



TOWN OF FAIRFAX

STAFF REPORT

December 6, 2017

TO: Mayor and Town Council

FROM: Christopher Morin, Chief of Police *CM*

SUBJECT: Authorize the Town Manager to sign lease agreement for the purchase of two police vehicles

RECOMMENDATION

Authorize the Town Manager to sign a lease agreement, not to exceed \$25,400, for the purchase of two police vehicles: one marked patrol vehicle and one 3-wheel parking buggy.

DISCUSSION

The Town Council approved in the adopted FY17-18 budget funds for the purchase of two police vehicles, by use of a 4-year lease in the amount not to exceed \$28,000 per year as shown in the Field Equipment Capital Account Fund, 03-923-921 of the Town budget.

The purchase of the marked vehicle will replace a 2012 model year Dodge Charger that is no longer serviceable for patrol use. Maintenance costs/repairs over the past three years have exceeded \$15,000 for this vehicle. The police department will retain this car for use as a "decoy" vehicle for traffic calming in varying neighborhoods as well as used to deploy a speed radar sign throughout town (on a trailer hitch).

The new 3-wheel parking buggy will be in addition to the existing 2005 model year parking buggy that has reached the end of its serviceable life. We will retain the old parking buggy for use as a backup with limited use. Repair costs for the old buggy have exceeded \$10,000 over the past 3 years.

The Town has an existing Master Lease with PNC financing for a prior leased vehicle & computer equipment. These new vehicles will be added to that existing lease. The pricing includes equipment, installation and taxes. A State of California bidding process sets the pricing, a process the Town has used through approved resolution for several decades.

FISCAL IMPACT

The current quote for the new vehicles and equipment is \$24,400 per year for 4 years. We are requesting authority for the Town Manager to sign a lease agreement in an amount not to exceed \$25,400. This will provide a small cushion for last minute changes for needed equipment or to account for any changes in interest rates at the time the financing is locked in. The current interest rate quoted is 2.9%.

ATTACHMENT

None

AGENDA ITEM # 9