

FAIRFAX DISASTER COUNCIL MEETING MINUTES

September 10, 2024
2:00 pm-4:00 pm
Women's Club
46 Park Road

The meeting was called to order at 2:00 pm by Mayor Coler. A quorum was established.

Roll Call: Barbara Coler, Mayor; Lisel Blash, Vice Mayor; Heather Abrams, Town Manager; Rico Tabaranza, Police Chief; Dan Mahoney, Fire Chief, Ross Valley Fire Department (RVFD); Cindy Swift, Fairfax CERT Coordinator Rich Shortall, Fire Safe Marin; Sharon Sagar, Ross Valley Charter School; Michael St John, Marin County Search & Rescue' Minna Kim, Executive Director of the Chamber of Commerce

Town Staff: Maria Baird, Recreation & Community Services Manager

Introductions and Opening Remarks –The members went around the room with introductions.

1. **Approval of Agenda**- A motion to approve the agenda was made by Cindy Swift and seconded by Vice-Mayor Blash.
2. **Approval of Minutes**-A motion to approve the July 16th minutes with the following corrections: strike "Rich Shortall will work with Cindy Swift on signage that will be put up in the neighborhood." A motion to approve the corrected minutes was made by Vice Mayor Blash and seconded by Cindy Swift.
3. **Tow-wide Evacuation Drill- Saturday, September 28th from 10-1 at St. Rita's Church parking lot**- it was determined the following agencies will be represented at information tables at the event: Fairfax Police Department, Ross Valley Fire Department, Marin County Office of Emergency Management; Fire Safe Marin, and Fire Wise. Maria will check with PG&E to see if they will participate. Dan will check with Mark Brown of MWPA regarding participation. Subsequent to the meeting, PG & E and MWPA will not have booths at the information fair. Mayor Coler requested that Public Works set up the pop-up tents and tables & chairs for the event. Subsequent to the meeting, Public Works has confirmed that John Tierney will set up for the event at 8:30 am. Dan has prepared a site plan and forward it to Maria. Maria will send out notification to all participating agencies to be on site at 8:45 am for set-up. Maria will pick up refreshments the morning of the event. The Police Department will purchase a clicker to keep track of how many vehicles participate. Mayor Coler requested of Town Manager Abrams that the event be publicized on the website and through the e-newsletter. Chief Tabaranza announced that a Nixle alert will go out the Friday evening at 5 pm announcing the upcoming drill. A second Nixle alert will go out on Saturday morning at 9:50 am stating that the siren will be activated at 10 am for the drill. Maria stated that 10 large road signs are being developed that will be put up in the downtown area and the

neighborhoods to help promote the event. Public Works will put up these large signs in a-frame holders.

- 4. Next meeting-** There will be one more meeting after the evacuation drill to go over the exercise.

The meeting adjourned at 3:00 pm.