




TOWN OF FAIRFAX

STAFF REPORT

January 16, 2018

TO: Mayor and Town Council

FROM: Michele Gardner, Town Clerk 

SUBJECT: Consider Council Board & Committee Assignments for 2018

RECOMMENDATION

Make Council Board & Committee assignments as appropriate.

DISCUSSION

Each year the Council reviews their assignments to represent the Town on numerous boards, committees, and joint powers authorities following the reorganization of the Town Council. Staff has prepared two draft lists of assignments (attached), adjusted to reflect Mayor Lacques and Vice Mayor Coler for those assignments particular to the offices of Mayor and Vice Mayor. The first list, organized by Councilmember, includes a "Not Yet Assigned" section, which reflects those assignments previously held by former Councilmember Weinsoff, as well as two new ad hoc committees of the MCCMC, and the vacancy on the *Marin/Sonoma Mosquito Vector Control District Board* ("MSMVCD") due to the expiration of Mr. Frank Egger's term on December 31, 2017. The second list contains the same information but in alphabetical order by committee, with blanks for the "not yet assigned" positions.

Councilmember Ackerman would like to continue to serve on the *Climate Action Committee*, which he has served on since its inception. Currently, Mayor Lacques is the Council liaison, with Councilmember Goddard serving as alternate. A suggestion would be to appoint two Councilmembers to the CAC and eliminate the alternate position.

The *MCCMC Pension and OPEB Reform Ad Hoc Committee* and the *MCCMC Disaster Preparedness Ad Hoc Committee* were recently formed. A memo regarding each committee is attached to provide more background information.

With regard to the *MSMVCD* position, the Council has the following options: (1) appoint a Councilmember; (2) appoint someone other than a Councilmember; or (3) not appoint anyone. If the Council chooses to appoint a trustee to the *MSMVCD*, it may do so for either a two- or a four-year term. Under option #2, staff would solicit applications from residents, and the Council would conduct interviews and make the appointment at a future meeting.

With regard to the *MERA* (Marin Emergency Radio Authority) 2nd alternate, staff is suggesting appointing the Town Manager. The 2nd alternate will rarely if ever be called on. Police Chief Morin and Sergeant Cron currently serve as the Town's representative and alternate.

ATTACHMENTS

- A. Draft Board & Committee Assignments 2018 organized by councilmember
- B. Draft Board & Committee Assignments 2018 organized by committee
- C. MCCMC memo re Pension and OPEB Reform Ad Hoc Committee
- D. MCCMC memo re Disaster Preparedness Ad Hoc Committee

FAIRFAX TOWN COUNCIL
DRAFT Board & Committee Assignments 2018

Mayor Lacques

Assoc. of Bay Area Governments (ABAG), Alternate
Affordable Housing Committee
Climate Action Committee
Flood Zone 9 Advisory Board, Alternate
Marin Clean Energy (MCE), Alternate
Marin Telecommunications Agency (MTA)
Alternate
MCCMC Joint Services Authority Oversight
Committee
MCCMC Sea Level Rise Committee
Measure "J" Oversight Committee
Ross Valley Fire Department Board
Zero Waste Committee
Chamber of Commerce Liaison, as Mayor
Citizens' Disaster Council, as Mayor
Finance Committee, as Mayor
League of California Cities, as Mayor

Vice Mayor Coler

Age-Friendly Fairfax Task Force Liaison
Affordable Housing Committee
Community Development Block Grant Committee
(CDBG)
Marin Clean Energy (MCE)
Marin County Assessment of Fair Housing
Committee
Marin Telecommunications Agency (MTA)
MTA Seat on Community Media Center of Marin
(CMCM) Board
Measure "A" Committee
Measure "J" Oversight Committee
Fairfax Open Space Committee Liaison
Citizens' Disaster Council as Vice Mayor
Finance Committee as Vice Mayor

