

Minutes
Volunteer Program Advisory Board
February 26, 2018
Youth Center
16 Park Road

Mission Statement: “To foster goodwill and community spirit in Fairfax through volunteer activities.”

Members in attendance: Holly Bragman, Geo Taylor, Chance Cutrano, Glenn Michelson. Staff in attendance: Maria Baird, Recreation & Community Services Manager, Council Member John Reed; Others in attendance: Jessie Hoffman, Michael Gusek, Sara Millus

The meeting was called to order at 6:30 p.m. The minutes of the January 22nd meeting were approved..

1) Reports

- **Chair** –Geo announced he would like Maria to contact Iron Springs Brewery regarding another Give Back Tuesday event to benefit the Volunteer Board.
- **Treasurer-** Maria reported in Marcia’s absence the balance of the Volunteer’s town account balance is \$2,661.78, and the balance of the Bank of America checking account is \$5,039.82, bringing the total balance to \$7,701.60. Marcia has paid a quarterly space rental fee to the Fairfax Community Church of \$300.
- **Coordinator** –Maria announced that David Smadbeck had a scheduling conflict, and will not be able to attend the meeting tonight. He indicated that his company, Coldwell Banker, is interested in sponsoring the Town-wide picnic and perhaps other Volunteer related events. Maria will follow up with him.
- **Discussion** – Holly announced that the Community Seder is scheduled for March 30th but may be moved to March 31st. Maria & Holly have been in contact with Mark Solomons regarding the event, and Council Member Renee Goddard is assisting.

2) New Business

- a. **Request for sponsor of workshop on Artificial Intelligence & Innovative Technology** – Michael Gusek attended the meeting to request the use of the Women’s Club for a community forum on Artificial Intelligence and Innovative Technology. Michael has professional experience on the topic. He began a conversation on nextdoor.com and has received a number of inquiries (60) in response. There is also an interest in global security. He would like to hold a workshop to help dispel myths and encourage dialogue on the topic. **ACTION ITEM: Holly made a motion to support the request of a workshop on AI to be held in the Women’s Club; Glenn seconded, all members voted in favor. Michael will get back to Maria with a detailed description of the workshop, as well as some potential dates.**

- b. Boards & Commission's mixer – March 29th** –Maria has already sent out an invitation for this event, to the following Boards & Commissions: Town Council, Planning Commission, Parks & Recreation Commission, Open Space Committee, Climate Action Committee, Tree Committee, Affordable Housing Committee. She has received a good response so far. She will send out an e-vite to the group this week. Marcia & Maria will purchase food & drinks for the event. Maria will ask Public Works to set up the microphone for the event. Geo will open the ceremony, with a brief description of the Volunteer Board's mission statement and goals. Peter Lacques, Mayor, will be asked to make a short presentation. Each attendee will be asked to introduce themselves. Attendees from each committee will be encouraged to sit at different tables than their fellow committee members. The program will be as follows: Reception starts at 5 p.m. with cocktails and light dinner, program begins at 6 p.m. with presentations, which will last about an hour. There will be more time for mingling at the end.
- c. Volunteer Appreciation effort for 2018-** discussion ensued on how to recognize key volunteers this year. In lieu of a Volunteer Appreciation brunch, the Board will recognize one key volunteer, such as Dolores Scott of the food pantry. She may be awarded a plaque. Also, the Board will purchase hats as promotional items to give away, and perhaps t-shirts. The group will discuss further at the next meeting.

The meeting adjourned at 8:00 p.m. Topics for the February agenda will include: community garden and water bill (or lack of) from the library.