

Town of Fairfax

Minutes of
Fairfax Parks and Recreation Commission
Monday, January 8, 2018
7:00 p.m.
Youth Center
16 Park Road

PARC Commissioners in attendance: Monty Stephens, Sisi Parry-Hansen, Alexis Lynch, Chris Borjian; Daisy Stephens, Youth Commissioner. Staff in attendance: Anne Mannes, Recreation & Community Services, Programming; Maria Baird, Recreation & Community Services Manager, Events

The meeting was called to order at 7:00 p.m. The minutes of the December 11th meeting were approved.

New Business

1. **Grant proposal for bike pump track-** Maria announced that Garrett had requested her to apply for a grant from “People for Bikes” towards the bicycle pump track. The maximum amount is \$10,000. The Town will contribute \$15,000 from Measure A funds, bringing the total budget to \$25,000. Matching funds are not required, but are looked upon favorably. A Letter of Intent is due on January 19th. Maria has begun the application; and Garrett has edited it. She distributed the draft application to PARC members for review, along with the instructions for submittal. She asked for comments by Monday, January 15th. Applicants will be notified of eligibility by February 23rd. The full grant application is due on April 6th. Recipients will be notified by May 25th.
2. **Alice in Wonderland Tea party** – Sisi announced this is scheduled for Sunday, February 25th at the Women’s Club. She requested assistance from Daisy with the following: recruitment of students volunteers from Drake High School to help set-up and clean-up with event, and someone to play the lead character of Alice. Further details will be confirmed at the February meeting. Anne announced that Yvonne Roberts would like a group of 20 seniors over the age of 90 to be given complimentary tickets to the event. Tickets are \$20 for adults; \$15 for seniors. Maria will announce the event at the January meeting of the Ross Valley Seniors Club. Maria will work the registration table at the event.
3. **Elections-** Monty stepped down as chair; Sisi was nominated to be Chair, and accepted the position. Sam was nominated as Vice Chair. The representative to the Tree Committee remains to be filled. Chris Borjian has volunteered to be alternate to the Tree Committee representative.
4. **Goals & Objectives for 2018-**the group requested that Maria send out the 2017 goals, and then goals for 2018 can be adopted at the next meeting. Suggested goals included: on-going improvement of the Pavilion, with another clean-up

day. It was undecided at this time if that function would be fulfilled by PARC members, or if a work crew would be hired. Focus would be on improving Pavilion lobby, including replacing lighting features, painting & hanging photographs. The bathrooms are also in need of an upgrade. The kitchen area also needs attention. Other goals include: bike pump track project in Deer Park, dog park project in Deer Park, Peri Park renovation project, including playground equipment replacement, and opportunities for Open Mic music session for youth.