

Minutes
Volunteer Program Advisory Board
August 27, 2018
Youth Center
16 Park Road

Mission Statement: “To foster goodwill and community spirit in Fairfax through volunteer activities.”

Members in attendance: Geo Taylor, Marcia Custer, Georgia Gibbs, Jesse Hoffman. Staff in attendance: Maria Baird, Recreation & Community Services Manager

The meeting was called to order at 4:30 p.m. The minutes of the July 23rd meeting were approved.

1) Reports

- **Chair** –Geo announced that Paul Ashe, Executive Director of the SF Marin Food Bank, had attended the Fairfax Food Pantry on a recent Saturday morning. He stated that the Fairfax branch was the most smoothly run food bank operation.
- **Treasurer-** The Bank of America checking account has a balance of \$4,080.28. The Town’s account has \$4,442.00 remaining in the budget.
- **Coordinator** –Maria announced the Speak cheesy, a wine & cheese pairing offered by the Fairfax Theater Company, is on September 21st from 7-9, and the Art Walk is on September 28th from 5-8. The Volunteers will be co-sponsoring the Art Walk, which is put on by the Artists-in-Residence Stephanie Mohan and Georgia Gibbs.
- **Discussion** – Geo will be participating in the Art Walk at Fairfax Studio.

2) New Business

- a. **Iron Springs Give Back Tuesday** – The Volunteers received a check for \$468 from the proceeds of the July 17th event.
- b. **Picnic update-from sub-committee meeting** –Maria gave an update on picnic status: she has submitted the ABC license for processing, she has confirmed the beer donation from Iron Springs, Georgia, Maria & Jesse’s wife have distributed the posters to downtown merchants and the schools. Georgia is painting the wooden sign for the picnic, which needed to be re-done. The banner will go up on Tuesday after Labor Day for two weeks. Additionally, Volunteer Board members will distribute postcards at the Farmer’s Market. The bbq will be conducted by Chaun. Marcia will purchase the food from Costco. Maria will contact Fairfax Market for the watermelon donation. She will also ask Richard Pedemonte for the cups for the beer. She will reach out to Renee Goddard regarding the waste diversion. She has not heard back from John Reed if he will be at the picnic. Jesse will contact John to see about electrical cord needs for the music. Jesse will purchase ice for the event. The group will hold their next sub-committee meeting on Thursday, September 13th at noon at the ball field snack shack. At this time, the refrigerators will be

plugged in to allow for food storage at the picnic. Maria will continue soliciting donations for the picnic. So far, Coffee Roasters has indicated they will once again be a sponsor, as has Revolution 9. Maria indicated she heard from Drake High School that 25 students are available to help and are requesting community service. Additionally, she has 4 more volunteers that will help with set up and clean up. Maria has reserved the jumpee house and water slide. David Smadbeck of Coldwell Banker will pay for those items. He will also have fellow realtors staff the jumpee & slide. Maria has not heard back yet from Tatyana, face painter. She will select another face painter. She will also order the temporary tattoos. Geo will oversee the games. In addition to the 3 legged race, the sack race, and the egg and spoon race, some relay races will be added. Participants will receive free chips & drinks, winners will receive a free hot dog. Maria will print out vouchers.

- c. **“Meet the Contractor night”**- this item will be discussed at the next meeting.
- d. **Adoption of 2018 goals-** this item will be carried over to the September meeting.

The meeting adjourned at 6 p.m. The next meeting was set for September 24th. Topics will include: Art Walk, and a celebratory lunch for food pantry volunteers.