



TOWN OF FAIRFAX

STAFF REPORT

June 7, 2017

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager *GT*

SUBJECT: Approval of FY2017-18 work plan for the use of the Town's Measure A funds (County sales tax for parks)

RECOMMENDATION

Authorize the Town Manager to submit the approved FY2017-18 work plan for Measure A to the County of Marin.

DISCUSSION

Measure A is the one-quarter of one-percent sales tax approved by County voters in 2012. As a condition of receiving the funds, the Town must submit a work plan to the County of Marin detailing the proposed uses of the funds. The attached work plan contains the list of eligible uses.

Each year the Town's Measure A Advisory Committee (members listed below) meets to recommend allocations for the upcoming year. For FY17-18, the County estimates Fairfax will receive approximately \$60,000 in Measure A sales tax revenue. We estimate a fund balance reserve of \$3,000 and, thus, the Committee had approximately \$63,000 to allocate.

At its May 25th budget workshop, the Council reviewed the recommendations of the Measure A Advisory Committee which are as follows:

Proposed by Measure A Committee	Proposed		
	FY17-18	Carry Over	Total
Parkland/Open Space Acquisition*	\$ 10,000	\$ 20,000	\$ 30,000
Maint/Repair Ped Trail Improvements*	\$ 15,000	\$ 15,000	\$ 30,000
Replace Pavilion Lighting *		\$ 6,000	\$ 6,000
Construction of Bicycle Pump Track*	\$ 4,000	\$ 6,000	\$ 10,000
Women's Club Improv. (stage, roof, lighting)*	\$ 5,000	\$ 20,000	\$ 25,000
Replace Peri Park Equipment	\$ 29,000	\$ -	\$ 29,000
Total	\$ 63,000	\$ 67,000	\$ 130,000

The asterisk (*) denotes the project was funded in previous years. The Committee does recommend that funds unspent for projects in previous years continue to be carried over to FY17-18 for those projects. The County requires the work plan to include both carryover funds and new funds.

AGENDA ITEM # 5

Should a project be delayed/canceled or priorities changed, the Council can reallocate funds at any time by amending its work plan and submitting it to the County for approval.

The Measure A Advisory Committee consists of:

- Two Councilmembers: Barbara Coler and David Weinsoff
- Fairfax Open Space representative: Ray Burgarella
- Fairfax Parks and Rec Commission representative: Monty Stephens
- Fairfax Volunteer Board representative: Marcia Custer

FISCAL IMPACT

No impact to the General Fund as projects are funded with Measure A funds.

ATTACHMENT

FY17-18 Work Plan for Measure A

Work Plan

**Measure A City, Town, and Applicable Special District Program
Proposed Expenditure of Measure A Funds for July 1, 2017 to June 30, 2018**

Timely and accurate completion of this report is a condition of receiving Measure A funds.

Instructions:

- This work plan must be completed by an authorized representative of the recipient.
 - Please complete this work plan, then scan and e-mail it to Kevin Wright, Marin County Parks External Affairs Coordinator (kwright@marincounty.org), by June 1, 2017.
 - Contact Mr. Wright by e-mail (kwright@marincounty.org) or phone (415) 473-2129 if you have any questions, or if you have suggestions to improve this form.
 - Marin County Parks will review this plan within one month of its receipt to ensure that proposed expenditures are consistent with Marin County Ordinance 3586 (Measure A).
 - Recipients must provide Marin County Parks with 30-days prior notice of any project additions or substitutions that are proposed while a work plan is in effect.
 - Total actual project expenditures may not exceed recipient's actual Measure A funding for any given fiscal year, plus any balance remaining from previous years.
-

This portion of page is intentionally blank. Proceed to next page.

A. Name of Recipient (city, town, or special district): _____ Town of Fairfax

B. Recipient's representative and contact information: (Please print all information)

Name: _____ Garrett Toy _____
(Print)

Title: _____ Town Manager _____
(Print)

Address: _____ 142 Bolinas Rd _____

City, Zip: _____ Fairfax, 94930 _____

Phone: _____ 415 458-2345 _____

E-mail: _____ gtoy@townoffairfax.org _____

C. Total estimated funds for Fiscal Year 2017-18:

i. Estimated carry-over balance of recipient's Measure A funds from previous fiscal years	ii. Estimate of recipient's Measure A funds for FY 2017-18. (This information will be provided by Marin County Parks)	iii. Total estimated available funds for FY 17-18 (i + ii).
\$ 70,000	\$60,000	\$130,000

D. Recipient's Measure A Work Plan for Fiscal Year 2017-18:

Name of work or project:	Primary purpose of work or project. Select only one from list below. **	Description. Be as specific as possible. Include numbers related to square footage of facilities, acreage, etc. If Measure A funds were used for maintenance, use numbers to indicate change from pre-Measure A conditions.	Amount of Measure A funds estimated to be used:	Source(s) and amount(s) of funds projected for use. If none, enter "0"	Total expenditures for work or project in current reporting year
Acquisition of parkland	d	Contribution of funds to reserves for the future acquisition of parkland	\$30,000	0	\$30,000
Maintenance/Repair of pedestrian trails	b	Repair of pedestrian trails throughout Town	\$30,000	0	\$30,000
Improvements to Women's Club	b	Make the existing stage ADA accessible for recreational use and other improvements to the facility	\$25,000	\$0	\$25,000
Lighting improvements in Pavilion	b	Replace Pavilion (indoor recreational facility) light fixtures with safer and more energy efficient LED light fixtures	\$6,000	\$0	\$6,000
Replace Peri Park Play Structure	b	Replace play structure in Peri Park	\$29,000	\$0	\$29,000

Design and construct bicycle pump track	c	Design and construct bicycle pump track	\$10,000	\$0	\$10,000	
Estimated Total					\$130,000	

**Select work or project purpose only from the following menu:

- a) Routine maintenance
- b) Renovation of existing recreational facility, including infrastructure (includes planning, environmental review, permitting, design development, etc.)
- c) Construction of new park or recreation facility (includes planning, environmental review, permitting, design development, etc.)
- d) Parkland acquisition
- e) Fuel reduction - all types of fuelbreaks, including primary, ridgeline, etc.
- f) Flashy fuel reduction (ROW, street ends, trail heads, etc.)
- g) Natural resource protection and restoration, and invasive plant control
- h) Maintaining vehicle access
- i) Sudden Oak Death
- j) Hazard tree removal
- k) Inventory and monitoring
- l) Wildlife management monitoring
- m) Vegetation and wildlife management - Other-

E. Certification

I certify that the information contained herein is true and accurate, to the best of my knowledge.

Signature _____

_____ Town Manager
Title

Garrett Toy _____
Print Name

_____ Date