



TOWN OF FAIRFAX

STAFF REPORT

July 18, 2018

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager *GT*

SUBJECT: Authorize the Town Manager to enter into a contract with Millsap, Degnan & Associates, Inc. to repair Tamalpais Road (approx. location 183 Tamalpais Rd.)

RECOMMENDATION

- 1) Authorize the Town Manager to execute an agreement with Millsap, Degnan & Associates, Inc. in an amount not to exceed \$26,000 to repair Tamalpais Rd. (approx. location 183 Tamalpais).
- 2) Allocate a project contingency reserve of \$4,000 to be used by the Town Manager to cover unforeseen project costs.

DISCUSSION

In February 2017, severe rainfalls caused a portion of the roadway located near 183 Tamalpais Road to become unstable and collapse. The roadway remained open, but the Town applied for and received funding from FEMA to repair the damage.

Staff received three (3) quotes for the work which is primarily for a retaining wall with two piers. Millsap, Degnan & Associates had the lowest quote. Per Town Code, public projects of \$45,000 or less can be negotiated by staff and do not require public bidding.

FISCAL IMPACT

The repair cost is budgeted in Fund 52- Storm Recovery.