




# TOWN OF FAIRFAX

## STAFF REPORT

### April 4, 2018

**TO:** Mayor and Town Council

**FROM:** Garrett Toy, Town Manager 

**SUBJECT:** Approve the Notice of Completion for the 345 Forrest Ave. Roadway Stabilization Project

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#### **RECOMMENDATION**

Authorize the Town Manager to issue a Notice of Completion for the 345 Forrest Ave. Roadway Stabilization Project.

#### **DISCUSSION**

In September 2017, the Town awarded a bid to Massa Construction, Inc. in an amount not to exceed \$288,498 to repair the portions of the roadway located near 345 Forrest which became unstable and collapsed due to the severe winter storms. The work has been completed and the road is now open to traffic.

The project had 5 change orders, due to unforeseen field conditions, for increases in wall area and height, additional drilling and excavation, and relocation of a fire hydrant. The 5 change orders totaled \$38,165.65. The Council had allocated a 10% project contingency of \$28,850, which in hindsight was probably low for this type of project. The difference of \$9,315.65 is primarily related to the last change order which required additional excavation and backfill due to soil conditions. Staff did not seek prior Council approval for the last change order because it would have delayed the completion of the project. It should be noted that we did save some money on construction management to offset most of the added cost.

An additional change order, not related to the project, was authorized to replace the deteriorated guard rail 120 feet beyond the project area. Staff wanted to take advantage of the contractor already being staged in the area. This additional cost of \$15,000 will be absorbed into the Public Works street maintenance budget.

The total construction cost is \$341,663.65. The total project design and construction management cost was \$22,500 which brings the total project cost to \$364,163.65. Upon the recordation of the Notice of Completion, staff will make final payments to the contractor.

#### **FISCAL IMPACT**

The Council allocated \$347,350 for the Forrest Ave Road Stabilization project. Total cost including design/construction management, but not the guard rail, was \$349,636.54. The approximate difference of \$1,800 can be absorbed within Fund 52- Storm Recovery capital projects. As the project was not eligible for FEMA funds, staff is currently working with Caltrans to secure reimbursement from FHWA (Federal Highway Administration) for the project.

#### **ATTACHMENT**

Notice of Completion

AGENDA ITEM # 4

WHEN RECORDED RETURN TO  
Department of Public Works  
Town of Fairfax  
142 Bolinas Road  
Fairfax, CA 94930

(Space above this line for recorder's use only- Record without fee per Government Code Section 27383)

### NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that the undersigned Town of Fairfax, 142 Bolinas Road, owners, caused certain construction work to be performed within the County of Marin, which work is generally described as follows (including address):

The 345 Forrest Avenue Roadway Stabilization Project located in Fairfax, CA: construction of approx. 100 LF of 4-5 foot high soldier-pile and timber lagging retaining wall and 1100 s.f. of roadway reconstruction to restore an 18-foot wide roadway with one 19-foot long parking stall.

That the contract for the performance of such work was awarded to Massa Construction, Inc., and that said work was completed on the 28th day of February 2018, and that said Massa Construction, Inc. was the contractor.

This notice is given pursuant to Section 3094 and 3129 of the Civil Code of the State of California.

<p>This is to certify that the Notice of Completion above is hereby authorized by minute action of the Town Council of the Town of Fairfax on April 4, 2018, and owner consents to recordation thereof by its duly authorized officer.</p>	<p style="text-align: center;">TOWN OF FAIRFAX A MUNICIPAL CORPORATION</p> <p>I declare under penalty of perjury that the information is true and correct.</p> <p>BY _____ Garrett Toy Acting Public Works Director</p> <p>Dated: _____</p>
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