



TOWN OF FAIRFAX

STAFF REPORT

April 6, 2016

TO: Mayor, Town Council

FROM: Christopher Morin, Chief of Police
Garrett Toy, Town Manager *GT*

SUBJECT: Approve purchase agreement with Alpha Alarm for replacement of security monitoring/recording system for Police Department and Town Hall

RECOMMENDATION

Authorize the Town Manager to sign a purchase agreement with Alpha Alarm in an amount not-to-exceed \$36,000 for the replacement of security monitoring/recording system for the Police Department and Town Hall.

DISCUSSION

The Police Department has had a security camera monitoring and recording system in place for roughly 13 years. The system monitors and records the front, rear, and sides of the Police Department/Town Hall, including the corporation yard, as well as interior portions of the police department, evidence storage facilities and prisoner processing areas. The current system is antiquated and has not been functioning as designed for a number of years. Current storage mandates as outlined in the Government Code for records retention cannot be met by the current system.

The Police Department had intended on requesting this necessary replacement as part of the FY16-17 Budget process. A recent system failure has necessitated the need to replace the system now.

Staff has obtained two quotes for a replacement system. Both are comparable. Staff has selected Alpha Alarm based on recommendations from the City of San Rafael. The City of San Rafael contracted with this company for a similar monitoring system in their City facilities which includes their police department.

FISCAL IMPACT

There are existing funds within the Police Department Budget due to salary savings to cover the cost of the installation.