



# TOWN OF FAIRFAX

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**TO:** Planning Commission  
**FROM:** Ben Berto, Planning and Building Services Director  
**SUBJECT:** Director's report

Commissioners,

Normally this report is given orally, but in my absence I felt it would be useful to provide a written update.

Staff has obtained the latest written matrix of General Plan implementation items from Diane Causey of the former General Plan Implementation Committee. It's an extensive list - kudos to her and Bruce and other members of the GPIC for the work they did on this. The list contains several hundred implementation items that involve Planning and Building, the Planning Commission, or both. It will take staff some time to review the list and make preliminary determinations on what appears to have been taken care of, and align the items in the Planning Commission (and staff) Zoning Amendment list presented at the August 17 Commission meeting. Everyone should probably plan on (catered) lunch at the PC workshop when that is scheduled later this year or early spring. In the meantime, staff is very amenable to an ad hoc advisory subcommittee of perhaps two Commissioners to assist staff in assembling a master list that cross-correlates the above for subsequent PC review.

Other items include the Town Council having reviewed a recommended Accessory Dwelling Unit (ADU) Ordinance for possible action by the Council. It makes sense to have our local codes be consistent with State requirements for clarity's sake. The Town is already ministerially processing ADU applications.

The Electric Vehicle Charging Station (EVCS) ordinance also responds to another State Statute mandating streamlined ministerial review for EVCS applications. Staff doesn't anticipate much conversation on this topic - Fairfax is already a leader in electric vehicle use, and this merely facilitates installation of necessary appurtenant facilities.

I have taken preliminary steps with consultants on updating the Town's Zoning and General Plan maps.

The Marinda Heights developer has agreed to wait on submittal of his project until after my return.

See you when I get back.

Ben