



TOWN OF FAIRFAX

SUPPLEMENTAL STAFF REPORT

September 27, 2017

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager

SUBJECT: Adopt a resolution awarding a contract to Massa Construction for the Forrest Avenue Road Stabilization Project (approximate location 345 Forrest Ave)

RECOMMENDATION

- 1) Adopt the resolution authorizing the Town Manager to award the contract to Massa Construction for the Forrest Avenue stabilization project in an amount not to exceed \$242,244 for the base bid or an amount not to exceed \$288,498 for the base bid plus bid alternate work; and
- 2) Allocate a project contingency reserve of either \$24,250 or \$28,850 (10% depending on the award amount) to be used by the Town Manager to cover unforeseen project costs; and
- 3) Appropriate either \$66,500 or \$117,350 from General Fund reserves to Fund 52 (Storm Recovery) depending on the bid award amount.

DISCUSSION

The bids for the redesigned project were opened on Friday, September 22 at 2:00 pm, and included a bid alternate to include area for one parking space. The Town received the three bids:

<u>Contractor</u>	<u>Base bid</u>	<u>Base + Alternate</u>
1. Massa Construction, Inc	\$242,244	\$288,498
2. Ghilotti Bros. Inc.	\$300,929	\$384,621
3. Bridgeway Civil Constructors, Inc.	\$351,579	\$402,890

The Town's consulting engineer has confirmed that Massa Construction, Inc. (Massa) is the lowest responsible bidder. The bids must be awarded based on the lowest responsible base bid. Staff is recommending the Town award the contract to Massa as per the appropriate attached resolution. The difference between Massa's base bid and base plus alternate is \$46,254.

At the Council's special meeting in August 2017, staff reported the project was pending approval of emergency relief funds by FHWA (Federal Highway Administration). Staff will try to work with FHWA to have the project reimbursed based on the dire need to repair the road before the next winter storm season.

FISCAL IMPACT

The FY17-18 budget lists all storm damage repair projects in one fund, Fund 52 CIP-Storm Recovery. Fund 52 CIP- Storm Recovery budgeted \$230,000 of which \$30,000 was for

design/construction management and \$200,000 for construction. (Note: Those estimates were made prior to the preparation of plans and specifications). The revised total design/construction budget including a project contingency will range between \$296,500 and \$347,350, depending on the bid award. The construction budget will need to increase by either \$66,500 or \$117,350 depending on the bid award amount.

The project will initially be funded by General Fund reserves, and later replenished with the loan from the County for capital projects, once the loan documents have been approved by the Council.

ATTACHMENTS

Resolution awarding base bid

Resolution awarding base bid plus bid alternate

RESOLUTION 17-__

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRFAX AWARDING THE
CONSTRUCTION CONTRACT FOR THE 345 FORREST AVENUE
ROADWAY STABILIZATION PROJECT

WHEREAS, the 345 Forrest Avenue Roadway Stabilization Project is to repair the damage caused by the 2017 winter storms; and

WHEREAS, the California Public Contracts Code requires that a Town award a contract to the lowest responsive, responsible bidder or reject all bids; and

WHEREAS, on September 22, 2017, at 2:00 p.m., the Town Clerk opened and examined the sealed bids for the Project; and

WHEREAS, based on information supplied by the bidder named below and the examination conducted by the Town's Engineering Consultant, Miller Pacific Engineering, the Town Council finds Massa Construction, Inc., to be the lowest responsible bidder;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Town Council of the Town of Fairfax:

- (a) Awards the construction contract for the 345 Forrest Avenue Roadway Stabilization Project in an amount not to exceed \$242,244 to Massa Construction, Inc., the lowest responsible bidder; and
- (b) Allocates a project contingency reserve of \$24,250 (approx. 10%) to be used by the Town Manager to cover unforeseen project costs; and
- (c) Appropriates \$66,500 from General Fund Reserves to Fund 52 (CIP – Storm Recovery); and
- (d) Authorizes the Town Manager to do everything necessary and appropriate to execute all agreements and expend funds.

The foregoing Resolution was duly introduced and adopted at a meeting of the Town Council of the Town of Fairfax held in said Town on the 27th day of September 2017, by the following vote, to wit:

AYES:

NOES:

ABSENT:

John Reed, Mayor

Attest: _____

Michele Gardner, Town Clerk

ATTACHMENT 1

RESOLUTION 17-__

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRFAX AWARDING THE
CONSTRUCTION CONTRACT FOR THE 345 FORREST AVENUE
ROADWAY STABILIZATION PROJECT

WHEREAS, the 345 Forrest Avenue Roadway Stabilization Project is to repair the damage caused by the 2017 winter storms; and

WHEREAS, the California Public Contracts Code requires that a Town award a contract to the lowest responsive, responsible bidder or reject all bids; and

WHEREAS, on September 22, 2017, at 2:00 p.m., the Town Clerk opened and examined the sealed bids for the Project; and

WHEREAS, based on information supplied by the bidder named below and the examination conducted by the Town's Engineering Consultant, Miller Pacific Engineering, the Town Council finds Massa Construction, Inc., to be the lowest responsible bidder;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Town Council of the Town of Fairfax:

- (a) Awards the construction contract for the 345 Forrest Avenue Roadway Stabilization Project including the base bid plus bid alternate work in an amount not to exceed \$288,498 to Massa Construction, Inc., the lowest responsible bidder; and
- (b) Allocates a project contingency reserve of \$28,850 (approx. 10%) to be used by the Town Manager to cover unforeseen project costs; and
- (c) Appropriates \$117,350 from General Fund Reserves to Fund 52 (CIP – Storm Recovery); and
- (d) Authorizes the Town Manager to do everything necessary and appropriate to execute all agreements and expend funds.

The foregoing Resolution was duly introduced and adopted at a meeting of the Town Council of the Town of Fairfax held in said Town on the 27th day of September 2017, by the following vote, to wit:

AYES:
NOES:
ABSENT:

John Reed, Mayor

Attest: _____
Michele Gardner, Town Clerk

ATTACHMENT 2