



# TOWN OF FAIRFAX

## STAFF REPORT

April 5, 2017

**TO:** Mayor and Town Council

**FROM:** Garrett Toy, Town Manager *GT*

**SUBJECT:** Accept the Planning Commission's appointment of Commissioner Norma Fragoso as the Town representative to the Sunnyside Neighborhood Committee formed by the County of Marin

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### RECOMMENDATION

Accept the Planning Commission's appointment of Commissioner Norma Fragoso as the Town representative to the Sunnyside Neighborhood Committee formed by the County of Marin.

### DISCUSSION

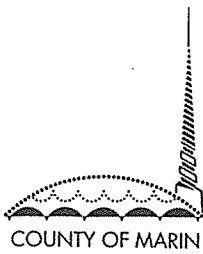
Attached is a letter from the Ross Valley Flood Control Zone 9 staff requesting a representative from the Town to participate in a neighborhood committee to provide feedback to the Marin County Flood Control and Water Conservation District (District) on the proposed design of a detention basin or any other flood protection measure at the former Sunnyside Nursery site. The formation of this committee is part of a settlement between the District and Trestle Glen Homeowners Association.

The letter proposed that the Town Manager be the assigned representative. However, staff thought it more appropriate to have a Planning Commissioner assigned since it is an environmental and design matter. At its March 16<sup>th</sup> meeting, the Planning Commission appointed its chair, Norma Fragoso, as the representative to the neighborhood committee.

### ATTACHMENT

County letter

AGENDA ITEM # 9



RECEIVED

FEB 15 2017

TOWN OF FAIRFAX

DEPARTMENT OF PUBLIC WORKS

Quality, Excellence, Innovation

Raul M. Rojas  
DIRECTOR

February 7, 2017

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Garret Toy, Town Manager  
Town of Fairfax  
142 Bolinas Road  
Fairfax, CA 94930

Subject: Sunnyside Neighborhood Committee – Request for Committee Nominations

Dear Mr. Toy,

Accounting

We are requesting a representative from the Town of Fairfax to participate in a neighborhood committee to provide feedback to the Marin County Flood Control and Water Conservation District (District) on the proposed design of a floodplain detention basin or any other flood protection measures at the former Sunnyside Nursery site at 3000 Sir Francis Drake Boulevard.

Airport

Building Maintenance

Capital Projects

Certified Unified Program Agency (CUPA)

The District reached a settlement with the Trestle Glen Homeowners Association in November of 2016 over use of the former Sunnyside Nursery Grounds. The settlement obligated the District to establish a Neighborhood Committee (Committee) to advise the Department of Public Works on any detention basin or other flood control measure proposed for construction at 3000 Sir Francis Drake Boulevard (Property) known as "Former Sunnyside Nursery Growing Grounds", or within 500 feet of the Property. The Property and the area within a 500-foot radius of the Property are referred to collectively as the "Sunnyside Neighborhood".

Communications Maintenance

County Garage

Disability Access

The settlement describes the authority of the Committee as follows:

Engineering & Survey

- Provide input on design of any proposed detention basin and alternatives to be considered,
- Input on Issues to evaluate in environmental review,
- Participate in the review process for any detention basin proposed for construction on the property.

Flood Control & Water Resources

Land Development

Purchasing

As identified in the enclosed charter, the first step is to establish a Neighborhood Committee. The maximum twelve-member Neighborhood Committee is to provide broad representation of various stakeholder groups with the intent that the Committee members will serve as liaisons to their respective constituencies. The Committee will meaningfully participate in the planning for and consideration of any detention basin(s) proposed for the Sunnyside Neighborhood.

Real Estate

Reprographic Services

Road Maintenance

Stormwater Program

Transportation & Traffic Operations

Waste Management

Representation on the Committee is proposed to be selected from the following groups:

- Shadow Creek HOA,
- Trestle Glen HOA,
- Baywood Canyon HOA,
- Town Managers for Fairfax and San Anselmo,
- Marin County Flood Control District,
- Marin County Parks and Open Space,
- Friends of Corte Madera Creek,
- Ross Valley School District
- Three members (maximum) at the discretion of the Marin County Public Works Director

The Committee will be meeting at periodic intervals starting most likely in early April through the adoption of a Project level EIR by the Marin County Flood Control and Water Conservation Board of Supervisors. The Project EIR is tentatively scheduled to be completed by March 2018. In addition to these neighborhood committee meetings, the District will be holding public meetings throughout the environmental, design and construction phases of work. The neighborhood committee meetings would likely be scheduled in the evening.

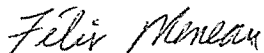
We are requesting that the Town of Fairfax submit the name of one representative who would be willing to serve on the Sunnyside Neighborhood Committee. The Director of Public Works will individually affirm each organization's nomination in **late March**. Please forward a completed application to me no later than **Friday, March 15, 2017**.

The completed application form should be emailed to [fmeneau@marincounty.org](mailto:fmeneau@marincounty.org). If you have any questions, please call me at 415-473-3223. Enclosed for your information is the Charter. Information about the Former Sunnyside Nursery project and the entire Ross Valley Watershed Flood Risk Reduction Program is available at the following webpage link:

<http://www.marinwatersheds.org/rossvalleywatershed-org/multi-benefit-project.html>

Thank you for your assistance in helping us to identify alternatives to reducing flood risk in the Ross Valley.

Sincerely,



FELIX MENEAU, P.E.

Zone Engineer for Ross Valley Flood Control Zone 9

cc: Katie Rice, Supervisor, District 2

Tonya Redfield, Ross Valley Watershed Program Manager

Enclosures:

Charter for the Sunnyside Neighborhood Committee  
Application Form