Employment Agreement with Rico Tabaranza, Police Chief, for the Period of July 1, 2024 through June 30, 2028 – Town Manager Heather Abrams

### **COUNCIL REPORTS AND COMMENTS**

(Brief announcements and reports on Councilmember assignments, committees, and activities, including reports from meetings attended at Town expense.)

### **FUTURE AGENDA ITEMS**

## TOWN MANAGER'S REPORT

### ADJOURNMENT

*In memory of Jessica Green, Bob Hollingshead, Wendy Baker*

If any of the matters described above is challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting.

If you need an accommodation to attend or participate in this meeting due to disability, please contact the Deputy Town Clerk prior to the meeting: (415) 453-1584 or [cfoster@townoffairfax.org](mailto:cfoster@townoffairfax.org).

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection [www.townoffairfax.org](http://www.townoffairfax.org).

Meetings are broadcast, recorded, and uploaded to the Town's website.

This meeting notice was posted in accordance with Government Code section 54954.2(a)(1) on or before August 30, 2024.