

**Minutes**  
**Volunteer Program Advisory Board**  
**October 22, 2018**  
**Youth Center**  
**16 Park Road**

*Mission Statement: “To foster goodwill and community spirit in Fairfax through volunteer activities.”*

Members in attendance: Geo Taylor, Marcia Custer, Georgia Gibbs, Jesse Hoffman, Chance Cutrano. Staff in attendance: Maria Baird, Recreation & Community Services Manager,

The meeting was called to order at 6:30 p.m. The minutes of the September 24<sup>th</sup> meeting were approved.

**1) Reports**

- **Chair** –Geo announced he got an idea following the Art Walk to host a talent show for poets & musicians. The event is being proposed for May, and will take place in the Women’s Club.
- **Treasurer-** Marcia announced the Bank of America checking account has a balance of \$3,383.54. The Town’s account has \$5,254 remaining in the budget. A check from Coldwell Banker to cover the jumpee houses will be coming in for \$600. Maria is still awaiting payment from the Coffee Roasters towards the picnic donation.
- **Coordinator** –no news to report
- **Discussion** –nothing to report

**2) New Business**

- a. **Holiday Wreathmaking/caroling/potluck** – The subcommittee consisting of Geo, Georgia & Maria met prior to the Board meeting to go over details for the event. Marcia had prepared a checklist of the event, and timeline on when each activity should occur. So far, Maria has had the dates on the banner changed, so it is ready to go. She has also confirmed with Chas, who will play Santa Claus. The group went through the remaining tasks and delegated assignments.
- b. **Appreciation lunch for pantry volunteers** –Geo announced this event would occur at the Fairfax Community Church. Maria inquired at Iron Springs Brewery, but their private room can only accommodate 17 people, which will not be enough space. The event will be held on Saturday, January 26<sup>th</sup>, at noon, and will be catered by Good Earth. **ACTION ITEM: Geo will ask Edith of the Food Bank to invite Paul Ashe, Executive Director of the SF/Marin Food Bank to the luncheon; Chance seconded the motion, all Board members voted in favor.**

- c. **Partner with PARC-Peri Park Renovation Project**-Maria announced that both of the large structures in the playground need to be replaced. There is \$30,000 allocated through Measure A funds, but that is not enough money to fund both structures and the foundation. Marina noted that Park & Rec could use some assistance from additional volunteers on the project, including fundraising and assisting with events. **ACTION ITEM: The Volunteer Board voted to donate the proceeds from this year's holiday event to the Peri Park Renovation Fund.** They suggested designs of the new structures be made available at the event, as well as info on how residents can help support the fundraising efforts. They also thought it would be useful to have an iPad at the event, so people can donate directly on-line.
  
- d. **Other items**-Geo suggested perhaps the Volunteers could purchase a new commercial dishwasher for the Women's Club, to expedite clean-up following events. Maria will check with Garrett if this can be accepted, and if Public Works could install it. Also, Maria will order 10 white plastic folding tables for the Town in time for the wreathmaking event.

The meeting adjourned at 8:30 p.m. The next meeting was set for November 26.