Councilmember Goddard

Assoc. of Bay Area Governments (ABAG) Delegate
Chamber of Commerce Councilmember liaison (in
addition to the Mayor) to the Fairfax
Climate Action Committee, Alternate
MCCMC Homeless Subcommittee
MCCMC Liaison to Marin County Office of Educ.
Ross Valley School Board Liaison
Ross Valley Healthy Community Collaborative
(RVHCC)
Safe Routes to School Task Force
Transportation Authority of Marin (TAM), Alternate
Zero Waste Committee

Councilmember Reed

Local Currency Steering Committee
Measure K Oversight Committee
Ross Valley Fire Department Board
Ross Valley Paramedic Authority (with Frank Egger
as Alternate)
Ross Valley School Board Liaison Alternate
Transportation Authority of Marin (TAM)
Safe Routes to School Task Force Alternate

NOT YET ASSIGNED

Age-Friendly Fairfax Task Force Liaison
Assoc. of Bay Area Governments (ABAG), Alternate
Flood Zone 9 Advisory Board Representative
MCCMC Legislative Committee Representative
MCCMC Pension and OPEB Reform Ad Hoc
Committee Representative
MCCMC Disaster Preparedness Ad Hoc Committee
Representative
Measure "A" Committee
Ross Valley Fire Department Board Alternate
MERA (Marin Emergency Radio Authority) 2nd
Alternate
Marin Sonoma Mosquito Vector Board

Draft 2018 COUNCIL ASSIGNMENTS

<u>COMMITTEE</u>	<u>REPRESENTATIVE</u>
Affordable Housing Committee	Lacques
Affordable Housing Committee	Coler
Age-Friendly Fairfax Task Force Liaison	Coler
Age-Friendly Fairfax Task Force Liaison	<input type="text"/>
Assoc. of Bay Area Governments (ABAG) Delegate	Goddard
Assoc. of Bay Area Governments (ABAG), Alternate	<input type="text"/>
Chamber of Commerce Councilmember liaison	Goddard
Climate Action Committee	Lacques
Climate Action Committee, Alternate	Goddard
Community Development Block Grant Committee (CDBG)	Coler
Fairfax Open Space Committee Liaison	Coler
Flood Zone 9 Advisory Board Representative	<input type="text"/>
Flood Zone 9 Advisory Board Alternate	Lacques
Local Currency Steering Committee	Reed
Marin Clean Energy (MCE)	Coler
Marin Clean Energy (MCE) Alternate	Lacques
Marin County Assessment of Fair Housing Committee	Coler
Marin Sonoma Mosquito Vector Control District Board	<input type="text"/>
Marin Telecommunications Agency (MTA)	Coler
Marin Telecommunications Agency (MTA) Alternate	Lacques
MCCMC Homeless Subcommittee	Goddard
MCCMC Joint Services Authority Oversight Committee	Lacques
MCCMC Legislative Committee Representative	<input type="text"/>
MCCMC Liaison to Marin County Office of Educ.	Goddard
MCCMC Sea Level Rise Committee	Lacques
MCCMC Disaster Ad Hoc Committee	<input type="text"/>
MCCMC Pension and OPEB Reform Ad Hoc Committee	<input type="text"/>
Measure "A" Parks Committee	Coler
Measure "A" Parks Committee	<input type="text"/>

Measure "K" Oversight Committee	Reed
Measure "J" Oversight Committee	Coler
Measure "J" Oversight Committee	Lacques
MERA (Marin Emergency Radio Authority) 2nd Alternate	<input type="text"/>
MTA Seat, Community Media Center of Marin (CMCM) Board	Coler
Ross Valley Fire Department Board	Lacques
Ross Valley Fire Department Board	Reed
Ross Valley Fire Department Board Alternate	<input type="text"/>
Ross Valley Healthy Community Collaborative (RVHCC)	Goddard
Ross Valley Paramedic Authority	Reed
Ross Valley Paramedic Authority Alternate	F. Egger
Ross Valley School Board Liaison	Goddard
Ross Valley School Board Liaison Alternate	Reed
Safe Routes to School Task Force	Goddard
Safe Routes to School Task Force Alternate	Reed
Transportation Authority of Marin (TAM)	Reed
Transportation Authority of Marin (TAM) Alternate	Goddard
Zero Waste Committee	Lacques
Zero Waste Committee	Goddard

