

Minutes
Volunteer Program Advisory Board
May 21, 2018
Youth Center
16 Park Road

Mission Statement: “To foster goodwill and community spirit in Fairfax through volunteer activities.”

Members in attendance: Geo Taylor, Chance Cutrano, Glenn Michelson, Marcia Custer, Jesse Hoffman. Staff in attendance: Maria Baird, Recreation & Community Services Manager; Others in attendance: Council Member John Reed, Mary Ann Maggiore

The meeting was called to order at 6:30 p.m. The minutes of the April 23rd meeting were approved with the following changes: The Volunteers will present Dolores Scott with a plaque at the food pantry, and Katherine Harts will be honored as part of a larger effort through the SF-Marin Food Bank.

1) Reports

- **Chair** –Geo asked Maria to draft a letter to the Marin County library regarding the absence of a water bill for the past two years. Geo added that about \$1,000 has been collected by the gardeners, which is in the checking account.
- **Treasurer-** Marcia announced the Town account has a budget of \$1,757.57 and the Bank of America checking account has a balance of \$4,739.82, bringing the overall total to \$6,876.20. Marcia added that the Town funds need to be spent by June 30th.
- **Coordinator** –Maria mentioned that the picnic banner needs to be re-done, which will cost \$1,000. She added that the about \$300 would go towards a new sign for the food pantry which Georgia is designing. That would leave approximately \$400, which would go towards the caps with the Volunteer Board logo, which will cost about \$20 each, so 20 caps will be ordered.
- **Discussion** – Marcia announced she had just attended a Measure A meeting at Town Hall. This year, \$20,000 will be allocated towards the trails project.

2) New Business

- a. **“Launch”- an employment program for young adults** – Mary Ann Maggiore attended the meeting to discuss her mentorship program geared towards helping people ages 18-30 find gainful employment. She distributed a fact sheet on the highlights of her program, which has helped many young people. She is looking towards the Volunteer Board to offer a partnership to help bring young adults and potential employers together. The group discussed hosting a job fair at the Pavilion, as well as some job preparation and interview workshops. She would like to see about 25 young people assisted with the program. It would be limited to Fairfax residents, but the businesses would be solicited from beyond Fairfax as prospective employers. Jesse added that the North Bay Labor Council would be a good resource to

involve the trades as potential job training for young people. **ACTION ITEM: Geo made a motion to propose that the Board is in general support of the Launch program, developed by Mary Ann Maggiore, and would like for her to conduct a needs assessment and return to the group in the near future. Chance seconded, all Members voted in favor.**

- b. **Fairfax Festival June 9 & 10** –staffing of booth at Ecofest. After some discussion, the Board decided they will once again staff an information table which will be shared with Sustainable Fairfax. Maria will approach Stephanie Mohan about broadcasting the “Faces of Fairfax” slideshow at the table, to draw in the public. The group came up with a schedule of coverage.
- c. **Give Back Tuesday at Iron Springs-July 17th**- Maria has reserved the date with the Iron Springs Brew Pub. Marcia & Maria will be unable to attend. Geo asked that all the Town’s Boards & Commission members be invited to the event.
- d. **Creek clean-up**- the group scheduled this event for Saturday, July 14th from 10:00 a.m.- 1:00 p.m. Geo asked that Maria reach out to the Marin Resource Conservation District so they can once again partner on the project. Since it will be the second year the agency will co-host, the event should be well organized.

The meeting adjourned at 8:15 p.m. Topics for the June agenda will include: adoption of the Volunteer Board goals for 2018-19, a presentation by the Fairfax Police Department on neighborhood watch programs due to a recent rise in crime/break-ins, and creek clean-up planning details.