



Fairfax Police Department

Police Cadet/Trainee

Police Cadet Trainee (Part-Time/Hourly) \$15.00 - \$18.00 per hour (on as needed basis)

DESCRIPTION

Under general supervision, assists the Police Department with the enforcement of parking regulations and traffic control, complete police reports, provide customer service and information at the Police dispatch counter, answer phones, provide dispatch relief and other related duties as required.

The nature of the work involves performing such physical movements as continuous and repetitive arm-hand movements, using more than one limb simultaneously, lifting arms above shoulder level, walking over rough, slippery or uneven surfaces; dealing with hostile or difficult people, being able to effectively communicate in writing and verbally in English, tolerating extreme weather conditions, sitting, walking, and standing for extended periods of time. The nature of the work involves minimal exposure to physical injury, uncomfortable working conditions, and other dangers associated with police work.

EMPLOYMENT STANDARDS

Required Education:

Applicants must have a high school diploma or GED. Be enrolled in continuing education courses (e.g. College or on line continuing education) is preferred.

Background investigation:

Prior to appointment, applicants must successfully pass a personal history background investigation. This includes Federal and State Criminal History review.

License:

A valid California Driver's License is required.

Desirable knowledge and Abilities:

Ability to use good judgment in emergency situations; prepare clear and concise reports; maintain cooperative relationships with those contacted in the course of work; ability to learn and apply a variety of rules and regulations; and ability to safely operate vehicles and equipment.

SELECTION PROCEDURES

All completed applications will be reviewed; those applicants meeting the minimum qualifications may be invited to an interview. A second interview with the Chief of Police may take place prior to a background investigation. The Chief of Police will appoint successful candidates on an as needed basis.

HOURS

Varied and as needed. .

HOW TO APPLY

Contact the Office of the Chief of Police chief@fairfaxpd.org.

AN AFFIRMATIVE ACTION / EQUAL OPPORTUNITY EMPLOYER
Fairfax Police Department 144 Bolinas Road, Fairfax Ca 94930 415-453-5330