**FAIRFAX TOWN COUNCIL
Board & Committee Assignments
Adopted February 1, 2017**

Mayor Reed

General Plan Implementation Committee (GPIC)
Local Currency Steering Committee
Measure K Oversight Committee
Ross Valley Fire Department Board
Ross Valley Paramedic Authority (with Frank Egger
as Alternate)
Ross Valley School Board Liaison Alternate
Transportation Authority of Marin (TAM)
Safe Routes to School Task Force Alternate
Chamber of Commerce Liaison, as Mayor
Citizens' Disaster Council, as Mayor
Finance Committee, as Mayor
League of California Cities, as Mayor

Vice Mayor Lacques

Assoc. of Bay Area Governments (ABAG), Alternate
Affordable Housing Committee
Climate Action Committee (effective March 1)
Flood Zone 9 Advisory Board, Alternate
Marin Clean Energy (MCE), Alternate
Marin Telecommunications Agency (MTA)
Alternate
MCCMC Joint Services Authority Oversight
Committee
MCCMC Sea Level Rise Committee
Measure "J" Oversight Committee
Ross Valley Fire Department Board Alternate
Zero Waste Committee
Citizens' Disaster Council as Vice Mayor
Finance Committee as Vice Mayor

Councilmember Coler

Age-Friendly Fairfax Task Force Liaison¹
Affordable Housing Committee
Climate Action Committee (until February 15)
Community Development Block Grant Committee
(CDBG)
Marin Clean Energy (MCE)
Marin County Assessment of Fair Housing
Committee
Marin Telecommunications Agency (MTA)
MTA Seat on Community Media Center of Marin
(CMCM) Board
Measure "A" Committee
Measure "J" Oversight Committee
Fairfax Open Space Committee Liaison

Councilmember Goddard

Assoc. of Bay Area Governments (ABAG) Delegate
Climate Action Committee, Alternate
MCCMC Homeless Subcommittee
MCCMC Liaison to Marin County Office of Educ.
Ross Valley School Board Liaison
Ross Valley Healthy Community Collaborative
(RVHCC)
Safe Routes to School Task Force
Transportation Authority of Marin (TAM), Alternate
Zero Waste Committee

Councilmember Weinsoff

Age-Friendly Fairfax Task Force Liaison
Flood Zone 9 Advisory Board Representative
MCCMC Legislative Committee Representative
Measure "A" Committee
Ross Valley Fire Department Board Member &
MERA Alternate
MERA (Marin Emergency Radio Authority) 2nd
Alternate

¹. Added July 12, 2017

To: MCCMC Executive Committee

From: Larry Chu

Councilmember, City of Larkspur

MCCMC President (2007-08); Executive Committee (2006-10)

Date: September 5, 2017

RE: Pension and OPEB Reform Committee

Objective:

Form an ad-hoc committee to evaluate the financial impact of pensions and Other Post-Employment Benefits (OPEB) on MCCMC members, and to report on all possible solutions addressing how to reduce the annual cost and the future liability.

Background:

At the MCCMC meeting on 10/27/10, an ad-hoc committee was formed to study this same issue. Each member appointed a representative and an alternate to the committee. The Marin Managers Association, the Marin Municipal Water District, and the Novato Sanitary District also expressed interest in the topic and were invited to participate.

The committee met eight times from November 2010 to June 2011. The committee completed its review of pension benefits, but only performed a periphery look at OPEB. A final report was provided to the MCCMC members describing the history, current condition, and a range of possible options to mitigate the issue. However, the report did not issue any recommendations, leaving it up to each employer to determine the best course of actions for their unique financial circumstance.

At the MCCMC meeting on 6/28/17, the members affirmed the desire to reestablish the Pension and OPEB Reform Committee to do a more comprehensive study on the OPEB side.

