



TOWN OF FAIRFAX

STAFF REPORT

September 6, 2017

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager

SUBJECT: Adopt a resolution to award contract for roadway stabilization project for Tamalpais Road (approx. location 300 Tamalpais) to RWR Construction Inc. in an amount not to exceed \$190,332

RECOMMENDATION

- 1) Adopt a resolution authorizing the Town Manager to award the contract to RWR for the roadway stabilization project for Tamalpais Road (approx. location 300 Tamalpais) in an amount not to exceed \$190,332
- 2) Allocate a project contingency reserve of \$20,000 to be used by the Town Manager to cover unforeseen project costs.
- 3) Appropriate \$150,000 to Fund 52 (Storm Recovery)

BACKGROUND

In February 2017, severe rainfalls caused portions of the roadway located near 300 Tamalpais Road in Fairfax to become unstable and collapse. Tamalpais Road has been closed in that location since February and only recently opened to limited light vehicle traffic. In March, the Council declared a local emergency waiving the public bidding requirement for the 300 Tamalpais Road project. On April 1st, the President declared the February storms a federal disaster making the project eligible for FEMA reimbursement. Initially, staff thought the repair cost would be less than the FEMA threshold of \$150,000 after which all projects are required to be publicly bid. However, after informal discussions with contractors based on the preliminary plans for the project, we realized the project costs would far exceed the FEMA threshold and require formal bidding of the project.

DISCUSSION

The bids were opened on Monday, August 28th at 2:00pm. The Town received the two bids:

1. RWR Construction, Inc.: \$190,332
2. Hillside Drilling, Inc.: \$349,400

The Town's consulting engineer has confirmed that RWR Construction, Inc. is the lowest responsible bidder. Staff is recommending the Town award the contract to RWR as per the attached resolution.

FISCAL IMPACT

The FY17-18 budget lists all storm damage repair projects into one fund (Fund 52 CIP-Storm Recovery). Fund 52 CIP- Storm Recovery budgeted \$25,000 for design and \$60,000 for 300 Tamalpais construction (note: estimates prior to the preparation of plans and specifications). The construction budget will need to be increased by \$150,000 which includes the project contingency. FEMA and CalOES together will reimburse 93.75% of the project costs. The additional cost to the Town is approximately 6.25% (\$9,375) of the added cost (\$150,000). The additional cost can be absorbed in Fund 52.

ATTACHMENT: Resolution

AGENDA ITEM # 17

RESOLUTION 17-__

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRFAX AWARDING THE
CONSTRUCTION CONTRACT FOR THE 300 TAMALPAIS
ROADWAY STABILIZATION PROJECT

WHEREAS, the 300 Tamalpais Roadway Stabilization Project is to repair the damage caused by the 2017 winter storms; and

WHEREAS, the California Public Contracts Code requires that a Town award a contract to the lowest responsive, responsible bidder or reject all bids; and

WHEREAS, on August 28, 2017, at 2:00 p.m., the Town Clerk opened and examined the sealed bids for the Project; and

WHEREAS, based on information supplied by the bidder named below and the examination conducted by the Town's Engineering Consultant, Miller Pacific Engineering, the Town Council finds RWR Construction, Inc., to be the lowest responsible bidder;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Town Council of the Town of Fairfax:

- (a) Awards the construction contract for the 300 Tamalpais Roadway Stabilization Project in the amount not to exceed \$190,332 to RWR Construction, Inc., the lowest responsible bidder; and
- (b) Allocates a project contingency reserve of \$20,000 (approx. 10%) to be used by the Town Manager to cover unforeseen project costs; and
- (c) Appropriates \$150,000 from General Fund Reserves to Fund 52 (CIP – Storm Recovery); and
- (d) Authorizes the Town Manager to do everything necessary and appropriate to execute all agreements and expend funds.

The foregoing Resolution was duly introduced and adopted at a meeting of the Town Council of the Town of Fairfax held in said Town on the __ day of September 2017, by the following vote, to wit:

AYES:
NOES:
ABSENT:

John Reed, Mayor

Attest: _____
Michele Gardner, Town Clerk