Composition and Role of the Committee:

Each member city/town will be permitted to appoint up to two representative and an alternate to serve on the committee. An invitation will also be extended to allow the Marin Managers Association to appoint a representative and an alternate.

Each participating city/town will be expected to provide a past and present accounting of their pension and OPEB costs, the most current actuarial estimate of their unfunded liabilities, and the measures they have taken in the past six years to reduce these costs.

ATTACHMENT D

Individual committee members may also be asked to assist with various facets of producing the final report.

As with the first study, no policy decisions or recommendations will be made. Again, it will be left up to each employer to determine the best course of actions for their unique financial circumstance.

Note that ten of the eleven cities/towns are General Law cities and members of California Public Retirement System (CalPERS). San Rafael is a Charter City and a member of the Marin County Employees' Retirement Association which is formed under the County Employees Retirement Law of 1937. The most substantive discussions will be specific to the Marin cities, excluding San Rafael. Additional research will be necessary to determine what is applicable to San Rafael.

Topics:

The committee be covering the following topics:

- An overview of retirement benefits, a historical look at the conditions that have primarily contributed to the current problem, and a review of the current state of the cities/towns and their financial condition;
- A general review of the reform efforts since the last report, focusing on the Public Employees' Pension Reform Act (PEPRA) and the changes in the reporting requirements as mandated by the Government Accounting Standards Board;
- A specific city by city summary of the pension and OPEB changes that have been made since the last report;
- A detailed study of the OPEB issue to be accompanied by the full range of possible actions that can be taken by a city/town to reduce the annual cost and the unfunded liability as well as the limits or dependencies (as applicable) to some of the solutions.
- Discuss whether the MCCMC members, as employers, should take a political advocacy role in addressing pension and OPEB reform legislation at the State level. Make a recommendation to the MCCMC members.

The committee will need to meet 6-8 times on a monthly basis. Typically, there are no recurring meeting on the fourth Monday of the month. If the committee can be established so there is enough time to have two meetings in 2017, the report can be published by the end of this fiscal year in June 2018.

MEMO: October 17, 2017

FROM:

Catherine Way, Councilmember
City of Larkspur
400 Magnolia Avenue
Larkspur, CA 94939

RE: Proposal for creation of an MCCMC Disaster Preparedness Ad Hoc Committee

MCCMC Ad Hoc Committees are valuable opportunities for a smaller group of the membership to focus on a specific topic of general concern to every jurisdiction in Marin. Examples of recent MCCMC Ad Hoc Committees include: Homelessness and Sea Level Rise.

The County of Marin is particularly vulnerable to potentially catastrophic natural disasters such as earthquake, wildland fire, and flooding. We need to only look north to our neighbors in Sonoma County to see the tremendous devastation that wildland fire has brought from the hillsides into the urban neighborhoods. Every city and town in Marin has the potential to be impacted by a natural disaster that often crosses quickly from jurisdiction to jurisdiction. Cities rely upon their professional firefighters, local police, and other emergency responders to rapidly respond to these crises. But it is critical that residents and businesses prepare to be self-reliant for extended periods of time so that they will be able to be more disaster resilient. Local authorities, elected officials, and community volunteers are important partners in this preparation.

The initial goals of the MCCMC Disaster Preparedness Ad Hoc Committee are:

1. Assess formal and informal disaster preparedness activities and programs for residents and business occurring in represented cities/towns. Engage opportunities to share services or coordinate activities to maximize beneficial outcomes.
2. Compare and coordinate "Best Practices" of local disaster preparedness between jurisdictions by assessing what is currently being done in each community.
3. Respond to activities or programs that affect the cities/towns of countywide disaster preparedness programs such as the DC3 (Disaster Citizen Corp Council) a committee of the Marin County Board of Supervisors.
4. Encourage the implementation of the California State Disaster Service Worker protocol in each jurisdiction to ensure compliance with CA state law and reimbursement requirements.
5. Ensure the local adoption of NFPA Standard 1600 in each jurisdiction.
6. Examine financial resources available for local residential and business neighborhood disaster preparation and make recommendations for additional resource needs.